



## REQUEST FOR VETERAN BENEFITS

SEMESTER: FA \_\_\_\_\_ SP \_\_\_\_\_ SU \_\_\_\_\_  
(YEAR) (YEAR) (YEAR)

In order to utilize your benefits, you will need to complete this form each semester **after you register** to ensure that your classes are certified. Your **DD214** and **VA Certificate or Letter of Eligibility** for any given benefit **must** be on file with the Financial Aid Veterans Office. Please read below and check off/initial that you have completed the required steps to receiving your benefits here at South Suburban College.

**Please complete this form in its entirety and fill out all information in black ink.**

Name: Last: \_\_\_\_\_ First: \_\_\_\_\_ MI: \_\_\_\_ SSC ID #: \_\_\_\_\_ SSN: \_\_\_\_\_

VA File#/Parent SSN: \_\_\_\_\_ Primary Phone#: \_\_\_\_\_ Email: \_\_\_\_\_ @ \_\_\_\_\_  
(Chapter 35. Only)

Permanent Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Is this an address change from what is on record for the V.A.?  Yes  No

*(If Yes, Please Contact The Regional Office in ST. Louis To Update Your Records)*

**Please specify your student status by checking the appropriate box below:**

- New Student (I have never used veteran education benefits at SSC)
- Returning Student (I have used my veteran education benefits at SSC within the last 3 years)
- Transfer student (Complete VA Form 22-1995 change of program or place of training at [www.gibill.va.gov](http://www.gibill.va.gov))
- Guest Student (Student is receiving degree at a different institution. Parent letter is required)

**Academic Program:** \_\_\_\_\_ **How many credit hours are you requesting to be certified for?** \_\_\_\_\_

Other College Attended \_\_\_\_\_ VA Benefits Used?  Yes -or-  No

Other College Attended \_\_\_\_\_ VA Benefits Used?  Yes -or-  No

Is this the final semester of your degree/certificate program?  Yes -or-  No

**Please indicate the Federal and/or State benefit you are utilizing:**

**FEDERAL:**

- Chapter 30-** Montgomery GI Bill®
- Chapter 31-** Federal Vocational Rehabilitation (Voc Rehab)
- Chapter 33-** Post 9/11 GI Bill®
- Chapter 35-** Survivors And Dependents Educational Assistance (VA Dependents)
- Chapter 1606-** Educational Assistance For Members of the Selected Reserve

**PLEASE NOTE:** GI-Bill Recipients: Ch. 30, Ch.35., and 1606 must make payment arrangements with Business and Accounting. These benefits are paid directly to the student and not to South Suburban College. POST 9/11 GI BILL® Recipients: VA benefits are paid directly to South Suburban College on your behalf; If your benefit level is less than 100%, the remaining balance is the student responsibility.

**STATE GRANT:**

- IVG** ( Illinois Veteran Grant) pays tuition and mandatory fees; does not cover lab fee
- ING** ( Illinois National Guard Grant) pays tuition only
- MIA/POW Scholarship** (Missing in Action, Prisoner of War) pays in-state tuition

**PLEASE NOTE:** Student is responsible for ALL fees not paid by IVG, ING and MIA/POW Scholarship

# VETERAN STUDENT RESPONSIBILITY PAGE

IN ORDER TO CERTIFY CLASSES FOR VA EDUCATION BENEFITS. A COPY OF YOUR CURRENT SCHOOL SCHEDULE MUST BE ATTACHED WITH THIS FORM

Read the following statements carefully and initial each line item indicating *you* understand *your* responsibility as a student utilizing veterans' education benefits.

Please initial each line item to confirm your understanding:

- I understand I must meet the Veteran Standard of Academic Progress. If I do not make satisfactory academic progress, my VA educational benefits cannot be resumed until I have met the requirements for reinstatement (Minimum G.P.A of 2.0)
- I understand any course(s) that are not specifically required for completion of my degree or certificate program cannot be certified for VA benefits
- I understand an Audited course cannot be certified for VA benefits
- I cannot use VA benefits for continuing education courses and/or any courses in which no credit is granted toward my degree. (Federal Benefits only)
- I understand VA will be notified regarding any course in which a non-punitive grade is received (i.e. withdrawal)
- I cannot receive VA benefits for repeating a course after I have received a passing grade, unless the grade received does not meet program requirements (i.e. a higher grade is required for your major)
- I understand I cannot use my VA benefits for remedial course taken online ex: MTH085, ENG097
- I understand I am responsible for paying any amount that is not paid by veterans' education benefits (i.e. benefit level less than 100%)
- I understand if I am in default on a student loan, I am ineligible to utilize IVG or ING
- I understand I am responsible for ALL debts resulting from reductions or terminations of my enrollment (Post 9/11)
- I understand if I do not request my benefits **before** the tuition due date, I will be dropped for non-payment

Please initial each line item to confirm. I agree to provide the following information to the School Certifying Official:

- I must submit a Request for Veteran Benefits Form each semester and class schedule **after** I register for courses.
- If I add, drop or withdraw from any or all classes (Note: Veterans' change of enrollment form must be submitted to the Certifying Official)
- If I change my degree major or program of study
- My last date of attendance
- Any change to my address or phone number
- Receipt of a final grade that does not count toward graduation for any course in which a grade of "I" (Incomplete) was initially assigned

**Note: Any changes to your enrollment status will be updated with the VA.**

**PRIVACY ACT STATEMENT:** In accordance with Public Law 93-579, Privacy Act of 1974, the information furnished above will be used to process your claim for VA benefits and to provide information to all parties within the Office of Veterans Services as deemed necessary within the limits of the Law. Disclosure of this information is voluntary and although no penalty will be imposed for non-disclosure, it could result in a delay and/or non-receipt of benefits.

**By signing this form, I acknowledge that I fully understand and agree to comply with my responsibility as a student receiving veterans' education benefits.**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_