



SOUTH
SUBURBAN
COLLEGE

Office of
Financial Aid

Appeal Satisfactory Academic Progress (SAP)

Name: _____ **ID:** _____

Your financial aid has been suspended because you have not met the academic standards, for financial aid, as set forth by South Suburban College. SSC's satisfactory progress policy is stated clearly in the college catalog, and the Financial Aid Information Packet that is available every semester. You may appeal this finding of academic suspension by following the stipulations listed below:

1. Complete the appeal form, and turn it into the Financial Aid Office. In your appeal you must clearly state your reasons for being unable to maintain satisfactory progress, and what you plan to do in the future to become in compliance with SSC's academic policy.
2. Attach any documentation that you think may help prove your case, or mitigating circumstances.
3. After the Financial Aid Appeals Committee has met, you will be notified of the results of your appeal via e-mail sent to your preferred mail box on the college's computer system.
4. All appeals are for only one semester.
5. After completing the appeal form please sign and date the attached academic plan. IF you are approved for your appeal you will be expected to meet both of the stated objectives in order to received additional financial aid from the college. IF you are not approved your appeal, your courses will not be held. It is your responsibility to either make arrangements to pay for your classes, or drop your classes. If you do not do so, it could result in a bill.
6. Under no circumstances will classes be held beyond the start of the semester.
7. Students are allowed only one appeal per semester. DECISIONS OF THE APPEAL COMMITTEE ARE FINAL.
8. At the end of the semester your progress will be re-evaluated. The Appeal Committee will require the following:

Complete 100% of the classes that you have enrolled
Earn a GPA of at least 2.0 for the semester

Use the reverse side of this form for your appeal.

