

South Suburban College Board of Trustees May 14, 2020



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE 15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS BOARD ROOM (ROOM 2248)

VIRTUAL ATTENDANCE VIA ZOOM MEETINGS https://zoom.us/j/99608385158

FINANCE COMMITTEE AGENDA
DEFILIPPO, CHAIR; DALY AND ROGERS
THURSDAY, MAY 14, 2020
7:50 PM

I. Recommendation to accept the base bid and alternate #1 of Kreykes Electric in the amount of \$182,785 for emergency electrical repairs and related work



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE 15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS BOARD ROOM (ROOM 2248)

VIRTUAL ATTENDANCE VIA ZOOM MEETINGS

REGULAR BOARD MEETING AGENDA THURSDAY, MAY 14, 2020 8:00 PM

	A 4 1 1	T		\sim	CALL
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- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC PARTICIPATION / ACCESS https://zoom.us/j/99608385158
- IV. PRESENTATIONS/REPORTS
 - A. Virtual Art Awards Presentation (J. Kirkpatrick)
- V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - A. Finance Committee Meeting held April 9, 2020
 - B. Regular Board Meeting held April 9, 2020

VI. NEW BUSINESS

- A. Monthly Financial Report (T. Pollert)
- B. Approval of the payment of bills for May 2020 (T. Pollert)
- C. Approval to accept the base bid and alternate #1 of Kreykes Electric in the amount of \$182,785 for emergency electrical repairs and related work (A. DeFilippo)

VII. PERSONNEL RECOMMENDATIONS

- A. Retirements/Resignations/Terminations
- B. Appointments
- C. Tenure
 - 1. Approval to grant tenure to Ms. Sheral Brooks (Allied Health/OTA) and Ms. Maureen Moran (Reading) in Academic Services for the 2020/2021 academic year.
 - 2. Approval to reappoint Ms. Suha Mohammed (Communications/Speech) and Ms. Naomi West (Nursing) as non-tenured faculty in Academic Services for the 2020/2021 academic year.
- D. Memorandum of Understanding regarding Covid-19

VIII. CLOSED SESSION

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

- IX. MISCELLANEOUS
- X. ADJOURNMENT

Minutes

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS VIRTUAL ATTENDANCE VIA ZOOM MEETINGS MINUTES OF THE FINANCE COMMITTEE THURSDAY, APRIL 9, 2020

Trustee Anthony DeFilippo called the meeting of the Finance Committee to order at 8:10 p.m. The meeting was held virtually.

Committee members present:

Trustees John Daly, Anthony DeFilippo and Janet Rogers.

Committee members absent:

None

Other Board members in attendance: Students Vivian Payne, Terry Wells, Joseph Whittington, Frank M. Zuccarelli, and Student Trustee Babatunde Adamson.

Other Board members absent:

None

Administration present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kusper.

Agenda:

I. Recommendation to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational fund in the amount of \$7,183,000 as per the attached resolution

Trustee DeFilippo recommended the board authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational fund in the amount of \$7,183,000 per the attached resolution at the regular board meeting.

II. Recommendation to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and to recommend Vista National as the insurance broker of record for fiscal year 2021.

Trustee DeFilippo recommended the board accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and to recommend Vista National as the insurance broker of record for fiscal year 2021 at the regular board meeting.

III. Recommendation to ratify the results of the phone poll approving the bid of BURMAX in the amount of \$23,661.76 for the purchase of Barber College equipment and supplies utilizing grant funds

Trustee DeFilippo recommended the board ratify the results of the phone poll approving the bid of BURMAX in the amount of \$23,661.76 for the purchase of Barber College equipment and supplies utilizing grant funds at the regular board meeting.

The Meeting adjourned at 8:20 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS VIRTUAL ATTENDANCE VIA ZOOM MEETINGS REGULAR BOARD MEETING MINUTES THURSDAY, APRIL 9, 2020

I. CALL TO ORDER & ROLL CALL:

At 8:20 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held virtually.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Anthony DeFilippo, Vivian Payne, Janet Rogers, Joseph Whittington and Student Trustee Babatunde Adamson. Trustee Terry Wells joined the meeting at 8:25

Absent: None

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Stanley Kusper.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There were none.

V. PREVIOUS MEETING MINUTES

A. Finance Committee meeting held March 12, 2020

Trustee DeFilippo moved and Trustee Rogers seconded to approve the minutes of the Finance Committee meeting held March 12, 2020. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells and Student Trustee Babatunde Adamson voted aye. Joseph Whittington and Frank M. Zuccarelli passed. Nays: None. Motion carried.

B. Regular Board meeting held March 12, 2020

Trustee Wells moved and Trustee Payne seconded to approve the minutes of the Regular Board meeting held March 12, 2020. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Joseph Whittington passed. Nays: None. Motion carried.

