



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM (ROOM 2248)

FINANCE COMMITTEE MEETING AGENDA

DEFILIPPO, CHAIR; DALY AND ROGERS

THURSDAY, FEBRUARY 13, 2020

7:50 PM

-
- I. Recommendation to reject the bid and rebid the purchase of echocardiography equipment (Philips EPIQ 7 XMatrix).

 - II. Recommendation to accept the recommended fee changes beginning with the fall 2020 semester



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM (ROOM 2248)
REGULAR BOARD MEETING AGENDA
THURSDAY, FEBRUARY 13, 2020
8:00 PM

- I. **CALL TO ORDER/ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **PUBLIC PARTICIPATION**
- IV. **PRESENTATIONS/REPORTS**
2014-2019 Strategic Plan Summary Report (R. Kawanna)
- V. **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**
 - A. Policy Committee Meeting held January 9, 2020
 - B. Finance Committee Meeting held January 9, 2020
 - C. Regular Board Meeting held January 9, 2020
 - D. Closed Session Meeting held January 9, 2020
- VI. **NEW BUSINESS**
 - A. Monthly Financial Report (T. Pollert)
 - B. Approval of the payment of bills for February, 2020 (T. Pollert)
 - C. Approval to reject the bid and rebid the purchase of echocardiography equipment (Philips EPIQ 7 XMatrix) (A. DeFilippo)
 - D. Approval to accept the recommended fee changes beginning with the fall 2020 semester (A. DeFilippo)
 - E. Approval to accept the new Emergency Medical Service-Paramedic AAS Degree for implementation in the fall 2020 semester (T. Williams)
- VII. **PERSONNEL RECOMMENDATIONS**
 - A. Retirements/Resignations/Terminations
 - B. Permission to Advertise
 - C. Reappointment of Non-tenured Faculty in Academic Services
 - D. Reappointment of Administrative staff for fiscal year 2021
 - E. Reappointment of Technical Professional Exempt staff for fiscal year 2021
 - F. Reappointment of Grant-funded staff for fiscal year 2021
- VIII. **CLOSED SESSION**

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.
- IX. **MISCELLANEOUS**
- X. **ADJOURNMENT**

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

MINUTES OF THE POLICY COMMITTEE

THURSDAY, JANUARY 9, 2020

Trustee Janet Rogers called the Policy Committee meeting to order at 8:03 p.m.

Committee members present: Trustees Vivian Payne, Janet Rogers and Terry Wells

Committee members absent: None

Other Board members in attendance: Trustees John Daly, Anthony DeFilippo, Joseph Whittington and Student Trustee Babatunde Adamson

Other Board members absent: Chairman Frank M. Zuccarelli

Administration present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser

Agenda:

I. Recommendation to accept the second reading of and adopt new Board Policy 312.0, Fraud Prevention and Whistleblower Protection

Trustee Janet Rogers recommended the Board accept the second reading of and adopt new Board Policy 312.0, Fraud Prevention and Whistleblower Protection at the regular Board of Trustees meeting.

The meeting was adjourned at 8:04 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
MINUTES OF THE FINANCE COMMITTEE
THURSDAY, JANUARY 9, 2020

Trustee Anthony DeFilippo called the meeting of the Finance Committee to order at 8:04 p.m.

Committee members present: Trustees John Daly, Anthony DeFilippo and Janet Rogers

Committee members absent: None

Other Board members in attendance: Trustees Vivian Payne, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson

Other Board members absent: Chairman Frank M. Zuccarelli

Administration present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Banness-King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser

Agenda:

I. Recommendation to accept the bid of RBD Enterprises in the amount of \$53,008.80 for the purchase of Schiller Portable EKG Tablets, utilizing Workforce Equity Initiative Grant funds

Trustee DeFilippo recommended the Board accept the bid of RBD Enterprises in the amount of \$53,008.80 for the purchase of Schiller Portable EKG Tablets utilizing Workforce Equity Initiative Grant funds at the regular Board of Trustees meeting.

The Meeting adjourned at 8:06 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, JANUARY 9, 2020

I. CALL TO ORDER & ROLL CALL:

At 8:07 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Vice Chairman John Daly. The meeting was held in the Board Room of the College, Room 2248.

Present: Vice Chairman John Daly, Trustees Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson

Absent: Chairman Frank M. Zuccarelli

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Stanley T. Kuser

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chairman John Daly.

III. PUBLIC PARTICIPATION:

Mr. Alfred Evans requested permission to address the Board of Trustees in Closed Session.

IV. REPORTS/PRESENTATIONS

There were none.

V. PREVIOUS MEETING MINUTES

A. Policy Committee meeting held December 12, 2019

Trustee Payne moved and Trustee Whittington seconded to approve the minutes of the Policy Committee meeting held December 12, 2019. On roll call, John Daly, Vivian Payne, Janet Rogers and Joseph Whittington voted aye. Anthony DeFilippo and Terry Wells passed. Nays: None. Student Trustee Babatunde Adamson voted aye. Motion carried.

B. Finance Committee meeting held December 12, 2019

Trustee Payne moved and Trustee Whittington seconded to approve the minutes of the Finance Committee meeting held December 12, 2019. On roll call, John Daly, Vivian Payne, Janet Rogers and Joseph Whittington voted aye. Anthony DeFilippo and Terry Wells passed. Nays: None. Student Trustee Babatunde Adamson voted aye. Motion carried.

C. Regular Board meeting held December 12, 2019

Trustee Rogers moved and Trustee Payne seconded to approve the minutes of the Regular Board meeting held December 12, 2019. On roll call, John Daly, Vivian Payne, Janet Rogers and Joseph Whittington voted aye. Anthony DeFilippo and Terry Wells passed. Nays: None. Student Trustee Babatunde Adamson voted aye. Motion carried.

