



SOUTH SUBURBAN COLLEGE

15800 S. State St.
South Holland, IL
60473-1200
(708) 596-2000

Board of Trustees

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College President

Our Mission
Is to **Serve** our
Students and
the **Community**
Through Lifelong
Learning.

REQUEST FOR BID Schiller FT-1 Portable Tablet Style EKG Machines

November 14, 2019

Please quote us your net cost on the following: portable table EKG machines. Sealed bids will be received up to the hour of 10:00 AM on December 10, 2019 in room 2115. Bids will be opened at that time in the President's Conference Room. 15800 South State Street, South Holland, Illinois. This is a public bid opening.

Martin Lareau
Vice President
Administration

BID CONDITIONS

- a. Only sealed bids will be accepted. **The envelope must be clearly marked to indicate it contains a bid, as well as the bid title and opening date. All bids must be sent to the attention of Laurie Czulno, Purchasing Coordinator.** Facsimiles will not be accepted. The results of the bid will be posted on line at www.ssc.edu/purchasing after the bid is awarded. We estimate, but do not guarantee, the bid(s) will be awarded at the January 9, 2020 Board of Trustees meeting.
- b. Bid prices must be good for 1 year.
- b. The College reserves the right to reject any and all bids and retains the right

to waive any and all bid formalities.

- d. The responsibility of the Bidders will be considered in making awards.
- e. Bids must include delivery and/or freight charges.

VENDOR CONDITIONS

- a. Deliveries must be made prior to January 17, 2020.
- b. The contract may be terminated by the College in its sole discretion in the event the contractor fails to provide appropriate materials, or for any other material breach of these bid terms and specifications.

SPECIAL CONDITIONS

- a. Substitutions: The vendor may not bid substitute items.
- b. The College may choose to purchase less than the requested quantity of 24 depending on the price.
- c. Purchase should include a minimum of 2 hours training for 6 faculty members.
- d. Units must be new.
- e. Unit price must include a 5 year extended warranty.

VENDOR CERTIFICATIONS

- a. Vendor is not barred from bidding on this project as a result of a violation of either 720 ILCS 5/33E-3 (bid rigging) or 720 ILCS 5/34E-4 (bid rotating).
- b. Vendor agrees to comply with all related applicable state and federal laws in the performance of this contract.
- c. Vendor agrees to comply with all related laws and regulations including S 6.1 of Public Contracts Section of Rules and Regulation of the Illinois Department of Human Rights.

COMPANY HISTORY AND REFERENCES

- a. How many years has your company been in business under your current name? _

- f. _____
Has your company done any previous work for the College within the last five years? _____
If so, when? _____

- c. List three references for which you have provided similar materials:

1.	_____	_____	_____
	company	contact person	phone
2.	_____	_____	_____
	company	contact person	phone
3.	_____	_____	_____
	company	contact person	phone

PAYMENT PROCEDURES

- a. Invoices should be mailed to Business and Accounting Services, SOUTH SUBURBAN COLLEGE, 15800 S. State Street, South Holland, Illinois 60473 and must be approved by the Board of Trustees.

- b. Payment will be approved upon satisfactory delivery of goods, as determined by the college.

- c. Payments are generally transmitted within four to six weeks after the College receives an invoice.

QUESTIONS

- a. Questions regarding the bid process should be directed to Laurie Czulno, (708) 210-5757.

- b. Questions regarding the specifications for custodial supplies should be directed to Jeff Waddy, (708) 210-5768.

SPECIFICATIONS

Qty.	Description	Unit Price	Total Cost
24	Cardiovit FT-1 ECG with ETM Interpretation Software, Includes: 8" LCD Multi-Touch, Battery lasts up to 3hr, LAN, WLAN, USB Interfaces, Internal Memory, 12-Lead, Uses Z-fold paper MUST include 5 year extended Warranty.	\$ _____	\$ _____

Bidders are advised to review all conditions, requirements, quantities and descriptions set forth in the bid specifications prior to submitting their bids to ensure that all bids have been verified for completeness and accuracy.

The College will strictly enforce compliance with the terms of all bids accepted by the College.

COMPANY: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

SIGNATURE: _____

NAME: _____
(please print)

PHONE: _____

FAX: _____