VI. NEW BUSINESS

A. Oath of Office to Student Trustee Elect

Secretary to the Board Martin Lareau administered the Oath of Office to Student Trustee Elect, Babatunde Adamson.

B. Monthly Financial Report

Trustee Rogers moved and Trustee Whittington seconded to accept the Monthly Financial Report as presented by Treasurer Timothy Pollert. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

Board Meeting April 9, 2020 Page 2

C. Bills Payable for April 2020

Trustee Daly moved and Trustee Payne seconded to authorize the Treasurer to pay the list of bills payable for April 2020, in the amount of \$3,579,928.23. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

D. Approval to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational fund in the amount of \$7,183,000 as per the attached resolution

Trustee DeFilippo moved and Trustee Rogers seconded to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational fund in the amount of \$7,183,000 per the attached resolution. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

E. Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and to recommend Vista National as the insurance broker of record for fiscal year 2021.

Trustee DeFilippo moved and Trustee Rogers seconded to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and to recommend Vista National as the insurance broker of record for fiscal year 2021. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

F. Approval to ratify the results of the phone poll approving the bid of BURMAX in the amount of \$23,661.76 for the purchase of Barber College equipment and supplies utilizing grant funds

Trustee DeFilippo moved and Trustee Wells seconded to ratify the results of the phone poll approving the bid of BURMAX in the amount of \$23,661.76 for the purchase of Barber College equipment and supplies utilizing grant funds. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

G. Approval reduce the number of faculty sabbaticals to zero for the 2020/2021 academic year Trustee Daly moved and Trustee Wells seconded to reduce the number of faculty sabbaticals to zero for the 2020/2021 academic year. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

VIII. PERSONNEL RECOMMENDATIONS

- A. Retirements/Resignations/Terminations
- 1. Trustee Daly moved and Trustee Whittington seconded to approve the retirement of Karen DiPrizio, College Recruiter in the Admissions and Recruitment Department, effective June 30, 2020, and grant permission to advertise to fill the vacated position, as needed. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.
- 2. Trustee Daly moved and Trustee Rogers seconded to approve the resignation of Oscar Galarza, Police Officer in the Campus Police Department, effective June 30, 2020, and grant permission to advertise to fill the vacated position, as needed. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

Board Meeting April 9, 2020 Page 3

VII. Closed Session:

There was none

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At 8:54 p.m., Trustee Payne moved and Trustee Whittington seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

Janet Rogers, Secretary of the Board Frank M. Zuccarelli, Chairman of the Board

New Business



ITEM: FY20.VI.A

BOARD COMMITTEE	<u>FUNDING</u>	
Architectural Protect Safety	e Capital Student Li tion, Health and Special Le	fe
PROPO	SAL SUMMARY	· · · · · · · · · · · · · · · · · · ·
Move to accept the Financial Report, as presented.		
ESTIMATED	COST OR BENEFIT	
JUSTIFICA	ATION OF ACTION	
Please refer to the attached Investment Report and ending March 31, 2020. This action aligns with Strafinancial, physical and technological resources necinnovation and sustainability.	itegic Direction 3.0; South Suburban Colle	ge will ensure the
	MOTION	
Move to accept the Financial Report, as presented.		
* Are funds available in the budget? N/A * Is this related to any previous Board action? No * Is this part of a large project requiring additional funds? (Explain) No	Approvals: Controller/Treasurer Appropriate Vice President President	5-5-20 Date 5-5-20 Date

SOUTH SUBURBAN COLLEGE South Holland, Illinois

To:

Board of Trustees

From:

Tim Pollert

Date:

May 5, 2020

Subject:

Financial Report For The Period Ending March 31, 2020

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

Monthly Revenue	Year to Date Revenue
\$1,097,084.92	\$22,653,883.88
Monthly Expenditures	Year to Date Expenditures
\$1,389,774,76	\$23,425,383,62

Activity for the month and year to date totals in all funds are as follows:

Monthly Revenue	Year to Date Revenue				
\$1,513,993.67	\$34,707,021.75				
Monthly Expenditures	Year to Date Expenditures				
\$2,007,289.12	\$36,619,772.00				
Net Monthly Position	Year to Date Net Position				
(\$493,295.45)	(\$1,912,750.25)				

On page eight of the Investment Report you will see our investments for the period:

Total Investments	Average Rate	Basis Point Change
	of Return	from Last Month
\$11,031,710.66	1.97%	15

