

# **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, JUNE 11, 2009

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## **I. CALL TO ORDER & ROLL CALL:**

At 8:07 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank Zuccarelli. The meeting was held in the Board Room of the College, Room 2134.

*Present:* Trustees John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington, Frank Zuccarelli and Student Trustee Sabrina Smith.

*Absent:* Trustees Jacqueline Martin and Katie Jackson Booker

*Also present:* George Dammer, President; Diane Ostojic, Vice President for Academic Services; Songie Milhouse, Vice President for Student Development; Jane Ellen Stocker, Vice President for Enrollment and Community Services; Don Manning, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kuser.

## **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank Zuccarelli

## **III. PUBLIC PARTICIPATION:**

There was none.

## **IV. REPORTS/PRESENTATIONS**

### **A. "Rebound" Program**

Pat Rush reported that South Suburban College offers a new program where residents are given a chance to "rebound" from job loss with career changing opportunities at no cost. Registration is now in progress. Prospective students will be evaluated to meet the "rebound" specifications in the Job Training Department.

8:12 p.m. Trustee Jackson Booker entered the meeting

## **V. APPROVAL OF PREVIOUS MEETING MINUTES**

### **A. Architectural Committee of May 14, 2009**

Trustee Daly moved, and Trustee Whittington seconded to approve the minutes of the Architectural Committee held May 14, 2009. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Motion carried. Student Trustee Smith voted aye.

### **B. Finance Committee of May 14, 2009**

Trustee Wells moved, and Trustee Jackson Booker seconded to approve the minutes of the Finance Committee held May 14, 2009. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Motion carried. Student Trustee Smith voted aye.

**C. Regular Board Meeting of May 14, 2009**

Trustee DeFilippo moved, and Trustee Whittington seconded to approve the minutes of the Regular Board Meeting held May 14, 2009. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Motion carried. Student Trustee Smith voted aye.

**D. Closed Session**

Trustee Daly moved, and Trustee Wells seconded to approve the minutes of the Closed Session held May 14, 2009. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Motion carried. Student Trustee Smith voted aye.

**VI. NEW BUSINESS**

**A. Monthly Financial Report**

Trustee Daly moved and Trustee Jackson Booker seconded to accept the Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

**B. Bills Payable for June, 2009**

Trustee Whittington moved and Trustee Jackson Booker seconded to authorize the Treasurer to pay the list of bills payable for June, 2009, in the amount of \$4,399,984.09. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Trustee Smith voted aye. Motion carried.

**C. Proposal of RAMP (Resource Allocation Management Plan)**

Chairman Zuccarelli stated that each year SSC is required to submit capital requests to the ICCB for funding. The possible benefit to the College is \$64,879.100, and the College is required to match 25% of the total cost of the projects in the amount of \$14,000,300. The RAMP (Resource Allocation Management Plan) is a mechanism through which the College receives funding for the capital project. Mr. Zuccarelli called for a motion to accept the proposal as presented. Trustee Daly made a motion to approve and Trustee Wells seconded. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

**D. Bid recommendation: Lease of satellite copiers**

Trustee DeFilippo made a motion, seconded by Trustee Wells, to authorize the Administration to enter into a 5-year contract with Martin Whalen Office Solution, Tinley Park, Illinois in the annual amount of \$57,400.00 for the provision of photocopies, supplies and service. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

**E. Bid recommendation: Custodial paper products and supplies**

Trustee DeFilippo made a motion, seconded by Trustee Daly, to accept the lowest appropriate bids for the purchase of custodial paper products and supplies. They are: Able Paper, Merrillville, Indiana, \$7,425.00; Atlas & Associates, Country Club Hills, Illinois, \$9,290.00; Expert Chemical, Hazel Crest, Illinois, \$6,250.50; HP Products, Indianapolis, Indiana, \$18,996.70; North American, Glenview, Illinois, \$432.00 and PCS Industries, Crestwood, Illinois, \$2,994.00. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker,

Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

**F. Bid recommendation: Athletic uniforms and supplies**

Trustee DeFilippo moved and Trustee Whittington seconded to accept the lowest appropriate bids for the purchase of athletic uniforms and supplies as follows: BSN, Dallas Texas, \$325.85; Cannon Sports, Burbank, California, \$78.72; Don's world of Sports, Palos Hills, Illinois, \$5,188.80; Flaghouse, Inc., Hasbrouck Heights, New Jersey, \$7.94; Lansing Sports, Lansing, Illinois, \$15,203.64; O'Hara Sports, Highland Indiana, \$4,112.20 and Salkeld Sports, Bourbonnais, Illinois, \$16,572.00 for the purchase of athletic uniforms and supplies. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

**G. National-Louis University rental agreement**

Trustee DeFilippo moved and Trustee Daly seconded to approve the rental agreement with National-Louis University for the period of March 1, 2009 through August 30, 2010. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

**H. Contract with the Village of Phoenix**

Trustee DeFilippo moved and Trustee Daly seconded to accept the contract with the Village of Phoenix for the construction of a building at a location within the limits of the Village of Phoenix. The location to be determined by the Mayor of the Village of Phoenix. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington and Frank Zuccarelli voted aye. Trustee Wells passed. Nays: None. Student Trustee Smith voted aye. Motion carried.

**I. Academic Calendar for 2010-2011**

Trustee Wells moved and Trustee Jackson Booker seconded to approve and adopt the proposed 2010-2011 academic calendar. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

**VII. PERSONNEL RECOMMENDATIONS**

**A. Retirement**

None

**B. Resignation**

Trustee Daly moved and Trustee DeFilippo seconded to approve the resignation of Jorge Valdez, effective June 18, 2009, and grant permission to advertise the vacant position. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

**C. Appointment**

None

**C. Department Reorganization**

Chairman Zuccarelli stated that inadequate funding requires the College to reorganize the Job Training Department consistent with Board Policy. The action must be taken to address the grant funding shortfall. The proposed strategy should result in program self-reliance. A reduction of operational costs should be

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approximately \$163,000 and will help bring the College in line with current and anticipated revenues. Trustee Daly moved and Trustee Whittington seconded to approve the reorganization of the Job Training Department. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

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**D. Termination**

None

**Closed Session:**

None

**ADJOURNMENT**

At 8:35 p.m., Trustee Daly moved and Trustee Jackson Booker seconded that the Board Meeting be adjourned. On voice vote, motion carried unanimously.

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Don Manning, Board Secretary

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Frank M. Zuccarelli, Board Chairman