

# **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, AUGUST 11, 2011

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## **I. CALL TO ORDER & ROLL CALL:**

At 8:10 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Chairman Frank M. Zuccarelli, Vice Chairman John Daly; Trustees Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells and Student Trustee Sabrina Smith.

*Absent:* Trustee Joseph Whittington.

*Also present:* George Dammer, President; Diane Ostojic, Vice President for Academic Services; Songie Milhouse, Vice President for Student Development; Jane Ellen Stocker, Vice President of Enrollment and Community Education; Don Manning, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

## **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

## **III. PUBLIC PARTICIPATION:**

There was none.

## **IV. REPORTS/PRESENTATIONS**

Business & Career Institute Annual Report was presented by Becky Admave-Eberhart.

## **V. PREVIOUS MEETING MINUTES.**

### **A. Finance Committee Meeting of July 14, 2011**

Trustee DeFilippo moved and Trustee Jackson Booker seconded to approve the minutes of the Finance Committee Meeting held July 14, 2011. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, and Frank M. Zuccarelli voted aye. Terry Wells and Jacqueline Martin passed. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

### **B. Regular Board Meeting of July 14, 2011**

Trustee Jackson Booker moved and Trustee DeFilippo seconded to approve the minutes of the Regular Board Meeting held July 14, 2011. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, and Frank M. Zuccarelli voted aye. Terry Wells and Jacqueline Martin passed. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

## **VI. NEW BUSINESS**

### **A. Monthly Financial Report**

Trustee Wells moved and Trustee Martin seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

### **B. Bills Payable for August, 2011**

Trustee DeFilippo moved and Trustee Jackson Booker seconded to authorize the Treasurer to pay the list of bills payable for August, 2011, in the amount of \$3,781,891.76. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

### **C. Rental Agreements**

#### 1. Governors State University

Trustee DeFilippo moved and Trustee Daly seconded to approve the Rental Agreement between South Suburban College and Governors State University to rent classroom space and external sign space at the University and College Center. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

#### 2. Chicago State University

Trustee DeFilippo moved and Trustee Daly seconded to approve the Rental Agreement between South Suburban College and Chicago State University to rent classroom space and external sign space at the University and College Center. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

## **PERSONNEL RECOMMENDATIONS**

### **A. Retirements/Resignation/Termination**

Trustee Daly moved and Trustee Jackson Booker seconded to approve the following resignations:

1. Resignation of Debbie Bryant, Instructor in the Nursing Department, effective August 1, 2011, and grant permission to advertise to fill the position.
2. Resignation of Peggy Cooper, Campus Store Clerk II, effective July 29, 2011, and grant permission to advertise to fill the position.

On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

### **B. Appointments**

Trustee Daly moved and Martin seconded to approve the following appointments:

1. Ratify the employment of Jennifer Biesboer as a full-time lab instructor in the Nursing Department, effective August 15, 2011.
2. Appointment of Sue Carlson as a full-time, tenure track Instructor in the Nursing Department, effective August 15, 2011.
3. Appointment of Richard Carrillo as Campus Police Officer, effective September 13, 2011, contingent upon completion of the Police Academy.

4. Appointment of Olugbenga A. Elutilo as full-time, tenure track Instructor in the Nursing Department, effective August 15, 2011.

5. Appointment of Phyllis Lauer as a full-time, tenure track Instructor in the Nursing Department, effective August 15, 2011.

On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

**Closed Session:**

There was none.

**ADJOURNMENT**

At 8:35 p.m., Trustee Jackson Booker moved and Trustee Martin seconded that the Board Meeting be adjourned. On voice vote, motion carried unanimously.

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Donald Manning, Board Secretary

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Frank M. Zuccarelli, Board Chairman