

## **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, APRIL 11, 2013

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### **I. CALL TO ORDER & ROLL CALL:**

At 8:27 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Anthony DeFilippo, Terry Wells, Joseph Whittington, and Student Trustee Rebecca Garcia

*Absent:* Trustee Jacqueline Martin

*Also present:* Donald Manning, President; Songie Adebisi, Vice President of Student Development; Doug Tweeten, Interim Vice President of Academic Services; Jane Ellen Stocker, Vice President of Enrollment and Community Education; Martin Lareau, Director of Physical Plant and Secretary to the Board; and College Attorney Stanley T. Kuser.

### **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

### **III. PUBLIC PARTICIPATION:**

There was none.

### **IV. REPORTS/PRESENTATIONS**

A Resolution in Memoriam of Katie Bell Jackson-Booker was adopted by the Board of Trustees on a motion made by Trustee Daly, seconded by Trustee Wells. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

### **V. PREVIOUS MEETING MINUTES**

#### **A. Regular Board meeting held March 14, 2013**

Trustee Whittington moved and Trustee DeFilippo seconded to approve the minutes of the Regular Board meeting held on March 14, 2013. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

### **VI. NEW BUSINESS**

#### **A. Oath of Office to College Student Trustee Elect**

On March 4th, 5th & 6th, the South Suburban College Student Trustee Election was held through the "My SSC" portal. On March 7th, 2013, Rebecca Garcia was declared the winner of the election and will serve as the 2013-2014 Student Trustee. Board Secretary Martin Lareau administered the Oath of Office to College Student Trustee Elect Rebecca Garcia.

**B. Monthly Financial Report**

Trustee DeFilippo moved and Student Trustee Garcia seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**C. Bills Payable for April, 2013**

Trustee Wells moved and Trustee Whittington seconded to authorize the Treasurer to pay the list of bills payable for April, 2013, in the amount of \$3,946,457.49. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**D. Approval to accept the first reading of Board Policy 110.01, Electronic Attendance at Board Meetings, as presented.**

Trustee Whittington and Student Trustee Garcia seconded to accept the first reading of Board Policy 110.01, Electronic Attendance at Board Meetings, as presented. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**E. Approval to accept the first reading of the revisions to Board Policy 400.04, College Students, as presented.**

Trustee Wells moved and Trustee DeFilippo seconded to accept the first reading of the revisions to Board Policy 400.04, College Students, as presented. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**F. Approval to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational fund in the amount of \$7,183,000.00, per the attached resolution.**

Trustee DeFilippo moved and Trustee Daly seconded to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational fund in the amount of \$7,183,000.00, per the attached resolution. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**G. Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance.**

Trustee DeFilippo moved and Trustee Whittington seconded to approve the College Insurance Committee's recommendation for the annual renewal of health and life insurance. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**H. Approval to appoint Mesirow Financial as the College Insurance Broker for property and casualty insurance, effective July 1, 2013.**

Trustee DeFilippo moved and Trustee Daly seconded to appoint Mesirow Financial as the College Insurance Broker for property and casualty insurance, effective July 1, 2013. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**I. Approval to accept the recommended tuition and fee adjustments, as presented, starting with the fall semester of 2013.**

Trustee DeFilippo moved and Trustee Wells seconded to accept the recommended tuition and fee adjustments, as presented, starting with the fall semester of 2013. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia passed. Motion carried.

**J. Recommendation to accept the bid of Stronghold Construction, Inc., Monee, Illinois, in the base bid and alternate #1 and alternate #2 in the amount of \$212,905.00 for HVAC Rehab and Related Work to HR Suite 1245 & ABE/ASE Suite 1243 project utilizing College Operating funds and Illinois Legislative Grant funds.**

Trustee DeFilippo moved and Trustee Wells seconded to accept the bid of Stronghold Construction, Inc., Monee, Illinois, in the base bid and alternate #1 and alternate #2 in the amount of \$212,905.00 for HVAC Rehab and Related Work to HR Suite 1245 & ABE/ASE Suite 1243 project utilizing College Operating funds and Illinois Legislative Grant funds. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**K. Approval of Faculty Sabbaticals.**

Trustee Whittington moved and Trustee Wells seconded to reduce and limit the number of faculty sabbaticals to zero for the 2013-2014 academic year. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**VII. PERSONNEL RECOMMENDATIONS**

**A. Resignation**

Trustee Daly moved and Trustee Whittington seconded to approve the resignation of Kimberly Valich, Instructor in the Nursing Department, effective March 25, 2013, and grant permission to advertise to fill the vacated position. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**B. Retirement**

Trustee Daly moved and Trustee DeFilippo seconded to approve the retirement of Diane Black, Instructor in the Nursing Department, effective December 31, 2013, and grant permission to advertise to fill the vacated position. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**C. Appointments**

Trustee Daly moved and Trustee DeFilippo seconded to approve the following appointments:

1. Appointment of Rasheedah McCamury as an ESL Instructor in the Community Education Department, effective April 15, 2013.
2. Appointment of Anthony Smith as a Microcomputer Labs Coordinator in the Academic Computing and Telecommunications Department, effective April 15, 2013, and grant permission to advertise to fill the vacated position of Custodian in the Physical Plant Department.
3. Appointment of Stephanie Wiedeman as an Illinois Green Economy Network Trade Adjustment Assistance Community College and Career Training Pathways (IGEN TACCCT) Grant Case Manager/Project Coordinator, effective April 15, 2013.

4. Appointment of Martin Lareau as Vice President of Administration, effective April 15, 2013.  
On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**VIII. Closed Session:**

There was none.

**ADJOURNMENT**

At 9:00 p.m., Trustee Whittington moved and Trustee DeFilippo seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

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Martin Lareau, Board Secretary

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Frank M. Zuccarelli, Board Chairman