



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM (ROOM 2248)
FINANCE COMMITTEE MEETING AGENDA
DEFILIPPO, CHAIR; DALY AND ROGERS
THURSDAY, OCTOBER 11, 2018
7:50 PM

- I. Recommendation to accept the bid of Frontier Construction Inc., for the base bid and alternates #3, 8, 11, and 12 in the amount of \$1,763,241.00 for the Toilet Room Renovations Project, utilizing bond funds
- II. Recommendation to increase the one-time registration fee from \$20 to \$25 per student and to assess the fee each semester the student registers for classes, effective the beginning of the summer 2019 semester



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM (ROOM 2248)
REGULAR BOARD MEETING AGENDA
THURSDAY, OCTOBER 11, 2018
8:00 PM

I. CALL TO ORDER/ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PUBLIC PARTICIPATION

IV. PRESENTATIONS/REPORTS

V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- A. Public Hearing held September 13, 2018
- B. Finance Committee meeting held September 13, 2018
- C. Regular Board of Trustees meeting held September 13, 2018
- D. Closed Session meeting held September 13, 2018

VI. NEW BUSINESS

- A. Monthly Financial Report (T. Pollert)
- B. Approval of the payment of bills for October, 2018 (T. Pollert)
- C. Approval to accept the bid of Frontier Construction Inc., for the base bid and alternates #3, 8, 11, and 12 in the amount of \$1,763,241.00 for the Toilet Room Renovations Project, utilizing bond funds (A. DeFilippo)
- D. Approval to increase the one-time registration fee from \$20 to \$25 per student and to assess the fee each semester the student registers for classes, effective the beginning of the summer 2019 semester (A. DeFilippo)

VII. PERSONNEL RECOMMENDATIONS

- A. Retirements/Resignations/Terminations
- B. Memorandum of Understanding (additional extra overload)

VIII. CLOSED SESSION

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

IX. MISCELLANEOUS

X. ADJOURNMENT

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

MINUTES OF THE PUBLIC HEARING

THURSDAY, SEPTEMBER 13, 2018

Trustee John Daly called the public hearing to order at 7:48 p.m.

Board members in attendance: Trustees John Daly, Vivian Payne, Terry Wells, and Joseph Whittington

Board members absent: Trustees Anthony DeFilippo, Janet Rogers, Frank M. Zuccarelli, and Student Trustee Ronnell Tatum

Administration present: Donald Manning, President; Lynette D. Stokes, Vice President of Academic Services; Songie Adebiyi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper

Agenda:

I. Operating and non-operating budgets for fiscal year 2018/2019, for Community College District No. 510

Trustee Daly stated that the budget for fiscal year 2018/2019 has been reviewed and posted for the mandatory 30 days. The total operating fund expenditures are \$32,165,133 and the non-operating fund expenditures are \$19,352,828.

There being no public response for public input, the public hearing adjourned at 7:55 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

MINUTES OF THE FINANCE COMMITTEE

THURSDAY, SEPTEMBER 13, 2018

Trustee John Daly called the Finance Committee meeting to order at 7:55 p.m.

Committee members present: Trustees John Daly

Committee members absent: Trustees Anthony DeFilippo and Janet Rogers

Other Board members in attendance: Trustees Vivian Payne, Terry Wells, Joseph Whittington

Other Board members absent: Chairman Frank M. Zuccarelli and Student Trustee Ronnell Tatum

Administration present: Donald Manning, President; Lynette D. Stokes, Vice President of Academic Services; Songie Adebisi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser

Agenda:

I. Recommendation to adopt the resolution approving the operating and non-operating budgets for fiscal year 2018/2019 for Community College District No. 510.

Trustee Daly recommended the Board adopt the resolution approving the operating and non-operating budgets for fiscal year 2018/2019 for Community College District No. 510 at the regular Board of Trustees meeting.

II. Recommendation to ratify the results of the phone poll approving the emergency expenditure for the emergency generator in the amount of \$188,258.27.

Trustee Daly recommended the Board ratify the results of the phone poll approving the emergency expenditure for the emergency generator in the amount of \$188,258.27 at the regular Board of Trustees meeting.

The meeting adjourned at 8:00 p.m.

'BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, SEPTEMBER 13, 2018

I. CALL TO ORDER & ROLL CALL:

At 8:11 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Vice Chairman John Daly. The meeting was held in the Board Room of the College, Room 2248.

Present: Vice Chairman John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington. Chairman Frank M. Zuccarelli arrived at 8:46 p.m.

Absent: Trustee Anthony DeFilippo and Student Trustee Ronnell Tatum.

Also present: Donald Manning, President; Lynette D. Stokes, Vice President of Academic Services; Songie Adebisi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chairman John Daly.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

A. Faculty Presentation

SSCFA President G.A. Griffith delivered a presentation in honor of retiring College President, Don Manning.