SOUTH SUBURBAN COLLEGE South Holland, Illinois

	Revenue Educational	Revenue O&M	Monthly Total
July	\$2,648,515.58	\$58,733.20	\$2,707,248.78
August	\$2,660,862.72	\$739,118.05	\$3,399,980.77
September	\$1,985,352.18	\$216,501.67	\$2,201,853.85
October	\$1,997,248.48	\$220,478.58	\$2,217,727.06
November	\$1,401,852.18	\$125,845.84	\$1,527,698.02
December	\$2,488,681.36	\$699,815.85	\$3,188,497.21
January	\$2,601,582.15	\$524,233.43	\$3,125,815.58
February	\$2,688,125.84	\$499,851.85	\$3,187,977.69
March	\$1,001,925.94	\$95,158.98	\$1,097,084.92
April			
May			
June			
YTD	\$19,474,146.43	\$3,179,737.45	\$22,653,883.88
	F	F	
	Expenditures	Expenditures	Monthly
To do	Educational	0&M	Total
July	Educational \$2,422,603.27	O&M \$293,525.33	Total \$2,716,128.60
August	\$2,422,603.27 \$3,279,917.85	O&M \$293,525.33 \$468,433.02	Total \$2,716,128.60 \$3,748,350.87
August September	\$2,422,603.27 \$3,279,917.85 \$1,850,496.76	O&M \$293,525.33 \$468,433.02 \$316,131.07	\$2,716,128.60 \$3,748,350.87 \$2,166,627.83
August September October	\$2,422,603.27 \$3,279,917.85 \$1,850,496.76 \$1,863,376.09	O&M \$293,525.33 \$468,433.02 \$316,131.07 \$317,442.86	\$2,716,128.60 \$3,748,350.87 \$2,166,627.83 \$2,180,818.95
August September October November	\$2,422,603.27 \$3,279,917.85 \$1,850,496.76 \$1,863,376.09 \$1,655,702.85	O&M \$293,525.33 \$468,433.02 \$316,131.07 \$317,442.86 \$310,017.42	\$2,716,128.60 \$3,748,350.87 \$2,166,627.83 \$2,180,818.95 \$1,965,720.27
August September October November December	\$2,422,603.27 \$3,279,917.85 \$1,850,496.76 \$1,863,376.09 \$1,655,702.85 \$2,762,247.50	O&M \$293,525.33 \$468,433.02 \$316,131.07 \$317,442.86 \$310,017.42 \$237,006.49	\$2,716,128.60 \$3,748,350.87 \$2,166,627.83 \$2,180,818.95 \$1,965,720.27 \$2,999,253.99
August September October November December January	\$2,422,603.27 \$3,279,917.85 \$1,850,496.76 \$1,863,376.09 \$1,655,702.85 \$2,762,247.50 \$2,868,791.86	\$293,525.33 \$468,433.02 \$316,131.07 \$317,442.86 \$310,017.42 \$237,006.49 \$413,345.14	\$2,716,128.60 \$3,748,350.87 \$2,166,627.83 \$2,180,818.95 \$1,965,720.27 \$2,999,253.99 \$3,282,137.00
August September October November December January February	\$2,422,603.27 \$3,279,917.85 \$1,850,496.76 \$1,863,376.09 \$1,655,702.85 \$2,762,247.50 \$2,868,791.86 \$2,686,410.40	\$293,525.33 \$468,433.02 \$316,131.07 \$317,442.86 \$310,017.42 \$237,006.49 \$413,345.14 \$290,160.95	\$2,716,128.60 \$3,748,350.87 \$2,166,627.83 \$2,180,818.95 \$1,965,720.27 \$2,999,253.99 \$3,282,137.00 \$2,976,571.35
August September October November December January February March	\$2,422,603.27 \$3,279,917.85 \$1,850,496.76 \$1,863,376.09 \$1,655,702.85 \$2,762,247.50 \$2,868,791.86	\$293,525.33 \$468,433.02 \$316,131.07 \$317,442.86 \$310,017.42 \$237,006.49 \$413,345.14	\$2,716,128.60 \$3,748,350.87 \$2,166,627.83 \$2,180,818.95 \$1,965,720.27 \$2,999,253.99 \$3,282,137.00
August September October November December January February March April	\$2,422,603.27 \$3,279,917.85 \$1,850,496.76 \$1,863,376.09 \$1,655,702.85 \$2,762,247.50 \$2,868,791.86 \$2,686,410.40	\$293,525.33 \$468,433.02 \$316,131.07 \$317,442.86 \$310,017.42 \$237,006.49 \$413,345.14 \$290,160.95	\$2,716,128.60 \$3,748,350.87 \$2,166,627.83 \$2,180,818.95 \$1,965,720.27 \$2,999,253.99 \$3,282,137.00 \$2,976,571.35
August September October November December January February March April May	\$2,422,603.27 \$3,279,917.85 \$1,850,496.76 \$1,863,376.09 \$1,655,702.85 \$2,762,247.50 \$2,868,791.86 \$2,686,410.40	\$293,525.33 \$468,433.02 \$316,131.07 \$317,442.86 \$310,017.42 \$237,006.49 \$413,345.14 \$290,160.95	\$2,716,128.60 \$3,748,350.87 \$2,166,627.83 \$2,180,818.95 \$1,965,720.27 \$2,999,253.99 \$3,282,137.00 \$2,976,571.35
August September October November December January February March April	\$2,422,603.27 \$3,279,917.85 \$1,850,496.76 \$1,863,376.09 \$1,655,702.85 \$2,762,247.50 \$2,868,791.86 \$2,686,410.40	\$293,525.33 \$468,433.02 \$316,131.07 \$317,442.86 \$310,017.42 \$237,006.49 \$413,345.14 \$290,160.95	\$2,716,128.60 \$3,748,350.87 \$2,166,627.83 \$2,180,818.95 \$1,965,720.27 \$2,999,253.99 \$3,282,137.00 \$2,976,571.35