D. Revised minutes of the Regular Board Meeting held November 14, 2019

Trustee Whittington moved and Trustee Wells seconded to approve the revised minutes of the Regular board Meeting held November 14, 2019. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Student Trustee Babatunde Adamson voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee DeFilippo moved and Trustee Wells seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

B. Bills Payable for January 2020

Trustee Rogers moved and Trustee Wells seconded to authorize the Treasurer to pay the list of bills payable for January, 2020, in the amount of \$2,902,625.07. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

C. Approval of the second reading of and to adopt new Board Policy 312.0, Fraud Prevention and Whistleblower Protection

Trustee Rogers moved and Trustee DeFilippo seconded to approve the second reading of and to adopt new Board Policy 312.0, Fraud Prevention and Whistleblower Protection. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

D. Approval to accept the bid of RBD Enterprises in the amount of \$53,008.80 for the purchase of Schiller Portable EKG Tablets utilizing Workforce Equity Initiative Grant funds

Trustee DeFilippo moved and Student Trustee Adamson seconded to accept the bid of RBD Enterprises in the amount of \$53,008.80 for the purchase of Schiller Portable EKG Tablets utilizing Workforce Equity Initiative Grant funds. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

E. Approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Open Meetings Act. The written minutes of December 13, 2018, February 14, 2019, March 14, 2019, April 11, 2019 and September 18, 2019 are authorized to be released. The audio recordings of April 13, 2017, May 11, 2017, December 14, 2017, April 12, 2018 and July 28, 2018 are eligible to be destroyed.

Trustee DeFilippo moved and Trustee Whittington seconded to release closed session minutes and dispose of closed session audio tapes in accordance with the Open Meetings Act. The written minutes of December 13, 2018, February 14, 2019, March 14, 2019, April 11, 2019 and September 18, 2019 are authorized to be released. The audio recordings of April 13, 2017, May 11, 2017, December 14, 2017, April 12, 2018 and July 28, 2018 are eligible to be destroyed. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

VIII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

Trustee Payne moved and Trustee Rogers seconded to approve the resignation of Kaitlyn Ferguson, Producer in the Communication Services Department, effective January 17, 2020, and grant permission to advertise to fill the vacated position, as needed. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

VII. Closed Session:

At 8:19 p.m., the Board entered into Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation on a motion made by Trustee DeFilippo and seconded by Trustee Payne. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

The Board resumed open session at 8:49 p.m. on a motion made by Trustee Rogers and seconded by Trustee Wells. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

ADJOURNMENT

At 8:50 p.m., Trustee Rogers moved and Trustee DeFilippo seconded that the Board Meeting be adjourned. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

Janet Rogers, Secretary of the Board

John Daly, Vice Chairman



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST Agenda Item FY20-VI.A

For Board Information in February, 2020.

For Board Action in February, 2020.

Board Committee:

- Policy
- Finance
- Architectural
- Other

Funding:

- College Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

[Empty box for Proposal Summary]

ESTIMATED COST OR BENEFIT

[Empty box for Estimated Cost or Benefit]

JUSTIFICATION OF ACTION

Please refer to the attached Investment Report and Financial Summary enclosed in your Board packet for the period ending December 31, 2019. This action supports Vision Statement Strategic Direction 2, SSC.2.17 to continue to provide an efficient, transparent, and financially secure institution.

MOTION

Move to accept the Financial Report as presented.

- *Are funds available in the budget? _____
- *Is this related to any previous Board action? _____
- *Specify above if matching funds are required.
- *Is this part of a large project requiring additional funds? (Explain) _____
- *Attach supplemental information as necessary

Approvals

Zim Pickett

Controller/Treasurer

Mark Loran

Vice-President

Lyndee Stokes

President

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

To: Board of Trustees
 From: Tim Pollert
 Date: February 4, 2020
 Subject: Financial Report For The Period Ending December 31, 2019

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$3,188,497.21	\$15,243,005.69
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$2,999,253.99	\$15,776,900.51

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$4,400,848.15	\$24,310,614.12
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$4,084,192.05	\$24,793,635.83
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
\$316,656.10	(\$483,021.71)

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$9,118,969.11	2.73%	-5

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenue Educational	Revenue O&M	Monthly Total
July	\$2,648,515.58	\$58,733.20	\$2,707,248.78
August	\$2,660,862.72	\$739,118.05	\$3,399,980.77
September	\$1,985,352.18	\$216,501.67	\$2,201,853.85
October	\$1,997,248.48	\$220,478.58	\$2,217,727.06
November	\$1,401,852.18	\$125,845.84	\$1,527,698.02
December	\$2,488,681.36	\$699,815.85	\$3,188,497.21
January			
February			
March			
April			
May			
June			
YTD	\$13,182,512.50	\$2,060,493.19	\$15,243,005.69

	Expenditures Educational	Expenditures O&M	Monthly Total
July	\$2,422,603.27	\$293,525.33	\$2,716,128.60
August	\$3,279,917.85	\$468,433.02	\$3,748,350.87
September	\$1,850,496.76	\$316,131.07	\$2,166,627.83
October	\$1,863,376.09	\$317,442.86	\$2,180,818.95
November	\$1,655,702.85	\$310,017.42	\$1,965,720.27
December	\$2,762,247.50	\$237,006.49	\$2,999,253.99
January			
February			
March			
April			
May			
June			
YTD	\$13,834,344.32	\$1,942,556.19	\$15,776,900.51

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$4,218,584.58	\$4,361,834.24	(\$143,249.66)
August	\$5,818,258.15	\$5,938,120.09	(\$119,861.94)
September	\$3,318,279.58	\$3,401,283.07	(\$83,003.49)
October	\$3,169,485.18	\$3,311,036.53	(\$141,551.35)
November	\$3,385,158.48	\$3,697,169.85	(\$312,011.37)
December	\$4,400,848.15	\$4,084,192.05	\$316,656.10
January			
February			
March			
April			
May			
June			
YTD	\$24,310,614.12	\$24,793,635.83	(\$483,021.71)