V. PREVIOUS MEETING MINUTES

A. Finance Committee meeting held August 9, 2018

Trustee Rogers moved and Trustee Whittington seconded to approve the minutes of the Finance Committee meeting held on August 9, 2018. On roll call, John Daly, Vivian Payne, Janet Rogers, and Joseph Whittington voted aye. Nays: None. Terry Wells passed. Motion carried.

B. Regular Board of Trustees meeting held August 9, 2018

Trustee Whittington moved and Trustee Rogers seconded to approve the minutes of the Regular Board of Trustees meeting held on August 9, 2018. On roll call, John Daly, Vivian Payne, Janet Rogers, and Joseph Whittington voted aye. Nays: None. Terry Wells passed. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Payne moved and Trustee Rogers seconded to accept the Monthly Financial Report as presented by Treasurer, Tim Pollert. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, and Joseph Whittington voted aye. Nays: None. Motion carried.

B. Bills Payable for September 2018

Trustee Wells moved and Trustee Whittington seconded to authorize the Treasurer to pay the list of bills payable for September 2018, in the amount of \$3,288,363.25. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, and Joseph Whittington voted aye. Nays: None. Motion carried.

C. Approval to adopt the resolution approving the operating and non-operating budgets for fiscal year 2018/2019

Trustee Whittington moved and Trustee Wells seconded to adopt the resolution approving the operating and non-operating budgets for fiscal year 2018/2019. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, and Joseph Whittington voted aye. Nays: None. Motion carried.

D. Approval to ratify the results of the phone poll approving the emergency expenditure for the emergency generator in the amount of \$188,258.27

Trustee Payne moved and Trustee Wells seconded to ratify the results of the phone poll approving the emergency expenditure for the emergency generator in the amount of \$188,258.27. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, and Joseph Whittington voted aye. Nays: None. Motion carried.

E. Approval of the Memorandum of Understanding between the Cook County Sherriff's Office (CCSO) and the Board of Trustees of Community College District No. 510

Trustee Rogers moved and Trustee Wells seconded to approve the Memorandum of Understanding between the Cook County Sherriff's Office (CCSO) and the Board of Trustees of Community College District No. 510. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, and Joseph Whittington voted aye. Nays: None. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Resignations/Retirements/Terminations

Trustee Rogers moved and Trustee Whittington seconded to approve the following retirements:

1. Retirement of Jeffrey M. Rihacek, Director of Academic Computing and Telecommunications, effective May 1, 2019, and grant permission to advertise to fill the vacated position, as needed.
2. Retirement of Robin Rihacek, Executive Director of Enrollment & Retention Services, effective May 1, 2019.
3. Retirement of Oluwakemi Adeyemi, full-time faculty in the nursing Department, effective August 31, 2018, and grant permission to advertise to fill the vacated position, as needed.

On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, and Joseph Whittington voted aye. Nays: None. Motion carried.

B. Appointments

Trustee Whittington moved and Trustee Payne seconded to approve the appointment of Reynaldo Dumas as a Microcomputer Lab Coordinator in the Academic Computing and Telecommunications Department, effective September 17, 2018, pending successful completion of a criminal background investigation. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, and Joseph Whittington voted aye. Nays: None. Motion carried.

C. Grant Permission to Create and Advertise

Trustee Payne moved and Trustee Rogers seconded to grant approval to create and advertise the position of a full-time, grant-funded Academic Support Specialist of the Health Profession Opportunity Grant (HPOG) Step-Up Program in the Allied Health Department. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, and Joseph Whittington voted aye. Nays: None. Motion carried.

VIII. Closed Session:

At 8:28 p.m., the Board entered into Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation on a motion made by Trustee Wells and seconded by Trustee Rogers. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, and Joseph Whittington voted aye. Nays: None. Motion carried.

Frank M. Zuccarelli arrived at 8:46 p.m., entered closed session and resumed his position as Chairman.

The Board resumed open session at 9:07 p.m. on a motion made by Trustee Daly and seconded by Trustee Rogers. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

D. Approval of the President's Recommendation in a Personnel Matter

Trustee Daly moved and Trustee Wells seconded to approve the President's recommendation in a Personnel Matter. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

ADJOURNMENT

At 9:08 p.m., Trustee Whittington moved and Trustee Rogers seconded that the Board Meeting be adjourned. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

Janet Rogers, Secretary of the Board

Frank M. Zuccarelli, Chairman of the Board



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST Agenda Item FY19-VI.A

For Board Information in October, 2018.

For Board Action in October, 2018.

Board Committee:

- Policy
- Finance
- Architectural
- Other

Funding:

- College Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

[Empty box for Proposal Summary]

ESTIMATED COST OR BENEFIT

[Empty box for Estimated Cost or Benefit]

JUSTIFICATION OF ACTION

Please refer to the attached Investment Report and Financial Summary enclosed in your Board packet for the period ending August 31, 2018. This action supports Vision Statement Strategic Direction 2, SSC.2.17 to continue to provide an efficient, transparent, and financially secure institution.

