

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 510
REGULAR MEETING, BOARD OF TRUSTEES

MINUTES

Chairman Frank Zuccarelli called the Meeting of the Board of Trustees of Community College 510, South Suburban College, at 8:00.p.m. on Thursday, July 10, 2008, at the University and College Center, 16333 S. Kilbourn, Oak Forest, Illinois,

Roll Call:

Board Members Present:

John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Chairman Frank Zuccarelli, and Student Trustee Tamara Freeman.

Board Member Absent:

None

Administrative Staff Members Present:

George Dammer, President; Diane Ostojic, Vice President for Academic Services; Songie Milhouse, Vice President for Student Development; Jane Ellen Stocker, Vice President for Enrollment and Community Services; Don Manning, Vice President of Administration and Secretary to the Board; and Stanley Kuser, College Attorney.

Pledge of Allegiance

Chairman Zuccarelli led the Pledge of Allegiance.

Public Participation:

None

Approval of Meeting Minutes of June 12, 2008

Architectural Committee:

John Daly moved and Katie Jackson Booker seconded to approve the minutes of the Architectural Committee of June 12, 2008. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Frank Zuccarelli, Joseph Whittington and Student Trustee Tamara Freeman. Jacqueline Martin passed. Motion carried.

Finance Committee:

Katie Jackson Booker moved and Joe Whittington seconded to approve the minutes of the Finance Committee of June 12, 2008. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Frank Zuccarelli, Joseph Whittington and Student Trustee Tamara Freeman. Jacqueline Martin passed. Motion carried.

Regular Board Meeting:

Anthony DeFilippo moved and Terry Wells seconded to approve the minutes of the Regular Board Meeting of June 12, 2008. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Frank Zuccarelli, Joseph Whittington and Student Trustee Tamara Freeman. Jacqueline Martin passed. Motion carried.

New Business:

Financial Report:

Anthony DeFilippo moved and Terry Wells seconded to accept the Financial Report as presented by Treasurer Tim Pollert. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli, and Student Trustee Tamara Freeman. Motion carried.

Payment of Bills for July, 2008:

Joseph Whittington moved and Anthony DeFilippo seconded, to approve the payment of bills for July 2008, be paid in the amount of \$3,312,508. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli, and Student Trustee Tamara Freeman. Motion carried.

Approval of Resolution for Prevailing Wage Rates:

John Daly moved and Katie Jackson Booker seconded for a motion for the approval to adopt the resolution setting forth the prevailing wage rates for laborers, workmen, and mechanics employed on public works of Community College District 510, as compiled by the Illinois Department of Labor. Once adopted, this resolution will be filed with the Illinois Secretary of State. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli, and Student Trustee Tamara Freeman. Motion carried.

Approval of bid for Emergency Call Boxes

John Daly moved and Katie Jackson Booker seconded to approve the bid of Miner Electronics, Munster, Indiana in the amount of \$13,628.49 for the purchase and installation of emergency call boxes. During the discussion of the bid, a recommendation was made and agreed upon to bid and purchase three extra call boxes for the UCC. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli, and Student Trustee Tamara Freeman. Motion carried.

Approval of bid for Custodial Supplies

John Daly moved and Terry Wells seconded to approve the bid of Able Paper, Merrillville, Indiana, \$22,540.00; Atlas & Associates, Country Club Hills, Illinois, \$320.00; Central Poly, Linden, New Jersey, \$5,130.00; Expert Chemical, Hazel Crest, Illinois, \$4,614.00; HP Products, Indianapolis, Indiana, \$1,034.10 and Unipack Corporation, Brooklyn, New York, \$300.00 for the purchase of custodial paper products and supplies. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli, and Student Trustee Tamara Freeman. Motion carried.

Approval of Rental Agreements:

John Daly moved and Joseph Whittington seconded to approve the rental agreements of Chicago State University, St. Francis University, and Career Development System. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli, and Student Trustee Tamara Freeman. Motion carried.

Release Closed Session Minutes and Dispose of Closed Session Audio Tapes

John Daly moved and Katie Jackson Booker seconded to approve the destruction of the December 14, 2006 closed session audio tape and to keep the minutes of the April, 2007, February 14, 2008, and May 08, 2008 meetings closed for public review. This is in accordance with the Illinois Open Meeting Act. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli, and Student Trustee Tamara Freeman. Motion carried.

Personnel:

Retirement/Resignations:

Joseph Whittington moved and Terry Wells seconded to approve the retirement of Jeanene Dwyer, Executive Assistant of Human Resources, effective December 02, 2008, and grant permission to advertise to fill the position. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli, and Student Trustee Tamara Freeman. Motion carried.

John Daly moved and Anthony DeFilippo seconded to approve the following resignations: Kadin Mahmet, Police Officer, effective June 26, 2008, and request permission to advertise to fill the position; Laura McCartan, English Instructor, effective August 08, 2008, and grant permission to advertise to fill the vacant position for the Spring 2009 semester; and Richard Trout, ABE/GED Instructor, effective June 30, 2008. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli, and Student Trustee Tamara Freeman. Motion carried.

Appointments:

John Daly moved and Katie Jackson Booker seconded to approve the following appointments: Miriam Anthony, Nursing Instructor, effective August 15, 2008; Evette Sartin-Fortenberry, ABE/GED Coordinator/Instructor, effective August 25, 2008, and grant permission to advertise the vacated position of ABE/GED Instructor; Michael Garth, promoted to position of Manager of Plant Operations and Custodial Services, effective July 14, 2008; Donald Norton, Media communication/Speech Instructor, effective August 15, 2008; Ellen Ostby, Admissions Record Assistant, effective July 14, 2008, and grant permission to advertise the vacated position of Administrative Assistant II, Allied Health/Health Professions and Sciences; Kimberly Pigatti, Director of Human Resources, effective August 04, 2008; Shelia Shannon, Admissions and Registration Specialist, effective July 14, 2008; and Marcus Smith, Physical Plant Supervisor of Night Operations, effective July 14, 2008. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli, and Student Trustee Tamara Freeman. Motion carried.

Closed Session:

There was no closed session.

Miscellaneous:

Don Manning reported the College received a surplus check of a TIF reimbursement from Mayor Donaldson of the Village of Hazel Crest. in the amount of \$19,917.27.

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Adjournment:

With no further business, the Chair called for a motion to adjourn. Katie Jackson Booker moved and Terry Wells seconded. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli, and Student Trustee Tamara Freeman. Motion carried. The meeting adjourned at 8:27 p.m.

Frank M. Zuccarelli, Board Chairman

Don Manning, Secretary to the Board