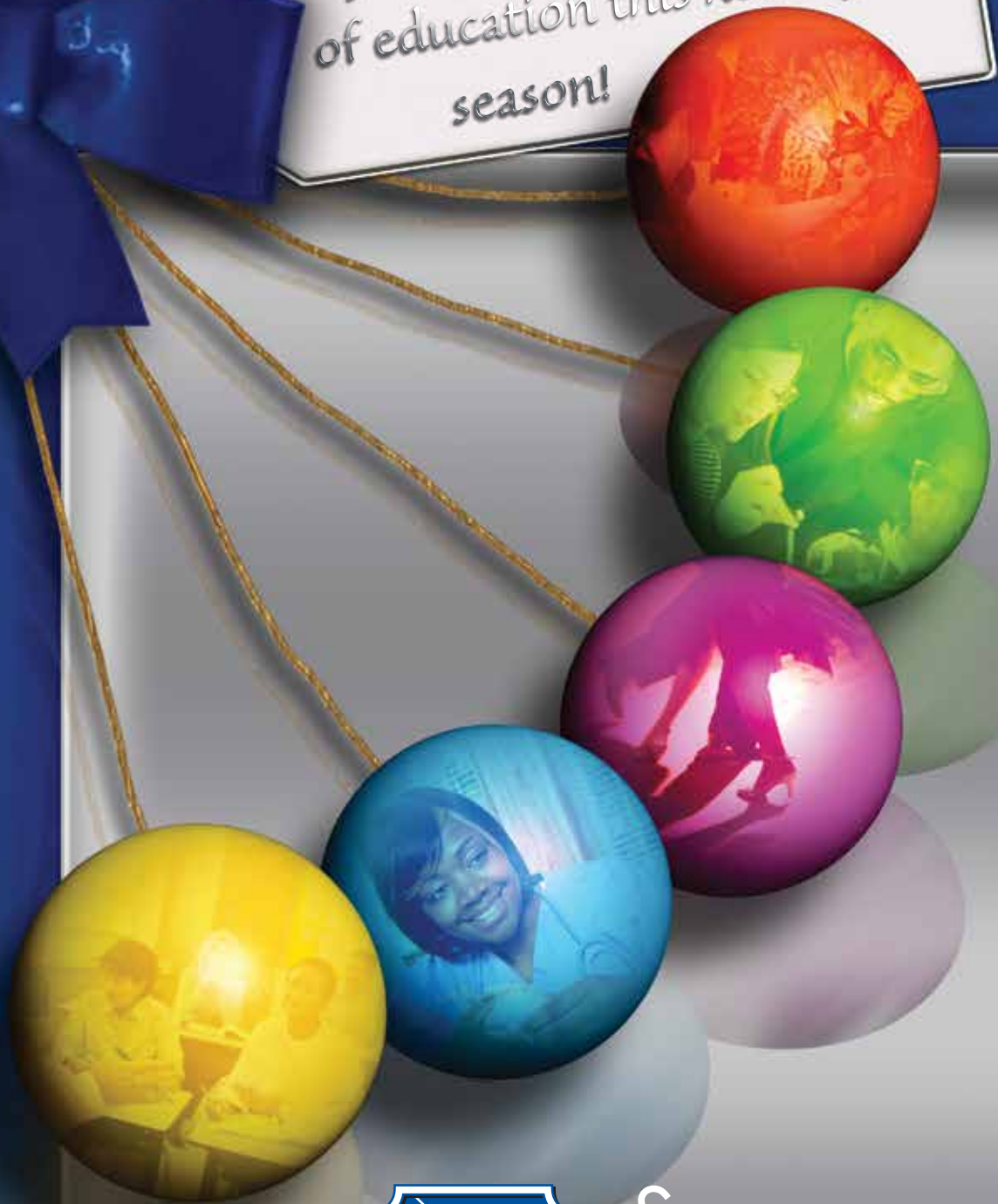Give yourself
or your loved ones the gift
of education this holiday
season!
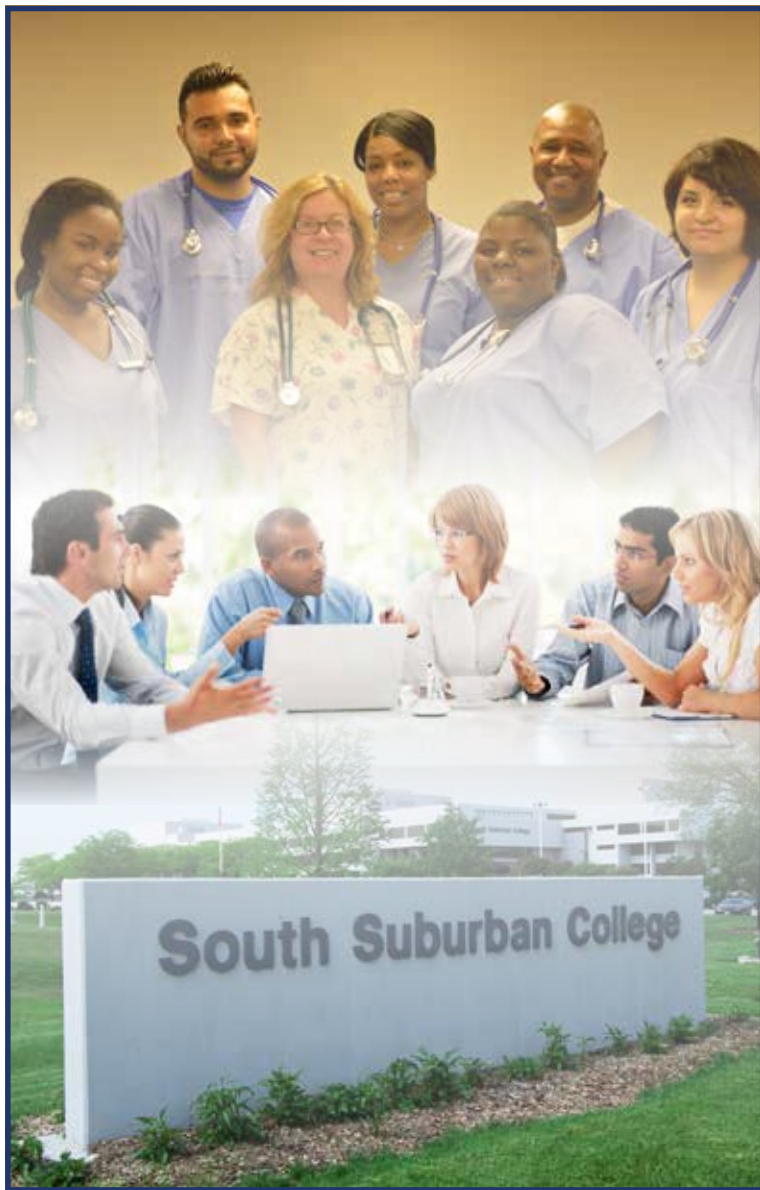
Non-Credit New Year Class Schedule

SOUTH
SUBURBAN
COLLEGE
Department of
CONTINUING EDUCATION

Easy Steps to Register

New Non-Credit Students

First time non-credit students should visit the Admissions Office (Room 2348) or call Continuing Education at (708) 596-2000 ext. 2231.

New non-credit students will also receive an SSC email account and a "My SSC" Username & Password via email.

Register online at www.ssc.edu using your "MY SSC" portal. Have your Discover Card, MasterCard, or Visa ready for payment. In order to access your "My SSC" portal, please visit www.ssc.edu/myssc.

Current/ Returning Students

Using your "MY SSC" portal*

In order to access your "My SSC" portal, please visit www.ssc.edu/myssc.

Login using your Student Email Address and Password. (i.e. jdoe100@student.ssc.edu).

You are now logged in and your name should appear in the upper right corner after "Welcome."

If you have any questions concerning your admissions status, please contact the Admissions Office at (708) 210-5718.

Your "My SSC" portal provides enhanced self-service capabilities for registration, course planning, class schedules and much more. It also allows 24 hour access during college closed periods.

My SSC

"My SSC" is our student portal to South Suburban College. It opens a door to exciting features like student email, news, campus updates, a personalized class schedule, and online registration. All new students will receive an SSC email, along with a Username and Password to access "My SSC."

Who We Are...

The Continuing Education Department and the Business & Career Institute welcome you and thank you for your participation in our programs. For more information regarding our programs and services, please feel free to contact the following individuals:

Continuing Education:
Shirley Drewenski — Director, Continuing Education	(708) 596-2000, ext. 2531
Debbie Ravazee — Program Assistant, Continuing Education	(708) 596-2000, ext. 2231
Alisia P. Hill — Manager/Instructor Continuing Education, BNATP-Program	(708) 596-2000, ext. 2370
JoAnn Mabry — Administrative Assistant I, Continuing Education, BNATP-Program	(708) 596-2000, ext. 2497

Business & Career Institute:
Becky Admave — Dean of Extension Services	(708) 210-5763
Renee Maltese — Administrative Assistant II	(708) 596-2000, ext. 6006
Allen Babiarz — Coordinator, Client Solutions	(708) 596-2000, ext. 2522

ACT Center:
Lois Fuentes — Manager, Operations and Testing, BCI	(708) 225-5880

Contents

Class Beginning and Ending Dates:

Courses Co-Listed with College Credit & Workshops:

January 12th through May 16th, 2015, unless otherwise indicated.

Continuing Education Courses:

February 16th through April 24th, 2015, unless otherwise indicated.