SOUTH SUBURBAN COLLEGE South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$4,218,584.58	\$4,361,834.24	(\$143,249.66)
August	\$5,818,258.15	\$5,938,120.09	(\$119,861.94)
September	\$3,318,279.58	\$3,401,283.07	(\$83,003.49)
October	\$3,169,485.18	\$3,311,036.53	(\$141,551.35)
November	\$3,385,158.48	\$3,697,169.85	(\$312,011.37)
December	\$4,400,848.15	\$4,084,192.05	\$316,656.10
January	\$4,484,255.48	\$4,999,528.15	(\$515,272.67)
February	\$4,398,158.48	\$4,819,318.90	(\$421,160.42)
March	\$1,513,993.67	\$2,007,289.12	(\$493,295.45)
April			
May			
June			
YTD	\$34,707,021.75	\$36,619,772.00	(\$1,912,750.25)
	Investment	Average Rate	Basis Point Change
	Total	of Return	from Last Month
July	\$10,297,369.08	2.65%	23
August	\$15,281,205.77	2.79%	14
September	\$13,513,538.78	2.82%	3
October	\$12,165,813.93	2.73%	(9)
November	\$11,665,813.93	2.78%	5
December	\$9,118,969.11	2.73%	(5)
January	\$8,035,221.16	2.77%	4
February	\$7,295,271.12	1.82%	(95)
March	\$11,031,710.66	1.97%	15
April			
May			
June			

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INVESTMENT WORKSHEET Fund 4 Fund 5 Fund 6 Fund 7					
Description	Date	Bond & Int.	Auxiliary	Restricted	Working Cash
Description:	Date	point & Alic	Adameny	NGSU ICCCU	Working Cash
18 Financial		0.00	0.00	0.00	0.00
18 Financial		0.00	0.00	0.00	0.00
MB Financial		0.00	0.00	0.00	0.00
MA/ISDLAF+=ISDMAX		0.00	0.00	0.00	0.00
MA/ISDLAF+=ISDMAX MA/ISDLAF+=Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds			0.00		0.00
Illinois Funds 1B Contributory Trust		0.00		0.00	0.00
		0.00	0.00	0.00	
IIT Money Market		0.00	0.00	0.00	0.00
3 Financial Money Market Totals	2/1	0.00	0.00	0.00	0.00
Totals	3/1	0.00	0.00	0.00	0.00
ransactions:					
etup Contributory Trust with Fifth Third for CDB	3/1				
IMB account investment	3/1				
llinois Funds MM deposit	3/6				
Ilinois Funds MM deposit	3/11				
Ilinois Funds MM deposit	2/28				
nterest on IL funds MM Jan - March	3/31				-
ransfer from IL Funds MM to 53 Cash	3/31		-		<u> </u>
ifth Third transfer from cash to Investment account	3/31				ļ
ifth Third transfer from cash to MM	3/31				
IMB account investment	1/0/1900				
nterest on IL Funds MM December	1/0/1900			******	
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18 Financial	1	0.00	0.00	0.00	0.0
IB Financial	+	0.00	0.00	0.00	0.0
MA/ISDLAF+=ISDMAX	1	0.00	0.00	0.00	0.0
MA/I S D L A F + = Fixed Investment Accounts	1	0.00	0.00	0.00	0.0
llinois Funds		0.00	0.00	0.00	0.0
1B Contributory Trust		0.00	0.00	0.00	0.0
IIT Money Market		0.00	0.00	0.00	0.0
3 Financial Money Market		0.00	0.00	0.00	0.0
Totals	3/31	0.00	0.00	0.00	0.0

