

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
REGULAR BOARD MEETING MINUTES
THURSDAY, MAY 14, 2015

I. CALL TO ORDER & ROLL CALL:

At 8:12 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington, and Student Trustee Terry Harris.

Absent: Trustee Anthony DeFilippo.

Also present: Donald Manning, President; Lynette Stokes-Wilson, Vice President of Academic Services; Songie Adebisi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

A. Art Purchase Awards

The Board purchased the artwork of selected South Suburban College students to be added to the College's permanent collection.

B. Recognition of Retirees

The Board formally recognized employees who have retired over the course of the last year.

V. PREVIOUS MEETING MINUTES

A. Finance Committee meeting held April 9, 2015

Trustee Wells moved and Trustee Whittington seconded to approve the minutes of the Finance Committee meeting held on April 9, 2015. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

B. Regular Board of Trustees meeting held April 9, 2015

Trustee Whittington moved and Trustee Rogers seconded to approve the minutes of the Regular Board of Trustees meeting held on April 9, 2015. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Martin moved and Trustee Whittington seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

B. Bills Payable for May, 2015

Trustee Rogers moved and Student Trustee Harris seconded to authorize the Treasurer to pay the list of bills payable for May, 2015, in the amount of \$3,852,074.36. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

C. Approval to accept the first reading of revised Board Policy 207.02, Smoking/Non-Smoking Regulations, as presented.

Trustee Rogers moved and Trustee Wells seconded to accept the first reading of revised Board Policy 207.02, Smoking/Non-Smoking Regulations, as presented, and will note the concerns expressed by Trustee Daly in the Policy Committee. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

D. Approval to ratify the results of the telephone poll taken of Board members on April 9, 2015, approving the emergency expenditure to repair the security camera system.

Trustee Daly moved and Student Trustee Harris seconded to ratify the results of the telephone poll taken of Board members on April 9, 2015, to approve the emergency expenditure to repair the security camera system. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

E. Approval of the Memorandum of Understanding between South Suburban College Faculty Association, the South Suburban College Adjunct Faculty Association, and Community College District 510 for the spring, 2015 semester.

Trustee Daly moved and Trustee Whittington seconded to approve the Memorandum of Understanding between South Suburban College Faculty Association, the South Suburban College Adjunct Faculty Association, and Community College District 510 for the spring, 2015 semester. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

F. Approval of the Resolution for Proclamation of Results, received from the Cook County Clerk, for the April 7, 2015 South Suburban College District 510 Trustees' Election.

Trustee Martin moved and Trustee Wells seconded to approve the Resolution for Proclamation of Results, received from the Cook County Clerk for the April 7, 2015 South Suburban College District 510 Trustees' Election. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirements

Trustee Daly moved and Trustee Rogers seconded to approve the following retirements:

1. Retirement of Carol Spurlock, full-time Lab Coordinator in the Academic Computing and Telecommunications Department, effective June 30, 2015, and grant permission to advertise to fill the vacated position.

2. Retirement of Cornelius Witvliet, Trades II/Maintenance in the Physical Plant Department, effective July 31, 2015, and grant permission to advertise to fill the vacated grant-funded position.

On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

B. Resignation

Trustee Whittington moved and Trustee Wells seconded to approve the resignation of Dr. Vaughn Roste, full-time Instructor in the Music Department, effective July 31, 2015, and grant permission to advertise to fill the vacated position. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

C. Appointment

Trustee Martin moved and Trustee Rogers seconded to approve the appointment of Michael Jennings as an Administrative Assistant I in the Nursing Department, effective May 18, 2015. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

D. Approval to grant tenure

Trustee Whittington moved and Trustee Daly seconded to grant tenure to the following faculty member at the completion of the fall, 2015 semester: Gina Mrozek. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

E. Approval to reappoint non-tenured faculty

Trustee Daly moved and Trustee Martin seconded to reappoint the following faculty members as Instructors for the 2015-2016 academic year: Nancy Mulvihill, Rob Calhoon, and Zubeir Haroun. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

F. Approve to continue the tenure re-evaluation process

Trustee Daly moved and Trustee Wells seconded to continue the tenure re-evaluation process for Dr. Cheryl Saafir. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

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VIII. Closed Session:

There was none.

