

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, MAY 9, 2019

I. CALL TO ORDER & ROLL CALL:

At 8:22 p.m., Chairman Frank M. Zuccarelli called the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, and Student Trustee Babatunde Adamson.

Absent: Trustee Anthony DeFilippo.

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper.

II. PLEDGE OF ALLEGIANCE

Chairman Frank M. Zuccarelli led the Pledge of Allegiance.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

A. Art Purchase Awards

The Board of Trustees purchased artwork from South Suburban College students to add to the College's permanent collection.

B. Recognition of Retirees

The Board of Trustees formally recognized employees who have retired over the course of the last year.

C. Recognition of SSC Lady Bulldog Basketball Team

The Board of Trustees formally recognized the SSC Lady Bulldog Basketball Team for their outstanding 2019 season.

D. 2019 Teacher Appreciation Red Tulip Award Presentation to Gerald Griffith

The Board of Trustees formally recognized Mr. Gerald Griffith, recipient of the 2019 Teacher Appreciation Red Tulip Award from the Village of South Holland Education Commission.

V. PREVIOUS MEETING MINUTES

A. Finance Committee meeting held April 11, 2019

Trustee Daly moved and Trustee Whittington seconded to approve the minutes of the Finance Committee meeting held April 11, 2019. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

B. Regular Board of Trustees meeting held April 11, 2019

Trustee Whittington moved and Trustee Wells seconded to approve the minutes of the Regular Board of Trustees meeting held April 11, 2019. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

C. Closed Session meeting held April 11, 2019

Trustee Daly moved and Trustee Rogers seconded to approve the minutes of the Closed Session meeting held on April 11, 2019. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

D. Remove the minutes of the Closed Session meeting of March 14, 2019 from the table

Trustee Daly moved and Trustee Whittington seconded to remove the minutes of the March 14, 2019 Closed Session meeting from the table. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson passed. Motion carried.

E. Closed Session meeting held March 14, 2019

Trustee Wells moved and Trustee Payne seconded to approve the minutes of the Closed Session meeting held March 14, 2019. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson passed. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Rogers moved and Trustee Whittington seconded to accept the Monthly Financial Report as presented by Vice President of Administration and Secretary to the Board, Martin Lareau. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

B. Bills Payable for May 2019

Trustee Whittington moved and Trustee Rogers seconded to authorize the Treasurer to pay the list of bills payable for May, 2019 in the amount of \$2,926,400.85. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

C. Approval of the first reading of Board Policy 415.00, Employee Cell Phone Reimbursement

Trustee Rogers moved and Trustee Wells seconded to approve the first reading of Board Policy 415.00, employee Cell Phone Reimbursement. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

D. Approval of the election results as certified by the Cook County Board of Elections for the April 2, 2019 South Suburban College District 510 Trustees' Elections

Trustee Daly moved and Trustee Whittington seconded to approve the election results as certified by the Cook County Board of Elections for the April 2, 2019 South Suburban College District 510 Trustees'

Elections. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

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VII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

Trustee Daly moved and Trustee Payne seconded to approve the retirement of Venise Haynes, grant-funded Adult Education Database and Grant Program Compliance Coordinator, effective July 1, 2019, and grant permission to advertise to fill the vacated grant-funded position, as needed. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

B. Appointments

1. Trustee Daly moved and Trustee Rogers seconded to approve the appointment of Siobahn Loggins as Administrative Assistant I in Student Life and Leadership, effective May 13, 2019, and grant permission to advertise to fill the vacated position, as needed. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

2. Trustee Daly moved and Trustee Whittington seconded to approve the appointment of Brian Hiskes as Student Helpdesk Coordinator in the Academic Computing and Telecommunications Department, effective May 13, 2019, pending successful completion of a criminal background investigation. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

3. Trustee Daly moved and Trustee Whittington seconded to approve the appointment of Allison Stephan as a Financial Aid Advisor in the Financial Aid Department, effective June 3, 2019, pending successful completion of a criminal background investigation. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

C. Approval to modify the hours of a grant-funded position

Trustee Wells moved and Trustee Payne seconded to increase the hours from 25 hours per week to 40 hours per week to accommodate the extra duties of the 100% grant-funded position of Literacy Coach in the Adult Education Department, effective July 1, 2019. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

D. Grant permission to advertise a position

Trustee Rogers moved and Trustee Whittington seconded to grant approval to advertise the full-time position of Library Assistant I. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

E. Grant permission to create and advertise a grant-funded position

Trustee Daly moved and Trustee Wells seconded to create and advertise the full-time, grant-funded position of Student Retention Strategist for the Predominantly Black Institution (PBI) Blast II Grant Project. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

F. Approval to reappoint non-tenured faculty in Academic Services

Trustee Daly moved and Trustee Whittington seconded to reappoint SHERAL Brooks, Maureen Moran, Suha Mohammad, and Naomi West as instructors for the 2019-2020 academic year. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

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VIII. Closed Session

There was none.

