

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, MAY 12, 2011

I. CALL TO ORDER & ROLL CALL:

At 8:08 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly; Trustees Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington, and Student Trustee Sabrina Smith.

Absent: None

Also present: George Dammer, President; Diane Ostojic, Vice President for Academic Services; Jane Ellen Stocker, Vice President of Enrollment and Community Education; Songie Milhouse, Vice President for Student Development; Donald Manning, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

Student Art Awards were presented by Jack Kirkpatrick

Recognition of Retirees was presented by Kimberly Pigatti

Presentation on the Illinois Historical Society Dixmoor Wall Award was given by Dave Bartlett

V. PREVIOUS MEETING MINUTES.

A. Architectural Committee Meeting of April 14, 2011

Trustee Jackson Booker moved and Trustee Whittington seconded to approve the minutes of the Architectural Committee Meeting held April 14, 2011. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

B. Finance Committee Meeting of April 14, 2011

Trustee DeFilippo moved and Trustee Jackson Booker seconded to approve the minutes of the Finance Committee Meeting held April 14, 2011. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

C. Regular Board Meeting of April 14, 2011

Trustee Martin moved and Trustee Whittington seconded to approve the minutes of the Regular Board Meeting held April 14, 2011. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson

Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

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VI. NEW BUSINESS

A. Monthly Financial Report

Trustee DeFilippo moved and Trustee Whittington seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

B. Bills Payable for May, 2011

Trustee Wells moved and Trustee DeFilippo seconded to authorize the Treasurer to pay the list of bills payable for May, 2011, in the amount of \$2,771,052.65. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

C. Approval to accept the bid of Sentinel Imaging, Clarks Summit, Pennsylvania, in the amount of \$61,190.00 for the purchase of two (2) GE Vivid 7 Dimension BT03 Digital Cardiovascular Ultrasound Systems utilizing Perkins Funds

Trustee DeFilippo moved and Trustee Wells seconded to approve the bid of Sentinel Imaging, Clarks Summit, Pennsylvania, in the amount of \$61,190.00 for the purchase of two (2) GE Vivid 7 Dimension BT03 Digital Cardiovascular Ultrasound Systems utilizing Perkins Funds. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

D. Approval of the Resolution of the proclamation of results, received from the Cook County Clerk, for the April 5, 2011 South Suburban College District 510 Trustees' elections.

Trustee Daly moved and Trustee Martin seconded to approve the Resolution of the proclamation of results, received from the Cook County Clerk, for the April 5, 2011 South Suburban College District 510 Trustees' elections. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

1. Trustee Daly moved and Trustee Jackson Booker seconded to approve the retirement of Margaret Love, ABE/ASE/GED Secretary, effective June 30th, 2011, and grant permission to advertise to fill the position. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.
2. Trustee Whittington moved and Trustee Daly seconded to approve the resignation of Kelly Migler, Nursing Lab Supervisor, effective June 30, 2011, and grant permission to advertise to fill the position. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

3. Trustee Daly moved and Trustee Jackson Booker seconded to approve the termination of Al Alexander, Campus Police, effective May 12, 2011, and grant permission to advertise to fill the position. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

B. Reappointment of non-tenured faculty

Trustee Martin moved and Trustee Daly seconded to approve the reappointment of Bridget Nickel and Patrick O'Leary as instructors for the 2011/2012 academic year. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

C. Compensation Adjustments

Trustee Daly moved and Trustee Jackson Booker seconded to approve a 3% compensation package increase for Administrators, Technical Professional Exempt and Grant employees for fiscal year 2012. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

Closed Session:

There was none.

ADJOURNMENT- SINE DIE

At 8:45 p.m., Trustee Daly moved and Trustee Jackson Booker seconded that the Board Meeting be adjourned sine die. On voice vote, motion carried unanimously.

Donald Manning, Board Secretary

Frank M. Zuccarelli, Board Chairman

RECONVENED MEETING, BOARD OF TRUSTEES

Call to Order

At 8:50 p.m., Chairman Frank M. Zuccarelli called the reconvened meeting to order.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly; Trustees Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington, and Student Trustee Sabrina Smith.

Absent: None

A. Swearing in of new Trustees

Frank M. Zuccarelli, Terry Wells and Joseph Whittington, Jr. have been elected to serve full terms as members of the South Suburban College Board of Trustees. Board Secretary Don Manning administered the Oath of Office to Frank M. Zuccarelli, Terry Wells and Joseph Whittington Jr.

B. Appointment of Chairman Pro Tempore

Chairman Frank M. Zuccarelli recommended Don Manning to serve as Chairman Pro Tempore. Trustee Daly made a motion seconded by Trustee Jackson Booker. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

C. Nomination and Election of Chairperson

Trustee Jackson Booker nominated Frank M. Zuccarelli to serve as Chairman of the Board. Trustee Jackson Booker made a motion seconded by Trustee Wells. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington voted aye. Nays: None. Frank M. Zuccarelli passed. Student Trustee Sabrina Smith voted aye. Motion Carried.

D. Nomination and Election of Vice Chairperson

Chairman Zuccarelli nominated John Daly for Vice Chairman. Trustee Whittington made a motion seconded by Trustee Jackson Booker. On roll call Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. John Daly passed. Student Trustee Sabrina Smith voted aye. Motion carried.

E. Appointment of Secretary to the Board

Chairman Zuccarelli recommended the appointment of Don Manning as Secretary of the Board. Trustee Wells made a motion seconded by Trustee Jackson Booker. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

F. Appointment of Treasurer for the Board

Chairman Zuccarelli recommended the appointment of Tim Pollert as Treasurer of the Board. Trustee Whittington made a motion seconded by Trustee Wells. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

G. Appointment of Clerk of the Board

Chairman Zuccarelli recommended the appointment of Christin T. Miller as Clerk of the Board. Trustee Martin made a motion seconded by Trustee Daly. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

H. Appointment of ICCTA Representative

Chairman Zuccarelli recommended the appointment of Terry Wells as the ICCTA Representative for the Board of Trustees. Trustee Daly made a motion seconded by Trustee Whittington. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Terry Wells passed. Student Trustee Sabrina Smith voted aye. Motion carried.

I. Appointment of ICCTA Representative Alternate

Chairman Zuccarelli recommended the appointment of Katie Jackson Booker as the ICCTA Representative Alternate for the Board of Trustees. Trustee Daly made a motion seconded by Trustee Martin. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Katie Jackson Booker passed. Student Trustee Sabrina Smith voted aye. Motion carried.

J. Adoption of Board Policies/Procedures

Chairman Zuccarelli recommended adoption of the Board Policies as published. John Daly made a motion seconded by Trustee Wells. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

K. Board Committee Appointments

Chairman Zuccarelli recommended approval of the Board Committee appointments as follows:

1. **Architectural Committee:** Martin (Chair), Daly and Whittington
2. **Audit Committee:** Whittington (Chair), Daly and DeFilippo
3. **Finance Committee:** DeFilippo (Chair), Daly and Jackson Booker
4. **Policy Committee:** Jackson Booker (Chair), Martin and Wells

Trustee Daly made a motion seconded by Trustee Whittington. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

ADJOURNMENT

At 9:05 p.m., Trustee Daly moved and Trustee Jackson Booker seconded that the Board of Trustees Meeting be adjourned. On voice vote, motion carried unanimously.

Donald Manning, Board Secretary

Frank M. Zuccarelli, Board Chairman