

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
REGULAR BOARD MEETING MINUTES
THURSDAY, MAY 11, 2017

I. CALL TO ORDER & ROLL CALL:

At 8:29 p.m., Chairman Frank M. Zuccarelli called the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington, and Student Trustee Ronnell Tatum.

Absent: None.

Also present: Donald Manning, President; Lynette Stokes, Vice President of Academic Services; Songie Adebisi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper.

II. PLEDGE OF ALLEGIANCE

Chairman Frank M. Zuccarelli led the Pledge of Allegiance.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

A. Art Purchase Awards

The Board of Trustees purchased artwork from South Suburban College students to add to the College's permanent collection.

B. Recognition of Retirees

The Board of Trustees formally recognized employees who have retired over the course of the last year.

V. PREVIOUS MEETING MINUTES

A. Policy Committee meeting held April 13, 2017

Student Trustee Tatum moved and Trustee Whittington seconded to approve the minutes of the Policy Committee meeting held April 13, 2017. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Frank M. Zuccarelli passed. Student Trustee Tatum voted aye. Motion carried.

B. Finance Committee meeting held April 13, 2017

Trustee DeFilippo moved and Trustee Rogers seconded to approve the minutes of the Finance Committee meeting held on April 13, 2017. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Frank M. Zuccarelli passed. Student Trustee Tatum voted aye. Motion carried.

C. Regular Board of Trustees meeting held April 13, 2017

Trustee Martin moved and Trustee Wells seconded to approve the minutes of the Regular Board of Trustees meeting held on April 13, 2017. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Rogers moved and Trustee Whittington seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

B. Bills Payable for May 2017

Student Trustee Tatum moved and Trustee Martin seconded to authorize the Treasurer to pay the list of bills payable for May, 2017 in the amount of \$2,859,905.84. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

C. Approval of the South Suburban College Facilities Master Plan

Trustee Martin moved and Trustee Wells seconded to approve the South Suburban College Facilities Master Plan. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

D. Approval to accept the bid of Pinnacle Flooring Company in the base bid amount of \$149,785.00 for the Flooring Correction Project

Trustee DeFilippo moved and Trustee Wells seconded to accept the bid of Pinnacle Flooring Company in the base bid amount of \$149,785.00 for the Flooring Correction Project. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

E. Approval to accept the bids of Precise Printing in the amount of \$18,348.00, and Indiana Printing and Publishing in the amount of \$10,310.00 for the printing of College publications

Trustee DeFilippo moved and Trustee Wells seconded to accept the bids of Precise Printing in the amount of \$18,348.00, and Indiana Printing and Publishing in the amount of \$10,310.00 for the printing of College publications. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

F. Approval to support the extension of the Calumet City Tax Increment Finance (TIF) District

Trustee DeFilippo moved and Trustee Daly seconded to support the extension of the Calumet City Tax Increment Finance (TIF) District. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

G. Approval of the Election results as certified by the Cook County Board of Elections for the April 4, 2017 South Suburban College District No. 510 Trustees' Elections

Trustee Daly moved and Trustee Whittington seconded to approve election results as certified by the Cook County Board of Elections for the April 4, 2017 South Suburban College District No. 510 Trustees' Elections. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

Trustee Daly moved and Trustee Martin seconded to approve the following retirements, resignations and terminations:

1. Retirement of Marcia Bult, Manager of Internal Controls and Compliance, effective December 31, 2017, and grant permission to advertise to fill the vacated position.
2. Resignation of Melynne Durham, full-time Instructor in the Allied Health Program, effective July 27, 2017, and grant permission to advertise to fill the vacated position.
3. Resignation of Kimberly LaBarge, Media Specialist in the Communication Services Department, effective May 21, 2017, and grant permission to advertise to fill the vacated position.
4. Resignation of Jasmine Muhammed, Enrollment Specialist in the College Recruitment Department, effective April 12, 2017, and grant permission to advertise to fill the vacated position.
5. Termination of LaTasha Binder, Construction Business Specialist in the Business and Career Institute, effective April 27, 2017, due to the non-renewal of the Construction Business Development Center Grant.

On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

B. Appointments

Trustee Daly moved and Trustee Whittington seconded to approve the following appointments:

1. Appointment of Albert Haskins as the full-time, grant-funded HPOG Step-Up Grant Temporary Outreach Specialist in the Allied Health and Career Programs Department, effective May 15, 2017.
2. Appointment of Azeal Branch as the Executive Assistant in the Office of the Vice President of Student Development, effective May 15, 2017, pending successful completion of a criminal background check.

On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

C. Approval to grant tenure

Trustee Daly moved and Trustee Wells seconded to grant tenure to Zubeir Haroun (Allied Health) upon the completion of the fall semester of 2017. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

D. Approval to reappoint non-tenured faculty

Trustee Daly moved and Student Trustee Tatum seconded to reappoint La'Taria Overstreet (Allied Health) as an Instructor for the 2017-2018 academic year. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

E. Approval to grant one (1) year probationary extension

Trustee Daly moved and Trustee Martin seconded to grant one (1) year probationary extension to the tenure track for Rob Calhoun (Music), and Nancy Mulvihill (Allied Health), as recommended by their respective Tenure Committees. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

F. Approval of the MOU for employee reassignment

Trustee Daly moved and Trustee Whittington seconded to accept the Memorandum of Understanding by and between South Suburban College District No. 510, the South Suburban College Support Staff Association, and Erin Murphy, effective May 12, 2017. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

VIII. Closed Session

At 9:25 p.m., Trustee Daly moved and Student Trustee Tatum seconded that the Board of Trustees enter into closed session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable and imminent litigation. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

At 10:04 p.m., the Board of Trustees resumed open session on a motion made by Trustee Daly and seconded by Trustee Whittington. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS CONTINUED

G. Approval of the four (4) year South Suburban College Faculty Association Collective Bargaining Agreement, FY2016-2020.

Trustee Rogers moved and Trustee Daly seconded to approve the four (4) year South Suburban College Faculty Association Collective Bargaining Agreement, FY2016-2020. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

ADJOURNMENT SINE DIE

At 10:07 p.m., Trustee Daly moved and Trustee Whittington seconded to adjourn the Board of Trustees meeting sine die. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

MINUTES OF THE RECONVENED MEETING OF THE BOARD OF TRUSTEES

THURSDAY, MAY 11, 2017

I. CALL TO ORDER & ROLL CALL:

At 10:07 p.m., Chairman Frank M. Zuccarelli called the Reconvened Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington, and Student Trustee Ronnell Tatum.

Absent: None.

Also present: Donald Manning, President; Lynette Stokes, Vice President of Academic Services; Songie Adebisi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper.

II. NEW BUSINESS:

A. Oath of Office for newly elected Trustees

Terry Wells, Joseph Whittington, and Frank M. Zuccarelli have been elected to serve full terms as members of the South Suburban College Board of Trustees. Secretary to the Board Martin Lareau administered the Oath of Office to Terry Wells, Joseph Whittington, and Frank M. Zuccarelli.

B. Appointment of Chairman Pro-Tempore

Chairman Zuccarelli recommended the appointment of Martin Lareau to serve as Chairman Pro-Tempore. Chairman Zuccarelli made the motion seconded by Trustee Daly. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

C. Nomination and Election of Chairperson of the Board

Trustee Wells made a motion seconded by Trustee Rogers to nominate Frank M. Zuccarelli to serve as Chairman of the Board. Frank M. Zuccarelli accepted the nomination. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Frank M. Zuccarelli passed. Student Trustee Tatum voted aye. Motion carried.

Trustee Daly made a motion seconded by Trustee Rogers to close nominations for Chairperson of the Board. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

D. Nomination and Election of Vice-Chairperson of the Board

Chairman Zuccarelli nominated John Daly to serve as Vice-Chairman of the Board. Trustee Rogers made the motion seconded by Trustee Whittington. John Daly accepted the nomination. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

Trustee Rogers made a motion seconded by Trustee Whittington to close nominations for Vice Chairperson of the Board. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

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E. Appointment of Clerk to the Board

Chairman Zuccarelli recommended the appointment of Christin T. Miller as Clerk to the Board. Trustee Wells made the motion seconded by Student Trustee Tatum. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

F. Appointment of ICCTA Representative

Chairman Zuccarelli recommended the appointment of Joseph Whittington as ICCTA Representative for the Board. Student Trustee Tatum made the motion seconded by Trustee DeFilippo. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

G. Appointment of ICCTA Representative Alternate

Chairman Zuccarelli recommended the appointment of Terry Wells as ICCTA Representative Alternate for the Board. Trustee Martin made the motion seconded by Trustee Rogers. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

H. Appointment of Secretary of the Board

Chairman Zuccarelli recommended the appointment of Janet Rogers as Secretary of the Board. Trustee Daly made the motion seconded by Trustee Martin. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

I Appointment of Secretary to the Board

Chairman Zuccarelli recommended the appointment of Martin Lareau as Secretary to the Board. Trustee Wells made the motion seconded by Student Trustee Tatum. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

J. Appointment of Treasurer for the Board

Chairman Zuccarelli recommended the appointment of Tim Pollert as Treasurer for the Board. Trustee Wells made the motion seconded by Trustee Daly. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

K. Adoption of Board Policies/Rules

Chairman Zuccarelli recommended the adoption of the Board Policies as published. Trustee Daly made the motion seconded by Trustee Martin. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

L. Appointment of Board Committees

Chairman Zuccarelli recommended approval of the following Board Committee appointments:

1. Architectural Committee: Martin, Chair; Daly and Whittington
2. Audit Committee: Whittington, Chair; Daly and DeFilippo
3. Finance Committee: DeFilippo, Chair; Daly and Rogers
4. Legislative Committee: Wells, Chair; DeFilippo, Rogers
5. Policy Committee: Rogers, Chair; Martin and Wells

Trustee Wells made the motion seconded by Trustee DeFilippo. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

ADJOURNMENT

At 10:24 p.m., Trustee Rogers moved and Trustee Wells seconded to adjourn the reconvened meeting of the Board of Trustees. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

Martin Lareau, Secretary to the Board

Frank M. Zuccarelli, Board Chairman