

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, SEPTEMBER 12, 2013

I. CALL TO ORDER & ROLL CALL:

At 8:05 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Vice Chairman John Daly. The meeting was held in the Board Room of the College, Room 2248.

Present: Vice Chairman John Daly, Anthony DeFilippo, Jacqueline Martin, Janet M. Rogers and Joseph Whittington. Trustee Terry Wells arrived at 8:11 p.m.

Absent: Student Trustee Rebecca Garcia and Chairman Frank M. Zuccarelli

Also present: Donald Manning, President; Songie Adebiji, Vice President of Student Development; Lynette Stokes-Wilson, Vice President of Academic Services; Jane Ellen Stocker, Vice President of Enrollment and Community Education; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chairman John Daly.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There was none.

V. PREVIOUS MEETING MINUTES

A. Finance Committee meeting held August 8, 2013

Trustee DeFilippo moved and Trustees Whittington seconded to approve the minutes of the Finance Committee meeting held on August 8, 2013. On roll call John Daly, Anthony DeFilippo, Janet M. Rogers and Joseph Whittington voted aye. Nays: None. Trustee Jacqueline Martin passed. Student Trustee Rebecca Garcia voted Aye. Motion carried.

B. Regular Board of Trustees meeting held August 8, 2013

Trustee Martin moved and Trustee Rogers seconded to approve the minutes of the Regular Board of Trustees meeting held on August 8, 2013. On roll call John Daly, Anthony DeFilippo, Janet M. Rogers and Joseph Whittington voted aye. Nays: None. Trustee Jacqueline Martin passed. Student Trustee Rebecca Garcia voted Aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Martin moved and Trustee DeFilippo seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet M. Rogers and Joseph Whittington voted aye. Nays: None. Motion carried.

B. Bills Payable for September, 2013

Trustee Whittington moved and Trustee Martin seconded to authorize the Treasurer to pay the list of bills payable for September, 2013, in the amount of \$4,196,402.49. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet M. Rogers and Joseph Whittington voted aye. Nays: None. Motion carried.

C. Approval to use Protection, Health and Safety funds to resolve the water infiltration concerns within the Communication Services Department and the transformer room.

Trustee Martin Moved and Trustee Whittington seconded to approve the use of Protection, Health and Safety funds to resolve the water infiltration concerns within the Communication Services Department and the transformer room. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet M. Rogers and Joseph Whittington voted aye. Nays: None. Motion carried.

D. Approval to adopt the resolution approving the operating and non-operating budgets for fiscal year 2013/2014 for Community College District No. 510

Trustee DeFilippo moved and Trustee Rogers seconded to adopt the resolution approving the operating and non-operating budgets for fiscal year 2013/2014 for Community College District No. 510. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet M. Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Motion carried.

E. Approval to authorize the Administration to dispose of obsolete and/or broken equipment by selling it to the highest bidder

Trustee DeFilippo moved and Trustee Rogers seconded to authorize the Administration to dispose of obsolete and/or broken equipment by selling it to the highest bidder. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet M. Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Motion carried.

F. Approval to renew the rental agreement with Governors State University for the 2013/2014 academic year

Trustee Martin moved and Trustee Whittington seconded to renew the rental agreement with Governors State University for the 2013/2014 academic year. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet M. Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Motion carried.

G. Approval to ratify the results of the phone poll conducted on August 13, 2013, by Martin Lareau, Board Secretary, to approve the appointment of Anna Helwig as Dean of Math and Science

Trustee Wells moved and Trustee Martin seconded to ratify the results of the phone poll conducted on August 13, 2013, by Martin Lareau, Board Secretary, to approve the appointment of Anna Helwig as Dean of Math and Science. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet M. Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirement

Trustee Rogers moved and Trustee Wells seconded to approve the Retirement of Margaret Foy, ABE/ASE/ESL Instructor, effective August 30, 2013, and grant permission to advertise to fill the vacated position. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet M. Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Motion carried.

B. Resignations

Trustee Whittington moved and Trustee Rogers seconded to approve the following resignations:

1. Resignation of Jennifer Lang, Lab Supervisor in the Nursing Department, effective August 15th, 2013, and grant permission to advertise to fill the vacated position.
2. Resignation of Marianne Schallmo, Instructor in the Nursing Department, effective August 15, 2013, and grant permission to advertise to fill the vacated position.

On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet M. Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Motion carried.

C. Appointments

Trustee Martin moved and Trustee Wells seconded to approve the following appointments:

1. Appointment of Anna Helwig as Dean of Math and Science, effective August 15, 2013, on a conditional basis pending a satisfactory criminal background investigation, and grant permission to advertise to fill the vacated position.
2. Appointment of Barbara Turner as Registration and Records Assistant, effective September 16, 2013, and grant permission to advertise to fill the vacated position.

On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet M. Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Motion carried.

Trustee DeFilippo moved and Trustee Rogers seconded to approve the appointment of Margaret O'Connell as an Admissions and Records Assistant, effective September 16, 2013, and grant permission to advertise to fill the vacated position. On roll call John Daly, Anthony DeFilippo, Janet M. Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Trustee Jacqueline Martin passed. Motion carried.

D. Grant Permission to Advertise

Trustee DeFilippo moved and Trustee Whittington seconded to grant permission to advertise the grant-funded position of ABE/ASE/ESL secretary. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet M. Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Motion carried.

E. Grant Permission to Create and Advertise

Trustee Whittington moved and Trustee Rogers seconded to grant permission to create and advertise the grant-funded position of Highway Construction Careers Training Program Coordinator. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet M. Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Motion carried.

VIII. Closed Session:

There was none.

ADJOURNMENT

At 8:24 p.m., Trustee Martin moved and Trustee Wells seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet M. Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Motion carried.

Martin Lareau, Board Secretary

John A. Daly, Vice Chairman