Most non-credit classes require a minimum of four students, and some classes do have a maximum limit. All registration is on a first come, first served basis. We ask that students enroll at least one week prior to the start of class. By registering early we can avoid disappointment by having to cancel classes.

No Classes:

South Suburban College and the Oak Forest Center will be closed on the following days:

Monday, January 19, 2015
Martin Luther King Holiday Observed

Monday, February 16, 2015
President's Day Observed

Friday, March 6, 2015
Pulaski Day Observed

Monday-Saturday, March 9-14, 2015
Midterm Break

Thursday, April 2, 2015
Spring Break

Friday, April 3, 2015
Spring Day

Saturday, April 4, 2015
College Closed. No Classes

Free Tuition for Senior Citizens:

Any District 510 resident 62 years of age or older is eligible to take Continuing Education courses <u>tuition</u> free. The student must pay all course-related fees. Available classroom space must exist and tuition-paying students enrolled must constitute the minimum number of required students for the particular class. Senior citizens who live outside District 510 boundaries must pay both full tuition and fees.

Refund Policy:

- 100% refunds will be issued during the first week of class.
- Refunds of tuition and fees will occur only after the student has completed a "drop" through their portal during designated "drop" periods.
- Attendance in any class and receipt of a grade is subject to official enrollment in and payment of the full tuition for the class.
- No registration changes will be accepted after the 10th day of the term for the particular class.
- The College will refund 100% of tuition and fees if a course or workshop is canceled. Classes may be canceled due to insufficient class enrollment.
- For mini-courses or workshops beginning after October 2014 must complete a drop through their portal 48 hours prior to the first class session. There will be no refunds after the class begins. Failure to attend class will not be granted a refund.

*Refund checks will be mailed approximately three weeks after the stated deadline.

*NOTE: South Suburban College cannot authorize withdrawals on the basis of information received by telephone.

Refund Dates:

January 19th	last day of refund period for 1st 8 and 16 week Spring 2015 college credit & Co-listed Classes
January 27th	No registration changes will be accepted after the 10th day of the term for the particular class.
March 23rd	Last day of Refund, schedule changes add drop for 2nd 8 week Spring 2015 college credit & colist classes

Tell Us What You Think

You can contact our office by email. Tell us what you like about our class offerings, what you'd like to see and how we can improve our services to you. Send your email to:

sdrewenski@ssc.edu

Check out our web page at: www.ssc.edu

How to Read this Schedule

Course Code	Section	Time	Day	Site & Room	Instructor	Date
▼	▼	▼	▼	▼	▼	▼
ART E02	701	8:00-8:50a	MWF	MA-4340	Fleischman	1/13-5/16

M=Monday T=Tuesday W=Wednesday TH=Thursday F=Friday S=Saturday

Extension Center Legend for Site Locations

MA= South Suburban College
15800 South State Street
South Holland, IL60473

FC= Fitness Center
South Suburban College
Main Campus

ON= Main Campus, To Be Determined

OF= Off Campus, To Be Determined

TW= Thornwood High School
170th & South Park Avenue
South Holland, IL 60473

OFC= *Oak Forest Center*
16333 S. Kilbourn Ave.
Oak Forest, IL 6045

Open Houses
Visit ssc.edu to find Open Houses for our Career and Degree Programs.

The Gift that Keeps on Giving ...

There's no better gift this holiday season then making someone's New Year's resolution a reality! Choose from a wide range of personal or professional development options this spring.

If you purchase a Spring 2015 Non-Credit Class as a gift for someone else, you will receive 10% off at the time of purchase. Contact our Continuing Education Department to select your class of choice and make your purchase. Gift Certificates must be picked up in person from the Continuing Education Office.

Payment can be made in person using cash, check, and Visa, Discover or MasterCard.

10% Off Gift Purchase

New Spring Classes!

Adobe Flash Animation

Adobe Flash Web Design

Basic Nurse Assistant Training Program

Community Health Care Worker

Computer Awareness-(Virus Removal Protection)

Computers for Seniors

Emergency Medical Training

Food Service Certification

Foundations of Effective Substitute Teaching

How to Successfully Start Your Home Day Care

IL-CCL Firearms Training

Makeup Artistry

Substitute Teaching as an Observational Career Path

Textile Art Decor

WordPress-Part I-(Web Design)

WordPress-Part II-(Web Design)

Art & Crafts

ART E02–Art Appreciation
Tuition $104   Fee $99
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
A general introductory course investigating the visual arts with an emphasis placed on developing an aesthetic and cross cultural awareness of and appreciation for various visual forms of expression: i.e., painting, sculpture, architecture, cinematography and video.

ART E02 703	11:00-11:50a	MWF	MA-4340	Gutierrez	1/12-5/15

ART E11–Drawing I
Tuition $104   Fee $99
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
An introduction to drawing with emphasis on representation, perceptual growth and individual expression. Control in line, value and spatial illusion is developed through the use of a variety of art media and tools.

ART E11 701	8:00-9:50a	MWF	MA-4331	Gutierrez	1/12-5/15
ART E11 731	10:00-12:10p	MWF	MA-4331		2/9-5/15

ART E40–Photography I, Digital
Tuition $104   Fee $99
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
A basic introductory photography course that covers the principles and fine art aesthetics of black and white photography in a digital format including: composition, equipment selection and use; image processing, manipulation, correction and output in the digital darkroom; lenses, aperture shutter speed, focal plane. A brief history of photography is covered. 35mm manual SLR camera or digital camera with full manual controls; tripod.

ART E40 701	3:30-6:15p	MW	MA-4431	McDonald	1/12-5/13

ART E46–Sculpture I
Tuition $104   Fee $99
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
This course introduces basic sculpture-making methods, procedures and their relationship to the artist concepts, materials and tools. Processes used: modeling, mold-making, carving, resin lamination, fabrication in wood and metal, welding and foundry practices. Lecture, demonstrations, slide presentations and discussions included.

ART E46 701	9:00-11:45a	MW	MA-4335	Tucker	2/9-5/13

ART E54–Painting Studio
Tuition $104   Fee $99
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
This course offers opportunity for individual concentration in a thematic approach to developing a personal aesthetic for the advanced student. Projects will be developed as necessary for furthering the personal aesthetic.

ART E54 701	12:00-2:45p	TTH	MA-4329		1/13-5/14

ART E60–Metals and Jewelry
Tuition $104   Fee $99
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
An introduction to jewelry with emphasis placed on the techniques, tools, materials, and fabrication methods of metals used in designing and creating small-scale forms. Silver fee extra per market value.

ART E60 701	2:00-4:45p	TTH	MA-4345	Davis	1/13-5/14

ART E65–Textile Art Decor
Fee $49
Using a variety of fabrics, learn how to create a unique piece of artwork. This workshop will let you explore textile variations, colors, textures and unlimited creativity and express your individual imagination and originality while having fun in the process! There is an additional charge of $20 (cash only) to be paid to instructor for frame materials on the first night of class no exceptions. Also, students will be instructed what type of fabric to purchase during the first class.

ART E65 701	12:00-4:00p	S	OFC-5230	Morrison	2/21
ART E65 703	12:00-4:00p	S	OFC-5230	Morrison	2/28
ART E65 731	12:00-4:00p	S	OFC-5230	Morrison	3/14
ART E65 733	12:00-4:00p	S	OFC-5230	Morrison	3/28
ART E65 735	12:00-4:00p	S	OFC-5230	Morrison	4/11
ART E65 737	12:00-4:00p	S	OFC-5230	Morrison	4/25

ART E77–Introduction to Computer Art [Adobe Photoshop, Illustrator]
Tuition $104   Fee $99
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
A beginning digital computer-based introduction to raster and vector visual image generation, manipulation and output. Students will use Adobe Illustrator and Photoshop on Macintosh computers along with cameras, scanners and printers to create, manipulate and output images. No previous computer experience is required.

ART E77 703	12:30-3:15p	TTH	MA-4431		1/13-5/14
ART E77 731	**6:30-9:40p**	**TTH**	**MA-4431**		**2/10-5/14**

SOUTH
SUBURBAN
COLLEGE

SSC
EST. 1927

Department of
Continuing Education

Continuing Education Dept.

15800 S. State Street
South Holland, IL 60473

Room: 2467

Email: JoAnn Mabry - jmabry@ssc.edu

Phone: (708) 596-2000, ext. 2497

Fax: (708) 210-5749

www.ssc.edu

Basic Nurse Assistant Training Program

(BNATP)

ART E78–Ceramics II
Tuition $104   Fee $99

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

Emphasizing in-depth exploration of the techniques and conceptual theories of pottery. Wheel-throwing and hand-building processes combined with procedures on glazing, surface decorations, clay and glaze theory.

ART E78 731   2:30-5:40p   MW   MA-4348   Kirkpatrick   2/9-5/13

ART E91–Web Design
Tuition $104   Fee $99

Prerequisite: Computer experience required

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

This course provides an integrated approach to web design and development, focusing on establishing an effective online presence through design, development, and management of websites using HTML, Dreamweaver and Flash.

ART E91 701   9:00-11:45a   MW   MA-4431   Gomez   1/12-5/13

HMK C11–Basic Knit
Fee $69

No prior knowledge of knitting is required. While learning the basics knitting techniques, learn to create a variety of practical projects. Although the course is taught on a basic level, it is open to anyone who would like to learn or review the formation of basic knit stitches, how to knit "Continental Style," how to form simple pattern stitches, read published knitting patterns and charts, finishing techniques, complete a sampler of several pattern swatches, and finish several small projects. For those students interested in improving their skills beyond the basics, the course maybe repeated on an advanced level. Students are required to have the following supplies the first night of class: light-colored (solid or variegated) yarn in worsted weight, a pair of size #8 knitting needles (preferably in a shorter length), scissors, steel yarn needle, and note-taking materials. A more detailed supply list will be provided during the first class session.