MOTION

Move to accept the Financial Report as presented.

- *Are funds available in the budget? _____
- *Is this related to any previous Board action? _____
- *Specify above if matching funds are required.
- *Is this part of a large project requiring additional funds? (Explain) _____
- *Attach supplemental information as necessary

Approvals

Jim Robert 10-4-18

Controller/Treasurer

Mark Larea 10/5/18

Vice-President

Stokes 10/5/18

President

SOUTH SUBURBAN COLLEGE
 South Holland, Illinois

To: Board of Trustees

From: Tim Pollert

Date: October 4, 2018

Subject: Financial Report For The Period Ending August 31, 2018

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$2,608,442.05	\$5,669,058.70
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$3,538,661.16	\$6,614,578.33

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$5,952,185.50	\$9,588,037.23
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$6,965,503.22	\$10,767,031.33
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
(\$1,013,317.72)	(\$1,178,994.10)

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$14,471,281.70	2.25%	3

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenue Educational	Revenue O&M	Monthly Total
July	\$3,009,518.50	\$51,098.15	\$3,060,616.65
August	\$2,501,285.50	\$107,156.55	\$2,608,442.05
September			\$0.00
October			\$0.00
November			\$0.00
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$5,510,804.00	\$158,254.70	\$5,669,058.70

	Expenditures Educational	Expenditures O&M	Monthly Total
July	\$2,771,838.69	\$304,078.48	\$3,075,917.17
August	\$3,111,498.05	\$427,163.11	\$3,538,661.16
September			\$0.00
October			\$0.00
November			\$0.00
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$5,883,336.74	\$731,241.59	\$6,614,578.33

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$3,635,851.73	\$3,801,528.11	(\$165,676.38)
August	\$5,952,185.50	\$6,965,503.22	(\$1,013,317.72)
September			\$0.00
October			\$0.00
November			\$0.00
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$9,588,037.23	\$10,767,031.33	(\$1,178,994.10)

	Investment Total	Average Rate of Return	Basis Point Change from Last Month
July	\$12,559,976.45	2.22%	(4)
August	\$14,471,281.70	2.25%	3
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			

SOUTH SUBURBAN COLLEGE

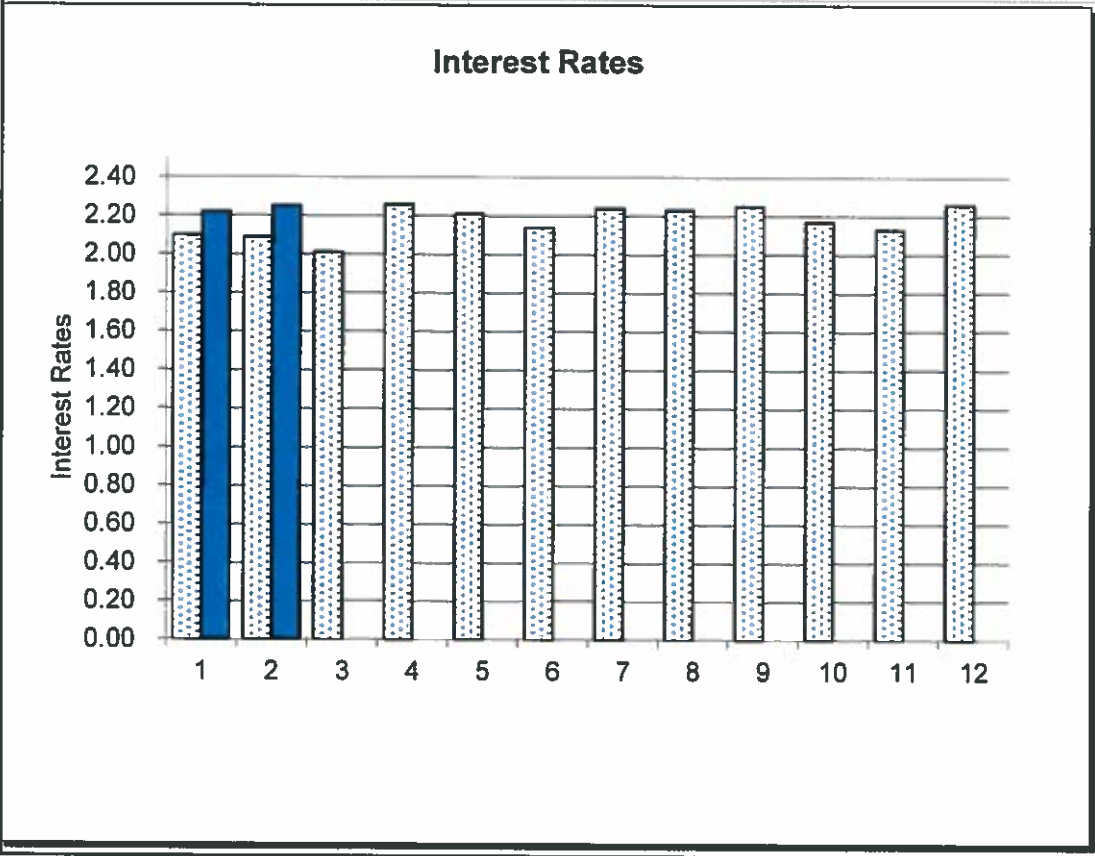
Description	Date	Fund 1 Educational	Fund 2 Opr. & Maint.	Fund 3 O&M Rst(300)	Fund 3 PH&S(379)
MB Financial		0.00	0.00	0.00	0.00
MB Financial		4,710,210.56	0.00	0.00	0.00
MB Financial Bond Interest		8,979.98	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		789,903.87	198,788.60	0.00	0.00
MB Contributory Trust		92.91	0.00	0.00	0.00
IIIT Money Market		4,345,371.41	0.00	0.00	0.00
MB Financial Money Market		2,020,443.83	0.00	0.00	0.00
Totals	8/1	11,875,035.35	198,788.60	0.00	0.00
Transactions:					
Illinois Funds MM Deposit from Comptroller	8/6	8,606.46			
Illinois Funds MM Deposit from Comptroller	8/30	346,136.79			
Illinois Funds MM Deposit from Comptroller	8/30	56,562.00			
Transfer from MB cash to MB MM	8/30	1,500,000.00			
		13,786,340.60	198,788.60	0.00	0.00
Ending Balance:					
MB Financial		0.00	0.00	0.00	0.00
MB Financial		4,710,210.56	0.00	0.00	0.00
MB Financial Bond Interest		8,979.98	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		1,201,209.12	198,788.60	0.00	0.00
MB Contributory Trust		92.91	0.00	0.00	0.00
IIIT Money Market		4,345,371.41	0.00	0.00	0.00
MB Financial Money Market		3,520,443.83	0.00	0.00	0.00
Totals	8/31	13,786,340.60	198,788.60	0.00	0.00