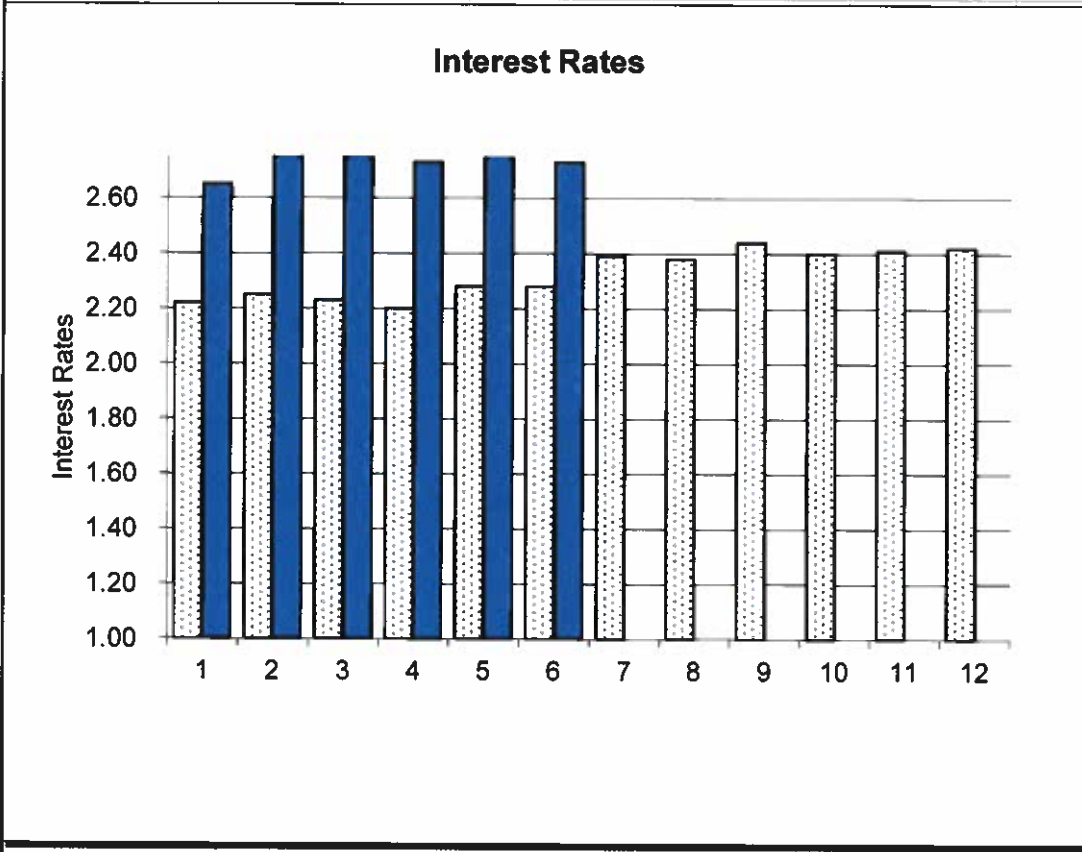
	Investment Total	Average Rate of Return	Basis Point Change from Last Month
July	\$10,297,369.08	2.65%	23
August	\$15,281,205.77	2.79%	14
September	\$13,513,538.78	2.82%	3
October	\$12,165,813.93	2.73%	(9)
November	\$11,665,813.93	2.78%	5
December	\$9,118,969.11	2.73%	(5)
January			
February			
March			
April			
May			
June			

SOUTH SUBURBAN COLLEGE

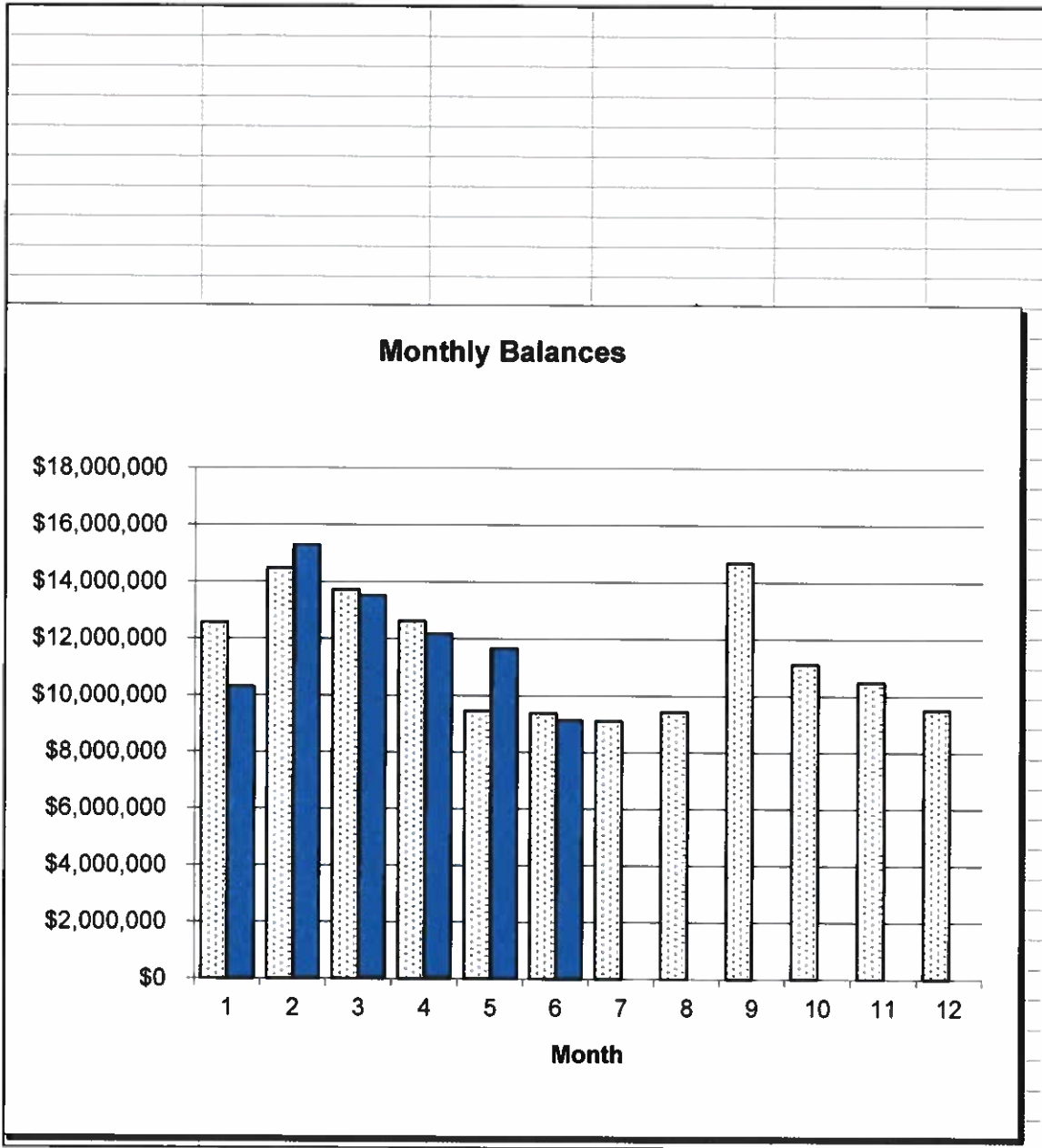
Investment		Page 4	Page 6	Total	Percent to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	0.00	0.00	0.00	0%
30	Commercial Paper	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	4,136,072.03	0.00	4,136,072.03	45%
60	Repurchase Agreements	0.00	0.00	0.00	0%
90	Other	4,982,897.08	0.00	4,982,897.08	55%
	Total	9,118,969.11	0.00	9,118,969.11	100%
	Average %	2.73			

