

SOUTH SUBURBAN COLLEGE, DISTRICT #510
SOUTH HOLLAND, ILLINOIS
MINUTES OF THE REGULAR BOARD MEETING
SEPTEMBER 11, 2008

The Regular Meeting of the South Suburban College Board of Trustees of Illinois Community College District No. 510, was called to order at 8:20 p.m. on Thursday, September 11, 2008, in the South Suburban College Board Room (2334) located at 15800 S. State Street, South Holland, Illinois.

CONVENING THE REGULAR MEETING

Roll call:

Chairman Frank Zuccarelli, Vice Chair John Daly, Trustees Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, and Joseph Whittington.

Absent: Student Trustee Tamara Freeman

Also present : George Dammer, President; Diane Ostojic, Vice President for Academic Services; Songie Milhouse, Vice President for Student Development; Jane Ellen Stocker, Vice President for Enrollment and Community Services; Don Manning, Vice President of Administration and Secretary to the Board; and Stanley Kusper, College Attorney.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Zuccarelli.

PUBLIC PARTICIPATION:

Chairman Zuccarelli asked if anyone in the audience wish to address the Board. There was no response.

PRESENTATION

Draft of the Self Study Report for the Higher Learning Commission

The reaccreditation cycle with the Higher Learning Commission requires South Suburban College to submit a comprehensive self study document for the February, 2009, site visit. Diane Ostojic presented the draft of the self study and executive summary for submission to the Higher Learning Commission for the February 02, 2009 site visit.

Approval of Minutes of Previous Meetings

Minutes of Finance Committee of August 07, 2008

Anthony DeFilippo moved and Katie Jackson Booker seconded to approve the minutes of the Finance Committee held on August 07, 2008. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington, and Frank Zuccarelli. Jacqueline Martin and Terry Wells passed. Nays: None. Motion carried.

Minutes of Regular Board Meeting of August 07, 2008:

Joe Whittington moved and Katie Jackson Booker seconded that the Board of Trustees approve the minutes of the Regular Board Meeting held on August 07, 2008. Upon roll call, the vote was as follows: Ayes: Trustees John Daly, Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington, and Frank Zuccarelli. Jacqueline Martin and Terry Wells passed. Nays: None. Motion carried.

NEW BUSINESS:

Acceptance of Monthly Financial Report:

Trustee DeFilippo moved to accept the Financial Report as presented by Treasurer Tim Pollert. Trustee Whittington seconded the motion. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

Payment of Bills for September 11, 2008:

Trustee Whittington moved and Trustee DeFilippo seconded, to approve payment of the list of bills for September, 2009, totaling \$5,001,526.57. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

Approval of Resolution to Issue Funding Bonds

Trustee DeFilippo made a motion to approve a resolution setting forth and describing in detail outstanding claims against the District and declaring its intention to issue funding bonds to pay claims against the District and directing that notice of such intent be published. Mr. Daly seconded the motion. Upon roll call, the vote was as follows: Ayes: Trustees Daly, DeFilippo, Jackson Booker, Martin, Wells, Whittington, and Chairman Zuccarelli. Nays: None. Motion carried.

Resolution of Public Hearing for Bond Issue Notification Act

Chairman Zuccarelli stated the Bond Issue Notification Act requires the governing body of the governmental unit proposing to sell bonds hold at least one public hearing concerning the governing body's intent to sell the bonds. As required by this act, a notice of the hearing was published in a newspaper not less than seven or more than 30 days before the date of the hearing. Mr. DeFilippo made a motion to approve a Resolution of Public to call a public hearing at 8:00 p.m. on October 09, 2008, in the Board room at South Suburban College, concerning the board's intent to sell the bonds and to receive public comments regarding the proposal to sell the bonds. Trustee Jackson Booker seconded the motion. Upon roll call, the vote was as follows: Ayes: Trustees Daly, DeFilippo, Jackson Booker, Martin, Wells, Whittington, and Chairman Zuccarelli. Nays: None. Motion carried.

Approval to adopt the Resolution for Fiscal Year 2009 Budgets

Trustee DeFilippo made a motion to approve the Operating Budget of \$35,043,844 and the Non-Operating Budget of \$26,777,330 for Fiscal Year 2009, Trustee Jackson Booker seconded the motion. Upon roll call, the vote was as follows: Ayes: Trustees Daly, DeFilippo, Jackson Booker, Martin, Wells, Whittington, and Chairman Zuccarelli. Nays: None. Motion carried.