SOUTH SUBURBAN COLLEGE

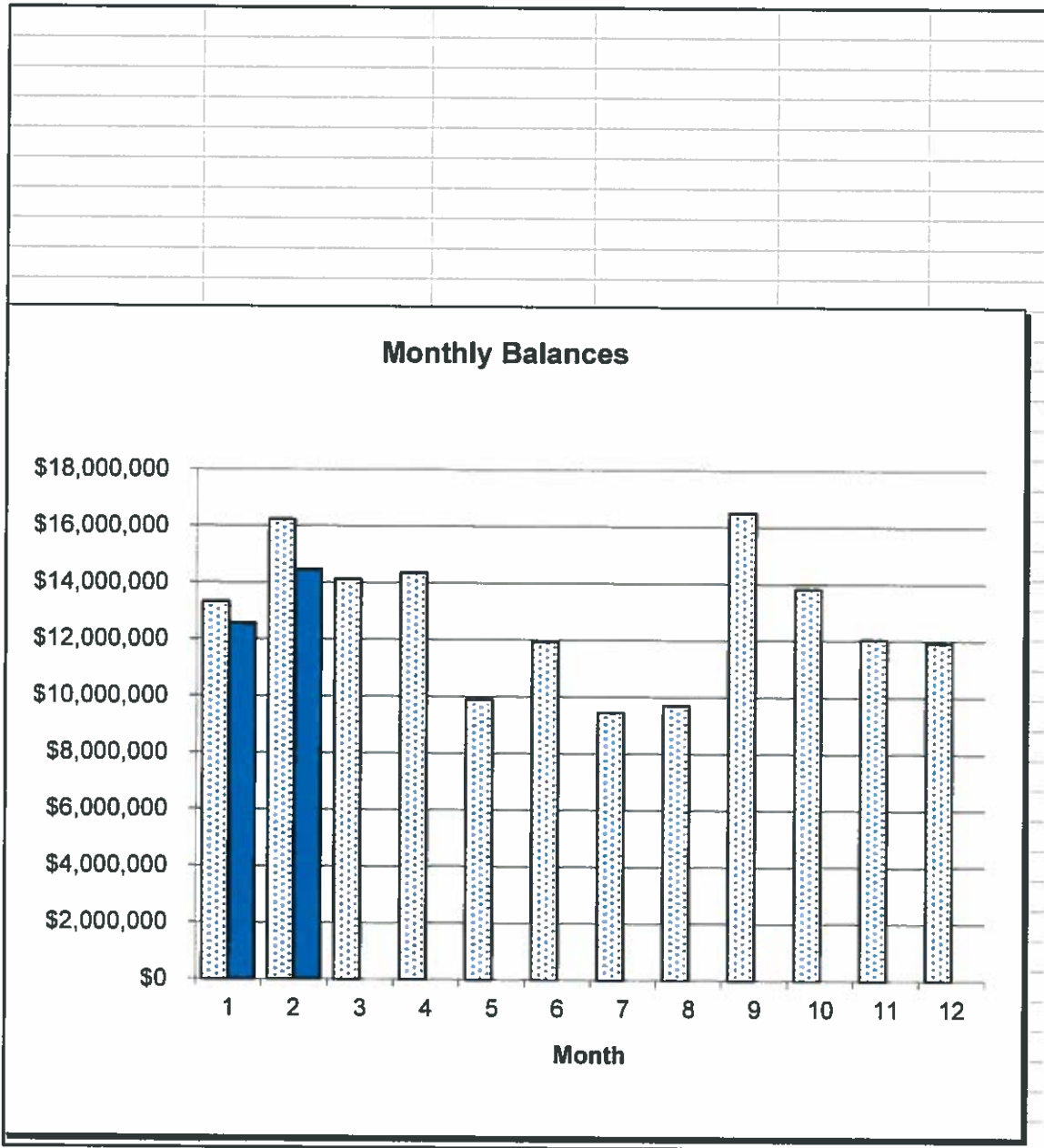
Investment		Page 4	Page 6	Total	Percent to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	1,985,102.90	0.00	1,985,102.90	14%
30	Commercial Paper	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	4,246,418.73	0.00	4,246,418.73	29%
60	Repurchase Agreements	0.00	0.00	0.00	0%
90	Other	8,239,760.07	0.00	8,239,760.07	57%
	Total	<u>14,471,281.70</u>	<u>0.00</u>	<u>14,471,281.70</u>	100%
	Average %	<u>2.25</u>			