HMK C11 701   7:00-9:00p   T   MA-3240   Licko-Keel   2/24-4/21

HMK E16–Art of Crocheting
Fee $69

No prior knowledge of crocheting needed for this course, but it is a good way to polish or brush up on long-forgotten skills. The purpose of this course is to teach basic crochet techniques on a beginner's level. Upon completion of the basic course, students will know how to form all of the basic crochet stitches, read patterns and basic crochet symbols, and will have completed a gauge sampler and several small projects. With this introduction and a few inexpensive tools and materials, it should be possible to make most of the crochet projects featured in currently available craft periodicals. For those students interested in improving their skills beyond the basics, the course may be repeated on an advanced level. Students are required to have the following supplies the first night of class: light colored (solid or variegated) yarn in worsted weight, crochet hooks in a medium selections of sizes, (G, H, and I are recommended), a pair of scissors, and note-taking materials.

HMK E16 701   7:00-9:00p   M   MA-3240   Licko-Keel   2/23-4/20

PHO E32–Digital Photography-Part I
Fee $99

This course is designed for the beginning student as an Introduction to Photography. It will deal with all types of Digital Single Lens Reflex (DSLR) cameras. Through weekly photographic assignments in areas such as depth of field, motion, design, portraiture and other topics, the students will learn the operations of their camera as well as "photographic seeing" and composition. Class will be held at the Oak Forest Center in Oak Forest, IL.

PHO E32 701   7:00-9:00p   W   OFC-5750   Stemple   2/18-4/22

PHO E34–Digital Photography-Part II
Fee $99

This course is a continuation of Digital Photography I. Further in-depth assignments will be covered including White Balance, Black & White Digital Photos, and Advanced Camera Techniques. Class will be held at the Oak Forest Center in Oak Forest, IL.

PHO E34 701   7:00-9:00p   T   OFC-5320   Stemple   2/17-4/21

Business & Management Expertise

BUS E02–Human Relations in Organizations
Tuition $104   Fee $99
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
This course is designed to provide students with a wide range of interpersonal skills needed in today's workplace. The foundation for contemporary human relations will include seven themes: Communication, Self-Awareness, Self-Acceptance, Motivation, Trust, Self-Disclosure, and Conflict Management.

BUS E02 701   7:00-9:45p   W   MA-3351   Harden   1/14-5/13

BUS E03–Trade Worldwide In Nine Weeks
Fee $95
Now you can learn what it takes to be self-employed in import or export (or both) of goods or services with this step-by-step hands-on nine week seminar delivered over the internet. Learn how to develop your product or service, find the best suppliers, best customers, work with banks, currency issues, insurance companies, government agencies and other trade entities. Weekly live sessions online and after the formal nine weeks' course; you may join a listserv of ex-students, so access to the instructor and peers never ends. Required textbook must be purchased online from Instructor.

| BUS E03 701 | 8:00-10:00p | W | Online | Spiers | 1/21-3/18 |
| BUS E03 731 | 8:00-10:00p | W | Online | Spiers | 4/15-6/10 |

BUS E14–Organization for Small Business
Tuition $53   Fee $49
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
This course is designed to provide the small business owner with the managerial principles of planning, organizing, influencing, and controlling. Included is building a business plan with an organizational plan for combining and allocating resources. Class will be held at the Oak Forest Center in Oak Forest, IL.

BUS E14 731   8:00-12:00p   S   OFC-5680   Butcher   2/14-3/7

BUS E46–How to Start Your Own Small Business
Tuition $53   Fee $49
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
The fundamentals of organization and operation of a small business with special attention given to goal setting, market identification and financial planning. Class will be held at the Oak Forest Center in Oak Forest, IL.

BUS E46 731   8:00-12:00p   S   OFC-5680   Butcher   1/17-2/7

BUS E47–Marketing for Small Business
Tuition $53   Fee $49
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
This course is designed to introduce the small business owner or proprietor to the Principles of Marketing. Included is a marketing plan that will detail marketing strategy, pricing, sales tactics, service and warranty policies, promotion, distribution, desirability of product, market research and an ongoing market evaluation. Class will be held at the Oak Forest Center in Oak Forest, IL.

BUS E47 731   8:00-12:00p   S   OFC-5680   Butcher   3/21-4/11

BUS E97–Accounting and Finance for Small Business
Tuition $53   Fee $49
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
This course is intended to introduce the small business owner or proprietor to the basic records necessary for small business accounting and finance. How to establish and interpret small business accounting by utilizing budgets, aging receivables and payables, and preparing financial statements will be covered. Class will be held at the Oak Forest Center in Oak Forest, IL.

BUS E97 731   8:00-12:00p   S   OFC-5680   Thomas   4/18-5/9

RES E05–Real Estate Transactions
Tuition $104   Fee $99
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
This course is designed to meet the 75-hour pre-licensing curriculum requirements for real estate brokers, set forth by the State of Illinois. The course covers topic areas such as Illinois license law, agency, state and federal law, relationships with employing brokers, working with sellers and buyers, real property, fair housing, ownership, contracts, real estate valuation, environmental issues, construction, real estate closings, advertising, property management, and commercial real estate. The course mixes presentation of facts, concepts, and key terms with real-life scenarios to illustrate the topics being taught; as well as opportunities for assessment to help you apply your new knowledge.

RES E05 701   6:00-9:00p   MW   MA-LHC   Throop   1/12-5/13

Start Your Truck Driving Career at South Suburban College

In just 4-6 weeks, you can acquire the skills to work as a professional truck driver - a job that gives you the money and freedom you've always wanted. With the need for qualified truck drivers at an all-time high, trucking companies are offering new employees higher starting salaries and improved benefits packages.

O.T.R. PRO DRIVER COURSE – CDL CLASS A   **160 HOURS**   **$3,495*******
Designed for individuals with little or no commercial driving experience, the O.T.R. Pro Driver course provides a thorough education in tractor trailer driving. Safe driving techniques and hands on training in the vehicle form the basis of this program. Completion of this program qualifies successful graduates to gain entry into the trucking industry as over-the-road drivers.

LOCAL PRO DRIVER COURSE – CDL CLASS A   **200 HOURS**   **$4,095*******
Designed for individuals with little or no commercial driving experience, the Local Pro Driver course provides an emphasis on local pickup and delivery operations and is designed to provide comprehensive training in all facets of safe, defensive driving in demanding local traffic conditions. Students train in a wide variety of local traffic environments with an emphasis on attaining superior backing skills.

REGIONAL PRO DRIVER COURSE – CDL CLASS A   **240 HOURS**   **$4,795*******
Designed for individuals with little or no commercial driving experience, the Regional Pro Driver course combines the best features of the O.T.R. and Local courses into one program. It is designed for those individuals seeking employment opportunities as regional drivers for either truckload or less-than-truckload companies.

CLASS B CDL COURSE   **160 HOURS**   **$3,495*******
Designed for individuals with little or no commercial driving experience, the Class B CDL course provides complete training and licensing opportunities for those individuals seeking to drive straight trucks or other single commercial vehicles.

**** List Price. Please ask us about our paid-in-full discounts.

All classes meet Monday-Friday, 7:00 am - 3:30pm

DRV E01-740	1/5-1/30/2015	**DRV E01-752**	3/2-3/27/2015
DRV E01-743	1/20-2/13/2015	**DRV E01-755**	3/16-4/10/2015
DRV E01-746	2/2-2/27/2015	**DRV E01-758**	3/30-4/24/2015
DRV E01-749	2/17-3/13/2015	**DRV E01-761**	4/27-5/22/2015

Classes must have sufficient enrollment. Dates are subject to change.

STAR
TRUCK DRIVING SCHOOL
"Training For A Brighter Future"

SSC and Star celebrating 5 years!

Phone: (708) 225-5884
Fax: (708) 225-5835
Email: BCI@ssc.edu

SSC
SOUTH SUBURBAN COLLEGE
Business & Career Institute

Visit Star at the Oak Forest Center by appointment only.

Computer/Office Administration & Technology

ART E91–Web Design
Tuition $104   Fee $99
Prerequisite: Computer experience required
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
This course provides an integrated approach to web design and development, focusing on establishing an effective online presence through design, development, and management of websites using HTML, Dreamweaver and Flash.

ART E91 701   9:00-11:45a   MW   MA-4431   1/12-5/13

BUS E07–Computers for Beginners
Fee $149
A fun course designed to teach you the basics of word processing, email, and the internet. If you know nothing about how to use your computer this class is for you. Class will be held at Thornwood High School in South Holland, IL.

BUS E07 701   6:30-8:30p   T   TW-TBD   Paarlberg   2/17-4/21

BUS E49–Computers for Seniors
Fee $89
This course is for all ages, you will learn how to get started in using your computer, from getting your email, to setting up an email account to how to open a new window, type into Word docs, how to save and delete items and some minor repairs or housekeeping of your system.

