

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
REGULAR BOARD MEETING MINUTES
THURSDAY, NOVEMBER 8, 2012

I. CALL TO ORDER & ROLL CALL:

At 8:02 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington, and Student Trustee Rebecca Garcia

Absent: Trustee Terry Wells

Also present: Donald Manning, President; Songie Adebiji, Vice President for Student Development; Diane Ostojic, Vice President of Academic Services; Martin Lareau, Director of Physical Plant and Secretary to the Board; and College Attorney Dan Cannon.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

Student Development and Leadership presented by Patrice Burton.

V. PREVIOUS MEETING MINUTES

A. Finance Committee held October 11, 2012.

Trustee Whittington moved and Trustee Jackson Booker seconded to approve the minutes of the Finance Committee held on October 11, 2012. On roll call John Daly, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustees Jacqueline Martin and Anthony DeFilippo passed, Student Trustee Rebecca Garcia voted aye. Motion carried.

B. Regular Board Meeting held October 11, 2012

Trustee Whittington moved and Trustee Daly seconded to approve the minutes of the Regular Board Meeting held on October 11, 2012. On roll call John Daly, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustees Jacqueline Martin and Anthony DeFilippo passed. Student Trustee Rebecca Garcia voted aye. Motion carried.

C. Closed Session Meeting held October 11, 2012

Trustee Whittington moved and Student Trustee Garcia seconded to approve the minutes of the Closed Session Meeting held on October 11, 2012. On roll call John Daly, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustees Jacqueline Martin and Anthony DeFilippo passed. Student Trustee Rebecca Garcia voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee DeFilippo moved and Trustee Jackson Booker seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

B. Bills Payable for November, 2012

Trustee Martin moved and Trustee DeFilippo seconded to authorize the Treasurer to pay the list of bills payable for November, 2012, in the amount of \$5,895,874.62. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

C. Approval to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe Horwath, LLP, for the fiscal year ending June 30, 2012

Trustee Whittington moved and Trustee DeFilippo seconded to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe Horwath, LLP, for the fiscal year ending June 30, 2012. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

D. Approval to accept the OMB Circular A-133 Audit Report for the fiscal year ending June 30, 2012

Trustee Whittington moved and Trustee Jackson Booker seconded to accept the OMB Circular A-133 Audit Report for the fiscal year ending June 30, 2012. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

E. Approval to appoint the firm Crowe Horwath, LLP to conduct an audit of the College financial statements and the Single Audit of Federal Funds for the fiscal year ending June 30, 2013

Trustee Whittington moved and Trustee Daly seconded to appoint the firm Crowe Horwath, LLP to conduct an audit of the College financial statements and the Single Audit of Federal Funds for the fiscal year ending June 30, 2013. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

Trustee Daly moved and Trustee Martin seconded to approve the following appointments:

1. Appointment of Rhonda Brown as Administrative Assistant I in the Information Technology Department, effective November 12, 2012, and grant permission to advertise to fill the vacated position.
2. Appointment of John Drwiega as Campus Security Officer, effective November 12, 2012.
3. Appointment of Stephen Fantin as Network Specialist in the Network Systems Department, effective November 12, 2012, and grant permission to advertise to fill the vacated position.
4. Appointment of Michael Henderson for the Trades II position in the Physical Plant's Maintenance Department, effective November 12, 2012.

On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

Regular Board Meeting
November 8, 2012
Page 3

VIII. Closed Session:

There was none.

ADJOURNMENT

At 8:28 p.m., Trustee Daly moved and Trustee Jackson Booker seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

Martin Lareau, Board Secretary

Frank M. Zuccarelli, Board Chairman