

The Manager/ Supervisor Program

- ✓ Internship opportunities available
- ✓ Associate in Applied Science Degree, Certificate and Basic Certificate available
- ✓ Convenient day and evening hours for both full and part-time students
- ✓ Possible credit for high school courses under Tech Prep Articulation Agreement
- ✓ ECEP credit for prior learning may be available to qualified students
- ✓ Educational guarantee of job competency for Associate in Applied Science Degree and Certificate graduates
- ✓ Many courses transfer to four-year colleges and universities; contact the Transfer Center at Extension 2311 for additional information
- ✓ Financial aid including grants and scholarships available to qualified students
- ✓ Expert, caring faculty with real-world work experience
- ✓ Career Development and Job Center available
- ✓ Child care facilities and public transportation available at main campus

For more information, please contact the Business & Technology Programs Office at (708) 596-2000.



SOUTH SUBURBAN COLLEGE

15800 S. State St.
South Holland, IL 60473
www.ssc.edu

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MANAGEMENT- MANAGER/ SUPERVISOR PROGRAM

Earn your Certificate
or Associate in
Applied Science
Degree in this
Accredited Program.

Employment Profile

According to the Educational Testing Service, employment for managers is expected to grow at an average pace despite mergers and takeovers. Jobs in the service and computer industries as well as in professional firms are expected to grow the fastest. The annual salary for management positions ranges from \$30,000 to \$200,000+.

Earnings will vary depending upon size of company, location, industry, function, responsibilities, education, experience and ability.

Additional information may be found on the SSC website, www.ssc.edu, under Academics/ Career Education Programs. Occupational outlook information for Illinois may be found on the Internet by visiting either stats.bls.gov, or lmi.ides.state.il.us.

Program Information

The Manager/Supervisor Program at South Suburban College includes supervisory management, principles of total quality management, human resources administration, introductory and intermediate business law, computer applications for business, business math and human relations in organizations.

Student will also develop the problem solving skills necessary for supervisory positions.

The program is structured to help students meet their goals, whether they wish to obtain a Basic Certificate, or work towards an Advanced Certificate, Associate in Applied Science Degree or transfer degree.

Admission Requirements

Admission requirements vary for each of the programs and are described in the college catalog. For more information, please contact the Business & Technology Programs Office at (708) 596-2000 Ext. 2664.

Manager/Supervisor Program Overview

Managers and Supervisors are employed in business, industry, government or service organizations. As industry continues to move forward in its quest for the new design organization, it becomes increasingly important for new manager and supervisors to possess a broad knowledge of all business management principles.



**Our Mission Is
To Serve Our
Students and
the Community
Through
Lifelong
Learning.**