Bid Approval – Printing of College Publications

Chairman Zuccarelli asked for a motion to approve the bid recommendation for the printing of college publications. Trustee DeFilippo made a motion to accept the bid of P & P Press, Peoria, Illinois, in the amount of \$15,856.00 for the printing of the college publications. Trustee Whittington seconded the motion. Upon roll call, the vote was as follows: Ayes: Trustees Daly, DeFilippo, Jackson Booker, Martin, Wells, Whittington, and Chairman Zuccarelli. Nays: None. Motion carried.

Bid Approval – Emergency Call Boxes

Trustee DeFilippo made a motion to accept the bid of Miner Electronics, Munster, Indiana, in the amount of \$15,616.19 for the purchase and installation of emergency call boxes at the University and College Center. Trustee Daly seconded the motion. Upon roll call, the vote was as follows: Ayes: Trustees Daly, DeFilippo, Jackson Booker, Martin, Wells, Whittington, and Chairman Zuccarelli. Nays: none. Motion carried.

Self Study Report for the Higher Learning Commission

Trustee Daly made a motion to adopt the draft self study and executive summary documents for production and submission to the Higher Learning Commission for the February 2-4, 2009, site visit. Trustee Wells seconded the motion. Upon roll call, the vote was as follows: Ayes: Trustees Daly, DeFilippo, Jackson Booker, Martin, Wells, Whittington, and Chairman Zuccarelli. Nays: None. Motion carried.

Personnel Recommendations:

Retirement

Trustee Wells made a motion, seconded by Trustee Jackson Booker to accept the retirement of Steven Springer, Instructor in the Communication and Humanities Department, and grant permission to participate in the Senior Service Earned Compensation Program, effective August, 2010, and grant permission to advertise to fill this full-time faculty position. Upon roll call, the vote was as follows: Ayes: Trustees Daly, DeFilippo, Jackson Booker, Martin, Wells, Whittington, and Chairman Zuccarelli. Nays: None. Motion carried.

Personnel Resignations

Trustee Wells made a motion, seconded by Trustee Martin, to approve the following resignations: Michael Stack, faculty member in the Math Department, effective July 29, 2008, and grant permission to Advertise to fill the vacant position for the spring 2009 semester and Ceaser Fields, Campus Security Officer, effective September 9, 2008, and grant permission to advertise the position. Upon roll call, the vote was as follows: Ayes: Trustees Daly, DeFilippo, Jackson Booker, Martin, Wells, Whittington, and Chairman Zuccarelli. Nays: None. Motion carried.

Personnel Appointments:

Trustee Martin made a motion, seconded by Trustee Wells, to approve the following personnel appointments: Hazel Stoker, Administrative Assistant I for the Department of Nursing, effective September 15, 2008; and Rea Szpajer-Alder, Executive Assistant, Human Resources, effective October 6, 2008, and grant permission to fill the vacated position of Administrative Assistant II in Business Programs. Upon roll call, the vote was as follows: Ayes: Trustees Daly, DeFilippo, Jackson Booker, Martin, Wells, Whittington, and Chairman Zuccarelli. Nays: None. Motion carried.

Closed Session:

Chairman Zuccarelli called for a motion to go into Closed Session at 8:48 p.m. to discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation. A motion was made by Trustee Jackson Booker and seconded by Trustee Wells. Upon roll call, the vote was as follows: Ayes: Trustees Daly, DeFilippo, Jackson Booker, Martin, Wells, Whittington, and Chairman Zuccarelli. Nays: None. Motion carried.

The Board returned to open session at 9:30 p.m. on a motion by Trustee Jackson Booker and seconded by Trustee Wells. Upon roll call, the vote was as follows: Ayes: Trustees Daly, DeFilippo, Jackson Booker, Martin, Wells, Whittington, and Chairman Zuccarelli. Nays: None. Motion carried.

Step-4 Grievance

Chairman Zuccarelli stated it is the recommendation of the Board of Trustees to instruct the South Suburban College Faculty Association of the Board's decision to not hear the grievance as requested. A motion was made by Trustee Daly, seconded by Trustee Jackson Booker. Upon roll call, the vote was as follows: Ayes: Trustees Daly, DeFilippo, Jackson Booker, Martin, Wells, Whittington, and Chairman Zuccarelli. Nays: None. Motion carried.

Miscellaneous:

Chairman Zuccarelli called for a Moment of Silence in memory of 9-11 .

Adjournment:

With no further business, the Chair called for a motion to adjourn. Trustee Whittington moved and Trustee Martin seconded. Voice vote carried the motion unanimously. The meeting adjourned at 9:35 p.m.

Don Manning, Secretary to the Board

Frank M. Zuccarelli, Board Chairman