

**REGULAR MEETING, BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 510
SOUTH HOLLAND, ILLINOIS
THURSDAY, DECEMBER 13, 2007**

CALL TO ORDER:

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 510 was called to order by Board Chair Frank Zuccarelli, at 8:10 p.m. in the Board Room of the College.

ROLL CALL

Board Members present: Chairman Frank Zuccarelli, Vice Chair John Daly, Trustees: Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, and Joseph Whittington.

Also in attendance: George Dammer, President; Diane Ostojic, Vice President for Academic Services; Songie Milhouse, Vice President for Student Development; Jane Ellen Stocker, Vice President for Enrollment and Community Services; Don Manning, Vice President of Administration and Secretary to the Board; and Stanley Kuser, College Attorney.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank Zuccarelli

PUBLIC PARTICIPATION: None

MINUTES OF PREVIOUS MEETINGS

Finance Committee

Trustee DeFilippo moved to approve the minutes of the November 08, 2007, Finance Committee. Trustee Jackson Booker seconded. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, and Joseph Whittington. Terry Wells and Frank Zuccarelli passed. Nays: None. Motion passed.

Architectural Committee

Trustee Martin moved and Trustee Whittington seconded to approve the minutes of the Architectural of November 08, 2007. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, and Joseph Whittington. Terry Wells and Frank Zuccarelli passed. Nays: None. Motion carried

Regular Board Meeting

Trustee Whittington moved and Trustee Martin seconded to approve the minutes of the Regular Board Meeting of November 08, 2007. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington, and Frank Zuccarelli. Terry Wells passed. Nays: None. Motion carried

REPORTS/PRESENTATIONS

FY2007 Audit Report

J. Pandolphi of Crowe Chizek & Company LLC gave a review of the FY2007 Annual Financial Report, OMB Circular A-133 Single Audit, and the AICPA Risk Assessment Auditing Standard. He provided copies of the audit report to the Trustees. Mr. Pandolphi stated the company is pleased to serve the College as its independent auditors and look forward to the continued relationship.

ASBO Award

Tim Pollert, Treasurer, presented a Certificate of Excellence in Financial Reporting for its Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2006.

NEW BUSINESS

Monthly Financial Report

Trustee Wells moved and Trustee DeFilippo seconded to accept the Financial Report as presented by Treasurer Tim Pollert. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

Payment of Bills for December, 2007

Trustee Whittington moved and Trustee Jackson Booker seconded, to approve the list of bills for December, 2007, in the amount of \$3,155,916.57. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

Comprehensive Financial Audit Report and Management Letter

Trustee Whittington made a motion for the Board to accept the Comprehensive Annual financial Audit Report and Management Letter and approve Management's response as presented by Crowe Chizek & Company LLC., for the Fiscal Year ended June 30, 2007. Katie Jackson Booker seconded the motion. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

OMB Circular A-133 Single Audit Report

Trustee Whittington made a motion to accept the OMB Circular A-133 Audit Report for the year ended June 30, 2007. Trustee DeFilippo seconded the motion. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

AICPA Risk Assessment auditing Standard

Trustee Whittington made a motion for the Board to accept the new AICPA Risk Assessment Auditing Standards as presented by Crowe Chizek & Company LLC., for the Fiscal Year ended June 2007. Katie Jackson Booker seconded the motion. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

Appointment of firm of Crowe Chizek & Company LLC

Trustee Whittington made a motion for the Board to appoint the firm of Crowe Chizek & Company LLC., to conduct an audit of the College financial statements and the Single Audit of Federal Funds for the Fiscal Year ended June 30, 2007. Trustee Wells seconded the motion. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

Approve Resolution to establish total levy for tax year 2007

Trustee DeFilippo made a motion for the Board to adopt the resolution concerning the proposed 2007 tax levy of Community College District No. 510, South Suburban College of Cook County and certificate of tax levy. Trustee Jackson Booker seconded the motion. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

Resolution to Direct the Cook County Clerk to reduce 2007 Levy Amount of Special Levies Fund

Trustee DeFilippo made a motion for the Board to adopt the resolution directing the Cook County Clerk to reduce the 2007 levy should it be capped under the Property Tax Extension Limitation Law. Trustee Whittington seconded the motion. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

Bid approval for the purchase of microscopes

Chairman Zuccarelli called for a motion to approve the bid of Nasco of Fort Atkinson, Wisconsin in the amount of \$12,174.24 for the purchase of microscopes. Trustee DeFilippo made a motion to accept the bid and Trustee Daly seconded. Upon roll call, the vote was as follows: Ayes: Trustees Daly, DeFilippo, Jackson Booker, Martin, Wells, Whittington, and Chairman Zuccarelli. Nays, none. Motion carried.

Approval of dates of the 2008 Board Meetings

Chairman Zuccarelli called for a motion to approve the 2008 meeting dates of the Board of Trustees. The meetings will be held the second Thursday of each month at 8:00 p.m. Previous meetings were held at 7:30 p.m. Trustee Daly made a motion, seconded by Trustee DeFilippo to approve the dates and times of the Board of Trustees meetings. Upon roll call, the vote as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

PERSONNEL RECOMMENDATIONS

Resignation

Trustee Whittington made a motion, seconded by Trustee Wells, to approve the resignation of Edward Jones, ABE/GED Coordinator/Instructor, effective November 2, 2007, and grant permission to advertise the vacated position. Upon roll call, the vote as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

Termination

Trustee Daly made a motion, seconded by Trustee Jackson Booker to approve the termination of Christine Hoernig-Mildor as the Research Assistant, effective December 14, 2007, and grant permission to advertise to fill the vacated position. Upon roll call, the vote was as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

Appointments

Trustee Martin moved and Trustee Daly seconded to approve the following appointments: Michelle Johnson, ABE/GED/ESL Assessment Secretary, effective January 2, 2008, and advertise to fill the ABE/GED/ESL Secretarial position that she is vacating; Devon Hall, ABE/GED Coordinator/Instructor, effective January 07, 2008; and Jorie Menclewicz, Facilitator for the Educational Talent Search Program, effective January 2, 2007. Upon roll call, the vote as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

Trustee Martin moved and Trustee Daly seconded to approve the following personnel changes in the Network Systems; the promotions of Donna Sands to the Manager of Network Specialists; Michael Mazzucca to Coordinator of Network Specialists/Network Engineer; James Martin to coordinator of Network

Specialists/Server Administrator; Roland Junod and Mark Hecimovich to Network Specialists; Hire Odell Braziel and Steven Gamble as Microcomputer Analysts; and the title change for Troy Donahue to Manager of Microcomputer Analysts and Helpdesk. Upon roll call, the vote as follows: Ayes: John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

ADJOURNMENT

With no further business, the Chair called for a motion to adjourn. Trustee Daly moved and Trustee Whittington seconded. Voice vote carried the motion unanimously. The meeting adjourned at 9:00 p.m.

Don Manning, Secretary to the Board

Frank M. Zuccarelli, Board Chairman