South Suburban College

Investment Summary				
F Y 2017 - 2018			F Y 2018 - 2019	
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	\$13,317,249	2.10	\$12,559,976	2.22
August	16,227,947	2.09	14,471,282	2.25
September	14,124,024	2.01		
October	14,347,404	2.26		
November	9,895,293	2.21		
December	11,923,377	2.14		
January	9,444,726	2.24		
February	9,703,650	2.23		
March	16,507,053	2.25		
April	13,815,534	2.17		
May	12,037,191	2.13		
June	11,919,425	2.26		



South Suburban College





SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

Agenda Item FY19-VI.B

For Board Information in October, 2018.

For Board Action in October, 2018.

BOARD COMMITTEE:

- Policy
- Finance
- Architectural
- Other

FUNDING:

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

[Empty box for Proposal Summary]

ESTIMATED COST OR BENEFIT

[Empty box for Estimated Cost or Benefit]

JUSTIFICATION OF ACTION

Paying the bills supports (Vision Statement Strategic Direction 2, SSC.2.17) to continue to provide an efficient, transparent, and financially secure institution.

MOTION

Hereby authorize the Treasurer to pay the following list of bills:

Education Fund	\$2,116,697.40
Operation & Maintenance Fund	255,643.94
Operation & Maintenance Restricted Fund	32,514.44
Auxiliary Enterprise Fund	209,584.50
Restricted Funds	327,037.00
Special Levies Fund	95,737.59
Audit Fund	77,500.00
Flex Plan Fund	<u>9,197.09</u>
Total	\$3,123,911.96

- * Are funds available in the budget? yes
- * Is this related to any previous Board action? _____
- * Specify above if matching funds are required.
- * Is this part of a large project requiring additional funds? (Explain) No
- * Attach supplemental information as necessary

APPROVALS

Jim Tollet 10-4-18
Controller/Treasurer

Mark Perea 10/5/18
Vice-President

Stokes 10/5/18
President



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY19-VI.C

Board Meeting Date: October 11, 2018

BOARD COMMITTEE

Policy
 Finance
 Architectural
 Other

FUNDING

Operating
 College Capital
 Protection, Health and Safety
 Grant Funded
 Student Life
 Special Levies
 Other

PROPOSAL SUMMARY

To accept the bid of the lowest responsible contractor for the Toilet Room Renovations, utilizing bond funds.

ESTIMATED COST OR BENEFIT

\$1,763,241.00

JUSTIFICATION OF ACTION


The action supports Strategic Direction #3, SSC 2.21; To provide an attractive safe, healthy, and welcoming learning environment for all students.

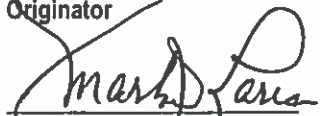
MOTION

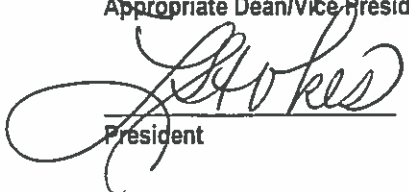
To accept the bid of Frontier Construction, Inc., Willowbrook, Illinois for the base bid, alternates #3, 8, 11 and 12 in the amount of \$1,763,241.00 for the Toilet Room Renovations utilizing bond funds.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain)


Originator 9/27/18
Date


Appropriate Dean/Vice President 10/1/18
Date


President 10/5/18
Date



South Suburban College

"Our Mission is to **S**erve our **S**tudents and the **C**ommunity through lifelong learning."