ADJOURNMENT SINE DIE

At 8:57 p.m., Trustee Daly moved and Trustee Rogers seconded that the Board Meeting be adjourned, sine die. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

MINUTES OF THE RECONVENED MEETING OF THE BOARD OF TRUSTEES

THURSDAY, MAY 14, 2015

I. CALL TO ORDER & ROLL CALL:

At 8:57 p.m. the Reconvened Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Jacqueline Martin, Janet M. Rogers, Terry Wells, Joseph Whittington, and Student Trustee Terry Harris

Absent: Trustee Anthony DeFilippo

Also present: Donald Manning, President; Lynette Stokes-Wilson, Vice President of Academic Services; Songie Adebisi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

II. NEW BUSINESS:

A. Oath of Office for newly elected Trustees

John Daly and Janet Rogers have been elected to serve full terms as members of the South Suburban College Board of Trustees. Board secretary Martin Lareau administered the Oath of Office to John Daly and Janet Rogers.

B. Appointment of Chairman Pro-Tempore

Chairman Frank M. Zuccarelli recommended Martin Lareau to serve as Chairman Pro-Tempore. Trustee Daly made a motion seconded by Trustee Whittington. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

C. Nomination and Election of Chairperson

Trustee Daly nominated Frank M. Zuccarelli to serve as Chairman of the Board. Trustee Daly made the motion seconded by Trustee Whittington. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

D. Nomination and Election of Vice-Chairman

Chairman Zuccarelli nominated John Daly to serve as Vice-Chairman of the Board. Trustee Wells made the motion seconded by Trustee Whittington. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

E. Appointment of Clerk to the Board

Chairman Zuccarelli recommended the appointment of Christin T. Miller as Clerk to the Board. Trustee Daly made the motion seconded by Trustee Martin. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

F. Appointment of ICCTA Representative

Chairman Zuccarelli recommended the appointment of Joseph Whittington as ICCTA Representative for the Board. Trustee Daly made the motion seconded by Trustee Rogers. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

G. Appointment of ICCTA Representative Alternate

Chairman Zuccarelli recommended the appointment of Terry Wells as ICCTA Representative Alternate for the Board. Trustee Daly made the motion seconded by Trustee Whittington. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

H. Appointment of Secretary of the Board

Chairman Zuccarelli asked Trustee Rogers to make a recommendation for the position of Secretary of the Board. Trustee Rogers recommended the appointment of Jacqueline Martin as Secretary of the Board. Trustee Martin did not accept, and in turn nominated Trustee Janet Rogers as Secretary of the Board. Trustee Rogers accepted. Trustee Martin made the motion seconded by Trustee Whittington. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

I Appointment of Secretary to the Board

Chairman Zuccarelli recommended the appointment of Martin Lareau as Secretary to the Board. Trustee Wells made the motion seconded by Trustee Rogers. Trustee Daly made the motion seconded by Trustee Rogers. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

J. Appointment of Treasurer for the Board

Chairman Zuccarelli recommended the appointment of Tim Pollert as Treasurer for the Board. Trustee Daly made the motion seconded by Trustee Martin. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

K. Adoption of Board Policies/Rules

Chairman Zuccarelli recommended adoption of the Board Policies as published. Trustee Daly made the motion seconded by Trustee Martin. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

L. Appointment of Board Committees

Chairman Zuccarelli recommended approval of the following Board Committee appointments:

1. Architectural Committee: Martin, Chair; Daly and Whittington
2. Audit Committee: Whittington, Chair; Daly and DeFilippo
3. Finance Committee: DeFilippo, Chair; Daly and Rogers
4. Legislative Committee: Wells, Chair; Rogers and DeFilippo
5. Policy Committee: Rogers, Chair; Martin and Wells

Trustee Daly made the motion seconded by Trustee Rogers. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

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ADJOURNMENT

At 9:14 p.m., Trustee Whittington moved and Trustee Martin seconded that the Reconvened Board of Trustees meeting be adjourned. On roll call John Daly, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

Martin Lareau, Board Secretary

Frank M. Zuccarelli, Board Chairman