INVESTMENT WORKSHEET						
4	Fund 10 Fund 11			Fund 12		
Description	Date	T&A	Audit	Special Levies	Total	
IB Financial		0.00	0.00	0.00	0.00 _	
IB Financial		0.00	0.00	0.00	4,942,835.14	
IB Financial		0.00	0.00	0.00	0.00	
MA/ISDLAF+=ISDMAX		0.00	0.00	0.00	32.79	
MA/ISDLAF+ = Fixed Investment Accounts		0.00	0.00	0.00	0.00	
linois Funds		0.00	0.00	0.00	390,633.64	
IB Contributory Trust		0.00	0.00	0.00	94.83	
IT Money Market		0.00	0.00	0.00	1,921,740.40	
3 Financial Money Market		7,157.01	0.00	0.00	39,934.32	
Totals	3/1	7,157.01	0.00	0.00	7,295,271.12	
ransactions:					0.00	
etup Contributory Trust with Fifth Third for CDB	3/1				152,004.89	
IMB account investment	3/1				66,829.18	
llinois Funds MM deposit	3/6				18,695.56	
linois Funds MM deposit	3/11				113,808.21	
llinois Funds MM deposit	2/28				40,485.83	
nterest on IL funds MM Jan - March	3/31				1,869.99	
ransfer from IL Funds MM to 53 Cash	3/31				(565,493.23)	
ifth Third transfer from cash to Investment account	3/31				208,239.11	
ifth Third transfer from cash to MM	3/31				3,700,000.00	
MB account investment	0.00				0.00	
nterest on IL Funds MM December	0.00				0.00	
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IMB	+ +	0.00	0.00	0.00	66,829.18	
18 Financial	+	0.00	0.00	0.00	5,151,074.25	
B Financial	- 	0.00	0.00	0.00	0.00	
MA/ISDLAF+=ISDMAX		0.00	0.00	0.00	32.79	
MA/ISDLAF+ = ISDMAX MA/ISDLAF+ = Fixed Investment Accounts		0.00	0.00	0.00	0.00	
linois Funds		0.00		0.00	0.00	
	+		0.00			
B Contributory Trust	1 1	0.00	0.00	0.00	152,099.72	
IT Money Market	1	0.00	0.00	0.00	1,921,740.40	
3 Financial Money Market	1 2 2	7,157.01	0.00	0.00	3,739,934.32	
Totals	3/31	7,157.01	0.00	0.00	11,031,710.66	
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	INVESTM	ENT SUMMARY					
	Interest		Purchase	Maturity Date	Type Code		
Fund	Rate	Amount	Date	Date	Code		Certificate Number / Institutions
Liquid Accounts:							
ISDMAX Fifth Third	1.25	32.79		Open Open Open Open	90	ISDLAF+	
Fifth Third	2.18	9,043,108.29		Open	90	MB	
UAB IIIT Money Market	1.00	66,829.18		Open	50	IL Funds	
IIIT Money Market	1.00 1.00	9,043,108.29 66,829.18 1,921,740.40		Open	50 50	IL Funds IIIT	
Fixed Investments:							
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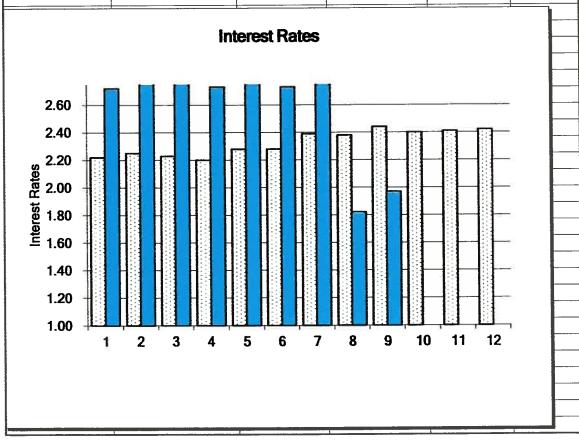
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20	30	U. S. Government Securities Time Deposits Commercial Paper Mutual Funds Illinois Funds	0.00	0.00	0.00	0%	_
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	50	Illinois Funds	1,988,569.58	0.00	1,988,569.58	18%	
B	60	Renumbase Agreements	0.00	0.00	0.00	0%	$\overline{}$
1	00	Repurchase Agreements Other	0.00	0.00	0.00	070	_
di.	90	Oule	9,043,141.08 11,031,710.66	0.00	9,043,141.08 11,031,710.66	82%	_
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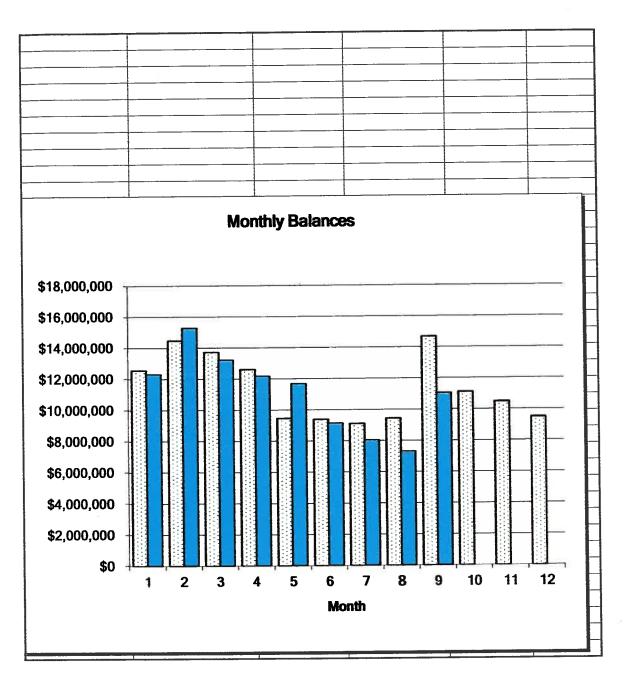
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South Suburban College

