

# **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, MARCH 9, 2017

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## **I. CALL TO ORDER & ROLL CALL:**

At 8:27 p.m., Chairman Frank M. Zuccarelli called the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Trustees John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington, Frank M. Zuccarelli, and Student Trustee Ronnell Tatum.

*Absent:* Trustees Jacqueline Martin and Janet M. Rogers.

*Also present:* Donald Manning, President; Songie Adebiji, Vice President of Student Development; Lynette Stokes, Vice President of Academic Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kusper.

## **II. PLEDGE OF ALLEGIANCE**

Chairman Frank M. Zuccarelli led the Pledge of Allegiance.

## **III. PUBLIC PARTICIPATION:**

There was none.

## **IV. REPORTS/PRESENTATIONS**

Dr. Miriam Anthony delivered a presentation on the Nursing Department to the Board of Trustees.

## **V. PREVIOUS MEETING MINUTES**

### **A. Policy Committee Meeting held February 9, 2017**

Trustee Daly moved and Trustee Wells seconded to approve the minutes of the Policy Committee meeting held February 9, 2017. On roll call, John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Anthony DeFilippo passed. Student Trustee Ronnell Tatum voted aye. Motion Carried.

### **B. Regular Board of Trustees Meeting held February 9, 2017**

Trustee Whittington moved and Student Trustee Tatum seconded to approve the minutes of the Regular Board of Trustees meeting held on February 9, 2017. On roll call, John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Anthony DeFilippo passed. Student Trustee Ronnell Tatum voted aye. Motion Carried.

## **VI. NEW BUSINESS**

### **A. Monthly Financial Report**

Trustee Whittington moved and Trustee Wells seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**B. Bills Payable for March, 2017**

Trustee DeFilippo moved and Student Trustee Tatum seconded to authorize the Treasurer to pay the list of bills payable for March, 2017 in the amount of \$2,804,997.22. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**C. Approval to accept the first reading of Board Policy 504.00, Credit Hour Definition**

Trustee Wells moved and Student Trustee Tatum seconded to accept the first reading of Board Policy 504.00, Credit Hour Definition. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**D. Approval to accept the second reading of and adopt Board Policy 111.01, Reimbursement of Travel, Meal and Lodging Expenses for the Board of Trustees**

Trustee Wells moved and Trustee Daly seconded to accept the second reading of and adopt Board Policy 111.01, Reimbursement of Travel, Meal and Lodging Expenses for the Board of Trustees. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**E. Approval to accept the second reading of and adopt Board Policy 405.03, Reimbursement of Travel, Meal and Lodging Expenses for South Suburban College Employees**

Trustee Wells moved and Trustee Whittington seconded to accept the second reading of and adopt Board Policy 405.03, Reimbursement of Travel, Meal and Lodging Expenses for South Suburban College Employees. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**F. Approval to adopt a resolution approving Board Policies for Reimbursement of Travel, Meal and Lodging Expenses for South Suburban College employees and the Board of Trustees**

Trustee Wells moved and Trustee Daly seconded to adopt a resolution approving Board Policies for Reimbursement of Travel, Meal and Lodging Expenses for South Suburban College employees and the Board of Trustees. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**G. Approval to accept the second reading of and adopt revised Board Policy 101.02, Equal Educational and Employment Opportunity**

Trustee Wells moved and Trustee Daly seconded to accept the second reading of and adopt revised Board Policy 101.02, Equal Educational and Employment Opportunity. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**H. Approval to enter into a five-year contract with Hometown Vending and Foodservices for the provision of dining and vending service at the main campus and Oak Forest campus.**

Trustee Wells moved and Trustee DeFilippo seconded to enter into a five-year contract with Hometown Vending and Foodservices for the provision of dining and vending service at the main campus and Oak Forest campus. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

## **VII. PERSONNEL RECOMMENDATIONS**

### **A. Retirements/Resignations/Terminations**

There was none.

### **B. Appointments**

Trustee Daly moved and Trustee Whittington seconded to approve the following appointments:

1. Appointment of Cortez Maxwell as a Campus Police Officer, evening shift, effective March 13, 2017, pending successful completion of the 80-hour transition course.
2. Appointment of Cathy E. Davis as Financial Aid Manager effective March 13, 2017.
3. Appointment of Loral Monson, Highway Construction Careers Training Program Assistant, effective March 13, 2017.

On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

### **C. Approval to Create and Advertise**

Trustee Daly moved and Trustee Whittington seconded to grant approval to create and advertise the full-time, grant-funded position of HPOG Step-Up Grant Temporary Outreach Specialist with the Allied Health and Career Programs Department. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

### **D. Approval to Advertise**

Trustee Whittington moved and Student Trustee Tatum seconded to grant approval to create and advertise the position of full-time, tenure-track Librarian. The position will commence the fall semester of 2017. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

## **VIII. Closed Session:**

There was none.

## **ADJOURNMENT**

At 9:11 p.m., Trustee Whittington moved and Student Trustee Tatum seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

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**Martin Lareau, Secretary to the Board of Trustees**

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**Frank M. Zuccarelli, Chairman of the Board of Trustees**