South Suburban College

Investment Summary				
F Y 2018 - 2019			F Y 2019 - 2020	
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	\$12,559,976	2.22	\$10,297,369	2.65
August	14,471,282	2.25	15,281,206	2.79
September	13,723,095	2.23	13,513,539	2.82
October	12,616,990	2.20	12,165,814	2.73
November	9,460,594	2.28	11,665,814	2.78
December	9,380,459	2.28	9,118,969	2.73
January	9,107,201	2.39		
February	9,439,578	2.38		
March	14,680,437	2.44		
April	11,116,177	2.40		
May	10,483,322	2.41		
June	9,500,530	2.42		



South Suburban College





SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

Agenda Item FY20-VI.B

For Board Information in February, 2020.

For Board Action in February, 2020.

BOARD COMMITTEE:

- Policy
- Finance
- Architectural
- Other

FUNDING:

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

[Empty box for Proposal Summary]

ESTIMATED COST OR BENEFIT

[Empty box for Estimated Cost or Benefit]

JUSTIFICATION OF ACTION

Paying the bills supports (Vision Statement Strategic Direction 2, SSC.2.17) to continue to provide an efficient, transparent, and financially secure institution.

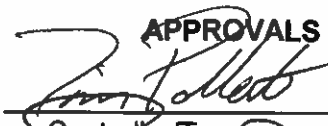
MOTION

Hereby authorize the Treasurer to pay the following list of bills:

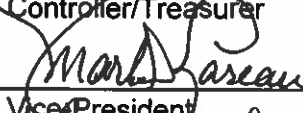
Education Fund	\$2,547,549.83
Operation & Maintenance Fund	262,587.35
Operation & Maintenance Restricted Fund	199,077.99
Auxiliary Enterprise Fund	216,303.55
Restricted Funds	229,216.60
Special Levies Fund	78,931.20
Flex Plan Fund	<u>3,714.80</u>
Total	\$3,537,307.43

- * Are funds available in the budget? yes
- * Is this related to any previous Board action? _____
- * Specify above if matching funds are required.
- * Is this part of a large project requiring additional funds? (Explain) No
- * Attach supplemental information as necessary

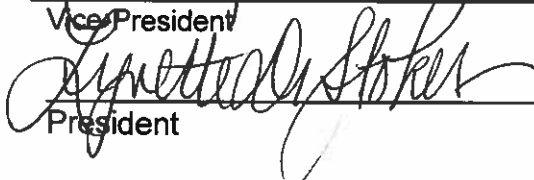
APPROVALS



 Controller/Treasurer



 Vice President



 President



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VI.C

Board Meeting Date: February 13, 2020

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

To reject the bid for the purchase of Philips EPIQ 7 Xmatrix.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

The bid received exceeded the budgeted amount.

MOTION

To reject the bid and rebid the purchase of the Philips EPIQ 7 Xmatrix.

Approvals:

- * Are funds available in the budget? YES
- * Is this related to any previous Board action? NO
- * Is this part of a large project requiring additional funds? (Explain)


[Signature]
Originator
2/4/2020
Date

[Signature]
Appropriate Vice President
2/7/2020
Date

[Signature]
President
2/7/2020
Date

South Suburban College

Memo

To: Laurie Czulno
From:  Dean, Jeffrey J. Waddy
cc: VP of Academic Services, Tasha Williams, VP of Administration Martin Lareau
Date: February 4, 2020
Re: EPIQ 7 Bid Rejection

At this time, I am rejecting the bid. The rejection is based on receiving only one (1) bid, and the one bid received being over budget. Therefore, restarting the bid process for the EPIQ 7 equipment is necessary.



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VI.D

For Board Action on **February 13, 2020**

BOARD COMMITTEE

Policy
 Finance
 Architectural
 Other

FUNDING

College Operating
 College Capital
 Protection, Health and Safety
 Grant Funded
 Student Life
 Special Levies

PROPOSAL SUMMARY

The College's course fees and instructional technology fees have been reviewed, and the attached changes are recommended beginning with the fall 2020 semester.

ESTIMATED COST OR BENEFIT

The change in revenue will be offset by the actual costs incurred to deliver the courses and student services.

JUSTIFICATION OF ACTION

All fees and costs have been reviewed by the appropriate departments and administrators. The changes will assist SSC in continuing to provide high quality, accessible, and affordable credit courses and associate degree and certificate programs for a diverse academically prepared student body. **(Strategic Direction # 2 – Student Success and Completion, Goal SSC 2.2)**

MOTION

Move that the Board of Trustees approve the attached recommended fee changes beginning with the fall 2020 semester.

