## JOB TRAINING DEPARTMENT

15800 South State Street • South Holland, IL 60473 • (708) 210-5764 • Rm. 4461 JobTrainingDept@ssc.edu • www.ssc.edu/JobTraining

## PROCESS & QUALIFICATIONS REBOUND TUITION-FREE PROGRAM

- 1. The Job Training Department, located in room 4461, will serve as "first point of contact" and will conduct program orientations, collect documentation and prescreen prospective participants who:
  - a. Must live within South Suburban College (SSC) District 510
  - b. Have become unemployed anytime since January 1, 2014, and are still currently unemployed (but may have exhausted unemployment benefits)
  - c. Have filed a claim for Unemployment Insurance and provide verification of eligibility benefits

    If the individual is ineligible to apply for unemployment insurance due to having worked for a non-profit organization,

    SSC will accept a letter from the previous employer. The letter must be on company letterhead and list the dates of
    full-time employment and a statement that the applicant "was not terminated for cause." SSC staff will contact the
    employer to verify the information.
  - d. Are required to sign a Release of Information Authorization Form
  - e. Are interested in one of the approved Rebound Programs (classes are subject to availability following the first class de-registration of the semester)
- 2. Individuals must fulfill any and all SSC policies including:
  - a. Complete the college Application Form
  - b. Submit an official high school or GED transcript (college transcript if applicable)
  - c. Take the Placement Test
  - d. Attend counseling orientation and/or consult with an individual counselor for assistance
- 3. Participants will complete and submit the Free Application for Federal Student Aid (FAFSA) to determine and provide award eligibility. Those with Bachelor's Degrees do not need to file as long as they submit a copy of transcripts or degree.
- 4. Rebound students will be responsible for payment of books.
- 5. Rebound students who do not attend classes for two consecutive semesters (excluding summer), will become ineligible for further Rebound funding. Qualified students are entitled to a maximum of three years of Rebound funding as long as the program is offered, starting from their first tuition-free semester.

"The mission of South Suburban College is to Serve our Students and the Community through lifelong learning."