BUS E49 701   12:00-1:00p   F   OFC-5690   Demitro   2/20-4/17

BUS E23–Computer Awareness-(Virus Removal Protection)
Fee $109
This course does not cover basic computer skills; this is a prerequisite of computer basics, which you can sign up for taking both on the same day, if you are up to the challenge. You will learn how to find and remove computer viruses, identify threats, and practice computer safety. Also, you will learn how to add memory, and basic computer housekeeping to help keep your machine running fast.

BUS E23 701   1:15-2:15p   F   OFC-5690   Demitro   2/20-4/17

CIS E18–Cisco IT Essentials v5 A+ Certification
Fee $522
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
This course covers the fundamentals of computer hardware and software as well as advanced concepts. Students who complete this course will be able to describe the internal components of a computer, assemble a computer system, install an operating system, and troubleshoot using system tools and diagnostic software. Students will also be able to connect to the Internet and share resources in a network environment. New topics included in this version include the Microsoft Windows 7 operating system and mobile devices, while the networking and troubleshooting topics have been expanded. Hands-on lab activities will continue to be an essential element of the course. In support of this, virtual learning tools are integrated into this course. The Virtual Laptop and Virtual Desktop are stand-alone tools designed to supplement classroom learning and provide an interactive "hands-on" experience in learning environments with limited physical equipment. Packet Tracer activities will be designed for use with Packet Tracer 5.3.x. The inclusion of Packet Tracer will allow alignment to new CompTIA networking certification objectives without requiring academies to purchase extra networking equipment. Italicized class will be held at the Oak Forest Center in Oak Forest, IL.

CIS E18 701   9:00-11:50a   TTH   MA-3345   Evans   1/13-5/14
CIS E18 731   8:30-3:20p   S   OFC-5800   Robinson   1/17-5/16

CIS E45–Adobe Flash Web Design
Fee $189
This course will teach you the basics of how use Adobe Flash. Students will learn about key frames, timeline, objects, tweening, shape, and how to insert music on page. You will create A WEBSITE IN FLASH. We will discuss frame animations. Time line, frame rates

CIS E45 701   3:30-5:00p   S   OFC-5170   Demitro   2/21-4/18

CIS E50–Cisco CCNA Exploration - Network Fundamentals
Fee $348
Prerequisite: CIS E88 or equivalent
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
The Cisco CCNA Exploration curriculum helps students prepare for entry-level career opportunities, continuing education, and the globally recognized CCNA certification. CCNA Exploration teaches networking. This is the first of a 4 module series. The following classes are CIS E51, CIS E52, and CIS E53. At the completion of CIS 120 students have the option of taking the Cisco CCENT Certification exam. Class will be held at the Oak Forest Center in Oak Forest, IL.

CIS E50 701   6:00-10:00p   MW   OFC-5810   Rybarczyk   1/12-3/4

CIS E51–Cisco CCNA Exploration - Routing Protocols & Concepts
Fee $348
Prerequisite: CIS E50
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
The course will provide a hands-on learning experience in support, optimizing, managing, and troubleshooting and organization's website. Students will be introduced to advanced website design and integration. Multiple web servers using different operating systems will be used. Students will learn to integrate various Web applications across multiple servers into a single point of access. This course prepares the student for the second Cisco certification test. Class will be held at the Oak Forest Center in Oak Forest, IL.

CIS E51 731   6:00-10:00p   MW   OFC-5810   Rybarczyk   3/16-5/13

CIS E52–Cisco CCNA Exploration - LAN Switching & Wireless
Fee $348
Prerequisite: CIS E51
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
The course is designed to provide a hands-on experience in implementing and configuring complex Cisco multi-protocol routers and switches. The class will include an introduction to switched Ethernet networks, Virtual LAN technology, spanning-tree protocols and configuration of Cisco switching devices. The class will also include advanced router concepts including access list management, IPX and IP filtering, traffic management, and IGRP implementation. Students will demonstrate the use of the Cisco IOS to configure network switching and routing devices. This course prepares the student for the third Cisco certification test. Class will be held at the Oak Forest Center in Oak Forest, IL.

CIS E52 701   6:00-10:00p   MW   OFC-5690   Rybarczyk   1/12-3/4

CIS E53–Cisco CCNA Exploration - Access the WAN
Fee $348
Prerequisite: CIS E52
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
This course is a project in WAN design. The class will include an overview of WAN technologies and WAN configurations on a Cisco router. The second part of the class involves the design, implementation, configuration, and demonstration of a fully functional enterprise Intranet including HTTP, FTP, NNTP and email services. This course prepares the student for the Cisco certification test. Class will be held at the Oak Forest Center in Oak Forest, IL.

CIS E53 731   6:00-10:00p   MW   OFC-5690   Rybarczyk   3/16-5/13

CIS E66–Voice, Data, Video, Fiber Cabling
Fee $379
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
The Cisco Voice, Data, Fiber Optics and Entertainment Cabling class is designed to give students hands-on experience for the physical aspects of voice and data network cabling. The course will focus on industry standards for types of media and cabling, physical and logical networks and signal transmission. Students will develop skills in pulling cable, mounting and wire management, identifying wiring closets, patch panel installation and termination, installation of jacks and testing cables.

CIS E66 701   1:00-3:00p   TTH   MA-L268   Robinson   1/13-5/14

CIS E71–WordPress-Part II-(Web Design)
Fee $189
Prerequisite: CMP E38
A continuation of WordPress Part I; students will learn to use plug-ins, swap out or change the theme, and customize where possible the theme itself.

CIS E71 701   1:45-3:15p   S   OFC-5170   Demitro   2/21-4/18

CIS E87–Adobe Flash Animation
Fee $189
In this course you will learn how to create a simple animation in flash. That can be used for a banners, logo, etc., for use within your website. You can even create a short video and convert it into an animation. You are the animator.

CIS E87 701   2:30-4:00 p   F   OFC-5690   Demitro   2/20-4/17

CIS E88–Net+ Certification
Fee $895
Prerequisite: MIS E04 or equivalent
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
The Network+ certification ensures that the successful candidate has the important knowledge and skills necessary to manage, maintain, troubleshoot, install, operate and configure basic network infrastructure, describe networking technologies, basic design principles, and adhere to wiring standards and use testing tools. Although not a prerequisite, it is recommended that CompTIA Network+ candidates have experience in network support or administration or adequate academic training, along with a CompTIA A+ certification. The Network+ certification is an internationally recognized validation of the technical knowledge required of foundation-level IT network practitioners. The CompTIA Network+ and A+ exams can be applied together toward both the Microsoft Certified Systems Administrator (MCSA) and Cisco CCNA Certified programs.

CIS E88 701   6:15-9:45p   M   MA-3349   Costabile   1/12-5/11

Job Training Department

The Job Training Department at South Suburban College offers Employment Training Programs and services based upon the needs of the individual to obtain or retain employment for self-sufficiency. Services for local and regional employers include: identifying skilled workers and provision of On-the-Job Training Programs.

Rebound Program

This tuition-free program is for residents of College District 510 who have become unemployed. Qualified Rebound Students do not pay tuition costs or fees, only their books. The Rebound courses are offered in 19 academic areas ranging from healthcare to technology, within class sections that have the capacity for growth. Some of the programs may require prerequisites or other provisions for entry.

Workforce Investment Act (WIA) Programs

WIA is intended to be customer-focused, to assist individuals to access the tools needed to manage their careers through information and high quality services. Individuals must meet eligibility and suitability criteria.
There are three levels of service:

- Core services - Outreach, job search and placement assistance, and labor market information are available for all job seekers;
- Intensive services - Includes more comprehensive assessments, development of individual employment plans and counseling and career planning; and
- Training services - Customers unable to obtain other grant assistance, including federal Pell grants may receive funds for Occupational Training, On-the-Job Training, Customized Training and training in basic skills.

The following are the WIA Programs available:

Dislocated Worker Program (ages 18+)

Individuals who:
- Are eligible for or have exhausted unemployment insurance;
- Have demonstrated an appropriate attachment to the workforce, and unlikely to return to a previous industry or occupation;
- Have been terminated or laid off or received notification of termination or layoff from employment as a result of a permanent closure or substantial layoff;
- Were self-employed but are unemployed as a result of general economic conditions or a natural disaster;
- Are displaced homemakers who are no longer supported by another family member.

Adult Program (ages 18+)

- All adult participants are eligible to receive core services
- Priority for intensive and training services is given to public assistance recipients or other low-income individuals
- Individuals receive job search assistance to obtain employment that allows for self-sufficiency
- Transportation assistance and support services are available based on need and funding

Youth Program (ages 17-21)

Low income individuals who meet at least one barrier to employment will be provided with:
- Paid and unpaid work experiences including internships and job shadowing;
- Tutoring, study skills training and instruction leading to the completion of post-secondary schooling;
- Occupational skill training, adult mentoring and leadership development opportunities;
- Transportation assistance;
- Follow up services for not less than 12 months after the participant completes the program;
- Assistance in obtaining viable permanent employment.

For more information on any Job Training Program, call (708) 596-2000, ext. 2530. Office: Room 4461 Email: jobtraining@ssc.edu

CHICAGO COOK
WORKFORCE
PARTNERSHIP

CMP E38–WordPress-Part I-(Web Design)
Fee $189

This course will teach students the basics of web design using WordPress. Students will also learn how to set up an account, create pages, insert pictures, add text, change or name a home page; at the end of the course you will have a fully functional site. Custom themes or plugins are explored in WordPress Part II class.

CMP E38 701   12:00-1:30p   S   OFC-5170   Demitro   2/21-4/18

MIS E04–Windows Operating System
Tuition $104   Fee $99

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

A study of the fundamentals of Microsoft Windows operating system environment for microcomputers. The student will explore the unique hardware of microcomputers that is controlled by the operating system and the commands that control the Windows environment. The student will customize and manage the Windows system.

