

OAK FOREST CAMPUS, 16333 S. KILBOURN AVENUE, OAK FOREST, ILLINOIS
REGULAR BOARD MEETING AGENDA
THURSDAY, JULY 13, 2017
8:00 PM

l.	CALL	TO ORDER/	ROLL CALL

- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC PARTICIPATION
- IV. PRESENTATIONS/REPORTS
  - A. Chemistry Lab & Technology Presentation (A. Helwig)

#### V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- A. Policy Committee meeting held June 8, 2017
- B. Finance Committee meeting held June 8, 2017
- C. Regular Board of Trustees meeting held June 8, 2017

#### VI. NEW BUSINESS

- A. Monthly Financial Report (T. Pollert)
- B. Approval of the payment of bills for July, 2017 (T. Pollert)
- C. Approval to accept the second reading of and adopt revised Board Policy 500.01, Degree and Certificate Requirements (J. Rogers)
- Approval to accept the bids of Chemcraft Industries, \$5,612.00; Expert Chemical, \$12,596.00; HP Products, \$2,558.22; Unipak, \$2,126.00; and Valdes, \$5,140.00 for the purchase of custodial paper products and supplies (A. DeFilippo)
- E. Approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Illinois Open Meeting Act. The written minutes of January 12, 2017, April 13, 2017, and May 11, 2017 are authorized to be released. The audio recordings of August 13, 2015, September 10, 2015, October 8, 2015, November 12, 2015, December 10, 2015, and January 14, 2016 are authorized to be destroyed (M. Lareau)

#### VII. PERSONNEL RECOMMENDATIONS

- A. Retirements/Resignations/Terminations
- B. Appointments
- C. Memorandum of Understanding (additional extra overload)

#### VIII. CLOSED SESSION

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

#### IX. MISCELLANEOUS

## X. ADJOURNMENT

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
MINUTES OF THE POLICY COMMITTEE
THURSDAY, JUNE 8, 2017

Trustee Terry Wells called the Policy Committee meeting to order at 8:10 p.m.

Committee members present:

**Trustee Terry Wells** 

Committee members absent:

Trustees Jacqueline Martin and Janet Rogers

Other Board members in attendance: Trustees John Daly, Anthony DeFilippo, Joseph Whittington, Frank M. Zuccarelli, and Student Trustee Ronnell Tatum

Other Board members absent: None

Administration present: Don Manning, President; Lynette Stokes, Vice President of Academic Services; Songie Adebiyi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper

#### Agenda:

I. Recommendation to accept the first reading of revised Board Policy 500.01, Degree and Certificate Requirements

Trustee Wells recommended the Board accept the first reading of revised Board Policy 500.01, Degree and Certificate Requirements at the regular Board of Trustees meeting.

The meeting adjourned at 8:12 p.m.

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
MINUTES OF THE FINANCE COMMITTEE
THURSDAY, JUNE 8, 2017

Trustee Anthony DeFilippo called the Finance Committee meeting to order at 8:12 p.m.

Committee members present:

Trustees John Daly and Anthony DeFilippo

Committee members absent:

**Trustee Janet Rogers** 

Other Board members in attendance: Trustees Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Ronnell Tatum

Other Board members absent:

Trustee Jacqueline Martin

Administration present: Donald Manning, President; Lynette Stokes, Vice President of Academic Services, Songie Adebiyi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper

#### Agenda:

I. Recommendation to accept the bids of BSN Sports, \$24,867.62; Lansing Sports, \$43,962.72; Riddell, \$230.83; for the purchase of athletic uniforms and supplies

Trustee DeFilippo recommended the Board accept the bids of BSN Sports, \$24,867.62; Lansing Sports, \$43,962.72; Riddell, \$230.83; for the purchase of athletic uniforms and supplies at the regular Board of Trustees meeting.

Recommendation to dispose of obsolete and/or broken equipment by selling it to the highest bidder

Trustee DeFilippo recommended the Board authorize the disposal of obsolete and/or broken equipment by selling it to the highest bidder at the regular Board of Trustees meeting.

III. Recommendation to approve the RAMP Proposal (Resource Allocation Management Plan)

Trustee DeFilippo recommended the Board approve the RAMP Proposal (Resource Allocation Management Plan) at the regular Board of Trustees meeting.

IV. Recommendation to adopt the Resolution for Prevailing Wage Rates compiled by the Illinois Department of Labor

Trustee DeFilippo recommended the Board adopt the Resolution for Prevailing Wage Rates compiled by the Illinois Department of Labor at the regular Board of Trustees meeting.

The meeting adjourned at 8:19 p.m.

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS
REGULAR BOARD MEETING MINUTES
THURSDAY, JUNE 8, 2017

#### I. CALL TO ORDER & ROLL CALL:

At 8:19 p.m., Chairman Frank M. Zuccarelli called the regular meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room of the College, Room 2248.

Present: Trustees John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington, Frank M. Zuccarelli, and Student Trustee Ronnell Tatum

Absent: Trustees Jacqueline Martin and Janet Rogers

Also present: Donald Manning, President; Lynette Stokes, Vice President of Academic Services; Songie Adebiyi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper

#### II. PLEDGE OF ALLEGIANCE

Chairman Frank M. Zuccarelli led the Pledge of Allegiance.

#### III. PUBLIC PARTICIPATION:

There was none.

#### **IV. REPORTS/PRESENTATIONS**

#### A. Faculty Development Committee

Natalie Page and Joan Rosen delivered a presentation to the Board of Trustees on behalf of the Faculty Development Committee.

#### B. Secretary of State Spotlight on Service Award

Matthew Beasland delivered a presentation to the Board of Trustees on the Secretary of State Spotlight on Service Award.

#### V. PREVIOUS MEETING MINUTES

#### A. Architectural Committee meeting held May 11, 2017

Trustee Wells moved and Trustee Whittington seconded to approve the minutes of the Architectural Committee meeting held May 11, 2017. On roll call, John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

#### B. Finance Committee meeting held May 11, 2017

Trustee Whittington moved and Student Trustee Tatum seconded to approve the minutes of the Finance Committee meeting held May 11, 2017. On roll call, John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

Board Meeting June 8, 2017 Page 2

#### C. Regular Board of Trustees meeting held May 11, 2017

Trustee DeFilippo moved and Student Trustee Tatum seconded to approve the minutes of the regular Board meeting held May 11, 2017. On roll call, John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted ave. Nays: None. Student Trustee Ronnell Tatum voted ave. Motion carried.

