

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, NOVEMBER 12, 2015

I. CALL TO ORDER & ROLL CALL:

At 8:09 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Trustees John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, and Student Trustee Terry Harris.

Absent: Trustees Terry Wells and Joseph Whittington.

Also present: Donald Manning, President; Songie Adebiji, Vice President of Student Development; Lynette Stokes-Wilson, Vice President of Academic Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Sarie E. Winner.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There was none.

V. PREVIOUS MEETING MINUTES

A. Policy Committee Meeting held October 8, 2015

Trustee Rogers moved and Trustee Martin seconded to approve the minutes of the Policy Committee meeting held October 8, 2015. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers voted aye. Nays: None. Chairman Frank M. Zuccarelli passed. Student Trustee Harris voted aye. Motion carried.

B. Finance Committee Meeting held October 8, 2015

Student Trustee Harris moved and Trustee Daly seconded to approve the minutes of the Finance Committee meeting held October 8, 2015. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers voted aye. Nays: None. Chairman Frank M. Zuccarelli passed. Student Trustee Harris voted aye. Motion carried.

C. Regular Board Meeting held October 8, 2015

Student Trustee Harris moved and Trustee Rogers seconded to approve the minutes of the regular Board of Trustees meeting held October 8, 2015. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Harris voted aye. Motion carried.

D. Closed Session Meeting held October 8, 2015

Trustee Martin moved and Trustee DeFilippo seconded to approve the minutes of the regular Board of Trustees meeting held October 8, 2015. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Harris voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee DeFilippo moved and Trustee Martin seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Harris voted aye. Motion carried.

B. Bills Payable for November, 2015

Trustee Rogers moved and Student Trustee Harris seconded to authorize the Treasurer to pay the list of bills payable for November, 2015, in the amount of \$4,970,122.76. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Harris voted aye. Motion carried.

C. Approval to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe Horwath, LLP, for the fiscal year ended June 30, 2015

Trustee Daly moved and Trustee Martin seconded to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe Horwath, LLP, for the fiscal year ended June 30, 2015. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Harris voted aye. Motion carried.

D. Approval to accept the OMB Circular A-133 Audit Report for the year ended June 30, 2015, as presented

Trustee Daly moved and Trustee DeFilippo seconded to accept the OMB Circular A-133 Audit Report for the year ended June 30, 2015, as presented. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Harris voted aye. Motion carried.

E. Approval to appoint the firm Crowe Horwath, LLP, to conduct an audit of the College financial statements and the single Audit of Federal Funds for the fiscal year ending June 30, 2016

Trustee Daly moved and Trustee DeFilippo seconded to appoint the firm Crowe Horwath, LLP, to conduct an audit of the College financial statements and the single Audit of Federal Funds for the fiscal year ending June 30, 2016. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Harris voted aye. Motion carried.

F. Approval to accept the estimated amount of taxes to be levied for 2015 as required by law

Trustee DeFilippo moved and Trustee Rogers seconded to accept the estimated amount of taxes to be levied for 2015 as required by law. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Harris voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirement

Trustee Daly moved and Trustee Rogers seconded to approve the retirement of Carmen Garcia, Grants Facilitator in the Business & Career Institute, effective December 31, 2015, and grant permission to advertise to fill the vacated grant-funded position, as needed.

B. Resignations

Trustee Daly moved and Student Trustee Harris seconded to approve the following resignations:

1. Resignation of Eunice McGee-Simpson, ABE/ASE Coordinator in the Adult Education Department, effective September 23, 2015, and grant permission to advertise to fill the vacated, grant-funded position, as needed.
2. Resignation of Michelle Rallins, Financial Aid Advisor, effective October 16, 2015, and grant permission to advertise to fill the vacated position, as needed.
3. Resignation of Pat Rush, Director of Public Relations, Publications and the South Suburban College Foundation, effective October 29, 2015, and grant permission to advertise to fill the vacated position, as needed.

On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Harris voted aye. Motion carried.

C. Appointment

Trustee Daly moved and Student Trustee Harris seconded to approve the appointment of Erica Pippion as a grant-funded Youth Case Manager in the Job Training Department, effective November 16, 2015. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Harris voted aye. Motion carried.

VIII. CLOSED SESSION

At 8:27 p.m., a motion was made by Trustee Martin and seconded by Trustee DeFilippo that the Board of Trustees enter into closed session to discuss the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable and imminent litigation. On roll call, Anthony DeFilippo, Jacqueline Martin, Janet Rogers and Frank M. Zuccarelli voted aye. Nays: John Daly. Student Trustee Harris voted aye. Motion carried.

At 9:27 p.m., the Board of Trustees resumed open session on a motion made by Trustee Rogers and seconded by Trustee Martin. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Harris voted aye. Motion carried.

ADJOURNMENT

At 9:28 p.m., Trustee Martin moved and Trustee Rogers seconded that the Board Meeting be adjourned. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Harris voted aye. Motion carried.

Martin Lareau, Board Secretary

Frank M. Zuccarelli, Chairman