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Approvals:

Jaska A. Williams 2/9/2020
Appropriate Vice President Date

Spencer J. ... 2/17/2020
President Date

Request to increase fees for Nursing 2020

Current fees for the ADN program at South Suburban College covers the cost of the HESI assessments, and fees to take the NCLEX licensure exam for the students. The total for the 7 courses totals \$980. The proposal to change our assessment program to ATI to enhance the resources for the students improving the retention and success rate of the students enrolled in the nursing program. The ATI product is widely used in many nursing schools across the country, including many in our local area. Their products will assist our students and faculty with ongoing assessment and remediation during the nursing program and in preparation for NCLEX-RN licensure exams.

The assessment tools will allow for both formative and summative assessments, data analysis and curriculum development and revision needed for systematic evaluation of the program. This is key for the accreditation process for the nursing program.

In addition to the change to ATI assessment and resource package the cost for the nursing lab kit, and the nursing pin will be included in the fees for the courses.

The advantage of the supreme package is the resources for Dosage calculation, adaptive quizzing, skills modules, and pharmacology resources are included and will not have to be purchased via a book vendor. As you are aware, the books for nursing are expensive and many students do not purchase some of the needed resources. These packages will provide many resources that reduce the book costs and insure all the students can equally participate in the course activities.

Nursing Course Fees	Current	Proposed
ADN 150	\$100.00	\$210.00
ADN 152	\$100.00	\$210.00
ADN 252	\$100.00	\$210.00
ADN 254	\$100.00	\$210.00
ADN 256	\$100.00	\$210.00
ADN 257	\$100.00	\$210.00
ADN 258	\$380.00	\$400.00
	\$980.00	\$1,660.00
ATI supreme package		\$1,190.00
Lab Kit		\$30.00
Pin		\$80.00
Continental testing (NCLEX-RN) registration		\$98.00
Person Vue (NCLEX-RN) exam		\$200.00
Fingerprints for NCLEX-RN exam		\$60.00
		\$1,658.00

Fall 2020-New Inclusive Access Adoptions

Course	Title	Current Cost	Cost Effective 2020FA	Student Savings
PSY 101	Introductory to Psychology	\$93.50	\$75.28	\$23.22
SOC 101	Introductory to Sociology	\$93.50	\$75.28	\$23.22
ECO 201	Principles of Econ, Macro	\$153.50	\$83.02	\$70.48
ECO 202	Principles of Econ, Micro	\$153.50	\$83.02	\$70.48
SPE 108	Oral Communication	\$82.75	\$71.33	\$11.42
Paralegal Bus. Law Crim. Jus. Poli Sci.	One year subscription for unlimited access to all books by the publisher	Average over \$1180 per year	\$179.99	Average over \$1000 per year
MTH 126	Fund of Statistics	\$180.00	\$75.28	\$104.72
MTH 165	College Algebra	\$284.50	\$48.30	\$236.20
MTH 169	Precalculus	\$284.50	\$48.30	\$236.20
MTH 211	Introductory Statistics	\$253.50	\$75.28	\$178.22
PHS 101	Physical Science	Lab-\$3.75	Lab-\$3.75	\$77.93
		\$150.75	\$72.82	

The book fee proposed for these courses would provide digital delivery of required instructional materials for their course, on or before the first day of class. This is in place of the cost of a physical textbook. These classes already include web-based materials, this process would minimize the steps needed to access, while providing substantial savings to the student. The process will include an option for students to opt-out and acquire materials on their own, as well as acquire a paper copy of the textbook.

Fall 2020-Adjustments

Course	Title	Current Cost	Cost Effective 2020FA
ACC 120	Financial Accounting	\$102.35	\$111.44
ACC 121	Managerial Accounting	\$96.60	\$104.23
BIO 185	Human Anatomy & Physiology I	\$92.00	\$99.07*
BIO 186	Human Anatomy & Physiology II	\$92.00	\$99.07*

*Student will only be charged once within a certain period of time when continuing from BIO 185 to BIO 186.



FY20-VI.E

SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

For Board Information in

For Board Action in **February 13, 2020**

BOARD COMMITTEE:

- Policy
- Finance
- Architectural
- Other

FUNDING:

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Recommend that the Board of Trustees approve the new (AAS 0151) Emergency Medical Service – Paramedic AAS Degree for implementation in fall semester 2020.

ESTIMATED COST OR BENEFIT

The cost of this program will be paid through the Allied Health budget.

JUSTIFICATION OF ACTION

Based on the data collected, this occupation is a fast and growing field with livable wages. This action will assist in providing credit courses and associate degree programs for an academically prepared student body. (Strategic Direction #2 – Student Success and Completion, Goal – SSC 2.1)

MOTION

Move the Board of Trustees approve the new (Emergency Medical Service – Paramedic (0151) for implementation in fall semester 2020.

- * Are funds available in the budget? _____
- * Is this related to any previous Board action? _____

APPROVALS

[Signature]
Originator

Jaska S. Wilhelm 1/14/2020
Appropriate Vice President

[Signature] 2/7/2020
President

Form 20: Application for *Permanent Approval Career & Technical Education Curriculum*

**Illinois Community College Board
Application for *Permanent Approval Career & Technical Education Curriculum***

Submit One Hard Copy & One Electronic Copy

College Name:	South Suburban College	5-Digit College #:	00510
Contact Person:	Dr. Jeffery J. Waddy	Phone:	708-210-5768
Email:	jwaddy@ssc.edu	Fax:	708-210-5792

Curriculum Information

AAS Title:	Emergency Medical Services-Paramedic	Credit Hours:	60	CIP Code:	51.0904
AAS Title:		Credit Hours:		CIP Code:	
Certificate Title:		Credit Hours:		CIP Code:	
Certificate Title:		Credit Hours:		CIP Code:	

Proposed Classification:	District <input type="checkbox"/>	Regional <input type="checkbox"/>	Statewide <input type="checkbox"/>
Proposed Implementation Date:	August 1, 2020		

Submission Includes:	
<input type="checkbox"/>	Part A: Feasibility, Curriculum Quality And Cost Analysis
<input type="checkbox"/>	Part B: Supportive Documentation And Data

This Curriculum Was Approved By The College Board Of Trustees On:	Date:
State Approval Is Hereby Requested:	
<i>Required--Chief Administrative Officer Signature</i>	<i>Date</i>

ICCB USE ONLY			
ICCB Approval Date:	AAS:	<29 ch Cert:	30+ ch Cert:
IBHE Approval Date For AAS:			

Please Note: ICCB Use Only Box Must Remain On Front Page Of Application Form.

