



Your 2021-2022 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. In order to process your financial aid for the 2021-2022 academic year, we need to gather additional information about you and your parents as required by the U.S. Department of Education (34 CFR, Part 668).

To verify the accuracy of the information provided on your application, we will compare your FAFSA with the information on this document and with any other required documents. South Suburban College reserves the right to make all necessary changes to your Student Aid Report (SAR).

Failure to complete the verification process will result in a delay of financial aid processing or possible loss of eligibility.

**You and your parent(s) must complete and submit this Verification Worksheet, and any additional documentation requested, before your financial aid will be processed.**

## STUDENT INFORMATION

Last name	First name	MI	Student ID Number
Address	Apt. No		Date of Birth
City	State	Zip Code	Phone Number

## FAMILY INFORMATION

List all the people in your household, including:

- **Yourself and your spouse** (if married)
- Your **children** (and your spouse's children), even if they do not live with you, if you (or your spouse) will provide more than half of their financial support from July 1, 2021 through June 30, 2022.
- Other people if they now live with you and you provide more than half of their financial support, and will continue to provide more than half of their support through June 30, 2022.

Full name of family member	Age	Relationship	Name of college or university family member will attend (at least half time in a degree, diploma or certificate program) between July 1, 2021 and June 30, 2022, if applicable.
1.		<i>Self</i>	<i>South Suburban College</i>
2.			
3.			
4.			
5.			
6.			
7.			
8.			

Please note: South Suburban College may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

## STUDENT & SPOUSE (IF MARRIED) TAX AND INCOME INFORMATION

Check the appropriate box below. Note: only one box should be selected.

I filed a 2019 Federal Tax Return (Form 1040, 1040X).

### Instructions:

You must provide tax data for yourself and your spouse (if married). **The most efficient way to do so is by utilizing the IRS Data Retrieval Tool within the FAFSA application.** By revising your application to link your taxes (if you have not already done so), you will satisfy this requirement. If you filed your IRS tax return electronically, it is generally available to link to your FAFSA within 2-3 weeks of filing; if you mailed a paper copy of your IRS tax return, data is available for transfer 8-11 weeks after filing. Please note: the IRS Data Retrieval feature will not be available if you and your spouse filed separate tax returns.

If you are unable, or choose not, to utilize the IRS Data Retrieval Tool within the FAFSA, you must submit a 2019 IRS Tax Return Transcript. If you and your spouse filed separate tax returns, you must provide a Tax Return Transcript for each of you. To obtain your tax transcript, go to [www.irs.gov](http://www.irs.gov) and select the option to Get Transcript of Your Tax Records, under the Tools menu. *Please note: only Tax Return Transcripts will be accepted (not Tax Account Transcripts).*

I am not required to file (and will not file) a 2019 Federal Tax Return.

### Instructions:

- Were you (or your spouse) employed or did you receive income from work in 2019? Yes / No (please circle one response)
- If you indicated Yes above, list below your (and/or your spouse's) employer(s) and the amount earned from each in 2019

Employer Name	2019 Amount Earned*
	\$
	\$

## CHILD SUPPORT PAID

Check the appropriate box

- No, neither my spouse nor I paid child support in 2019.
- Yes, I or my spouse paid child support in 2019.

If Yes, complete the following:

Who PAID child support (name)?	Who was child support PAID TO (name)?	Name of child support was PAID FOR?	Age of child?	2019 amount paid?
				\$
				\$
				\$

Please note: If South Suburban College has reason to believe that the information provided regarding child support paid is inaccurate, additional documentation may be required.

## HIGH SCHOOL COMPLETION STATUS

Attach and submit one of the following documents that will indicate your high school completion status at the time you begin college in 2021-2022:

- A copy of your high school diploma
- A copy of your final, official high school transcript that shows the date when the diploma was awarded
- A copy of your General Educational Development (GED) certificate or GED transcript
- An academic transcript that indicates you successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree
- A homeschool diploma, or a transcript (signed by parent/guardian) that lists the secondary school courses you completed and documents the successful completion of a secondary school education in a homeschool setting

Please note: if you were homeschooled in another state, you must submit the secondary school completion credential for homeschool required by your state (if your state law differs from the above requirement)

# IDENTITY and STATEMENT OF EDUCATIONAL PURPOSE

**In-person instructions:** You, the student, must appear in person at South Suburban College to sign this document and verify your identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and name of the official at the institution authorized to collect the student's ID.

In addition, the student must sign, in the presence of the institutional official, the following:

## Statement of Educational Purpose

I certify that I, \_\_\_\_\_, am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending South Suburban College for 2021-2022

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Student ID Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Signature (SSC Financial Aid Staff Member)

\_\_\_\_\_  
Date

**Online/ remote student instructions:** If the student is unable to appear in person at South Suburban College to verify his or her identity, the student must provide:

- a. A Copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver's license, other state-issued ID, or passport, AND
- b. The original notarized Statement of Educational Purpose provided below:

## Statement of Educational Purpose

I certify that I, \_\_\_\_\_, am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending South Suburban College for 2021-2022

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Student ID Number

\_\_\_\_\_  
Date

## Notary's Certificate of Acknowledgement

State of \_\_\_\_\_ City/County of \_\_\_\_\_

On \_\_\_\_\_, Before me, \_\_\_\_\_,

And provided to me on the basis of satisfactory evidence of identification \_\_\_\_\_ to be the above-named person who signed the foregoing instrument.

## Witness my hand and official seal

\_\_\_\_\_  
Notary's Signature

\_\_\_\_\_  
Seal

\_\_\_\_\_  
Date

## CERTIFICATION & SIGNATURES

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Signing below indicates certification that all of the information reported is complete and correct. The student must sign and date.

**WARNING!** If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

\_\_\_\_\_  
Student Name (Please Print)

\_\_\_\_\_  
Student ID Number

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date