		investmen		
	F Y 2018	8 - 2019	FY	2019 - 2020
	Month End	Percent	Month End	Percent
Month	Balance	Return	Balance	Return
July	\$12,559,976	2.22	\$12,297,369	2.72
August	14,471,282	2.25	15,281,206	2.79
September	13,723,095	2.23	13,216,127	2.82
October	12,616,990	2.20	12,171,590	2.73
November	9,460,594	2.28	11,674,854	2.78
December	9,380,459	2.28	9,132,270	2.73
January	9,107,201	2.39	8,035,221	2.77
February	9,439,578	2.38	7,295,271	1.82
March	14,680,437	2.44	11,031,711	1.97
April	11,116,177	2.40		
May	10,483,322	2.41		
June	9,500,530	2.42		



South Suburban College





ITEM: FY20.VI.B

Board Meeting Date: May 14, 2020

BOARD COMMITTEE	<u>FUNDING</u>				
Policy x Operating Finance x College Ca Architectural x Protection, Other Safety	rital x Student Life Health and x Special Levies				
PROPOSAL :	SUMMARY				
ESTIMATED COS	T OR BENEFIT				
JUSTIFICATION	N OF ACTION				
This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.					
MOTI	ON				
Hereby authorize the Treasurer to pay the following	list of bill:				
Education Fund	\$1,864,302.82				
Operations & Maintenance Fund	\$312,969.79				
Operation and Maintenance Fund Restricted	\$60,491.91				
Auxiliary Enterprise Fund	\$54,243.93				
Restricted Funds	\$404,176.11				
Special Levies Fund Audit Fund	\$32,402.87				
Flex Plan Fund	\$0.00				
Total	\$1,835.17 \$2,730.430.60				
Total	\$2,730,422.60				
* Are funds available in the budget? Yes	Approvals:				
* Is this related to any previous Board action? No * Is this part of a large project requiring additional funds? (Explain) No	Controller/Treasurer, Date				
	Appropriate Vice President 5-11-20 Date				

President



ITEM: FY20.VI.C

	Dodie Meeding Date. May 17, 2020
BOARD COMMITTEE	FUNDING
	e Capital Student Life tion, Health and Special Levies
PROPOS	SAL SUMMARY
Move that the Board of Trustees accept the base bid for emergency electrical repairs and related work.	and alternate #1 of Kreykes Electric in the amount of \$182,785.00
ESTIMATED	COST OR BENEFIT
	\$182,785.00
	TION OF ACTION
This action aligns with Strategic Direction 3.8; Provi and sustainable.	ide learning environments that are safe, welcoming, functional
	MOTION
Move that the Board of Trustees accept the bid of Ki #1 amount of \$182,785.00 for emergency electrical	reykes Electric, Inc., Lynwood, Illinois in the base bid and alternate repairs and related work.
* Are funds available in the budget? Yes * Is this related to any previous Board action? No * Is this part of a large project requiring	Approvals:
additional funds? (Explain) No	Originator Date
	Appropriate Vice President Date
	Synotte Halaska 55-20 President Date



South Suburban College

"Our Mission is to Serve our Students and the Community through lifelong learning."

MEMORANDUM

To:

Lynette Stokes

From:

Martin Lareau

Date:

May 4, 2020

Subject:

Emergency Electrical Repairs and Related Work

On April 13, 2020, Mr. Planera made available requests for the Emergency Electrical Repairs and Related Work project. Our legal requirement to advertise was satisfied through notices placed in *The Chicago Tribune*. We had four (4) responses and a public opening was held on April 24, 2020 at 10:00 A.M. with the results being read aloud.

A breakdown of the bids is attached.

After consulting with the college architect (see letter attached), it is our recommendation to accept the bid of Kreykes electric, Inc., Lynwood, Illinois for the base bid and alternate 1 in the amount of \$182,785.00 for Emergency Electrical Repairs and Related Work project. These funds will be reimbursed through payment of an insurance claim.

Planera Architects

18225 Morris Ave, Homewood, IL 60430 P 708-747-3600 F 708-747-3650 www.planeraarchitects.com

May 4, 2020

Mr. Justin Papp, Director of the Physical Plant South Suburban College 15800 S. State St. South Holland, IL 60473

Re:

Emergency Electrical Repairs

Job No. 19-510-13

Dear Mr. Papp:

Attached are bid results for the above referenced project.