CURRICULUM STRUCTURE.

2. a) Curriculum Chart. List general education, career and technical education, work-based learning, and elective courses within the proposed program. Asterisk "*"courses with pre-requisites; *Italicize* transferrable courses.

BOLD new courses.

Program Title: Emergency Medical Technician – Paramedic					
	Course Prefix/#	Course Title	Credit Hours	Lecture Hours	Lab Hours
General Education Courses (<i>required</i> coursework). Specify Courses.	BIO-115	Human Body Structure (Group V)	4	3	2
	ENG-101	Composition and Rhetoric (Group I)	3	0	0
	PSY-101	Introduction to Psychology (Group III)	3	0	0
	FAD-205	First Aid and CPR	2	0	0
	HIT-103	Medical Terminology	3	0	0
	SPE-108	Oral Communication (Group I)	3	0	0
			General Humanities (Group II)	3	0
Total					
Career and Technical Education (CTE) Courses (<i>required</i> coursework)	*EMT-215	Emergency Medical Technician (EMT Basic)	8	7	3
	EMS-210	EMS Foundations	3	2	2
	EMS-212	EMS Respiratory	5	4	2
	EMS-214	EMS Trauma	5	4	2
	EMS-216	EMS Cardiovascular	5	4	2
	EMS-218	EMS OB, PEDS	5	4	2
	EMS-220	EMS Medical	4	0	0
Total					
Work-Based Learning Courses (internship, practicum, apprenticeship, etc.)	EMS-222	EMS Partnership	4	3	2
Total					
CTE Electives					
Total					
Total Credit Hours Required For Completion			60	31	17

CURRICULUM STRUCTURE.

2. a) Curriculum Chart. List general education, career and technical education, work-based learning, and elective courses within the proposed program. Asterisk "*"courses with pre-requisites; *Italicize* transferrable courses.
BOLD new courses.

Program Title: Emergency Medical Technician – Paramedic					
	Course Prefix/#	Course Title	Credit Hours	Lecture Hours	Lab Hours
General Education Courses (<i>required</i> coursework). Specify Courses.	BIO-115	Human Body Structure (Group V)	4	3	2
	ENG-101	Composition and Rhetoric (Group I)	3	0	0
	PSY-101	Introduction to Psychology (Group III)	3	0	0
	FAD-205	First Aid and CPR	2	0	0
	HIT-103	Medical Terminology	3	0	0
	SPE-108	Oral Communication (Group I)	3	0	0
			General Humanities (Group II)	3	0
Total					
Career and Technical Education (CTE) Courses (<i>required</i> coursework)	*EMT-215	Emergency Medical Technician (EMT.Basic)	8	7	3
	EMS-210	EMS Foundations	3	2	2
	EMS-212	EMS Respiratory	5	4	2
	EMS-214	EMS Trauma	5	4	2
	EMS-216	EMS Cardiovascular	5	4	2
	EMS-218	EMS OB, PEDS	5	4	2
	EMS-220	EMS Medical	4	0	0
Total					
Work-Based Learning Courses (internship, practicum, apprenticeship, etc.)	EMS-222	EMS Partnership	4	3	2
Total					
CTE Electives					
Total					
Total Credit Hours Required For Completion			60	31	17



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.A.1

Board Meeting Date:

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees accept the retirement of George Blake, full-time Computer Operator in the Information Technology Department, effective June 30, 2020 and grant permission to advertise to fill vacated position, needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION


Please see the attached retirement letter from Mr. Blake. Replacement of this position aligns with Strategic Direction #2, SSC 2.20; Develop a plan to access and improve technology support systems that advance student learning.


MOTION


Request that the Board of Trustees accept the retirement of George Blake, full-time Computer Operator in the Information Technology Department, effective June 30, 2020, and grant permission to advertise to fill vacated position, needed.

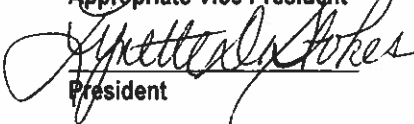
Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)


 Originator 2/7/2020
 Date


 Director of Human Resources 2/7/20
 Date


 Appropriate Vice President 2/7/20
 Date


 President 2/9/2020
 Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.A.2

Board Meeting Date: February 13, 2020

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees accept the retirement of Leonard Chiaro, Chief of Police in the Campus Police Department, effective June 30, 2020, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

Please see the attached resignation letter from Mr. Chiaro. Replacement of this position aligns with Strategic Direction 2.21; Provide an attractive, safe, healthy, and welcoming learning environment for all students.

MOTION

Move that the Board of Trustees accept the retirement of Leonard Chiaro, Chief of Police in the Campus Police Department, effective June 30, 2020, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

Kim Pratti (RSA) 2/7/2020
 Director of Human Resources Date

Mark Lanza 2/7/2020
 Appropriate Vice President Date

Spencer Stokes 2/7/2020
 President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.A.3

Board Meeting Date: February 13, 2020

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees accept the resignation of Jason Cieslik, Program Coordinator and Instructor of Paralegal and Criminal Justice Studies, effective August 12, 2020, and grant permission to advertise to fill the vacated position.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

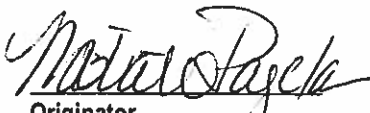

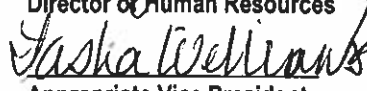
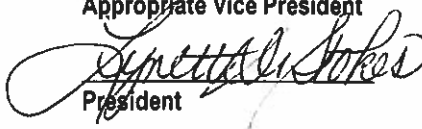
Please see the attached resignation letter from Mr. Cieslik. Replacement of this position aligns with Strategic Direction SSC.2.2; Provide high quality, accessible and affordable credit courses and associate degree and certificate programs for a diverse academically prepared student body to assist them in preparing for occupations that require career education beyond high school level.