#### D. Closed Session meeting held May 11, 2017

Student Trustee Tatum moved and Trustee Whittington seconded to approve the minutes of the Closed Session meeting held May 11, 2017. On roll call, John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

#### E. Closed Session meeting held April 13, 2017

Student Trustee Tatum moved and Trustee Whittington seconded to approve the minutes of the Closed Session meeting held April 13, 2017. On roll call, John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

#### VI. NEW BUSINESS

#### A. Monthly Financial Report

Trustee Daly moved and Trustee Wells seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call, John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

#### B. Bills Payable for June. 2017

Student Trustee Tatum moved and Trustee Wells seconded to authorize the Treasurer to pay the list of bills payable for June, 2017 in the amount of \$2,890,509.75. On roll call, John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

# C. Approval to accept the first reading of revised Board Policy 500.01, Degree and Certificate Requirements

Trustee Wells moved and Trustee Daly seconded to accept the first reading of revised Board Policy 500.01, Degree and Certificate Requirements. On roll call, John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

# D. Approval to accept the bids of BSN Sports, \$24,867.62; Lansing Sports, \$43,962.72; and Riddell, \$230.83 for the purchase of athletic uniforms and supplies

Trustee DeFilippo moved and Trustee Daly seconded to accept the bids of BSN Sports, \$24,867.62; Lansing Sports, \$43,962.72; and Riddell, \$230.83 for the purchase of athletic uniforms and supplies. On roll call, John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

E. Approval to dispose of obsolete and/or broken equipment by selling it to the highest bidder Trustee DeFilippo moved and Trustee Whittington seconded to authorize Administration to dispose of obsolete and/or broken equipment by selling it to the highest bidder. On roll call, John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

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#### F. Approval of the RAMP Proposal (Resource Allocation Management Plan)

Trustee DeFilippo moved and Trustee Daly seconded to approve the RAMP Proposal (Resource Allocation Management Plan). On roll call, John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted ave. Navs: None. Student Trustee Ronnell Tatum voted ave. Motion carried.

# G. Approval to adopt the Resolution for Prevailing Wage Rates compiled by the Illinois Department of Labor

Trustee DeFilippo moved and Student Trustee Tatum seconded to adopt the Resolution for Prevailing Wage Rates compiled by the Illinois Department of Labor. On roll call, John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

#### VII. PERSONNEL RECOMMENDATIONS

#### A. Retirements/Resignations/Terminations

Trustee Daly moved and Trustee Wells seconded to approve the retirement of Susan Cline, full-time Instructor in the Reading Department, effective December 30, 2017, and grant permission to advertise to fill the vacated position as needed. On roll call, John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

#### **B.** Appointments

Student Trustee Tatum moved and Trustee Daly seconded to approve the appointment of Jason Wroda as Manager of Internal Controls and Compliance, effective June 12, 2017, pending successful completion of a criminal background check, and grant permission to advertise to fill the vacated position as needed. On roll call, John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

#### VIII. Closed Session:

There was none.

#### **ADJOURNMENT**

The regular Board of Trustees meeting adjourned at 9:07 p.m. on a motion made by Trustee Whittington and seconded by Trustee Wells. On roll call, John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

Martin Lareau, Secretary to the Board of Trustees

Frank M. Zuccarelli, Chairman of the Board of Trustees



SOUTH SUBURBAN COLLEGE BOARD AGENDA REG	QUEST Agenda Item FY18-VI.A
For Board Information in July, 2017.	or Board Action in July, 2017.
Board Committee: PolicyX_FinanceArchitecturalOther  Funding: _College Operating _College Capital _Protection, Health and Safety	Grant FundedStudent LifeSpecial Levies
PROPOSAL SUM	MARY
ESTIMATED COST OF	RBENEFIT
JUSTIFICATION OF	ACTION
Please refer to the attached Investment Report and Final packet for the period ending May 31, 2017. This action Direction 2, SSC.2.17 to continue to provide an efficient institution.	supports Vision Statement Strategic
MOTION	
Move to accept the Financial Report as presented.	
*Are funds available in the budget?*  *Is this related to any previous Board action?*  *Specify above if matching funds are required.	Approvals  Intollect 1/6/17  Controllers reasurer
*Is this part of a large project requiring additional funds? (Explain)	Marly Lareau 7/6/17
*Attach supplemental information as necessary	Vice-President  In Mannen 7/6/1
	President

# SOUTH SUBURBAN COLLEGE South Holland, Illinois

To:

**Board of Trustees** 

From:

Tim Pollert

Date:

June 1, 2017

Subject:

Financial Report For The Period Ending May 31, 2017

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

Monthly Revenue	Year to Date Revenue
\$2,596,946.64	\$25,050,054.68
Monthly Expenditures	Year to Date Expenditures
\$2,398,828.56	\$27,140,293.20

Activity for the month and year to date totals in all funds are as follows:

Monthly Revenue	Year to Date Revenue
\$2,741,190.66	\$42,299,387.37
ii.	
Monthly Expenditures	Year to Date Expenditures
\$3,108,459.49	\$45,131,993.63
Net Monthly Position	Year to Date Net Position
(\$367,268.83)	(\$2,832,606.26)

On page eight of the Investment Report you will see our investments for the period:

Total Investments	Average Rate	Basis Point Change
	of Return	from Last Month
\$13,765,934.89	2.29%	-4