We recommend the project be awarded to the lowest responsible bidder, Kreykes Electric, Inc. Lynwood, IL, in the amount of \$182,785.00 (Base Bid plus Alternate No. 1).

Please do not hesitate to call should you have any questions.

Respectfully,

Planera Architects

Mario Planera, Architect

Enclosure: Bid Tally Sheet

cc: Laurie Czulno, SSC

Martin Lareau, SSC

Emergency Electrical Repairs and Related Work Bid Opening April 24, 2020

	Vendor	Base Bid	Alt. #1	Alt.#2	Base Bid & Alt #1 Total	
Airport Electri Chicago, IL	ic	\$193,287.00	\$ (7,235.00)	\$ (28,240.00)	\$186,052.00	
Austin Electric Joliet, IL	c Inc.	\$224,000.00	\$ (20,000.00)	\$ (50,000.00)	\$204,000.00	
Chicago Heigh South Chicgo	nts Carrier Electric Heights, IL	\$ 198,520.00	\$ (14,000.00)	\$ (28,000.00)	\$ 184,520.00	
Kreykes Electi Lynwood, IL	ric, Inc.	\$202,000.00	\$ (19,215.00)	\$ (59,932.00)	\$182,785.00	L

L= low vendor meeting specifications

Personnel



ITEM: FY20.VII.A.1

Board Meeting Date: May 14, 2020

	board meeting bate. I	nay 14, 2020
BOARD COMMITTEE	<u>FUNDING</u>	
Policy Operating Finance College C Architectural Protection Other Safety		fe
PROPOSAI	L SUMMARY	
Move that the Board of Trustees accept the retireme Projects Specialist in the Business and Career Institute to fill the vacated grant-funded position, as needed.	ent of Nancy Burrows, grant-funded C e, effective August 31, 2020, and grant	ient Solutions/Regional permission to advertise
ESTIMATED CO	OST OR BENEFIT	
N/A		
JUSTIFICATION	ON OF ACTION	
Please see the attached retirement letter from Nancy E Direction 4.5; Strengthen partnership with regional indu		ligns with Strategic
MO	TION	
Move that the Board of Trustees accept the retirement Projects Specialist in the Business and Career Institute to fill the vacated grant-funded position, as needed.		
* Are funds available in the budget? N/A * Is this related to any previous Board action? No	Approvals:	
* is this part of a large project requiring additional funds? (Explain) No	Originator Central Resources Director of Human Resources Appropriate Vice President President	5-4-20 Date 5-4-20 Date 5-4-20 Date



ITEM:

FY20.VII.A.2

	Board meeting Date. May 14, 2020
BOARD COMMITTEE	<u>FUNDING</u>
	ing Grant Funded e Capital Student Life tion, Health and Special Levies
PROPOS	SAL SUMMARY
Move that the Board of Trustees accept the red Department, effective July 31, 2020, and grant perm	tirement of Thurman Walker, Custodian in the Physical Plant nission to fill the vacated position, as needed.
ESTIMATED	COST OR BENEFIT
N/A	
JUSTIFICA	TION OF ACTION
Please see the attached retirement letter from Thur Direction 3.8; Provide learning environments that are	man Walker. Replacement of this position aligns with Strategic re safe, welcoming, functional and sustainable.
	MOTION
Move that the Board of Trustees accept the re Department, effective July 31, 2020, and grant perm	tirement of Thurman Walker, Custodian in the Physical Plant nission to fill the vacated position, as needed.
	Approvals:
* Are funds available in the budget? N/A	
* Is this related to any previous Board action? No * Is this part of a large project requiring	
additional funds? (Explain) No	
, , ,	Originator Date 5-4-20
	Director of Human Resources Date
	Appropriate Vice President Date
	President 5-5-30



ITEM: FY20.VII.B.1

		Taxon.	•
BOARD COMMITTEE	FUNDING		
Policy Finance Architectural Other	Operating College Capital Protection, Health and Safety	x Grant Funde Student Life Special Levi	
	PROPOSAL SUMMARY		
Move that the board of trustees approve Coach in the Job Training Department ef position of grant-funded Testing and Cour	fective May 18, 2020, and grant p	permission to adver	tise to fill the vacated
ES	TIMATED COST OR BENEFIT		
This is a full-time, grant-funded position w	rith an annual salary of \$35,000 pl	us benefits.	
JL	JSTIFICATION OF ACTION		
This action aligns with Strategic Direction of SSC students.	#2, SSC 2.2; Foster initiatives to	improve the college	and career readiness
	MOTION		
Move that the board of trustees approve to Coach in the Job Training Department eff position of grant-funded Testing and Cou	fective May 18, 2020, and grant pe	ermission to advertis	se to fill the vacated
* Are funde quellable in the hudget? Vec		Approvals:	
* Are funds available in the budget? Yes * Is this related to any previous Board action? N * Is this part of a large project requiring additional funds? (Explain)	Originator Director of Hum	Math Man Resources	$ \begin{array}{r} 5-6-2025 \\ \hline Date \\ \hline Date \end{array} $
	Appropriate Vic	2	5-6-2020 Date
	President	Masest	5-6-20 Date