MOTION

Move that the Board of Trustees accept the resignation of Jason Cieslik, Program Coordinator and Instructor of Paralegal and Criminal Justice Studies, effective August 12, 2020, and grant permission to advertise to fill the vacated position.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

 2/7/20
 Originator Date
 2/7/20
 Director of Human Resources Date
 2/7/20
 Appropriate Vice President Date
 2/7/2020
 President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.A.4

Board Meeting Date: February 13, 2020

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees accept the resignation of LaDonn Dickens as Instructor in the Nursing Department, effective January 17, 2020, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

Replacement of this position aligns with Strategic Direction SSC.2.2; Provide high quality, accessible and affordable credit courses and associate degree and certificate programs for a diverse academically prepared student body to assist them in preparing for occupations that require career education beyond high school level.

MOTION

Move that the Board of Trustees accept the resignation of LaDonn Dickens as Instructor in the Nursing Department, effective January 17, 2020, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

Linda Prater Aldridge _____ 2/7/20
 Originator Date

Kim Ryatte _____ 2/7/20
 Director of Human Resources Date

Trish Williams _____ 2/7/20
 Appropriate Vice President Date

Gynette Stokes _____ 2/7/2020
 President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.A.5

Board Meeting Date: February 13, 2020

BOARD COMMITTEE

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

FUNDING

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety
- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees accept the resignation of Rondell Regan, Adult Career Coach in the Job Training Department, effective January 29, 2020, and grant permission to advertise to fill the vacated grant-funded position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

Please see the attached letter from Mr. Regan. Replacement of this position aligns with Strategic Direction #4, PD 4.2; Engage with partners to match education and training with job requirements.

MOTION

Move that the Board of Trustees approve the resignation of Rondell Regan, Adult Career Coach in the Job Training Department, effective January 29, 2020, and grant permission to advertise to fill the vacated grant-funded position, as needed.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

[Signature] 2/7/20
 Originator Date

[Signature] 2/7/2020
 Director of Human Resources Date

[Signature] 2/7/20
 Appropriate Vice President Date

[Signature] 2/7/2020
 President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.A.6

Board Meeting Date: February 13, 2020

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees accept the termination of Ramona James, Ed.D. as HPOG Step-Up Project Coordinator, effective February 14, 2020, and grant permission to advertise to fill the vacated grant-funded position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION


Replacement of this position aligns with Strategic Direction #2, SSC 2.1; Provide credit courses and associate degree programs for an academically prepared student body.

MOTION

Move that the Board of Trustees accept the termination of Ramona James, Ed.D. as HPOG Step-Up Project Coordinator, effective February 14, 2020, and grant permission to advertise to fill the vacated grant-funded position, as needed.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)


 President 2/7/2020
 Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.B.1

Board Meeting Date: February 13, 2020

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees grant permission to advertise to fill the full-time position of English instructor, as needed.

ESTIMATED COST OR BENEFIT

As placed on the faculty salary schedule.

JUSTIFICATION OF ACTION


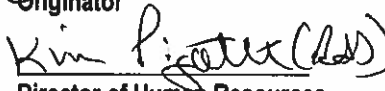
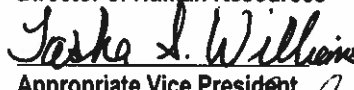
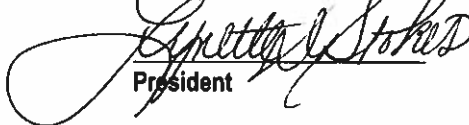
Academic Services requests permission to advertise to fill this position to replace a faculty member, Marianne Liauba, who recently passed away. This action will assist in providing credit courses and associate degree programs for an academically prepared student body. (Strategic Direction #2 – Student Success and Completion, Goal SSC 2.1)

MOTION

Move that the Board of Trustees grant permission to advertise for a full-time English instructor, as needed.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? Yes
- * Is this part of a large project requiring No additional funds? (Explain)

	<u>2/4/2020</u>
Originator	Date
	<u>2/7/2020</u>
Kim P. Jones (HR)	Date
Director of Human Resources	
	<u>2/4/2020</u>
Jasika L. Williams	Date
Appropriate Vice President	
	<u>2/4/2020</u>
Lynette Stokes	Date
President	



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.C.1

Board Meeting Date: February 13, 2020

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move to reappoint non-tenured faculty for the 2020-2021 academic year.

ESTIMATED COST OR BENEFIT

Based upon continuing placement of the faculty salary schedule.

JUSTIFICATION OF ACTION

Ms. Cynthia Brown has been evaluated in accordance with the procedures outlined in the Faculty Association Agreement and is recommended for reappointment. This action will assist in the effort to provide credit courses and associates degree programs for an academically prepared student body (Strategic Direction # 2 - Student Success and Completion, Goal - SSC 2.1)

MOTION

Move that the Board of Trustees reappoint Ms. Cynthia Brown, for the 2020-2021 Academic Year.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring No additional funds? (Explain)

Kim Picatti (PS) 2/7/2020
 Director of Human Resources Date

Jackie S. Williams 2/4/2020
 Appropriate Vice President Date

[Signature] 2/7/2020
 President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.D.1

Board Meeting Date: February 13, 2020

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees reappoint the attached list of Administrative staff for fiscal year 2021.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

Each year, the Board of Trustees considers reappointments of Administrative staff. The list of Administrative staff for fiscal year 2021 is attached. This action supports Strategic Direction 2, SSC 2.1 and will assist in the effort to provide credit courses and associate degree programs for an academically prepared student body. In addition, this action supports our mission, vision and core values.