South Holland, Illinois

	Revenue Educational	Revenue O&M	Monthly Total
July	\$3,363,572.17	\$49,592.37	\$3,413,164.54
August	\$3,171,862.34	\$6,529.95	\$3,178,392.29
September	\$1,600,083.07	\$571,387.00	\$2,171,470.07
October	\$1,128,150.22	\$45,291.33	\$1,173,441.55
November	\$2,356,189.81	\$117,529.50	\$2,473,719.31
December	\$1,576,428.06	\$1,131,846.88	\$2,708,274.94
January	\$1,975,819.28	\$379,518.87	\$2,355,338.15
February	\$1,836,185.55	\$281,423.88	\$2,117,609.43
March	\$2,003,232.35	\$122,830.58	\$2,126,062.93
April	\$625,781.25	\$109,853.58	\$735,634.83
May	\$2,495,417.06	\$101,529.58	\$2,596,946.64
June			\$0.00
YTD	\$22,132,721.16	\$2,917,333.52	\$25,050,054.68
	<b>Expenditures</b>	Expenditures	Monthly
_	Expenditures Educational	Expenditures O&M	Monthly Total
July -		-	•
July August	Educational	0&M	Total
August September	<b>Educational</b> \$2,428,682.14	<b>O&amp;M</b> \$249,107.68	<b>Total</b> \$2,677,789.82
August	\$2,428,682.14 \$2,524,782.05	<b>O&amp;M</b> \$249,107.68 \$350,774.26	<b>Total</b> \$2,677,789.82 \$2,875,556.31
August September October November	\$2,428,682.14 \$2,524,782.05 \$2,672,688.14	<b>O&amp;M</b> \$249,107.68 \$350,774.26 \$440,482.15	\$2,677,789.82 \$2,875,556.31 \$3,113,170.29
August September October November December	\$2,428,682.14 \$2,524,782.05 \$2,672,688.14 \$1,517,192.76	<b>O&amp;M</b> \$249,107.68 \$350,774.26 \$440,482.15 \$297,017.02	\$2,677,789.82 \$2,875,556.31 \$3,113,170.29 \$1,814,209.78
August September October November December January	\$2,428,682.14 \$2,524,782.05 \$2,672,688.14 \$1,517,192.76 \$1,920,285.77	<b>O&amp;M</b> \$249,107.68 \$350,774.26 \$440,482.15 \$297,017.02 \$350,274.67 \$325,800.67 \$306,513.73	\$2,677,789.82 \$2,875,556.31 \$3,113,170.29 \$1,814,209.78 \$2,270,560.44
August September October November December January February	\$2,428,682.14 \$2,524,782.05 \$2,672,688.14 \$1,517,192.76 \$1,920,285.77 \$2,071,724.67	<b>O&amp;M</b> \$249,107.68 \$350,774.26 \$440,482.15 \$297,017.02 \$350,274.67 \$325,800.67	\$2,677,789.82 \$2,875,556.31 \$3,113,170.29 \$1,814,209.78 \$2,270,560.44 \$2,397,525.34
August September October November December January February March	\$2,428,682.14 \$2,524,782.05 \$2,672,688.14 \$1,517,192.76 \$1,920,285.77 \$2,071,724.67 \$2,351,957.86	<b>O&amp;M</b> \$249,107.68 \$350,774.26 \$440,482.15 \$297,017.02 \$350,274.67 \$325,800.67 \$306,513.73	\$2,677,789.82 \$2,875,556.31 \$3,113,170.29 \$1,814,209.78 \$2,270,560.44 \$2,397,525.34 \$2,658,471.59
August September October November December January February March April	\$2,428,682.14 \$2,524,782.05 \$2,672,688.14 \$1,517,192.76 \$1,920,285.77 \$2,071,724.67 \$2,351,957.86 \$1,775,521.05 \$2,406,291.00 \$1,738,272.48	<b>O&amp;M</b> \$249,107.68 \$350,774.26 \$440,482.15 \$297,017.02 \$350,274.67 \$325,800.67 \$306,513.73 \$339,454.18	\$2,677,789.82 \$2,875,556.31 \$3,113,170.29 \$1,814,209.78 \$2,270,560.44 \$2,397,525.34 \$2,658,471.59 \$2,114,975.23
August September October November December January February March April May	\$2,428,682.14 \$2,524,782.05 \$2,672,688.14 \$1,517,192.76 \$1,920,285.77 \$2,071,724.67 \$2,351,957.86 \$1,775,521.05 \$2,406,291.00	<b>O&amp;M</b> \$249,107.68  \$350,774.26  \$440,482.15  \$297,017.02  \$350,274.67  \$325,800.67  \$306,513.73  \$339,454.18  \$385,735.45	\$2,677,789.82 \$2,875,556.31 \$3,113,170.29 \$1,814,209.78 \$2,270,560.44 \$2,397,525.34 \$2,658,471.59 \$2,114,975.23 \$2,792,026.45
August September October November December January February March April	\$2,428,682.14 \$2,524,782.05 \$2,672,688.14 \$1,517,192.76 \$1,920,285.77 \$2,071,724.67 \$2,351,957.86 \$1,775,521.05 \$2,406,291.00 \$1,738,272.48	\$249,107.68 \$350,774.26 \$440,482.15 \$297,017.02 \$350,274.67 \$325,800.67 \$306,513.73 \$339,454.18 \$385,735.45 \$288,906.91	\$2,677,789.82 \$2,875,556.31 \$3,113,170.29 \$1,814,209.78 \$2,270,560.44 \$2,397,525.34 \$2,658,471.59 \$2,114,975.23 \$2,792,026.45 \$2,027,179.39

# SOUTH SUBURBAN COLLEGE South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$3,680,322.44	\$4,980,438.60	(\$1,300,116.16)
August //	\$4,175,979.81	\$3,111,586.48	\$1,064,393.33
September	\$7,394,846.16	\$7,478,781.34	(\$83,935.18)
October	\$1,613,238.09	\$2,332,436.38	(\$719,198.29)
November	\$3,929,354.69	\$4,127,116.28	(\$197,761.59)
December	\$6,854,080.60	\$5,971,430.07	\$882,650.53
January	\$3,985,185.91	\$4,640,236.11	(\$655,050.20)
February	\$2,485,215.85	\$2,598,087.05	(\$112,871.20)
March	\$3,978,755.06	\$4,288,677.72	(\$309,922.66)
April	\$1,461,218.10	\$2,494,744.11	(\$1,033,526.01)
May	\$2,741,190.66	\$3,108,459.49	(\$367,268.83)
June			
YTD	\$42,299,387.37	\$45,131,993.63	(\$2,832,606.26)
	Investment	Average Rate	Basis Point Change
	Total	of Return	from Last Month
July	\$12,857,744.83	1.60%	3
August	\$16,019,990.38	2.03%	43
September	\$18,366,748.79	2.05%	2
	410,000,710.75	2.0370	_
October	\$17,018,829.57	2.07%	2 2
November			2 24
	\$17,018,829.57	2.07%	
November December January	\$17,018,829.57 \$13,780,693.67	2.07% 2.31%	24 5 1
November December	\$17,018,829.57 \$13,780,693.67 \$20,017,795.27	2.07% 2.31% 2.36%	24 5
November December January	\$17,018,829.57 \$13,780,693.67 \$20,017,795.27 \$19,304,223.54	2.07% 2.31% 2.36% 2.37%	24 5 1
November December January February	\$17,018,829.57 \$13,780,693.67 \$20,017,795.27 \$19,304,223.54 \$18,331,621.06	2.07% 2.31% 2.36% 2.37% 2.39%	24 5 1 2

