

## **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

**REGULAR BOARD MEETING MINUTES**

**THURSDAY, FEBRUARY 8, 2018**

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### **I. CALL TO ORDER & ROLL CALL:**

At 8:36 p.m., Chairman Frank M. Zuccarelli called the regular meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Trustees John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli, and Student Trustee Ronnell Tatum

*Absent:* None.

*Also present:* Donald Manning, President; Songie Adebiji, Vice President of Student Development; Lynette Stokes, Vice President of Academic Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper

### **II. PLEDGE OF ALLEGIANCE**

Chairman Frank M. Zuccarelli led the Pledge of Allegiance.

### **III. PUBLIC PARTICIPATION:**

There was none.

### **IV. REPORTS/PRESENTATIONS**

There were none.

### **V. PREVIOUS MEETING MINUTES**

#### **A. Finance Committee meeting held January 11, 2018**

Trustee Rogers moved and Trustee DeFilippo seconded to approve the minutes of the Finance Committee meeting held January 11, 2018. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Trustee Frank M. Zuccarelli passed. Student Trustee Ronnell Tatum voted aye. Motion carried.

#### **B. Regular Board of Trustees meeting held January 11, 2018**

Trustee Whittington moved and Trustee Rogers seconded to approve the minutes of the Regular Board of Trustees meeting held on January 11, 2018. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

#### **C. Approval to revise the Regular Board Minutes of August 10, 2017, to reflect the retirement of Kathryn Eberhardt**

Trustee DeFilippo moved and Trustee Daly seconded to revise the Regular Board Minutes of August 10, 2017, to reflect the retirement of Kathryn Eberhardt. On roll call John Daly, Anthony DeFilippo, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Vivian Payne passed. Student Trustee Ronnell Tatum voted aye. Motion carried.

## **VI. NEW BUSINESS**

### **A. Monthly Financial Report**

Trustee Rogers moved and Student Trustee Tatum seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

### **B. Bills Payable for February, 2018**

Trustee DeFilippo moved and Student Trustee Tatum seconded to authorize the Treasurer to pay the list of bills payable for February 2018 in the amount of \$3,056,966.44. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

### **C. Approval to accept the first reading of revised Board Policy 409.02, Possession, Use and Sale of Alcoholic Beverages and Illegal Drugs/Drug Abuse Education Program**

Trustee Rogers moved and Trustee DeFilippo seconded to accept the first reading of revised Board Policy 409.02, Possession, Use and Sale of Alcoholic Beverages and Illegal Drugs/Drug Abuse Education Program. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

### **D. Approval to accept the first reading of revised Board Policy 409.03, Drug Free Workplace**

Trustee Rogers moved and Trustee Payne seconded to accept the first reading of revised Board Policy 409.03, Drug Free Workplace. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

### **E. Approval to accept the first reading of revised Board Policy 409.04, Mandatory Drug Testing**

Trustee Rogers moved and Student Trustee Tatum seconded to accept the first reading of revised Board Policy 409.04, Mandatory Drug Testing. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

## **VII. PERSONNEL RECOMMENDATIONS**

### **A. Retirements/Resignations/Terminations**

Trustee Daly moved and Trustee Payne seconded to approve the retirement of Leslie Cooper, Jr., Campus Store Clerk II in the Campus Bookstore, effective July 31, 2018, and grant permission to advertise to fill the vacated position, as needed. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

Trustee Daly moved and Trustee Whittington seconded to approve the following resignations:

1. Resignation of Troy Donahue, full-time Manager of Microcomputers & Helpdesk in the Academic Computing & Telecommunications Department, effective January 22, 2018, and grant permission to advertise to fill the vacated position, as needed.
2. Resignation of Cortez Maxwell, Campus Police Officer in the Campus Police Department, effective January 29, 2018, and grant permission to advertise to fill the vacated position, as needed.

On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

**B. Appointments**

Student Trustee Tatum moved and Trustee Payne seconded to approve the appointment of Venese Regan as a full-time, grant-funded ESL Teacher's Aide in the Adult Education Department effective February 12, 2018, pending successful completion of a criminal background check. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

**C. Approval to reappoint Administrative Staff for fiscal year 2019**

Trustee Daly moved and Student Trustee Tatum seconded to reappoint Administrative Staff, as listed, for fiscal year 2019. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

**D. Approval to reappoint Technical Professional Exempt Staff for fiscal year 2019**

Trustee Wells moved and Student Trustee Tatum seconded to reappoint Technical Professional Exempt Staff, as listed, for fiscal year 2019. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

**E. Approval to reappoint Grant-Funded Staff for fiscal year 2019**

Student Trustee Tatum moved and Trustee Whittington seconded to reappoint Grant-Funded Staff, as listed, for fiscal year 2019. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

**F. Approval to ratify the results of the phone poll taken on January 22, 2018, unanimously approving the Memorandum of Understanding between the South Suburban College Support Staff Association, Community College District No. 510, and Solara Nicholson**

Trustee Payne moved and Trustee Rogers seconded to ratify the results of the phone poll taken on January 22, 2018, unanimously approving the Memorandum of Understanding between the South Suburban College Support Staff Association, Community College District No. 510, and Solara Nicholson. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

**G. Approval to ratify the South Suburban College Adjunct Faculty Association Collective Bargaining Agreement, effective 2017-2021.**

Trustee Rogers moved and Trustee Whittington seconded to ratify the South Suburban College Adjunct Faculty Association Collective Bargaining Agreement, effective 2017-2021. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

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**VIII. Closed Session:**

There was none.

**ADJOURNMENT**

At 9:00 p.m., Trustee Rogers moved and Trustee Whittington seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

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**Martin Lareau, Secretary to the Board of Trustees**

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**Frank M. Zuccarelli, Chairman of the Board of Trustees**