MOTION

Move that the Board of Trustees reappoint the attached list of Administrative staff for fiscal year 2021.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

[Signature]
 President *2/13/2020*
Date

Administrative Staff

Name

Debora Baness King

Matthew Beasland

Linda Brown Aldridge

Shirley Drewenski

Anna Helwig

Anissa Jones

Tiffane Jones

Ronald Kawanna

Martin Lareau

John McCormack

Lisa Miller

Natalie Page

Justin Papp

Kim Pigatti

Timothy Pollert

Devon Powell

Kevin Riordan

Patrick Rush

Steve Ruzich

John Spehar

Jeff Waddy

Tenial Whitted

Tasha Williams

Position

Vice President of Student & Enrollment Services

Dean of Adult & Continuing Education

Dean of Nursing

Director of Continuing Education

Dean of Science, Technology, Engineering & Mathematics

Dean of Student Development

Director of Recruitment & Retention Services

Associate Vice President of Accreditation & Institutional Effectiveness

Vice President of Administration

Executive Director of Information Technology

Director of Communication Services and Media Design

Dean of Academic Services

Director of Physical Plant

Director of Human Resources

Treasurer

Dean of Student Services

Director of Institutional Research

Executive Director of Public Relations & Resource Development

Athletic Director

Director of Information Technology

Dean of Allied Health/Career Programs

Director of Registration & Records

Vice President of Academic Services

1/29/2020



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.E.1

Board Meeting Date: February 13, 2020

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees reappoint the attached list of Technical Professional Exempt (TPE) staff for fiscal year 2021.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

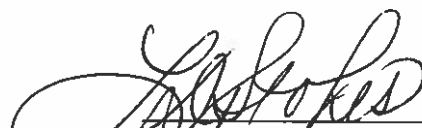
Each year, the Board of Trustees considers reappointments of Technical Professional Exempt (TPE) staff. The list of TPE staff for fiscal year 2021 is attached. This action supports Strategic Direction 2, SSC 2.1 and will assist in the effort to provide credit courses and associate degree programs for an academically prepared student body. In addition, this action supports our mission, vision and core values.


MOTION

Move that the Board of Trustees reappoint the attached list of Technical Professional Exempt (TPE) staff for fiscal year 2021.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)


President


Date

Technical-Professional-Exempt Staff

<u>Name</u>	<u>Position</u>
Albert Benney	Sergeant of Campus Police
Peggy Bette	Manager of Business & Accounting
Gail Bonds-Carpenter	Manager of Services for Students with Disabilities Office
Azeal Branch	Executive Assistant to the Vice-President of Student & Enrollment Services
Desmond Campbell	Manager of the SouthWorks Maker Lab
Rebecca Garcia	Manager of Public Relations and Resource Development
Michael Garth	Manager of Physical Plant
Kevin Hickey	Manager of Maintenance & Engineering
Alisia Hill	Manager/Instructor Basic Nurse Assistant Program
Christi Manola	Manager of Bookstore
Joseph Marjan	Supervisor of Physical Plant Night Operations
Donna Martin	Manager of Network Specialists
James Martin	Manager of Information Technology
Linda Mattox	Manager of Human Resources
Qeana McDonald	Executive Assistant to the Vice President of Academic Services & Associate Vice President of Accreditation & Institutional Effectiveness
Christin Miller	Executive Assistant to President
George Pettit	Manager of Communication Services
John Pigatti	Manager of Athletic Recruitment, Retention & Transfer
Deanna Quarcini	Executive Assistant to Vice-President of Administration
Williams Radtke	Manager of Academic Assistance Center
Robert Reynolds	Manager of Microcomputers and Help Desk
Michelle Serna	Human Resources Generalist
Marcus Smith	Supervisor of Physical Plant
Rea Szpajer-Alder	Benefits Specialist
Phil Tomich	Manager of Job Training
Danielle Whitted	Manager of Student Programming
Jason Wroda	Manager of Internal Controls & Compliance

1/29/2020



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.F.1

Board Meeting Date: February 13, 2020

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees reappoint the attached list of Grant-funded staff for fiscal year 2021.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

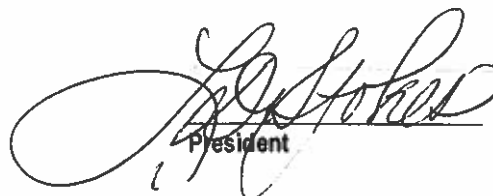
Each year, the Board of Trustees considers reappointments of Grant-funded staff. The list of Grant-funded staff for fiscal year 2021 is attached. This action supports Strategic Direction 2, SSC 2.1 and will assist in the effort to provide credit courses and associate degree programs for an academically prepared student body. In addition, this action supports our mission, vision and core values.

MOTION

Move that the Board of Trustees reappoint the attached list of Grant-funded staff for fiscal year 2021.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)


President

2/17/2020
Date

Grant Staff

<u>Name</u>	<u>Position</u>	<u>Hours</u>
Bridgette Alexander	Academic Assistant, HPOG Step-Up Program	40
Donna Bradford	Client Solution Support Specialist	40
Nancy Burrows	Client Solutions and Regional Projects Specialist	40
Susan Dubeck	Job Training Lead Case Manager I	40
Gervaise Edwards	Client Solutions Employer Liaison Coordinator	40
Lois Fuentes	Operations and Testing Manager	40
Alexandra Glumac	Client Solutions Specialist	40
Marrion Jackson	Job Developer	40
Tina Johnson	Academic Assistant, HPOG Step-Up Program	40
Renee McClinton	Manager of Perkins/CTE Grants	40
Dianne Needles	Workforce Development Program Coordinator	30
Maria Pittman	Business Service Representative	40
Alexander Smith	Highway Construction Careers Training Program Manager	40
DaNee Terry-Rogers	Highway Construction Careers Training Program Assistant	40
Ana Tovalin	Case Manager, Job Training	40
Brianna Wells	Testing & Course Specialist	40
Stephanie Wiedeman	IGEN TAACCCT Career Pathways Grant Case Manager/Project Coordinator	35
Tiarra Williams	Academic Support Specialist, HPOG Step-Up Program	40

2/7/2020