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2014	ESTMENT WO				
Pagada Man	5-4-	Fund 4	Fund 5	Fund 6	Fund 7
Description	Date	Bond & Int.	Auxiliary	Restricted	Working Cash
An Francis Co.					
MB Financial CDs		0.00	0.00	0.00	0.00
MB Financial		0.00	0.00	0.00	0.00
PMA/I S D L A F + = Daily Account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
PMA/I S D L A F + = Fixed Investment Accounts	10.37	0.00	0.00	0.00	0.00
Illinois Funds		0.00	0.00	1,431,585.28	0.00
MB Contributory Trust		0.00	0.00		0.00
IIIT Money Market				0.00	
		0.00	0.00	0.00	0.00
MB Financial Money Market		0.00	0.00	0.00	0.00
Totals	5/1	0.00	0.00	1,431,585.28	0.00
Transactions:	[7]				
iransacuons:					
Illinois Comptroller to Illinois Funds MM	5/1				
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MB Financial CDs	1	0.00	6.00	6.60	0.00
		0.00	0.00	0.00	0.00
4B Financial		0.00	0.00	0.00	0.00
PMA/I S D L A F + = Daily Account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Ilinois Funds	+	0.00	0.00		0.00
				1,431,585.28	
1B Contributory Trust		0.00	0.00	0.00	0.00
IIT Money Market		0.00	0.00	0.00	0.00
4B Financial Money Market		0.00	0.00	0.00	0.00
Totals	5/31	0.00	0.00	1,431,585.28	0.00
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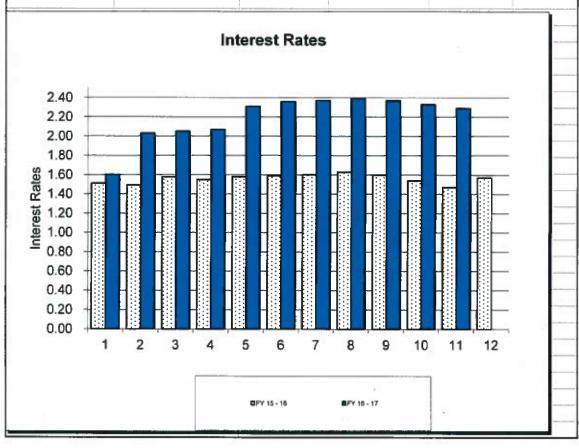
	TMAE2	TMENT WORKSHE			
		Fund 10	Fund 11	Fund 12	
Description	Date	T&A	Audit	Special Levies	Total
AAM MY					
MB Financial CDs		0.00	0.00	0.00	0.00
MB Financial		0.00	0.00	0.00	4,754,494.64
PMA/I S D L A F + = Daily Account	-	0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	32.79
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		0.00	0.00	0.00	1,143,365.72
MB Contributory Trust		0.00	0.00	0.00	395,667.63
IIIT Money Market		0.00	0.00	0.00	4,269,123.35
MB Financial Money Market		0.00	0.00	0.00	5,443,706.44
Totals	5/1	0.00	0.00	0.00	16,006,390.57
Transactions:					
					М
	ļ. j				0.00
Illinois Comptroller to Illinois Funds MM	5/1			•	46,426.54
Illinois Comptroller to Illinois Funds MM	5/1			may a — — — —	9,110.12
Illinois Comptroller to Illinois Funds MM	5/4				5,860.67
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2. 8230 1301		0.00	0.00	0.00	13,765,934.89
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MB Financial CDs		0.00	0.00	0.00	0.00
MB Financial	i i	0.00	0.00	0.00	4,754,494.64
PMA/I S D L A F + = Daily Account	İ	0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	32.79
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
llinois Funds		0.00	0.00	0.00	1,298,577.67
4B Contributory Trust		0.00	0.00	0.00	0.00
IIT Money Market		0.00	0.00	0.00	
18 Financial Money Market					4,269,123.35
ID I HAHGE PROTES PIGINEL	5/31	0.00	0.00	0.00	3,443,706.44 13,765,934.89
Totals			17 1117	11.11(1.1	1 3 /D3 934 K9 I
Totals	3/31	0.00	0.00	0.00 ]	0.00

		ENT SUMMARY					
F 1	Interest		Purchase	Maturity	Type		
Fund	Rate	Amount	Date	Date	Code		Certificate Number / Institutions
Liquid Accounts:							
Liquid Series	0.11	0.00		Open	90	ISDLAF+	
ISDMAX	0.05	32.79		Open	90	ISDLAF+	
MBFinancial	2.50	8,198,201.08		Open	90	MB	'
Daily Account	1.60	1,298,577.67		Open	50	IL Funds	
IIIT Money Market	2.20	2,284,020.45		Open	50	IIIT	
	2.23			Орен	30	***	-
Fixed Investments:							
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Educational	2.00	727 000 00	10/20/2014	10/20/2010	20		
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Steams Bank St. Cloud, MN
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Hometown Bank, Roanoke, VA
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Community Bank of OelWein, IA
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Amerasia Bank, Flushing, NY
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Old Fort Banking, Old Fort, OH
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Bridgewater Bank, MN
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Peapack Bank, Gladstone, NJ
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Pulaski Bank, Saint Louis, MO
Educational	2.00	169,102.90	10/28/2014	10/28/2019	20	IIIT	Bank of the West, San Francisco, C
market (state 1511	٠٠٠٠	103,102.70	10/20/2017	10/20/2013	20	1111	Daile of the West, Sail Francisco, C
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	'						
Grand Total	2.50	13,765,934.89					
Average %	2.29	(Weighted Average	ae)				

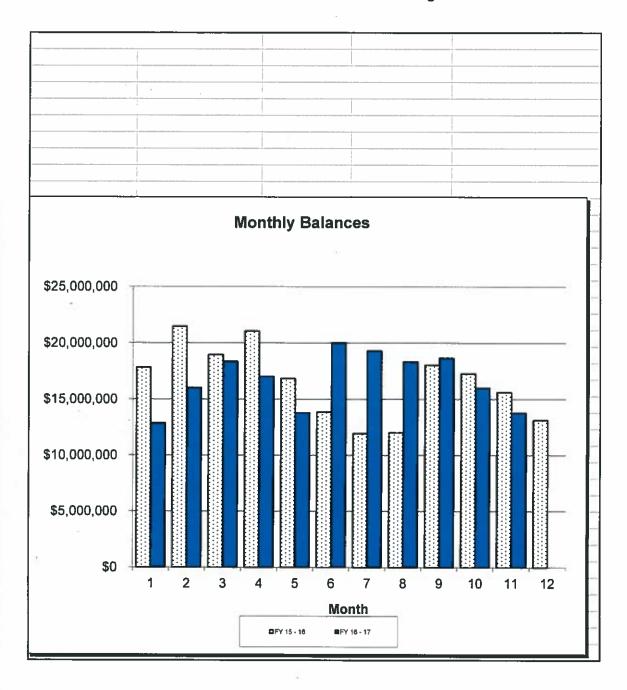
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	Investment				Percent			
		Page 4	Page 6	Total	to Total			
10	U. S. Government Securities		1 age 0					
10	To a Securities	0.00	0.00	0.00	0%			
20	Time Deposits	1,985,102.90	0.00	1,985,102.90	14%			
30	Commercial Paper	0.00	0.00	0.00	0%			
40	Time Deposits Commercial Paper Mutual Funds	0.00	0.00	0.00	0%			
EA	Illinois Funds	3,582,598.12	0.00	2 503 500 43	070			
20	Initios Futus			3,582,598.12	26%			
60	Repurchase Agreements	0.00	0.00	0.00	0%			
90	Other	8,198,233.87	0.00	8,198,233.87	60%			
	Total	13,765,934.89	0.00	13,765,934.89	100%			
		,		20,1 00,30 1.03	10070			
	14-1-1-0/	3.70						
	Average %	2.29						
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#### South Suburban College

	Investment Summary									
,	F Y 201	5 - 2016	FY	2016 - 2017						
	Month End	Percent	Month End	Percent						
Month	Balance	Return	Balance	Return						
July	\$17,832,656	1.51	\$12,857,745	1.60						
August	21,459,058	1.49	16,019,990	2.03						
September	18,954,395	1.58	18,366,749	2.05						
October	21,048,837	1.55	17,018,830	2.07						
November	16,820,149	1.58	13,780,694	2.31	196					
December	13,844,350	1.59	20,017,795	2.36						
January	11,923,718	1.60	19,304,224	2.37						
February	12,013,711	1.63	18,331,621	2.39						
March	18,046,571	1.60	18,664,543	2.37						
April	17,282,157	1.54	16,006,391	2.33						
May	15,613,457	1.47	13,765,935	2.29						
June	13,123,619	1.57								



#### South Suburban College



# Office of the Treasurer



To:

**Board of Trustees** 

From:

Tim Pollert

Date:

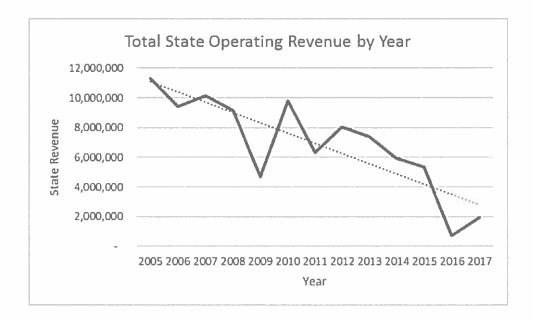
June 15, 2017

Subject:

**Executive Summary – State Funding** 

On September 8, 2016, an Operating budget for fiscal year 2017 was approved in the amount of \$32,725,639 in expenditures and \$30,329,068 in revenue with a projected deficit of \$2,396,571.