MIS E04 703   12:00-1:40p   MW   MA-3348   Evans   1/12-5/13

OAT E04–Access 2013
Tuition $104   Fee $99

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

*Excellent preparation for the MCAS EXAM.

This microcomputer application course introduces the following database functions: create, edit, sort, index, and print a data file or table; develop queries to extract information from the file, design and generate reports including derived columns and calculations, design graphs using Graph Wizard; link files by relating one file to another; and write macros. Previous keyboard/typing instruction is necessary to create business letters, business reports, memorandums, tables, etc. Online students must have an Internet connection, be familiar with downloading and uploading files, and have access to current version of Microsoft Office, including Word, Access and Excel.

OAT E04 701   Online   Pelech   1/12-5/15

OAT E05–Excel 2013
Tuition $104   Fee $99

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

*Excellent preparation for the MCAS EXAM.

This course is designed to provide students with instruction in the basic as well as advanced features of Microsoft Excel, including the design and development of spreadsheets, creating charts, creating macros, working with lists, data tables, and scenarios, integrating with other Windows programs and the World Wide Web, and importing data into Excel. Ability to keyboard will be necessary to input text and numeric data. A knowledge of basics in accounting and/or business, though not required, would be helpful. Online students must have an Internet connection, be familiar with downloading and uploading files, and have access to current version of Microsoft Office, including Word, Access and Excel.

OAT E05 701   Online   Pelech   1/12-5/15

OAT E09–Business Communication
Tuition $104   Fee $99

Prerequisite: OAT E13

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

Effective communication is studied with an emphasis on using written communication in a business environment. Activities include memos, letters, reports, resumes, and electronic mail. Proper spelling, punctuation, document formatting, and grammar are stressed. Online student must have access to an Internet connection and Word 2010 or higher.

OAT E09 705   Online   Johnson   1/12-5/15

OAT E15–Basic Keyboarding Skills
Tuition $104   Fee $99

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

Development of basic touch keyboarding skills for persons who will be using computer terminals for processing information.

OAT E15 701   12:05-12:55p   TTH   MA-3343   McClendon   1/13-5/14

OAT E16–Document Formatting I
Tuition $104   Fee $99

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

Using the computer, the student with previous keyboarding/typing instruction will, by touch, review the numbers and symbols and will drill to improve speed and accuracy. Language arts skills, centering, business correspondence, reports, and tables will be introduced.

OAT E16 701   6:15-9:45p   TH   MA-3343   McClendon   1/15-5/14

OAT E17–Keyboard Skill Building
Tuition $104   Fee $99

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

This course will help to improve accuracy and increase speed at the computer keyboard using a diagnostic approach of error analysis. Corrective methods will be used based on individual's particular keyboarding needs. Ability to keyboard by touch is necessary prior to enrolling in this course. Online Students must have their own access to the appropriate hardware including a printer.

OAT E17 703	Online		Thompson	1/12-5/15

OAT E19–Word 2013
Tuition $104   Fee $99

*Excellent preparation for the MCAS EXAM.

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

This course is designed to provide students with instruction in the beginning and advanced functions of Microsoft Word including creating, editing, storing, enhancing, merging and printing documents as well as creating headers, footers, footnotes, endnotes, tables, charts, macros and adding images. Working with styles, creating fill-in forms, and sorting is also covered. Previous keyboard experience necessary. Online students must have an Internet connection, be familiar with downloading and uploading files, and have access to current version of Microsoft Office, including Word, Access and Excel.

OAT E19 701	9:00-10:40a	MW	MA-3428	McClendon	1/12-5/13
OAT E19 703	Online			Pelech	1/12-5/15

Dance

DNC C03–Line Dancing
Fee $69

This class is designed to invigorate, stimulate and refresh your body, mind, and spirit with music and dance. Students will learn basic line dance steps, body movement and dance patterns to music. It is a fun and healthy way to exercise your entire body while dancing to your favorite songs. Students will learn the various line dances popular at the clubs. No partner is required. Comfortable clothing and shoes should be worn. Classes will be held at Thornwood High School in South Holland, IL.

DNC C03 701	6:30-8:30p	T	TW-TBD	Thomas	2/17-3/17
DNC C03 731	6:30-8:30p	T	TW-TBD	Thomas	3/31-4/28

DNC C10–Stepping
Fee $69

Students will learn the various line dances popular at the clubs. Students will also learn to use the 6-step pattern to dance to rhythmic music with a partner. Student should wear comfortable clothes and dress shoes. Class will be held at the Oak Forest Center, IL.

DNC C10 701	6:00-9:00p	T	OFC-5559	Dixon	2/17-3/17

DNC C15–Stepping II
Fee $69

You will continue to enjoy the basic dance count to stepping. Join us to sharpen your dance skills and learn various turns and the upcoming 8-Step. This style of dancing is a great way to get cardiovascular exercise while stepping to the latest music. Student should wear comfortable clothes dress shoes. Class will be held at the Oak Forest Center, IL.

DNC C15 731	6:00-9:00p	T	OFC-5559	Dixon	3/31-4/28

Education

EDU C17– Foundations of Effective Substitute Teaching
Fee $79

Thinking about substitute teaching? This seminar will include what you want to know about substitute teaching in today's schools. Topics covered will include classroom management, job search, and certification, technology, learning strategies, lesson planning and doing. Make a difference in student learning. Let this be your first step!

EDU C17 701	6:00-9:00p	T	MA-3238	Mertens	2/17
EDU C17 703	6:00-9:00p	TH	MA-3238	Mertens	2/19

EDU C18–Substitute Teaching as an Observational Career Path
Fee $119

Prerequisite: EDU C17

This course is suitable for students considering substitute teaching as a career path or for current practitioners desiring to upgrade their teaching skills. This course provides students with an opportunity to conduct classroom observations in elementary, middle and high school settings and to discuss learning outcomes observed in those classrooms. Students prepare a report that documents observed classroom teaching and learning activities. Students are responsible for their own placement and for individual school district requirements to visit and observe in classrooms to fulfill course requirements. (Upon completion of both the seminar and the class a certificate of completion will be issued).

EDU C18 701	6:00-9:00p	T	MA-3238	Mertens	2/24-4/7
EDU C18 703	6:00-9:00p	TH	MA-3238	Mertens	2/26-4/16

Building Construction Technology

BCD E01–Property Maintenance Inspections
Tuition $104   Fee $99
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
This course will help the student learn how to perform property maintenance inspection tasks and sub-tasks in order to determine code compliance for the maintenance of a residential single-family home, multi-family home and commercial properties. Covers the principles of construction code enforcement with an emphasis on light commercial and residential inspection.

BCD E01 701   6:30-9:15p   TH   MA-3344   1/15-5/14

BCD E09–Introduction to Codes Enforcement
Tuition $104   Fee $99
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
This course covers the principles of construction codes enforcement including legal authority, codes format, code fundamentals, plan review, permit processing and inspection procedures. Lab work is also included.

BCD E09 731   8:00-8:50a   M   MA-L270   Kasper   2/9-5/11

BCD E11–Residential Concrete & Framing Inspections
Tuition $104   Fee $99
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
This course covers the principles of construction code enforcement with an emphasis on single family concrete and framing inspections.

BCD E11 701   6:30-9:15p   T   MA-3442   Westergaard   1/13-5/12

BCD E21–Residential Plumbing Inspections
Tuition $104   Fee $99
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
This course covers the principles of construction code enforcement with an emphasis on single family plumbing inspections.

BCD E21 701   6:30-9:15p   W   MA-L266   1/14-5/13

BLD E11–Construction Materials & Methods I, Wood
Tuition $137   Fee $137
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
This introductory course provides a broad overview of the field of construction technology as applied to carpentry, masonry, electrical, plumbing, building rehabilitation and new construction. Emphasis is placed on construction techniques, materials, planning and building codes.

BLD E11 701   9:00-11:45a   MW   MA-L270   Kasper   1/12-5/13
BLD E11 705   6:30-9:15p   MW   MA-L272   Lindsey   1/12-5/13

BLD E14– How to General Contract a Green Home
Tuition $60   Fee $55
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
This introductory course provides a broad overview of the field of construction technology as applied to carpentry, masonry, electrical, plumbing, building rehabilitation and new construction. Emphasis is placed on construction techniques, materials, planning and building codes.

BLD E14 701   4:30-6:10p   M   MA-3260   Kasper   1/12-5/11

BLD E15–Construction Materials and Methods II, Masonry
Tuition $137   Fee $137
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
Brick, concrete principles, theory, and practice; cementing materials; brick, block masonry; plain and reinforced concrete, footing, foundations; combined systems; windows; fire protection; retaining walls; specifications. Form design, control of mixes; water cement ratios, water cement-lime ratios; proper curing of cement mixtures tension, and compression tests.

BLD E15 701   9:00-11:45a   TTH   MA-L275   Kasper   1/13-5/14

BLD E18–Construction Materials and Methods IV, Electrical
Tuition $137   Fee $137
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
Prerequisite: MTH 091 or higher
Course will cover basic design principles of electrical and lighting systems as well as electrical circuit fundamentals, distribution systems, power requirements, wiring layout and electrical building codes for residential and commercial buildings.

