

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
REGULAR BOARD MEETING MINUTES
THURSDAY, JULY 12, 2012

I. CALL TO ORDER & ROLL CALL:

At 8:00 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the University and College Center, Room 5190.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Jacqueline Martin, Joseph Whittington and Student Trustee Rebecca Garcia

Absent: Trustees Anthony DeFilippo, Katie Jackson Booker and Terry Wells

Also present: Donald Manning, President; Diane Ostojic, Vice President for Academic Services; Songie Adebisi, Vice President for Student Development; Jane Ellen Stocker, Vice President for Enrollment and Community Education; Martin Lareau, Director of Physical Plant and Secretary to the Board; and College Attorney Stanley T. Kusper.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

Spotlight on Service Literacy Award presented to Mary Gercken by Jane Ellen Stocker and Matthew Beasland.

V. PREVIOUS MEETING MINUTES

A. Policy Committee held June 14, 2012

Trustee Daly moved and Trustee Martin seconded to approve the minutes of the Policy Committee held on June 14, 2012. On roll call John Daly, Jacqueline Martin, Joseph Whittington voted aye. Nays: None. Chairman Frank M. Zuccarelli passed. Student Trustee Rebecca Garcia voted aye. Motion carried.

B. Finance Committee held June 14, 2012

Trustee Whittington moved and Trustee Daly seconded to approve the minutes of the Finance Committee held on June 14, 2012. On roll call John Daly, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

C. Regular Board Meeting held June 14, 2012

Trustee Martin moved and Trustee Whittington seconded to approve the minutes of the Regular Board Meeting held on June 14, 2012. On roll call John Daly, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

D. Closed Session Meeting held June 14, 2012

Trustee Martin moved and Trustee Whittington seconded to approve the minutes of the Closed Session Meeting held on June 14, 2012. On roll call John Daly, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Whittington moved and Trustee Martin seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

B. Bills Payable for July, 2012

Trustee Martin moved and Trustee Whittington seconded to authorize the Treasurer to pay the list of bills payable for July, 2012, in the amount of \$4,213,007.76. On roll call John Daly, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

C. Approval to accept the second reading of and adopt the revisions to Board Policy 304.01

Disposition of Equipment, as presented

Trustee Martin moved and Trustee Daly seconded to accept the second reading of and adopt the revisions to Board Policy 304.01 Disposition of Equipment, as presented. On roll call John Daly, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

D. Approval to adopt the tentative Operating and Non-Operating budgets for Fiscal Year 2012/2013, publish notification of the tentative budget, and to have the tentative budget available for public inspection for thirty days

Trustee Daly moved and Trustee Whittington seconded to adopt the tentative Operating and Non-Operating budgets for Fiscal Year 2012/2013, publish notification of the tentative budget, and to have the tentative budget available for public inspection for thirty days. On roll call John Daly, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

E. Approval to adopt the Resolution for Prevailing Wage Rates compiled by the Illinois Department of Labor

Trustee Daly moved and Trustee Whittington seconded to adopt the Resolution for Prevailing Wage Rates compiled by the Illinois Department of Labor. On roll call John Daly, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

F. Approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Illinois Open Meeting Act

Trustee Whittington moved and Trustee Martin seconded to allow approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Illinois Open Meeting Act. On roll call John Daly, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

PERSONNEL RECOMMENDATIONS

A. Retirements/Resignation/Termination

Trustee Daly moved and Trustee Whittington seconded to approve the following retirement:

1. Retirement of Barbara Wehling, Human Resources Assistant, effective January 31, 2013, and grant permission to advertise to fill the vacated position.

On roll call John Daly, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

B. Appointments

Trustee Daly moved and Trustee Martin seconded to approve the following appointments:

1. Appointment of Eugene Palmer as a Child Development Specialist I (evening) for the Child Development Center, effective July 16, 2012, on a conditional basis, pending a satisfactory background check conducted by DCFS (Department of Children and Family Services) as required by law.
2. Appointment of Randy Brown as Trades II in the Physical Plant Department, effective July 16, 2012.

On roll call John Daly, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

C. Grant Permission to Create and Advertise

Trustee Daly moved and Trustee Whittington seconded to grant permission to create and advertise to fill one (1) full-time Simulation Lab Coordinator position in the Nursing Program. On roll call John Daly, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

Closed Session:

At 8:20 p.m., Trustee Daly moved and Trustee Whittington seconded to approve the Board of Trustees go into closed session for the purposes of discussing the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation. On roll call John Daly, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

Resume Open Session:

At 9:16 p.m., The Board of Trustees returned to open session on a motion from Trustee Whittington and seconded by Trustee Daly. On roll call John Daly, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

D. Tenure Reevaluation

1. Trustee Martin moved and Trustee Whittington seconded to approve all recommendations submitted by the Faculty Tenure Reevaluation Committee for Diane Black.
2. Trustee Whittington moved and Trustee Martin seconded to approve all recommendations submitted by the Faculty Tenure Reevaluation Committee for Kimberly Valich.

ADJOURNMENT

At 9:18 p.m., Trustee Martin moved and Student Trustee Garcia seconded that the Board Meeting be adjourned. On voice vote, motion carried unanimously.

Martin Lareau, Board Secretary

Frank M. Zuccarelli, Board Chairman