ADJOURNMENT SINE DIE

At 9:44 p.m., Trustee Daly moved and Trustee Payne seconded to adjourn the Board of Trustees meeting sine die. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

MINUTES OF THE RECONVENED MEETING OF THE BOARD OF TRUSTEES

THURSDAY, MAY 9, 2019

I. CALL TO ORDER & ROLL CALL:

At 9:45 p.m., Chairman Frank M. Zuccarelli called the Reconvened Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, and Student Trustee Babatunde Adamson

Absent: Trustee Anthony DeFilippo

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper.

II. NEW BUSINESS:

A. Oath of Office for newly elected Trustees

Trustees Anthony DeFilippo and Vivian Payne have been elected to serve full terms as members of the South Suburban College Board of Trustees. Secretary to the Board Martin Lareau administered the Oath of Office to Trustee Vivian Payne.

B. Appointment of Chairman Pro-Tempore

Chairman Zuccarelli recommended the appointment of Martin Lareau to serve as Chairman Pro-Tempore. Chairman Wells made the motion seconded by Trustee Daly. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

C. Nomination and Election of Chairperson of the Board

Trustee Wells made a motion seconded by Trustee Rogers to nominate Frank M. Zuccarelli to serve as Chairman of the Board. Frank M. Zuccarelli accepted the nomination. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

Trustee Rogers made a motion seconded by Trustee Whittington to close nominations for Chairperson of the Board. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

D. Nomination and Election of Vice-Chairperson of the Board

Trustee Wells made a motion seconded by Trustee Payne to nominate John Daly to serve as Vice Chairman of the Board. John Daly accepted the nomination. On roll call John Daly, Vivian Payne, Janet

Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

Trustee Rogers made a motion seconded by Trustee Whittington to close nominations for Vice Chairperson of the Board. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

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E. Appointment of Clerk to the Board

Chairman Zuccarelli recommended the appointment of Christin T. Miller as Clerk to the Board. Trustee Daly made the motion seconded by Trustee Payne. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

F. Appointment of ICCTA Representative

Chairman Zuccarelli recommended the appointment of Joseph Whittington as ICCTA Representative for the Board. Trustee Payne made the motion seconded by Trustee Daly. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

G. Appointment of ICCTA Representative Alternate

Chairman Zuccarelli recommended the appointment of Terry Wells as ICCTA Representative Alternate for the Board. Trustee Daly made the motion seconded by Trustee Rogers. On roll call John Daly, Vivian Payne, Janet Rogers and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Terry Wells passed. Student Trustee Adamson voted aye. Motion carried.

H. Appointment of Secretary of the Board

Chairman Zuccarelli recommended the appointment of Janet Rogers as Secretary of the Board. Trustee Daly made the motion seconded by Trustee Whittington. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

I Appointment of Secretary to the Board

Chairman Zuccarelli recommended the appointment of Martin Lareau as Secretary to the Board and Special Assistant to the Secretary of the Board. Trustee Daly made the motion seconded by Trustee Wells. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

J. Appointment of Treasurer for the Board

Chairman Zuccarelli recommended the appointment of Tim Pollert as Treasurer for the Board. Trustee Daly made the motion seconded by Trustee Rogers. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

K. Adoption of Board Policies/Rules

Chairman Zuccarelli recommended the adoption of the Board Policies as published. Trustee Daly made the motion seconded by Trustee Rogers. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and

Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

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L. Appointment of Board Committees

Chairman Zuccarelli recommended approval of the following Board Committee appointments:

1. Architectural Committee: Payne, Chair; Daly and Whittington
2. Audit Committee: Whittington, Chair; Daly and DeFilippo
3. Finance Committee: DeFilippo, Chair; Daly and Rogers
4. Legislative Committee: Wells, Chair; DeFilippo, Rogers
5. Policy Committee: Rogers, Chair; Payne and Wells

Trustee Whittington made the motion seconded by Trustee Daly. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

ADJOURNMENT

At 9:58 p.m., Trustee Daly moved and Trustee Rogers seconded to adjourn the reconvened meeting of the Board of Trustees. On roll call John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

Janet Rogers, Secretary of the Board

Frank M. Zuccarelli, Board Chairman