BLD E18 701   9:00-11:15a   TTH   MA-L266   Bibbs   1/13-5/14

CAD E01–Introduction to CADD
Tuition $70   Fee $55
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
Students will analyze the field of Computer Aided Design and Drafting (CADD). Discussions to include uses and advantages/disadvantages of CADD. Midterm project includes a pro/con debate, or CADD reporting teams. Students are introduced to the AutoCAD 2013 package on PCS during lab portion of course and are also introduced to the World Wide Web. Students will complete a series of structured exercises, followed by a student project.

CAD E01 701   7:00-8:40p   W   MA-3345   Campbell   1/14-5/13

CAD E02–Basic Drawing and Design

Tuition $70   Fee $55

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

Students will learn basic drawing and design techniques using Computer-Aided Design and Drafting software (AutoCAD 2013). Discussions will include graphics as a language, applied geometry, views, and basic dimensioning. Students will become familiar with the new user interface and gain proficiency in the use of CAD as a problem-solving tool. A student project will complete the course.

CAD E02 701   4:00-5:50p   MW   MA-3345   Campbell   1/12-5/13

DRF E04–Architectural Drafting

Tuition $137   Fee $137

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

Graphic language of architecture and building construction. Basic drawing techniques, orthographic projection applied to plans, elevation, freehand sketching, auxiliary projection, sections of construction details, pictorial drawing, sketching, dimensioning, interpretation of design standards, construction systems and residence specifications.

DRF E04 731   6:00-9:15p   MW   MA-2369   Ilko   2/9-5/13

HOM E33–Beginning & Advanced Woodworking & Cabinetmaking

Fee $129

This course provides fundamental experience in working with hand tools, portable power tools, and woodworking machinery, through related projects agreed upon between the student and instructor, based on the student's previous experience in woodworking. The basic units covered are: project planning, material quantity estimating, shop safety, use of hand and machine tools, wood turning, project construction and wood finishing. Class will be held at Thornwood High School in South Holland, IL.

HOM E33 701   6:00-9:00p   T   TW-1103   Gagnon   2/17-4/21

Food Service Sanitation

FDS E10–Food Service Certification

Fee $119

This course is designed to assist the manager or potential manager of any food service operation to apply food service sanitation. Topics to be included are sanitation and health, sanitary food and food handling, safe food environment, sanitation and the customer, and sanitation management. Students MUST attend all class sessions-to be eligible to take exam no exceptions. A refresher course option is no longer available. Once you are licensed, you will have to take this course every five years as part of the license renewal process. Required textbook is available in the College bookstore and must be purchased before first class meeting. Classes will be held at the Oak Forest Center in Oak Forest, IL.

FDS E10 701   5:00-9:00p   W   OFC-TBD   Dohm   2/4-2/18

Health Technology Programs-(BNATP, CHW, CPR, EMT, FIRST AID)

NAS E01–Basic Nurse Assistant Training Program

Fee $1299-(Books and supplies included)

This course is designed to prepare students to assist in caring for patients and to be effective members of the nursing team under the supervision of the registered nurse and licensed practical nurse. This course provides instruction in basic nursing skills through lecture, campus laboratory and supervised clinical experiences in a long term care facility. By the end of this course the student will demonstrate 21 Critical Basis Nursing Skills through a combination of lecture, lab and supervised clinical experiences at a long-term health care facility. After successful completion of the program, students are eligible to take the State of Illinois Nursing Assistant Certification Examination. Each individual who successfully passes this exam will then be placed on the State Registry for Health Care Workers. Theory & Lab classes held at the Oak Forest Center in Oak Forest, IL. Clinical will be held at designated sites.

*1st 8-weeks

NAS E01 701	8:00-12:30p	MT	OFC-5740	1/12-3/3-Theory
	8:00-1:30p	WTH	OFC-5770	1/14-2/5-Lab
	7:00-2:30p	WTH	OF-TBD	2/11-3/5-Clinical
NAS E01 703	4:45-9:00p	MT	OFC-5740	1/12-3/3-Theory
	4:45-9:45p	WTH	OFC-5770	1/14-2/5-Lab
	3:00-10:30p	WTH	OF-TBD	2/11-3/5-Clinical

*2nd 8-weeks

NAS E01 731	8:00-12:30p	MT	OFC-5740	3/23-5/12-Theory
	8:00-1:30p	WTH	OFC-5770	3/25-4/22-Lab
	7:00-2:30p	WTH	OF-TBD	4/23-5/14-Clinical

NAS E01 733	4:45-9:00p	MT	OFC-5740	3/23-5/12-Theory
	4:45-9:45p	WTH	OFC-5770	3/25-4/22-Lab
	3:00-10:30p	WTH	OF-TBD	4/23-5/14-Clinical

CHW E02–Health and the Public
Tuition $104   Fee $99

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

In this course, students will examine both historic and contemporary public health stories to begin to understand the contexts, systems, professions, tools, and skills associated with the public health enterprise. Students will learn basic public health principles and will recognize an array of factors that shape both the health of individuals and populations.

CHW E02 701   6:00-9:00p   M   MA-4347   2/9-5/15

CHW E01–Introduction to Community Health
Tuition $104   Fee $99

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

This course provides an overview of the health care system and community health work. Students will gain an understanding of the role of community health workers, the scope of their function and services, and how they interact with other health personnel and resources. It includes principles of effective verbal and non-verbal communication to assist students in encouraging positive interaction.

CHW E01 701   6:30-9:30p   MW   MA-4240   Jones   2/9-5/13

CHW E05–Assessing Community Resources
Tuition $104   Fee $99

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

This course will provide students with a brief overview of public health, its services and core functions in the protection and promotion of health and prevention of disease and injury. It will include selected international, national and local health organizations that influence the public health.

CHW E05 701   7:25-8:40p   T   MA-TBD   Ellison   2/10-5/12

CHW E10–Community Health Development
Tuition $104   Fee $99

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

This course is designed to help students develop self, client and community capacities to protect and improve health. Emphasis is on building individual and community participation in health through information sharing, informal counseling social support, health skills instruction, community-wide assessments and promoting changes in negative behaviors.

CHW E10 701   6:00-7:15p   TH   MA-TBD   Williams   2/12-5/14

CHW E12–Portfolio I
Tuition $104   Fee $99

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

This course provides the students with an opportunity to carefully select and, purposefully organize their professionally related academic accomplishments. It provides the students with evidence that they have met the entry-level competency skill standards for community health workers.

CHW E12 701   6:30-7:20p   M   MA-TBD   Boughton   2/9-5/11

CHW E15–Nutrition and Disease
Tuition $104   Fee $99

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

This course will provide students with the information necessary to promote healthy eating styles and proper food preparation for all age groups. This course gives the students information about identifying the relationship of diet to disease. Attention is given to the treatment of disease by diet modification.

CHW E15 701   5:00-6:15p   M   MA-TBD   2/9-5/11

CHW E20–Public Health Epidemics
Tuition $104   Fee $99

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

This course introduces basic principles surrounding the distribution of disease and epidemics in human populations. Through lectures and field exercises, students will learn fundamentals of epidemiology, the basic science of public health.

CHW E20 701   6:00-6:50p   MWF   MA-4347   2/9-5/15

CHW E24–Case Management
Tuition $104   Fee $99

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

This course is designed to provide the student with the basic case management skills. The focus of this course is on the main components of case management, outreach screening intake, referrals and follow-up. Students will learn about home visits and, universal precautions.

CHW E24 701   7:30-8:45p   M   MA-TBD   2/9-5/11

CHW E29–Fieldwork I
Tuition $104   Fee $99
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

This course is an introduction designed for entry-level workers in the health care field. This course will include field experience and basic skills for working effectively in working effectively with co-worker and agencies, and awareness of basic research and interviewing skills. It will provide basic skills in performing CPR and First Aid.

CHW E29 701	5:00-5:50p	T	MA-4347	Boughton	2/10-5/12

CSA E25–CPR/AED Instructor Course (American Heart Association)
Fee $299 (Course Materials Included)
Prerequisites: Participants must have a current "BLS for Healthcare Providers" card and completed the "BLS Instructor Essentials" Course online.

The purpose of this course is to train participants how to teach CPR and Automated Defibrillation (AED). Upon successful completion of this course and being monitored, participants will be recognized as American Heart Association CPR Instructors for 2 years. Classes will be held at the Oak Forest Center in Oak Forest, IL.

CSA E25 731	8:00-4:00p	THS	OFC-5150	Czernik	3/5-3/7
CSA E25 733	8:00-4:00p	THS	OFC-5150	Czernik	4/30-5/2

CSA E29–CPR/AED for Healthcare Providers (American Heart Association)
Fee $68 (Course materials included)
This course is designed for Healthcare Providers such as Nurses, Nursing Assistants, and other Healthcare Providers as well as the general public. Upon successful completion, participants will receive a "CPR for Healthcare Providers" card, which is valid for two (2) years. Classes will be held at the Oak Forest Center in Oak Forest, IL.

