



SOUTH  
SUBURBAN  
COLLEGE



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SOUTH SUBURBAN COLLEGE

*Weigh More Options*



DUAL CREDIT  
HIGH SCHOOL  
STUDENT GUIDE

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## ABOUT DUAL CREDIT

The Dual Credit program is a partnership between South Suburban College (SSC) and area high schools and career centers. This program allows students to earn high school and college credit upon successful completion of a Dual Credit course.

## BENEFITS OF DUAL CREDIT FOR STUDENTS

Dual Credit students are also SSC students! They are entitled to obtain an SSC student ID card at the Office of Student Life and Leadership, room 2329. In order to receive an SSC ID, students need to present the following:

- *Proper identification card (Driver's License, State ID)*
- *Current class schedule (For the Dual Credit Class)*
- *Student identification number (From SSC)*

- **Reduces overall college costs.** South Suburban College Dual Credit courses are offered at no cost to the student if they are taught by an approved high school instructor.
- **Speeds up the time to college degree completion.** Dual Credit students will complete their degrees in less time.
- **Enhances the curriculum for high school students.** The addition of college coursework to high school curricula expands the options available to high school students while adding college level rigor.
- **Facilitates the transition between high school and college.** Dual Credit courses help prepare students for the transition to college by engaging them in college level work and developing pathways to degree attainment.

- High school students are able to **obtain college credit prior to graduation.**
- Students enjoy the convenience of **taking SSC Dual Credit courses within their high school** daytime schedule.
- **Dual Credit courses are transferable SSC courses.** The student will receive an SSC transcribed grade upon completion of their Dual Credit course. For additional information about transferring credit please refer to [www.itransfer.org](http://www.itransfer.org).



## HOW DO STUDENTS REGISTER FOR A DUAL CREDIT CLASS

- The Dual Credit instructor will provide a course registration form.
- The student must complete the form and return it to the instructor.
- Each Dual Credit course requires its own registration form.
- An SSC academic record/transcript is created when a student is registered in a Dual Credit course.

## HOW DO STUDENTS START THE SSC DUAL CREDIT ENROLLMENT PROCESS

### HOW TO APPLY

1. To be eligible, a student:
  - Must have completed appropriate high school courses with an average grade of "B" or better.
  - Must be referred by a high school counselor.
2. Fill out all required forms.
  - To register for a Dual Credit course, students must submit a completed SSC application/registration form.
  - **A Social Security Number is required in order to complete the application process.**
  - Undocumented students are still eligible to participate.
3. Return completed forms to the school counselor by the established deadlines.
4. Complete all prerequisite courses (if applicable) and any necessary placement exams. *Note: there is a \$25 testing fee due at time of placement testing.*