The College received notification that we would be receiving \$1.9 million in Base Operating grants for the first six months with the likelihood of receiving the same amount for the second half of the fiscal year. The budget was then constructed with that assumption, however, the lack of a second half State budget has put that has put that assumption in jeopardy. Below is a 13 year trend on the amount of funding the College has received from the State for Operating purposes.



Base Operating is not the only place where the State has failed to fund mandated programs. The following is a list of other unfunded State mandates that the College has had to absorb to date:

National Guard	\$35,755
MIA/POW	\$30,725
IVG	\$96,322

The College has closely monitored the developments in Springfield and made significant cost cutting measures during the fiscal year. I would project total Operating expenditures to be around \$30 million at the end of the fiscal year. However, I would still project the final Operating deficit to be in the neighborhood of \$2.5 to \$3 million.

Further updates on the State funding impact to the College will be provided at regular intervals to the Board.

Base Operating is not the only place where the State has failed to properly fund mandated programs.



Agenda Item FY18-VI.B

For Board Information in July, 2017.	, For Board Action	in July, 2017.
FinanceX_ Co	FUNDING: Dilege Operating Dilege Capital Otection, Health, and Safety	X Grant Funded X Student Life X Special Levies
	ROPOSAL SUMMARY	
ESTIN	MATED COST OR BENEFIT	
JUS	TIFICATION OF ACTION	
Paying the bills supports (Vision Statement provide an efficient, transparent, and finance)	Strategic Direction 2, SSC.2. cially secure institution.	17) to continue to
	MOTION	
Hereby authorize the Treasurer to pay the		
Hereby authorize the Treasurer to pay the feducation Fund		\$2,657,960.32
•		\$2,657,960.32 407,219.46
Education Fund		
Education Fund Operation & Maintenance Fund		407,219.46
Education Fund Operation & Maintenance Fund Operation & Maintenance Restricted Fund		407,219.46 5,468.23
Education Fund Operation & Maintenance Fund Operation & Maintenance Restricted Fund Auxiliary Enterprise Fund		407,219.46 5,468.23 99,760.67
Education Fund Operation & Maintenance Fund Operation & Maintenance Restricted Fund Auxiliary Enterprise Fund Restricted Funds		407,219.46 5,468.23 99,760.67 444,935.65
Education Fund Operation & Maintenance Fund Operation & Maintenance Restricted Fund Auxiliary Enterprise Fund Restricted Funds Audit Fund		407,219.46 5,468.23 99,760.67 444,935.65 2,000.00

- \* Are funds available in the budget? ves
- \* Is this related to any previous Board action?
- \* Specify above if matching funds are required.
- \* Is this part of a large project requiring additional funds? (Explain) No
- \* Attach supplemental information as necessary

Tim Yollul

7/6/17

Sontrøller Treasurer

Carl arran

7/6/17

President



ITEM: FY18-VI.C Board Meeting Date: July 13, 2017 **BOARD COMMITTEE FUNDING** X Policy Operating Grant Funded Finance College Capital Student Life **Architectural** Protection, Health and Special Levies Other Safety **PROPOSAL SUMMARY** Move that the Board of Trustees accept its second reading to revise Board Policy 500.01, Degrees and Certificate Requirements Policy. **ESTIMATED COST OR BENEFIT** N/A **JUSTIFICATION OF ACTION** This action will assist in providing credit hour courses and associate degree programs for the academically prepared student body. (Strategic Direction #2- Student Success and Completion, Goal- SSC 2.1) MOTION Move that the Board of Trustees accept its second reading to revise Board Policy, 501.01, Degrees and Certificate Requirements Policy. Approvals: \* Are funds available in the budget? \* Is this related to any previous Board action? \* Is this part of a large project requiring additional funds? (Explain)

# South Suburban College South Holland, Illinois

#### **Board of Trustees Policy and Procedure Manual**

#### 500.01 Degree and Certificate Requirements

The Associates in Arts, Associates in Fine Arts, Associates in Engineering Science, Associates in Science, Associate of Applied Science, and <u>Associate in General Studies</u> degrees may be granted to students successfully completing the prescribed courses of study and having earned not less than sixty (60) semester hours of credit.

To be eligible for more than one associate degree, a student must obtain an additional fifteen (15) semester hours at South Suburban College after completing the requirements for the first degree. All the requirements for each degree sought must be fulfilled.

Certificates in various subject-matter areas and for work completed in connection with the Continuing and Community Education Programs may be given to individuals upon the successful completion of the course(s) prescribed.

Candidates for graduation will receive a letter from the Office of Records concerning their eligibility. All candidates are expected to return the appropriate paperwork to the Office of Records to process said degrees and certificates prior to the published deadlines.

The administration and faculty of the College shall prescribe the terms, conditions, and standards which define successful completion.

•Revised: February 12, 1976

•April 8, 1999

•July 12, 2007



ST. 1921	ITEM: FY18-VI.D
	Board Meeting Date: July 13, 2017
BOARD COMMITTEE	FUNDING
Policy X Operating X Finance College Cap Architectural Protection, Other Safety	oital Student Life
PROPOSAL S	SUMMARY
To accept the bids of the lowest responsible vendors supplies for our custodial department.	s for the annual purchase of paper products and
ESTIMATED COS	T OR BENEFIT
\$28,0	32.22
JUSTIFICATION	N OF ACTION
To provide our custodial staff with the necessary paper SSC2.21) This contract is necessary to continue to provide arning environment for all students.	
MOTI	ON
To accept the bids of Chemcraft Industries, Chicago, Illinois, \$12,596.00; HP Products, Alsip, Illinois, \$2,55 and Valdes, Northbrook, Illinois, \$5,140.00 for the products.	58.22; Unipack, Brooklyn, New Jersey, \$2,126.00;
* Are funds available in the budget? Ves	Approvals:
* Are funds available in the budget? Yes * Is this related to any previous Board action? No * Is this part of a large project requiring additional funds? (Explain)	Originator  Originator  Originator  Date  7/3/17  Appropriate Dean/Vice President  Date  6/22/10



#### South Suburban College

"Our Mission is to Serve our Students and the Community through lifelong learning."

#### **MEMORANDUM**

To:

Don Manning

From:

Marty Lareau

Date:

June 21, 2017

Subject: Cus

Custodial Supplies

On May 31, 2017 we mailed requests for bids for the purchase of custodial supplies to forty (40) vendors. Our legal requirement to advertise was satisfied through notices placed in *The Chicago Tribune* and *The South Suburban Standard*. We had nineteen (19) responses and a public bid opening was held on June 14, 2017 at 10:00 AM with the results being read aloud. A breakdown of the bids is attached.