MEMORANDUM

To: Lynette Stokes
From: Martin Lareau
Date: October 1, 2018
Subject: Toilet Room Renovations

On September 4, 2018, Mr. Planera made available requests for the Toilet Room Renovation project. Our legal requirement to advertise was satisfied through notices placed in *The Chicago Tribune*. We had ten (10) responses and a public opening was held on September 27, 2018 at 10:00 A.M. with the results being read aloud.

A breakdown of the bids is attached.

After consulting with the college architect (see letter attached), it is our recommendation to accept the bid of Frontier Construction, Inc., Willbrook, Illinois for the base bid, alternate #3, 8, 11, and 12 in the amount of \$1,763,241.00 for the Toilet Room Renovations project, utilizing bond funds.

Toilet Room Renovations
 Bid Opening
 September 25, 2018

Vendor	Base Bid	Alt # 1	Alt # 2	Alt # 3	Alt # 4 Hand Dryers To Base Bid	Alt # 5 Hand Dryers 2128	Alt # 6 Hand Dryers 2148	Alt # 7 Hand Dryers L265	Alt # 8 Water Heater Base Bid	Alt # 9 Water Heater 2128	Alt # 10 Water Heater 2148	Alt # 11 Water Heater L265	Alt # 12 PVC Pipe	Total Accepted Project
Chicago Heights Construction Chicago Heights, Illinois	\$1,998,500.00	\$ 150,000.00	\$141,000.00	\$150,000.00	\$37,350.00	\$4,000.00	\$3,000.00	\$3,000.00	\$75,000.00	\$75,550.00	\$75,550.00	\$75,550.00	\$30,500.00	\$2,329,550.00
Complete Construction Resources Chicago Heights, Illinois	\$1,928,000.00	\$ 142,000.00	\$129,000.00	\$129,500.00	\$39,200.00	\$4,100.00	\$3,100.00	\$3,100.00	\$56,600.00	\$4,800.00	\$4,800.00	\$4,800.00	\$(22,000.00)	\$2,096,900.00
CMM Group Lansing, Illinois	\$1,827,300.00	\$ 119,900.00	\$121,900.00	\$124,200.00	\$28,900.00	\$3,700.00	\$2,000.00	\$2,000.00	\$77,600.00	\$7,400.00	\$6,900.00	\$6,900.00	\$(20,000.00)	\$2,016,000.00
Frontier Construction Wilbrook, Illinois	\$1,597,800.00	\$ 103,432.00	\$107,585.00	\$107,641.00	\$40,000.00	\$4,100.00	\$3,100.00	\$3,100.00	\$72,500.00	\$7,300.00	\$7,300.00	\$7,300.00	\$(22,000.00)	\$1,763,241.00 L
The Lombard Company Alsip, Illinois	\$2,174,000.00	\$ 136,000.00	\$133,000.00	\$128,000.00	\$52,000.00	\$6,000.00	\$5,000.00	\$5,000.00	\$80,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$(22,000.00)	\$2,368,000.00
Metropolitan Corporation Dyer, Indiana	\$2,230,000.00	\$ 138,000.00	\$137,000.00	\$133,000.00	\$38,000.00	\$2,600.00	\$2,600.00	\$2,600.00	\$46,000.00	\$4,200.00	\$4,200.00	\$4,200.00	\$(85,000.00)	\$2,328,200.00
Paul Borg Construction Company Chicago, Illinois	\$1,930,000.00	\$ 103,500.00	\$106,500.00	\$106,500.00	\$35,230.00	\$4,000.00	\$2,500.00	\$2,500.00	\$75,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$(22,000.00)	\$2,096,500.00
Reliable & Associates Construction Chicago, Illinois	\$1,644,744.00	\$ 121,000.00	\$126,000.00	\$125,000.00	\$93,000.00	\$8,500.00	\$8,500.00	\$8,500.00	\$12,300.00	\$10,800.00	\$10,800.00	\$10,800.00	\$(18,000.00)	\$1,774,844.00
Simpson Construction Belwood, Illinois	\$1,964,000.00	\$ 115,500.00	\$114,200.00	\$117,600.00	\$50,000.00	\$4,900.00	\$3,700.00	\$37,010.00	\$770,100.00	\$7,340.00	\$7,340.00	\$7,340.00	\$(22,000.00)	\$2,837,040.00
Tower Contracting Mokena, Illinois	\$2,135,000.00	\$ 120,000.00	\$116,000.00	\$112,000.00	\$50,000.00	\$4,600.00	\$3,800.00	\$6,000.00	\$54,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$(48,000.00)	\$2,267,000.00

L = low vendor
 Bold indicates alternates accepted

September 26, 2018

Mr. Justin Papp, Director of the Physical Plant
South Suburban College
15800 S. State St.
South Holland, IL 60473

Re: Toilet Room Renovations - 2018
Job No. 17-510-10

Dear Mr. Papp:

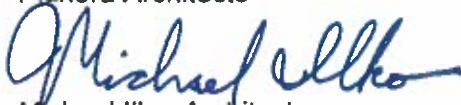
Enclosed please find the bid tally sheet for the above referenced project.

We recommend the contract be awarded to the lowest responsive bidder, Frontier Construction, Inc., Willowbrook, IL, in the amount of \$1,763,241.00 (Base Bid plus alternates #3, 8, 11 & 12).

Please do not hesitate to call should you have any questions.

Respectfully,

Planera Architects



Michael Ilko, Architect

Enclosure: Bid Tally Sheet

cc: Laurie Czulno, SSC
Martin Lareau, SSC



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

For Board Information in

For Board Action in October 2018

BOARD COMMITTEE:

- Policy
- Finance
- Architectural
- Other

FUNDING:

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

SSC Administration has reviewed the one-time \$20 registration fee for college credit classes and is recommending that the fee be increased to \$25 and that the charges occur each semester a student registers for a credit class. Effective for the registration period beginning summer 2019 term.

ESTIMATED COST OR BENEFIT

The increase in revenue will assist with enlarged operating expenses. This cost will be covered be by financial aid where applicable.

JUSTIFICATION OF ACTION

This action supports our Vision Statement and Strategic Direction 2, SSC.2.17 to continue to provide an efficient, transparent, and financially secure institution. "

MOTION

Move that the Board of Trustees approve the registration fee from \$20 to \$25 and that the charge occurs each semester the student registers. Effective for the registration period beginning summer 2019 term.

APPROVALS

* Are funds available in the budget? _____

* Is this related to any previous Board action? _____

* Specify above if matching funds are required.

* Is this part of a large project requiring additional funds? (Explain) _____

* Attach supplemental information as necessary

Robin Rihacek 10/1/18

Originator

Sonja Adelyn 10/1/18
Appropriate Vice President

Stoko 10/5/18
President



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY19-VII.A.1

Board Meeting Date: October 11, 2018

BOARD COMMITTEE

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

FUNDING

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety
- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees accept the retirement of Karen Beneventi, Library Assistant II in the Library, effective June 30, 2019, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION





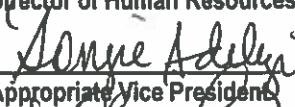
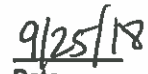


See the attached retirement letter from Karen Beneventi. This action supports the SSC Core Values.

MOTION

Move that the Board of Trustees accept the retirement of Karen Beneventi, Library Assistant II in the Library, effective June 30, 2019, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

	
Originator	Date
	
Director of Human Resources	Date
	
Appropriate Vice President	Date
	
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY19-VII.A.2

Board Meeting Date: October 11, 2018

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees accept the retirement of Mr. John Geraci, full-time instructor in the Communications/Humanities department, effective May 31, 2019, and grant permission to advertise to fill the vacated position, if needed.

ESTIMATED COST OR BENEFIT

Not applicable.

JUSTIFICATION OF ACTION

Please see the attached letter from Mr. John Geraci. Replacement of this position will assist in continuing to provide credit courses and associate degree programs for an academically prepared student body. (Strategic Direction # 2 - Student Success and Completion, Goal - SSC 2.1)

MOTION

Request that the Board of Trustees accept the retirement of Mr. John Geraci, full-time instructor in the Communications/Humanities department, effective May 31, 2019, and grant permission to advertise to fill the vacated position, if needed.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring No additional funds? (Explain)

<u>Natalie R. Page</u>	<u>10/01/18</u>
Originator	Date
<u>[Signature]</u>	<u>10/15/18</u>
Director of Human Resources	Date
<u>J. Williams</u>	<u>10/2/18</u>
Appropriate Vice President	Date
<u>[Signature]</u>	<u>10/5/18</u>
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY19-VII.A.3

Board Meeting Date: October 11, 2018

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees accept the retirement of Mr. Taha Mansour, full-time instructor in the Social and Behavioral Sciences department, effective June 1, 2019, and grant permission to advertise to fill the vacated position, if needed.

ESTIMATED COST OR BENEFIT

Not applicable.

