

## **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, JANUARY 14, 2016

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### **I. CALL TO ORDER & ROLL CALL:**

At 8:18 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Trustees John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Terry Harris

*Absent:* Trustee Anthony DeFilippo

*Also present:* Donald Manning, President; Songie Adebisi, Vice President of Student Development; Lynette Stokes, Vice President of Academic Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

### **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

### **III. PUBLIC PARTICIPATION:**

There was none.

### **IV. REPORTS/PRESENTATIONS**

There was none.

### **V. PREVIOUS MEETING MINUTES**

#### **A. Finance Committee Meeting held December 10, 2015**

Trustee Daly moved and Trustee Rogers seconded to approve the minutes of the Finance Committee meeting held December 10, 2015. On roll call John Daly, Janet Rogers, Terry Wells, Joseph Whittington and voted aye. Nays: None. Trustees Jacqueline Martin and Frank M. Zuccarelli passed. Student Trustee Terry Harris voted aye. Motion Carried.

#### **B. Regular Board of Trustees Meeting held December 10, 2015**

Trustee Wells moved and Trustee Whittington seconded to approve the minutes of the Regular Board of Trustees meeting held on December 10, 2015. On roll call John Daly, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Jacqueline Martin passed. Student Trustee Terry Harris voted aye. Motion Carried.

#### **C. Closed Session Meeting held December 10, 2015**

Student Trustee Harris moved and Trustee Whittington seconded to approve the minutes of the Closed Session meeting held on December 10, 2015. On roll call John Daly, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Jacqueline Martin passed. Student Trustee Terry Harris voted aye. Motion Carried.

## **VI. NEW BUSINESS**

### **A. Monthly Financial Report**

Trustee Wells moved and Trustee Martin seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

### **B. Bills Payable for January, 2016**

Student Trustee Harris moved and Trustee Martin seconded to authorize the Treasurer to pay the list of bills payable for January, 2016 in the amount of \$3,660,689.19. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

### **C. Approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Open Meetings Act. The written minutes of August 13, 2015, October 8, 2015, and November 12, 2015 are authorized to be released. The written minutes of September 10, 2015 shall remain closed. The audio recordings of February 13, 2014 and June 12, 2014 are authorized to be destroyed.**

Trustee Martin moved and Trustee Rogers seconded to release closed session minutes and dispose of closed session audio tapes in accordance with the Open Meetings Act. The written minutes of August 13, 2015, October 8, 2015, and November 12, 2015 are authorized to be released. The written minutes of September 10, 2015 shall remain closed. The audio recordings of February 13, 2014 and June 12, 2014 are authorized to be destroyed. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

### **D. Approval to adopt the proposed academic calendars for Fall, 2017 thru Summer, 2018.**

Trustee Whittington moved and Trustee Daly seconded to adopt the proposed academic calendars for Fall, 2017 thru Summer, 2018. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

## **VII. PERSONNEL RECOMMENDATIONS**

### **A. Appointments**

Trustee Daly moved and Trustee Martin seconded to approve the following appointments:

1. Appointment of La'Taria Overstreet as a full-time Occupational Therapy Assistant Instructor/Coordinator, effective January 14, 2016.
  2. Appointment of Olus Smith as a grant-funded ABE/ASE Day Coordinator, effective January 19, 2016.
- On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

### **B. Approval to re-appoint non-tenured faculty upon the completion of the 2015-2016 academic year.**

Student Trustee Harris moved and Trustee Martin seconded to re-appoint the following non-tenured faculty members upon the completion of the 2015-2016 academic year: LaDonn Shelton, Samuel Hinkle and Sarah Mcaley. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

**C. Approval of the Memorandum of Understanding between the South Suburban College Faculty Association and Community College District # 510 regarding the Discipline Committee.**

Trustee Wells moved and Trustee Whittington seconded to approve the Memorandum of Understanding between the South Suburban College Faculty Association and Community College District #510 regarding the Discipline Committee. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

**VIII. Closed Session:**

At 8:43 p.m., on a motion made by Trustee Martin and seconded by Trustee Whittington, the Board entered into Closed Session for the purposes of discussing the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable or imminent litigation. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

Open Session resumed at 9:18 p.m. on a motion made by Trustee Martin and seconded by Trustee Rogers. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

**IX. Miscellaneous**

Chairman Frank M. Zuccarelli announced a Special Board of Trustees meeting, scheduled to take place in the Board room at 7:30 p.m. on Thursday, January 28<sup>th</sup>, 2016.

**ADJOURNMENT**

At 9:20 p.m. Trustee Rogers moved and Trustee Martin seconded that the Board Meeting be adjourned. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

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Martin Lareau, Board Secretary

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Frank M. Zuccarelli, Chairman of the Board of Trustees