

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

16333 S. KILBOURN AVENUE, OAK FOREST, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, JULY 13, 2017

I. CALL TO ORDER & ROLL CALL:

At 8:03 p.m., Chairman Frank M. Zuccarelli called the regular meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room of the Oak Forest Campus.

Present: Trustees John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington, Frank M. Zuccarelli, and Student Trustee Ronnell Tatum

Absent: Trustees Jacqueline Martin and Terry Wells

Also present: Donald Manning, President; Lynette Stokes, Vice President of Academic Services; Songie Adebisi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser

II. PLEDGE OF ALLEGIANCE

Chairman Frank M. Zuccarelli led the Pledge of Allegiance.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

A. Chemistry Lab & Technology Presentation

Dr. Anna Helwig delivered a Chemistry Lab & Technology presentation to the Board of Trustees.

V. PREVIOUS MEETING MINUTES

A. Policy Committee meeting held June 8, 2017

Trustee DeFilippo moved and Student Trustee Tatum seconded to approve the minutes of the Finance Committee meeting held June 8, 2017. On roll call, John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Janet Rogers passed. Student Trustee Ronnell Tatum voted aye. Motion carried.

B. Finance Committee meeting held June 8, 2017

Trustee Daly moved and Trustee Whittington seconded to approve the minutes of the Finance Committee meeting held June 8, 2017. On roll call, John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Janet Rogers passed. Student Trustee Ronnell Tatum voted aye. Motion carried.

C. Regular Board of Trustees meeting held June 8, 2017

Trustee Whittington moved and Student Trustee Tatum seconded to approve the minutes of the regular Board meeting held June 8, 2017. On roll call, John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Janet Rogers passed. Student Trustee Ronnell Tatum voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Daly moved and Trustee Rogers seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

B. Bills Payable for July, 2017

Trustee DeFilippo moved and Student Trustee Tatum seconded to authorize the Treasurer to pay the list of bills payable for July, 2017 in the amount of \$3,682,631.41. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

C. Approval to accept the second reading of and adopt revised Board Policy 500.01, Degree and Certificate Requirements

Trustee Rogers moved and Trustee DeFilippo seconded to accept the second reading of and adopt revised Board Policy 500.01, Degree and Certificate Requirements. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

D. Approval to accept the bids of Chemcraft Industries, \$5,612.00; Expert Chemical, \$12,596.00; HP Products, \$2,558.22; Unipak, \$2,126.00; and Valdes, \$5,140.00 for the purchase of custodial paper products and supplies

Trustee DeFilippo moved and Trustee Daly seconded to accept the bids of Chemcraft Industries, \$5,612.00; Expert Chemical, \$12,596.00; HP Products, \$2,558.22; Unipak, \$2,126.00; and Valdes, \$5,140.00 for the purchase of custodial paper products and supplies. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

E. Approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Illinois Open Meetings Act.

Student Trustee Tatum moved and Trustee Rogers seconded to release the written minutes of January 12, 2017, April 13, 2017 and May 11, 2017. The audio recordings of August 13, 2015, September 10, 2015, October 8, 2015, November 12, 2015, December 10, 2015, and January 14, 2016 are authorized to be destroyed. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

Trustee Daly moved and Trustee Whittington seconded to approve the resignation of Yvonne Dantzier-Randolph, full-time instructor in the Nursing Program, effective July 31, 2017, and grant permission to advertise to fill the vacated position as needed. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

B. Appointments

Trustee Daly moved and Student Trustee Tatum seconded to approve the following appointments:

1. Appointment of Denita R. Williams as a Nursing Lab Supervisor in the Nursing Department, effective August 14, 2017.
2. Appointment of Oscar A. Galarza as a Campus Police Officer in the Campus Police Department, effective July 17, 2017.
3. Appointment of Eric Gossler as a Media Specialist in the Communication Services Department, effective July 17, 2017, and grant permission to advertise to fill the vacated position, as needed.

On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

C. Memorandum of Understanding (additional extra overload)

Student Trustee Tatum moved and Trustee Daly seconded to approve the Memorandum of Understanding between the South Suburban College Faculty Association (a chapter of Local 1600 AFT) and Community College District No. 510 for the fall semester of 2017. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

VIII. Closed Session:

There was none.

ADJOURNMENT

The regular Board of Trustees meeting adjourned at 8:27 p.m. on a motion made by Trustee DeFilippo and seconded by Trustee Daly. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

Martin Lareau, Secretary to the Board of Trustees

Frank M. Zuccarelli, Chairman of the Board of Trustees