The College has either done business with or checked the references of the successful vendors and found all experiences and references to be satisfactory. We therefore, recommend acceptance of the bids in the amount of \$28,032.22 for the purchase of custodial supplies.

Item	Able Paper	All American Poly		American Pride		Buckey Cleaning Center	aning	C	Central Poly		Central Poly		3 5	Industries		2	Expert Chemical	-	HP Products
Poly-liner																			-
40x46	\$ 3,172.50	\$ 1,903.50	z			<b>&amp;</b>	3,339.00 S	69	1,860,00	ဟ	\$ 2,220.00	co	63	2,550.00		49	2,587.50		$\rightarrow$
Poly-liner																			
33x39	\$ 1,794.00	\$ 1,388.00	z			\$ 2,1	2,112.00	69	1,720,00	တ	\$ 1,720.00	co	49	1,810,00		CA	1,698.00		
Poly-liner								+					İ						
24x32	\$ 4,700.00	\$ 4,144.00				\$ 2,8	2,830.00 S	69	1,680.00	တ	\$ 2,160.00	တ	69	2,030.00	-	69	2,770 00		+
Poly-liner					-	1		-											
42x46	\$ 1,774.00	\$ 1,066.80				\$ 1.6	1,972.00 S	69	672.00	တ	\$ 672.00	co	CA	872.00					
Toilet															_				
tissue	\$ 10,300.00			\$ 5,896.00	z	\$ 7,5	7,596.00	69	9,400.00	လ	\$ 9,400.00	S	69	8,000.00	Ш	69	6,740.00		69
Roll																İ			
towels 800'	\$ 5,760.00			\$ 4,494,00		\$ 5,6	5,640.00	69	6,798.00		\$ 6,798.00		69	4,545.00		69	4,230.00		49
Mutti fold towels	\$ 1,240.00			\$ 1,038.40		\$ 1.1	1,192.00	69	1,453.60		\$ 1,453.60		69	1,076.00		49	1,048.00		60
Marvalosa																			
Mulit Purpose Cleaner	er \$ 1,107.00												69	981.60		61	966.00		69
Neo Clean																			
floor cleaner						S 1,1	1,197.00 S	- 07					63	837 00				1	G
Proline Micro-Tech							-	-											
floor finish						\$ 1,9	1,947.00 S	0,					43	1,515.00	ဟ				€A
Antibacterial																			
hand soap	\$ 1,009.50												G	915.00		69	840.00		(A)
Urinal																1			
Screens						Corrective Section of the Control of							G	1,032.00		60	1,200.00		69
ice																			
Melt	\$ 4,350.00															49	4,050.00		-
Vendor Total	•			49		69		69	4		<b>€</b> 5		69	5,612.00		<b>⇔</b>	\$ 12,596.00		69
																			-
L = Low vendor meeting specifications	ing specifications														L				<del></del>
N = No sample provided	ded														_				
NP= Item not purchased	sed							+											
	_						-	+											-

"A" "B" "C" "C" "E" American Supply (C" "E" American Supply (C" "C" "C" "C" "C" "C" "C" "C" "C" "C"	NP= Item not purchased	N = No sample provided	S = Did not meet specific	L = Low vendor meeting	Vendor Total	Mett	Screens	hand soap Urinal	Antibacterial	Proline Micro-Tech floor finish	floor cleaner	Neo Clean	Marvalosa Mulit Purpose Cleaner	Multi fold towels	towels 800'	Roll	Tollet	Poly-liner 42x46			Poly-liner	Poly-liner 40x46	Item
*B***			cations	specification																			Packing "A"
"B" "C" "D" "E" American Supply Companies Unipack (224700 S \$1,85100 S \$1,72200 S \$1,30200 S \$3,736.60 S \$3,736.60 S \$3,236.00 S \$1,803.00 S \$1,236.00				20														တ	ဟ	(	n	ဟ	
"C" "D" "E" American Supply Companies Unipack \$1,235.00 S \$1,722.00 S \$1,302.00 S \$3,736.50 S \$3,736.50 S \$1,236.00 S \$1,348.00 S \$1,848.00 S \$1,239.20 S \$1,378.00 L \$1,239.20 S \$1,132.80 S \$1,948.00 S \$1,248.00 S \$1,239.20 S \$1,378.00 L \$1,239.20 S \$1,132.80 S \$1,239.2																		\$ 1,419.20	\$ 1,968,00	1,707,00	\$ 1 ASA 00	\$2,247.00	Packing "B"
"C" "D" "E" American Supply Companies Unipack (1,65100 S 51,72200 S 51,302.00 S 51,303.00 S 51,912.50 S 1,236.00 S 51,036.00 S 51,030.00 S 51,030.00 S 51,030.00 S 51,030.00 S 51,030.00 S 51,030.00 S 51,048.00 S 51,048.51 S 51,048.60 S																		ဟ	S	C	0	ဟ	
#B***   Companies   Unipack   S1,722.00   S \$1,302.00   S \$3,736.50   S \$3,093.00   \$1,912.50   S \$1,098.00   S \$1,912.50   S \$1,098.00   S \$1,912.50   S \$1,098.00   S \$1,912.50   S \$1,098.00   S \$1,298.00   S \$1,276.00   L \$1,132.80   S \$729.60   S \$1,840.00   S \$1,460.00   S \$1,460.00   S \$1,276.00   S \$1,298.00   S \$2,250.00   L \$1,132.80   S \$729.60   S \$1,460.00   S \$1,276.00   S \$1,298.00   S \$1,298																		\$ 1,239.20	\$ 1,648.00	91,200,00	00 356 1 %	\$ 1,851.00	Packing "C"
"D" "E" American Supply Companies Unipack 1,72200 S \$1,302 00 S \$3,736 50 S \$3,093 00 S \$1,912 50 S 1,036 00 S \$1,648 00 S \$1,638 46 S \$2,324 00 S \$1,376 00 L 1,648 00 S \$1,648 00 S \$2,555 00 S \$2,250 00 S 1,132.80 S \$729.60 S \$1,640 00 S \$7,308 00 S \$2,250 00 L 1,132.80 S \$729.60 S \$1,640 00 S \$7,308 00 S \$3,200 00 L  \$3,1640 00 S \$1,640 00 S \$7,308 00 S \$1,205 20 S \$748 00 L  \$4,578 00 S \$1,24,80 S \$1,275,20 S \$1,286 00 S \$1,296 00 S \$1,275 20 S \$1,296 00 S \$1,296 00 S \$1,275 20 S \$1,296 00		1						i i										co	ဟ	C	n	က	
Supply   Companies   Unipack   Supply   Companies   Unipack   S   1,302 00   S   1,378 50   S   S   3,093 00   S   1,912 50   S   5,093 00   S   1,912 50   S   5,094 00   S   5,255 00   S   S   2,555 00   S   S   2,555 00   S   S   2,555 00   S   S   2,555 00   S   S   2,555 00   S   S   2,555 00   S   S   2,555 00   S   S   2,555 00   S   S   2,555 00   S   S   2,555 00   S   S   2,555 00   S   S   2,555 00   S   S   2,555 00   S   S   2,555 00   S   S   2,555 00   S   S   2,555 00   S   S   2,555 00   S   3,205 00   S   3																		\$ 1,132.80	\$ 1,648.00	4,000.00	\$ 1 03E 00	\$ 1,722.00	"D"
# \$																		ဟ	S	C	n	S	
American   Supply   Companies   Unipack																			\$ 1,648.00			\$ 1,302.00	"E"
Immerican         Supply         Companies         Unipack           3,736.50         \$ 2,324.00         \$ 1,912.50         \$ 1,912.50         \$ 1,278.00 <td< td=""><td></td><td></td><td></td><td></td><td>41:</td><td></td><td></td><td>Tİ</td><td>П</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>ဟ</td><td>S</td><td>C</td><td>n</td><td>ဟ</td><td></td></td<>					41:			Tİ	П									ဟ	S	C	n	ဟ	
Supply         Companies         Unipack           \$ 3,093.00         \$ 1,912.50         \$ 1,912.50           \$ 2,324.00         \$ 1,912.50         \$ 1,912.50           \$ 2,324.00         \$ 1,378.00         \$ 1,378.00           \$ 2,398.00         \$ 2,250.00         \$ 2,250.00           \$ 7,308.00         \$ 8,320.00         \$ 748.00         \$ 1,275.20           \$ 1,275.20         \$ 1,296.00         \$ 1,296.00         \$ 1,296.00           \$ 1,155.00         \$ 1,296.00         \$ 1,494.40         \$ 2,126.00           \$ 1,494.40         \$ 2,126.00         \$ 2,126.00						\$4,293.00	\$ 1,516.80			\$ 1,545.51				\$ 1,024.80	\$ 4,578.00		\$7,460.00	\$1,640.00	\$ 2,555.00	61,000,40	8 1 829 AB	\$3,736.50	American
Supply Companies Unipack  \$ 3,093.00 \$ 1,912.50 \$  \$ 2,324.00 \$ 1,378.00 L  \$ 2,398.00 \$ 2,250.00  \$ 2,057.20 \$ \$ 748.00 L  7,308.00 \$ 6,198.00 \$  1,275.20 \$ 1,296.00 \$  \$ 1,296.00 \$  \$ 1,494.40 \$  \$ 4,836.00 \$  \$ 2,126.00 \$										တ	ဟ		ဟ					တ	ဟ	C	0	ဟ	
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Unipack \$ 1,912.50 S \$ 1,378.00 L \$ 748.00 L \$ 748.00 L \$ 748.00 L	,					\$ 4,836.00	\$ 1,494.40	\$ 1,203 00		\$ 1,911.00			\$ 1,302.00	\$ 1,296.00	\$ 6,198.00		\$ 8,320.00	\$ 2,057.20	\$ 2,398.00	\$ 2,524,00	227	\$ 3,093,00	Standard Companies
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					\$ 2,126.00														\$ 2,250.00	91,370,00	278 00	\$ 1,912.50	Unipack
Valdes \$ 2,700.00 \$ 4,200.00 \$ 4,200.00 \$ 4,200.00 \$ 1,125.00 \$ 5,140.00																					- - -		
					\$ 5,140 00								\$ 1,125.00		\$ 4,200.00		\$ 6,500.00		\$ 4,200.00			\$ 2,700.00	Vaides