CSA E29 701	1:00-5:30p	TH	OFC-5150	Czernik	1/15
CSA E29 703	9:00-1:30p	S	OFC-5150	Czernik	1/17
CSA E29 705	1:00-5:30p	TH	OFC-5150	Czernik	1/22
CSA E29 707	9:00-1:30p	S	OFC-5150	Czernik	1/31
CSA E29 709	1:00-5:30p	TH	OFC-5150	Czernik	2/5
CSA E29 711	9:00-1:30p	S	OFC-5150	Czernik	2/14
CSA E29 713	1:00-5:30p	TH	OFC-5150	Czernik	2/19
CSA E29 715	9:00-1:30p	S	OFC-5150	Czernik	2/28
CSA E29 717	9:00-1:30p	S	OFC-5150	Czernik	3/7
CSA E29 719	1:00-5:30p	TH	OFC-5150	Czernik	3/19
CSA E29 721	1:00-5:30p	TH	OFC-5150	Czernik	4/2
CSA E29 723	9:00-1:30p	F	OFC-5150	Czernik	4/17
CSA E29 725	9:00-1:30p	S	OFC-5150	Czernik	5/2
CSA E29 727	1:00-5:30p	TH	OFC-5150	Czernik	5/7

CSA E30–CPR/AED Renewal (American Heart Association)
Fee $42 (Course materials included)
Prerequisite: Participants must have a current CPR Card to enroll in this course

Healthcare Providers may renew their CPR cards by taking this course. Upon successful completion, participants will receive a "CPR for Healthcare Providers" card, which is valid for two (2) years. Classes will be held at the Oak Forest Center in Oak Forest, IL.

CSA E30 701	1:00-5:30p	TH	OFC-5150	Czernik	1/15
CSA E30 703	9:00-1:30p	S	OFC-5150	Czernik	1/17
CSA E30 705	1:00-5:30p	TH	OFC-5150	Czernik	1/22
CSA E30 707	9:00-1:30p	S	OFC-5150	Czernik	1/31
CSA E30 709	1:00-5:30p	TH	OFC-5150	Czernik	2/5
CSA E30 711	9:00-1:30p	S	OFC-5150	Czernik	2/14
CSA E30 713	1:00-5:30p	TH	OFC-5150	Czernik	2/19
CSA E30 715	9:00-1:30p	S	OFC-5150	Czernik	2/28
CSA E30 717	9:00-1:30p	S	OFC-5150	Czernik	3/7
CSA E30 719	1:00-5:30p	TH	OFC-5150	Czernik	3/19
CSA E30 721	1:00-5:30p	TH	OFC-5150	Czernik	4/2
CSA E30 723	9:00-1:30p	F	OFC-5150	Czernik	4/17
CSA E30 725	9:00-1:30p	S	OFC-5150	Czernik	5/2
CSA E30 727	1:00-5:30p	TH	OFC-5150	Czernik	5/7

EMT E15–Emergency Medical Training
Fee $759
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

Course provides pre-hospital emergency care under medical appropriate emergency vehicle, training in emergency care skills, including management of bleeding, fractures, airway obstruction, cardiac arrest and emergency childbirth. Students will also complete clinical rotation hours in the field. Completion of this course with a grade of B or better qualifies students to sit for the state or national exam.

EMT E15 701	5:30-10:00p	MW	MA-3442		1/12-5/13
EMT E15 703	3:30-8:00p	TTH	MA-3442	Mulvihill	1/13-5/14
EMT E15 731	8:00-4:35p	S	OFC-5820		1/17-5/16
EMT E15 733	3:30-8:00p	MW	OFC-5820	Mulvihill	1/13-5/14

FAD C01–First Aid-(American Heart Association)
Fee $59 (Course materials included)
This course is designed for the health professional, as well as, the general public. Participants will learn the basic skills in treating cuts, scrapes, bruises and burns, controlling bleeding, and caring for sudden illnesses. Upon successful completion, participants will receive an American Heart Association "First Aid" card, which is valid for two (2) years. Classes will be held at the Oak Forest Center in Oak Forest, IL.

FAD C01 701	1:00-5:00p	F	OFC-5150	Czernik	1/16
FAD C01 703	1:00-5:00p	F	OFC-5150	Czernik	2/27
FAD C01 731	9:00-1:00p	S	OFC-5150	Czernik	4/18
FAD C01 733	9:00-1:00p	F	OFC-5150	Czernik	5/8

Home Child Day Care

CHD E02–How to Successfully Start Your Home Day Care
Fee $499

This class helps and encourages the individual who is looking to become self-employed and who wants to be part of the Child Care industry. Help them to deepen their "why" for their Home Business, customize the type of child care service they would like, develop what would work best for their individual home, how to appropriately set up their home environment for the children in which they will be servicing, how to acquire clients and how to build a strong and successful business for years to come. This class is also for those individuals who are already in the industry who need guidance and support. Help them to develop a better program that is comfortable for the children they service and simple to use. (Required textbook must be purchased from Instructor.)

CHD E02 701   10:00-2:00p   S   OFC-5700   Simmons   2/21-4/25

Languages

COM E47–Spanish I - Conversational
Fee $89

Bienvenidos! Develop beginning conversational skills that you can apply to real-life, practical situations. Engage in the target language while exploring the Latino culture. There are five levels of beginning conversational Spanish.

COM E47 701   6:00-8:00p   T   MA-3230   Gonzalez   2/17-4/21

HSA E02–Sign Language of the Deaf I for Adults
Fee $99

This class is an introduction to the language used by the adult deaf population in the United States. Students will get an overview of the culture of deafness and deaf education along with the career possibilities in this field. In addition, students will learn a sign vocabulary of approximately 400 signs with their meaning and concepts. Emphasis is on vocabulary building and expressive and receptive skill building. Students will be using the language of sign to express their own thoughts.

HSA E02 701   6:00-8:00p   M   MA-3135   Worley   2/16-4/20

Makeup Artistry

COS E11–Makeup Artistry
Fee $69

Makeup Artistry is a hands-on class for beginners or for anyone who wants to perfect their own makeup technique. Upon completion of this 2 day workshop, students will feel more confident choosing and applying makeup that enhances their own natural beauty. (Please bring makeup that you are currently using to class). Class will be held at the Oak Forest Center in Oak Forest, IL.

COS E11 731   10:30-12:00p   S   OFC-5150   Gill   3/7-3/14
COS E11 733   10:30-12:00p   S   OFC-5250   Gill   4/11-4/18

Music Programs

MUS E09–Class Piano
Tuition $53   Fee $49

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

This course is designed for the adult beginner who wishes to learn the piano by playing chords quickly with both hands, using songs that are familiar and tuneful. Progress in learning is in proportion to daily practice, so it is helpful to have a piano or keyboard at home. The goal of the course is to enable the student to play easy pop and country music at the first reading.

MUS E09 701   1:00-1:50p   TTH   MA-1111   Roste   1/13-5/14

MUS E41–Children's Piano I - Beginning
Fee $69   (Ages 6-10)

Lessons will include theory, note reading, technique and some performance. Student will have 16 half-hour lessons. Parent must accompany child to each lesson. Each student must have a piano at home, or at least a keyboard for daily practice. Two textbooks required.

MUS E41 701   5:00-5:30p   T   MA-1111   Lewis   1/13-5/12

MUS E94–Music Theory
Tuition $53   Fee $49

This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.

This course covers materials and structures of music, including basic acoustics, fundamentals, notation, melodic and harmonic analysis, composition and performance.

MUS E94 701   10:30-11:45a   MW   MA-1232   Chou   1/12-5/13

MUS E95–Ear Training I
Tuition $53   Fee $49
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
Prerequisite: MUS 100 or proficiency or concurrent enrollment in MUS E94
Development of skills needed to read, hear, and notate musical rhythms, melodic intervals, and simple melodies, plus one hour of individual computer lab work.

MUS E95 701   12:00-12:50p   MW   MA-1232   Chou   1/12-5/13

MUS E18–South Suburban College Voices
Tuition $10   Fee $10
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
A symphonic chorus for experienced singers in the Chicago south suburban Calumet area to perform master choral works and classical selections. Open to experienced singers of the community upon consultation. Call (708) 596-2000, ext. 2316 for more information.

MUS E18 701   2:00-3:15p   MW   MA-1137   Roste   1/12-5/13
MUS E18 703   7:00-9:45p   T   MA-1137   Roste   1/13-5/12

MUS E21–Jazz Band
Tuition $10   Fee $10
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
Consultation with the director is required. Call (708) 596-2000, ext. 2316 for more information.

MUS E21 701   4:00-5:15p   MW   MA-1137   1/12-5/13

MUS E39–Symphonic Band
Tuition $10   Fee $10
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
Open to the experienced musicians of the community and advanced high school musicians, this course covers music of all styles utilizing full instrumentation. Open to experienced community and student instrumentalists. Consultation with the director is required. Call 596-2000, ext. 2316.

MUS E39 701   7:00-9:45p   TH   MA-1137   1/15-5/14

MUS E52–Jazz Combo
Tuition $10   Fee $10
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
Open to experienced community and student jazz performers. Repertoire will be drawn from traditional and contemporary composers from the beginning of the twentieth century to present. For further details please contact the Music Department, ext. 2316.

MUS E52 701   5:30-6:20p   MW   MA-1137   1/12-5/13

MUS C28–MUS E67–Private Applied Music Lessons for Adults & Children
Tuition $20   Fee $125
If one-on-one instruction is more your style, then enroll in one of our many private applied music classes. Private applied lessons are provided in eight-week units; students desiring a full semester should register for both classes in the following pairs. Students may register for voice or instruments lessons. For more information please call 596-2000, ext. 2316. Instructors will contact registered students by telephone to schedule lessons. First eight-week lessons begin the week of 1/12/15. Second eight-week lessons begin the week of 3/16/15.