ITEM: FY20.VII.C.1

BOARD COMMITTEE	<u>FUNDII</u>	<u>NG</u>	•
Architectural Protection Other Safety	ge Čapital ction, Health and y	St	ant Funded udent Life ecial Levies
Move to grant tenure to non-tenured faculty for the	SAL SUMMARY 2020/2021 academic	year.	
ESTIMATED Based upon continuing placement on the faculty sa	D COST OR BENEFIT alary schedule.		
JUSTIFICA The following faculty members have been evaluate Association Agreement and is recommended for te	ATION OF ACTION ed in accordance with	the procedu	res outlined in the Faculty
Strategic Direction #2; Nurture and empower each	MOTION al Brooks (Allied Heal	th/OTA) and	
* Are funds available in the budget? Yes * Is this related to any previous Board action? No * Is this part of a large project requiring additional funds? (Explain) No	Originator Director of H	Approv	5-1-2020 Date 5-5-20 Date 5-1-2020



ITEM: FY20.VII.C.2

BOARD COMMITTEE	<u>FUNDING</u>
	ge Capital Student Life ction, Health and Special Levies
PROP	DSAL SUMMARY
Move to reappoint non-tenured faculty for the 202	
ESTIMATE	D COST OR BENEFIT
Based upon continuing placement on the faculty s	alary schedule.
JUSTIFIC	ATION OF ACTION
	ed in accordance with the procedures outlined in the Faculty eappointment: Ms. Suha Mohammad and Ms. Naomi West. This empower each student to succeed.
	MOTION
Move that the Board of Trustees reappoint Ms. St (Nursing) as non-tenured faculty in Academic Ser	tha Mohammed (Communications/Speech) and Ms. Naomi West vices for the 2020/2021 academic year.
* Are funds available in the budget? Yes * Is this related to any previous Board action? No * Is this part of a large project requiring	Approvals:
additional funds? (Explain) No	Originator Date 5-1-2020 Date 5-5-20
	Director of Human Resources Date You're Williams 5-1-2020
	Appropriate Vice President Date
	President Date



ITEM: FY20.VII.D.1

	•
BOARD COMMITTEE	<u>FUNDING</u>
Policy Finance Architectural Other	Operating Grant Funded College Capital Student Life Protection, Health and Special Levies Safety
	PROPOSAL SUMMARY
Support Staff Association and Comr	oprove the Memorandum of Understanding between the South Suburban College nunity College District No. 510 regarding compensatory time for Support Staff campus during the COVID-19 pandemic.
ESTIMATED COST OR BENEFIT	
JUSTIFICATION OF ACTION	
Please see the attached Memorandu stability and sustainability.	m of Understanding. This action support Strategic Direction 3.1; Foster fiscal
	MOTION
College Support Staff Association an	approve the Memorandum of Understanding between the South Suburban and Community College District No. 510 regarding compensatory time for Support ent on campus during the COVID-19 pandemic.
* Are funds available in the budget? N/A	Approvals:
* Is this related to any previous Board actio * Is this part of a large project requiring additional funds? (Explain) No	n? No
	Augustil Folks/ 5-8-20 President Date

9. No Precedent

This MOA shall establish no precedent between the COLLEGE and the SSCSSA. All signatories to the MOA understand and agree that the terms stated herein shall apply. This MOA shall not be construed in any manner to create a binding practice upon the COLLEGE or the SSCSSA beyond the expiration of Executive Order 2020-10.

10. Effective Date

This MOA shall be effective immediately upon execution and may not be revoked by either party unless mutually agreed in writing by the authorized agents of each party. This MOU shall remain in place until the expiration of Executive Order 2020-10.

11. Entire Agreement

This MOA contains the entire agreement between the COLLEGE and the SSCSSA with respect to the subject matter hereof and there are no understandings, representations, or warranties of any kind between the COLLEGE and the SSCSSA except those expressly set forth herein.

12. Amendments

This MOA may not be modified except by writing approved by the authorized agents of the COLLEGE and the SSCSSA.

IN WITNESS WHEREOF, the Union and the College have caused this MOA to be executed by the signatures of their authorized representatives as set forth below.

South Suburban College Support Staff Association

Ву:	
President	
Date: , 2020	
South Suburban College	
Ву:	
Board Chairman	Board Secretary
Date:, 2020	Date:, 2020