ITEM: FY18-VI.E

	Board Meeting Date: July 13, 2017
BOARD COMMITTEE	<u>FUNDING</u>
Policy Finance Architectural Other	Operating Grant Funded College Capital Student Life Protection, Health and Special Levies Safety
	PROPOSAL SUMMARY
January 12, 2017, April 13, 2017, and M	s were reviewed, per the Illinois Open Meetings Act. The written minutes of lay 11, 2017 are authorized to be released. The audio recordings of August 8, 2015, November 12, 2015, December 10, 2015, and January 14, 2016 are
ES	STIMATED COST OR BENEFIT
N/A	
J	USTIFICATION OF ACTION
public review, if advised by legal counsel	closed session minutes be reviewed every six months and released to  The Act also authorizes the destruction of audio tapes of Closed Session ters transparency per the SSC Vision Statement.
	MOTION
	the written minutes of January 12, 2017, April 13, 2017, and May 11, 2017.  , September 10, 2015, October 8, 2015, November 12, 2015, December orized to be destroyed
* Are funds available in the budget?  * Is this related to any previous Board action?  * Is this part of a large project requiring additional funds? (Explain)	N/A No No Mars areau 7/3/1-7 Secretary to the Board Date  President  Approvals:  7/3/1-7 Date



ST. 1921	ITEM: FY18-VII.A.1
	Board Meeting Date: July 13, 2017
BOARD COMMITTEE	<u>FUNDING</u>
Finance C	Operating Grant Funded College Capital Student Life Protection, Health and Special Levies Cafety
	ROPOSAL SUMMARY
Request that the Board of Trustees accept the Nursing Program, effective July 31, 2017 needed.	ne resignation of Yvonne Dantzler-Randolph, full-time instructor in 7, and grant permission to advertise to fill the vacated position as
ESTIM	ATED COST OR BENEFIT
Not applicable.	
JUST	IFICATION OF ACTION
Please see the attached letter from Ms. Dant	zler-Randolph. Replacement of this position will assist in sociate degree programs for an academically prepared student
	MOTION
Move that the Board of Trustees accept the re Nursing Program, effective July 31, 2017, a needed.	esignation of Yvonne Dantzler-Randolph, full-time instructor in the and grant permission to advertise to fill the vacated position as
# And founds associable to the books of the	Approvals:
* Are funds available in the budget? Yes * Is this related to any previous Board action? No * Is this part of a large project requiring No additional funds? (Explain)	Originator Director of Human Resources  Appropriate vice President Date  T/3/17  Date  Date  T/6/17
	President Date

FY18-VII.B.1



## SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

For Board Information in	For Board Action in July, 2017
BOARD COMMITTEE:PolicyFinanceArchitecturalOther	FUNDING:  X College Operating Grant Funded College Capital Student Life Protection, Health, and Safety Special Levies  PROPOSAL SUMMARY
Request that the Board of Trustee the Nursing Department, effective	s appoint Denita R. Williams as the Nursing Lab Supervisor in August 14, 2017.
	ESTIMATED COST OR BENEFIT
This is a regular full-time support Grade XIV on the Support Staff S	staff position for 35 hours a week, 52 weeks a year classified alary Schedule. The beginning annual salary is \$45,839.00.
	JUSTIFICATION OF ACTION
To fill the vacant Nursing Lab Super Replacement of this positon is necessity Direction 2 Goal 1.2.	ervisior positon created by the resignation of Susan Jordan. essary to provide Student Success and Completion; Strategic
	MOTION
Move that the Board of Trustees a Lab Supervisor in the Nursing Dep	pprove the appointment of Denita R. Williams as the Nursing artment, effective August 14, 2017.
* Are funds available in the budget? * Is this related to any previous Boa * Specify above if matching funds a	rd action? YES
* Is this part of a large project requir additional funds? (Explain)	Originator  7/3/17  Director of Human Resources
* Attach supplemental information as	s necessary Appropriate Vice President
	President 43417



ITEM:

VT. 1921	ITEM: FY18-VII.B.2
	Board Meeting Date: July 13, 2017
BOARD COMMITTEE	FUNDING
Policy x Operating Finance College Ca Architectural Protection, Other Safety	pital Grant Funded Student Life Health and Special Levies
PROPOSAL	SUMMARY
Move that the Board of Trustees appoint Oscar A. Galar	za as a Campus Police Officer, effective July 17, 2017.
ESTIMATED COS	ST OR BENEFIT
The position is Grade XI on the Support Staff salary sch salary of \$39,740 plus shift differential.	edule; 35 hours per week, 52 weeks per year with an annua
JUSTIFICATIO	N OF ACTION
This action is to fill the vacancy created by the resignation 2.21; Provide an attractive, safe, healthy and welcoming	on of Eric Stanley, and supports Strategic Direction SSC learning environment for all students.
MOT	ION
Move that the Board of Trustees appoint Oscar A. Galar	za as a Campus Police Officer, effective July 17, 2017.
* Are funds available in the budget? Yes * Is this related to any previous Board action? No * Is this part of a large project requiring additional funds? (Explain) No	Approvals:    Climate   7/3/17     Originator   Date   7/3/17     Director of Human Resources   Date   7/3/17     Appropriate Vice President   Date   T/3/17     President   Date   T/3/17     President   Date   Da





For Board Information in		Board Meeting Da	ate: July 13, 2017
BOARD COMMITTEE:  Policy Finance Architectural Other	X College Oper College Capit Protection, He	al ealth, and Safety	Grant Funded Student LifeSpecial Levies
	PROPOSAL	SUMMARY	
Request that the Board of Trustee Services, effective July 17, 2017 a	s appoint Eric Gossler a and grant permission to	ns Media Specialist in advertise to fill his va	n Communication cated position as needed.
	ESTIMATED CO	ST OR BENEFIT	
Support Staff p	position; grade XII, pro-r	ated to 35 hours per	week.
	JUSTIFICATIO	N OF ACTION	· · · · · · · · · · · · · · · · · · ·
To fill the vacancy created by the Directions SSC 2.21 and PD 4.1 b	resignation of Kimberly y providing a welcomin	_aBarge. This action genvironment and co	n supports Strategic ommunity engagement.
	MO	TON	
Move that the Board of Trustees a effective July 17, 2017 and grant p	ppoint Eric Gossler as Notermission to advertise to	Media Specialist in Co o fill his vacated pos	ommunication Services ition as needed.
* Are funds available in the budge * Is this related to any previous Bo		APPI	ROVALS
* Specify above if matching funds	are required.	2. V	1:11 × 6-22-17
* Is this part of a large project req additional funds? (Explain)		Originator Director of	Human Resources
* Attach supplemental information	as necessary	Appropriate President	Vice President



FY18-VII.C.1 ITEM: Board Meeting Date: July 13, 2017 **BOARD COMMITTEE FUNDING** Policy Operating **Grant Funded Finance College Capital Student Life Architectural** Protection, Health and **Special Levies** Other Safety PROPOSAL SUMMARY Move that the Board of Trustees accept the Memorandum of Understanding between South Suburban College Faculty Association (a chapter of Local 1600 AFT) and Community College District #510 for the fall 2017 semester. **ESTIMATED COST OR BENEFIT** Full-time faculty who elect to be part of this program will be paid according to the contractual agreement for overload pay. JUSTIFICATION OF ACTION In this Memorandum of Understanding, the parties agree that full-time faculty in specific departments shall be allowed to teach an additional extra overload class for overload pay during the fall 2017 semester, in accordance with the rotation plans of their respective departments. Guidelines for this additional extra overload work are outlined in the attached Memorandum of Understanding. This action will assist SSC in providing credit courses and associate degree programs for an academically prepared student body. (Strategic Direction # 2 - Student Success and Completion, Goal - SSC 2.1) **MOTION** Move that the Board of Trustees accept the Memorandum of Understanding between South Suburban College Faculty Association (a chapter of Local 1600 AFT) and Community College District #510 for the fall 2017 semester. Approvals: \* Are funds available in the budget? Yes \* Is this related to any previous Board action? No \* Is this part of a large project requiring additional funds? (Explain) No Originato Director of Human Resources Appropriate Vice President President

# MEMORANDUM OF UNDERSTANDING BETWEEN SOUTH SUBURBAN COLLEGE AND SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION

This Memorandum of Understanding ("MOU") is entered into on July 13, 2017 by and between the South Suburban Community College District No. 510, Cook County, Illinois (hereafter the "COLLEGE") and South Suburban College Faculty Association (hereafter "SSCFA").

Whereas, certain classes are in high demand by students of the COLLEGE;

Whereas, certain Department Chairs and Deans have been unable to maintain qualified adjunct instructors to teach additional sections being offered by the College;

NOW, THEREFORE, IN CONSIDERATION OF THE PREMISES, it is agreed between the COLLEGE and the SSCFA as follows:

- 1. ADDITIONAL EXTRA OVERLOAD Full-time faculty in approved Departments or for specific courses for which there is high demand, as agreed to by and between the COLLEGE and the SSCFA, shall be allowed to teach one (1) additional extra overload class for overload pay during the Fall 2017 Semester in accordance with the rotation plans of their respective departments. The availability of one (1) additional overload course referenced in this MOU shall be in addition to, and not in replacement of, the maximum overload class assignments of nine (9) CHEs as specified in the Agreement. Approval shall be granted following consultation between the COLLEGE and the SSCFA.
- 2. WAIVER By executing this MOU, the COLLEGE and the SSCFA agree not to grieve any of the terms and conditions stated herein.
- JURISDICTION This MOU shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of law provision. All disputes arising out of this MOU, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois.
- 4. NOTICE Any notice or communication permitted or required under this MOU shall be in writing and shall become effective on the day of mailing thereof by first class mail or certified mail, postage prepaid, addressed:

If to the COLLEGE, to:

Mr. Don Manning, President

South Suburban Community College District #510

15800 South State Street South Holland, IL 60473

If to the SSCFA, to:

Mr. G.A. Griffith

South Suburban Community College

15800 South State Street South Holland, IL 60473

- 5. NO PRECEDENT This MOU shall establish no precedent between the COLLEGE and the SSCFA. All signatories to the MOU understand and agree that the terms stated herein shall apply only to specific Departments or courses selected for the Fall 2017 Semester in need of overload assignments, unless there is a written MOU executed between the Parties in the future. This MOU shall not be construed in any manner to create a binding practice upon the COLLEGE or the SSCFA.
- 6. EFFECTIVE DATE This MOU shall be effective immediately upon execution and may not be revoked by either party unless mutually agreed in writing.
- 7. ENTIRE AGREEMENT This MOU contains the entire agreement between the COLLEGE and the SSCFA with respect to the subject matter hereof and there are no understandings, representations, or warranties of any kind between the COLLEGE and the SSCFA except those expressly set forth herein.
- 8. AMENDMENTS This MOU may not be modified except by writing approved by the COLLEGE and the SSCFA.

SOUTH SUBURBAN COLLEGE	SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION
BY:	BY:
DATE:	DATE: