

## **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

**15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS**

**REGULAR BOARD MEETING MINUTES**

**THURSDAY, SEPTEMBER 11, 2014**

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### **I. CALL TO ORDER & ROLL CALL:**

At 8:21 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Trustees John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Frank M. Zuccarelli and Student Trustee Rebecca Garcia.

*Absent:* Trustees Janet M. Rogers and Joseph Whittington

*Also present:* Donald Manning, President; Songie Adebisi, Vice President of Student Development; Lynette Stokes-Wilson, Vice President of Academic Services; Jane Ellen Stocker, Vice President of Enrollment and Community Education; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kuser.

### **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

### **III. PUBLIC PARTICIPATION:**

There was none.

### **IV. REPORTS/PRESENTATIONS**

#### **A. Presentation on the Construction Business Development Center**

A presentation on the Construction Business Development Center was delivered before the Board of Trustees by Latisha Binder.

### **V. PREVIOUS MEETING MINUTES**

#### **A. Finance Committee Meeting held August 14, 2014**

Trustee DeFilippo moved and Trustee Wells seconded to approve the minutes of the Finance Committee meeting held August 14, 2014. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

#### **B. Regular Board Meeting held August 14, 2014**

Trustee Martin moved and Trustee Wells seconded to approve the minutes of the Regular Board meeting held August 14, 2014. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

#### **C. Closed Session Minutes of August 14, 2014**

Trustee Martin moved and Trustee Wells seconded to approve the minutes of the Closed Session meeting held August 14, 2014. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

## **VI. NEW BUSINESS**

### **A. Monthly Financial Report**

Trustee Wells moved and Trustee DeFilippo seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

### **B. Bills Payable for September, 2014**

Trustee Martin moved and Trustee DeFilippo seconded to authorize the Treasurer to pay the list of bills payable for September, 2014, in the amount of \$3,114,709.67. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

### **C. Approval to adopt the resolution approving the operating and non-operating budgets for fiscal year 2014/2015 for Community College District No. 510.**

Trustee DeFilippo moved and Trustee Wells seconded to adopt the resolution approving the operating and non-operating budgets for fiscal year 2014/2015 for Community College District No. 510. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

### **D. Approval to accept the bids of the bids of CDW-G, \$845.36; Graybar, \$27,492.74; Midwest Electrical Consultants, \$1,560.00; Netech Corporation, \$651.96; Precision Control Systems, \$26,687.61; Royal Systems, \$8,990.00; and Xtivity Solutions, \$5,411.00 for the closed circuit TV equipment for the Oak Forest Center utilizing School and Campus Safety Grant funds.**

Trustee DeFilippo moved and Trustee Martin seconded to accept the bids of bids of the bids of CDW-G, \$845.36; Graybar, \$27,492.74; Midwest Electrical Consultants, \$1,560.00; Netech Corporation, \$651.96; Precision Control Systems, \$26,687.61; Royal Systems, \$8,990.00; and Xtivity Solutions, \$5,411.00 for the closed circuit TV equipment for the Oak Forest Center utilizing School and Campus Safety Grant funds. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

### **E. Approval to accept the rental agreement between South Suburban College and Governors State University to rent classroom space at the Oak Forest Center for the fall, 2014 semester.**

Trustee DeFilippo moved and Trustee Wells seconded to accept the rental agreement between South Suburban College and Governors State University to rent classroom space at the Oak Forest Center for the fall, 2014 semester. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

## **VII. PERSONNEL RECOMMENDATIONS**

### **A. Resignation**

Trustee Daly moved and Trustee DeFilippo seconded to approve the resignation of Mary Klinger, ESL Instructor, effective August 25, 2014, and grant permission to advertise to fill the vacated, grant-funded position. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**B. Appointments**

Trustee Daly moved and Student Trustee Garcia seconded to approve the following appointments:

1. Appointment of Kyara Williams as a grant-funded ABE/ASE/ESL Secretary, effective September 15, 2014.
2. Appointment of Lakisha Hillard as a grant-funded Adult Education Volunteer Literacy Coordinator, effective September 15, 2014.
3. Appointment of Alexis Underwood as an Administrative Assistant I in the Health Professions area, effective September 15, 2014, and grant permission to advertise to fill the vacated position.
4. Appointment of Shelly Fickau as the Dean of Student Development, effective October 20, 2014, pending a satisfactory criminal background investigation.

On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**C. Approval of the Memorandum of Understanding between the South Suburban College Faculty Association, the South Suburban College Adjunct Faculty Association, IFT/AFT, Cook County College Teachers Union, Local 1600 and Community College District No. 510 for the fall semester of 2014.**

Trustee DeFilippo moved and Trustee Martin seconded to approve the Memorandum of Understanding between the South Suburban College Faculty Association, the South Suburban College Adjunct Faculty Association, IFT/AFT, Cook County College Teachers Union, Local 1600 and Community College District No. 510 for the fall semester of 2014. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**ADJOURNMENT**

At 8:45 p.m., Trustee DeFilippo moved and Student Trustee Garcia seconded that the Board Meeting be adjourned. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

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**Martin Lareau, Board Secretary**

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**Frank M. Zuccarelli, Chairman of the Board of Trustees**