	1st 8-Weeks 1/12-3/7 Section #	2nd 8-Weeks 3/16-5/16 Section #			
MUS C28	731	761	Jazz Guitar	MA-1102	Miller
MUS C28	733	763	Jazz Guitar	MA-1102	Brown
MUS E26	731	761	Folk Guitar	MA-1108	Kelley
MUS E26	733	763	Folk Guitar	MA-1102	Miller
MUS E26	735	765	Folk Guitar	MA-1102	Brown
MUS E26	737	767	Folk Guitar	MA-1102	Konsbruck
MUS E27	731	761	Modern Guitar	MA-1102	Kelley
MUS E27	733	63	Modern Guitar	MA-1102	Miller
MUS E27	735	765	Modern Guitar	MA-1102	Brown
MUS E27	737	767	Modern Guitar	MA-1102	Konsbruck
MUS E28	731	761	Bass Guitar	MA-1108	Kelley
MUS E28	733	763	Bass Guitar	MA-1102	Brown
MUS E31	731	761	Piano	MA-1106	Bourgeois
MUS E31	733	763	Piano	MA-1104	DeYoung
MUS E31	737	767	Piano	MA-1106	Lee
MUS E31	739	769	Piano	MA-1225	Chou
MUS E31	741	771	Piano	MA-1104	Lewis
MUS E31	743	773	Piano	MA-1106	Amenta
MUS E32	731	761	Voice	MA-1106	Roste

MUS E32	733	763	Voice	MA-1106	Lee
MUS E32	737	767	Voice	MA-1104	Potsic
MUS E32	739	769	Voice	MA-1225	Chou
MUS E32	741	771	Voice	MA-1104	Carter
MUS E32	743	773	Voice	MA-1225	Ulreich
MUS E33	731	761	Brass (Tuba)	MA-1108	Weber
MUS E33	733	763	Brass (Trombone)	MA-1102	Brath
MUS E33	735	765	Brass (Trumpet)	MA-1100	Brath
MUS E34	733	763	Saxophone	MA-1112	Regan
MUS E34	735	765	Clarinet	MA-1112	Regan
MUS E34	737	767	Flute	MA-1102	Gdalman
MUS E36	731	761	Percussion	MA-1137	Ellison
MUS E37	731	761	Organ	MA-1104	DeYoung
MUS E38	731	761	Classical Guitar	MA-1102	Miller
MUS E38	733	763	Classical Guitar	MA-1102	Kelley
MUS E38	735	765	Classical Guitar	MA-1102	Brown
MUS E38	737	767	Classical Guitar	MA-1102	Konsbruck
MUS E60	731	761	Violin	MA-1108	Howard
MUS E61	731	761	Viola	MA-1108	Howard
MUS E62	731	761	Cell	MA-1108	Calhoon
MUS E63	731	761	Double Bass	MA-1108	Calhoon
MUS E64	731	761	Oboe	MA-1112	Lason
MUS E65	731	761	Bassoon	MA-1112	Lason
MUS E67	731	761	French Horn	MA-1108	Kaplan

Physical Education

PE E09–Beginning Weight Training I
Tuition $33   Fee $33
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
Improvement of muscle tone and joint range of motion (flexibility) are stressed. Individual works at own pace.

PE E09 701	10:00-10:40a	MW	FC-0125	Bein	1/13-3/4
PE E09 705	2:00-2:50p	MW	FC-0125		1/12-5/13
PE E09 761	**6:00-7:40p**	**MW**	**FC-0125**		**3/16-5/13**

PE E11–Low Impact/Step Aerobics
Tuition $33   Fee $33
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
Students will study the cardiovascular system and participate in low impact/step aerobics. Students will work to obtain 70% of their maximum heart rate for a thirty-minute period.

PE E11 703	**6:00-7:40p**	**F**	**FC-0125**	**1/16-5/15**

PE E12–Advanced Impact Step Aerobics
Tuition $33   Fee $33
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
Participation in advanced impact/step aerobics to maintain a designated maximum heart rate for a thirty-minute period. Incorporation of the study of the cardiovascular system.

PE E12 703	**6:00-7:40p**	**F**	**FC-0125**	**1/16-5/15**

PE E70–Physical Fitness I
Tuition $33   Fee $33
This is a college credit class with limited seating for non-credit students. Minimum age recommended for class is 18.
To acquaint the student with a basic knowledge and understanding of physical conditioning programs. Development of a personalized fitness program which includes a pretest evaluation, workouts in the Fitness Lab, and a post-test evaluation.

PE E70 701	11:00-11:50a	MW	FC-FTLB	1/12-5/13
PE E70 703	**5:00-5:50p**	**MW**	**FC-FTLB**	**1/12-5/13**
PE E70 705	10:00-10:50a	TTH	FC-FTLB	1/13-5/14
PE E70 707	4:00-4:50p	TTH	FC-FTLB	1/13-5/14

Travel Agent Training

VOC E21–Travel Career Training
Fee $299

This travel agent course is designed for students to gain the basic knowledge about the travel industry. The course topics include industry sales techniques and home based agents, how to help tourists make the best travel arrangements by coordinating hotel accommodations, transportation, sightseeing tours, cruises, resorts and specialty travel groups, and offer advice on various destinations. The class will also cover what if any paperwork travelers will be required to present when traveling whether domestically or internationally.

VOC E21 731	6:30-9:30p	TTH	MA-3244	Falcon	4/7-4/30

VOC E25–Home Based/Part-Time Travel Agent Seminar
Fee $69

If you're thinking about starting a home-based/part-time travel agency, if you're just not sure this is the right move for you, or if you have questions about how to go about it, this one day seminar is for you. You will learn how a home-based travel agency works, why they are becoming so popular (even among life-long "traditional" travel agents), and how you may profit from this growing marketing phenomenon. This seminar will include the basic steps on how to affiliate yourself with an agency, allowing you the freedom to work out of your home. Other topics covered include hardware/software requirements, commission splits. You will be given a realistic portrayal of the travel industry.

VOC E25 731	6:30-9:30p	TH	MA-3244	Falcon	2/26
VOC E25 733	6:30-9:30p	TH	MA-3244	Falcon	3/19

Payment & General Information

How to Pay

Payment can be made by using cash, check, Visa, Discover, MasterCard, or FACTS deferred payment plan. Proof of residency must be provided at the time of registration. As a payment alternative, the College offers the FACTS interest-free monthly payment plan. The cost to budget the payment plan is a $25 per semester non-refundable FACTS enrollment fee. Payments are electronically processed on the 5th of each month and will continue until the balance is paid in full. Payments may be made from savings, checking or credit card accounts. For more information or to enroll in the FACTS payment plan, please go online to www.ssc.edu and follow the instructions.

The South Suburban College Board of Trustees reserves the right to change/adjust tuition and fees. Please refer to the College Catalog for additional information regarding tuition and fees.

Campus Locations

Main Campus:
(708) 210-5718

15800 S. State St., South Holland IL 60473

Oak Forest Center:
(708) 225-6000
16333 S. Kilbourn Ave., Oak Forest, IL

For Indiana residents:
(219) 931-0096 or 0098

Class Schedules Available Online

Our Non-Credit & Credit class schedules are accessible online in a dynamic format. This online format provides the most up-to-date class information. Visit www.ssc.edu to get started.

Credit Tuition

If you are interested in our credit class options, please see the following graph to calculate payment.

Tuition Calculation

(Total number of credit hours you are taking) x (credit hour rate based on your residency status) + (student development fee) + (instructional technology fee) + (any lab fees listed next to courses on the schedule) = your charges.

Credit Hours	In-District	Out-of-District	Lake County IN & Chicago Regional	Out-of-State/Foreign	Student Development Fee	Instructional Technology Fee
1	120.00	318.00	155.00	373.00	7.75	10.00
2	240.00	636.00	310.00	746.00	15.50	20.00
3	360.00	954.00	465.00	1119.00	23.25	30.00

Find SSC on social media!

Scan this code with your smartphone to go directly to ssc.edu!

Board of Trustees

South Suburban College

Abra las puerta a la opportunidad.

Don't Have a High School Diploma or GED? No Problem.

South Suburban College's Office of Continuing Education does not require a high school equivalency to enroll in any of our non-credit classes! We offer classes on a variety of topics for residents of all ages, backgrounds and interests.

Continuing Education classes are offered in sports, computers home improvement, or new hobbies such as art, woodworking and dance classes for stepping, line-dancing, salsa, and much more. Simply call (708) 596-2000, extension 2231 to get started!

Adult Education is yet another Path at SSC.

SSC's Division of Adult Education provides residents of District 510 with a variety of opportunities to build the basic skills required for success. ALL Adult Education courses are offered FREE of charge at SSC. (Please note: Indiana residents cannot be accepted into SSC Adult Education Programs.) We have several convenient sites located throughout the community with day, evening, and online classes. Our Adult Education programs include:

- Adult Secondary Education (ASE)/High School Equivalency (HSE) Preparation Classes
- i-Pathways (Online High School Equivalency Preparation Classes)
- Adult Basic Education (ABE)
- Literacy Tutoring
- English as a Second Language (ESL)
- HSE for ESL

For more information and class availability please call the Division of Adult Education at (708) 596-2000, extension 2227. *For the purpose of compliance with Section 511 of Public Law 101-166 (the Stevens Amendment). Federal funds of $292,809 provide approximately 35.9% of the support of these programs.*

ECRWSS
Residential Customer

Main Campus

15800 S. State Street South Holland, IL 60473

(708) 596-2000

Oak Forest Center

16333 S. Kilbourn Ave. Oak Forest, IL 60452

(708) 225-6000

Our Mission is to Serve our Students and the Community Through Lifelong Learning.