JUSTIFICATION OF ACTION

Please see the attached signed email from Mr. Mansour. Replacement of this position will assist in continuing to provide credit courses and associate degree programs for an academically prepared student body. (Strategic Direction # 2 - Student Success and Completion, Goal - SSC 2.1)

MOTION

Request that the Board of Trustees accept the retirement of Mr. Taha Mansour, full-time instructor in the Social and Behavioral Sciences department, effective June 1, 2019, and grant permission to advertise to fill the vacated position, if needed.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring No additional funds? (Explain)

<u>Martino R. Page</u>	<u>9/27/18</u>
Originator	Date
<u>KPH</u>	<u>10/5/18</u>
Director of Human Resources	Date
<u>Tasha L. Williams</u>	<u>9/27/18</u>
Appropriate Vice President	Date
<u>[Signature]</u>	<u>10/5/18</u>
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY19-VII.B.1

Board Meeting Date: October 11, 2018

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees accept the Memorandum of Understanding between South Suburban College Faculty Association (a chapter of Local 1600 AFT) and Community College District #510 for the spring 2019 semester.

ESTIMATED COST OR BENEFIT

Full-time faculty who elect to be part of this program will be paid according to the contractual agreement for overload pay.

JUSTIFICATION OF ACTION

In this Memorandum of Understanding, the parties agree that full-time faculty in specific departments shall be allowed to teach one (1) additional extra overload class or have one (1) additional overload assignment, not to exceed 30 CHEs during the Spring 2019 semester, in accordance with the rotation plans of their respective departments. Guidelines for this additional extra overload work are outlined in the attached Memorandum of Understanding. This action will assist SSC in providing credit courses and associate degree programs for an academically prepared student body. (Strategic Direction # 2 - Student Success and Completion, Goal - SSC 2.1)

MOTION

Move that the Board of Trustees accept the Memorandum of Understanding between South Suburban College Faculty Association (a chapter of Local 1600 AFT) and Community College District #510 for the spring 2019 semester.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

J. Williams 10/2/18
 Originator Date

[Signature] 10/5/18
 Director of Human Resources Date

J. Williams 10/2/18
 Appropriate Vice President Date

[Signature] 10/5/18
 President Date

**MEMORANDUM OF UNDERSTANDING
BETWEEN
SOUTH SUBURBAN COLLEGE
AND
SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION**

This Memorandum of Understanding ("MOU") is entered into on the 11th day of October, 2018 by and between the South Suburban Community College District No. 510, Cook County, Illinois (hereafter the "COLLEGE") and South Suburban College Faculty Association (hereafter "SSCFA").

Whereas, certain classes are in high demand by students of the COLLEGE;

Whereas, certain Department Chairs and Deans have been unable to maintain qualified adjunct instructors to teach additional sections being offered by the College;

NOW, THEREFORE, IN CONSIDERATION OF THESE PREMISES, it is agreed between the COLLEGE and the SSCFA as follows:

1. **ADDITIONAL EXTRA OVERLOAD** - Full-time faculty in approved Departments or courses, as agreed to by and between the COLLEGE and the SSCFA, shall be allowed to teach one (1) additional extra overload class or have one (1) additional overload assignment, not to exceed 30 CHEs, for overload pay during the Spring 2019 Semester in accordance with the rotation plans of their respective departments. -The availability of one (1) additional overload course or one (1) additional overload assignment, referenced in this MOU shall be in addition to, and not in replacement of, the maximum overload class assignments of nine (9) CHEs as specified in the agreement. Approval shall be granted following consultation between the COLLEGE and the SSCFA.
2. **WAIVER** - By executing this MOU, the COLLEGE and the SSCFA agree not to grieve any of the terms and conditions stated herein.
3. **JURISDICTION** - This MOU shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of law provision. All disputes arising out of this MOU, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois.
4. **NOTICE** - Any notice or communication permitted or required under this MOU shall be in writing and shall become effective on the day of mailing thereof by first class mail or certified mail, postage prepaid, addressed:

If to the COLLEGE, to: Dr. Lynette D. Stokes, President
South Suburban Community College District #510
15800 South State Street
South Holland, IL 60473

If to the SSCFA, to: Mr. G.A. Griffith
South Suburban Community College
15800 South State Street

5. **NO PRECEDENT** - This MOU shall establish no precedent between the COLLEGE and the SSCFA. All signatories to the MOU understand and agree that the terms stated herein shall apply only to specific Departments or courses selected for the Spring 2019 Semester in need of overload assignments, unless there is a written MOU executed between the Parties in the future. This MOU shall not be construed in any manner to create a binding practice upon the COLLEGE or the SSCFA.
6. **EFFECTIVE DATE** - This MOU shall be effective immediately upon execution and may not be revoked by either party unless mutually agreed in writing.
7. **ENTIRE AGREEMENT** - This MOU contains the entire agreement between the COLLEGE and the SSCFA with respect to the subject matter hereof and there are no understandings, representations, or warranties of any kind between the COLLEGE and the SSCFA except those expressly set forth herein.
8. **AMENDMENTS** - This MOU may not be modified except by writing approved by the COLLEGE and the SSCFA.

SOUTH SUBURBAN COLLEGE

SOUTH SUBURBAN COLLEGE
FACULTY ASSOCIATION

BY: _____

BY: _____

DATE: _____

DATE: _____