

SOUTH SUBURBAN COLLEGE



September 14, 2023

Regular Meeting of the
Board of Trustees



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248
PUBLIC HEARING AGENDA
THURSDAY, SEPTEMBER 14, 2023
6:40 PM

- I. **CALL TO ORDER/ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **OPERATING AND NON-OPERATING BUDGETS - FISCAL YEAR 2024**
 - A. Operating and non-operating budgets for fiscal year 2024 for Community College District No. 510 (T. Hill)
 - B. Public comments and discussion
- IV. **ADJOURNMENT**



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248
FINANCE COMMITTEE MEETING AGENDA
DEFILIPPO, CHAIR; TRUSTEES DALY AND ROGERS
THURSDAY, SEPTEMBER 14, 2023
6:50 PM

- I. Recommendation to approve the operating and non-operating budgets for fiscal year 2024 for Community College District No. 510

- II. Recommendation to accept the bid of Gaumard in the amount of \$74,730.00 for the purchase of two Pediatric Simulators and two-year Silver Service Plan for warranty, maintenance and training, utilizing Workforce Equity Initiative (WEI) Grant funds



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248
REGULAR BOARD MEETING AGENDA
THURSDAY, SEPTEMBER 14, 2023
7:00 P.M.

- I. **CALL TO ORDER/ROLL CALL**
- II. **PUBLIC PARTICIPATION / ACCESS**
- III. **PRESENTATIONS/REPORTS**
 - A. Men's Bulldog Baseball Region IV and District Trophies (D. Powell)
 - B. Women's Bulldog Softball Region IV and District Trophies (D. Powell)
- IV. **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**
 - A. Special Board of Trustees Meeting held August 7, 2023
 - B. Closed Session Meeting held August 7, 2023
 - C. Regular Board of Trustees meeting held August 10, 2023
- V. **NEW BUSINESS**
 - A. Monthly Financial Report (T. Hill)
 - B. Approval of the payment of bills for August, 2023 (T. Hill)
 - C. Approval of the operating and non-operating budgets for fiscal year 2024 for Community College District No. 510 (A. DeFilippo)
 - D. Approval to accept the bid of Gaumard in the amount of \$74,730.00 for the purchase of two Pediatric Simulators and two-year Silver Service Plan for warranty, maintenance and training, utilizing Workforce Equity Initiative (WEI) Grant funds (A. DeFilippo)
- VI. **PERSONNEL RECOMMENDATIONS**
 - A. Retirements/Resignations/Terminations
 - B. Memorandum of Understanding – SSCSSA
 - C. Appointments
- VII. **CLOSED SESSION**

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.
- VIII. **MISCELLANEOUS**
- IX. **ADJOURNMENT**

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, SUITE 2248

SPECIAL BOARD MEETING MINUTES

MONDAY, AUGUST 7, 2023

I. CALL TO ORDER & ROLL CALL:

At 5:39 p.m., Chairman Terry Wells called the Special Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room, Suite 2248.

Present: Chairman Terry Wells, Vice Chairperson Vivian Payne, Secretary Janet Rogers and Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Anthony Williams and Student Trustee Jamesina Collier.

Absent: None.

Also present: Lynette D. Stokes, President; Deborah Baness-King, Vice President of Student and Enrollment Services; and Patrick Rush, Vice President of Administration and Secretary to the Board of Trustees.

II. PLEDGE OF ALLEGIANCE

Chairman Terry Wells led the Pledge of Allegiance.

III. PUBLIC PARTICIPATION:

There was none.

IV. NEW BUSINESS

A. Review Legal Proposals

The Board of Trustees convened a special meeting to review the legal services proposals of Odelson, Murphey, Frazier & McGrath, Ltd., and Petrarca, Gleason, Boyle & Izzo, LLC. No vote was taken.

V. CLOSED SESSION

The Board of Trustees entered into Closed Session at 5:42 p.m. on a motion made by Trustee Payne and seconded by Trustee DeFilippo for the discussion of hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending probably or imminent litigation. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

The Board of Trustees resumed Open Session At 7:48 p.m. on motion made by Trustee DeFilippo and seconded by Trustee Rogers. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

VI. MISCELLANEOUS

There was none.

VII. ADJOURNMENT

At 7:49 p.m., Trustee DeFilippo moved and Trustee Payne seconded to adjourn the Special Board of Trustees meeting. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

Chairman of the Board

Secretary of the Board

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, SUITE 2248

REGULAR BOARD MEETING MINUTES

THURSDAY, AUGUST 10, 2023

I. CALL TO ORDER & ROLL CALL:

At 7:07 p.m., Chairman Terry Wells called the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room, Suite 2248.

Present: Chairman Terry Wells, Vice Chairperson Vivian Payne, Secretary Janet Rogers and Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Anthony Williams, and Student Trustee Jamesina Collier.

Absent: None.

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Stanley Kuser.

II. PLEDGE OF ALLEGIANCE

Chairman Terry Wells led the Pledge of Allegiance.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There were none.

V. PREVIOUS MEETING MINUTES

A. Finance Committee Meeting held July 13, 2023

Trustee DeFilippo moved and Trustee Williams seconded to approve the minutes of the Finance Committee meeting held July 13, 2023. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

B. Regular Board of Trustees meeting held July 13, 2023

Trustee Rogers moved and Trustee Payne seconded to approve the minutes of the Regular Board of Trustees meeting held July 13, 2023. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

C. Closed Session Meeting held July 13, 2023

Student Trustee Collier moved and Trustee Rogers seconded to approve the minutes of the Closed Session meeting held July 13, 2023. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Rogers moved and Trustee Payne seconded to approve the financial report presented by Treasurer Tyhani Hill. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

B. Bills Payable for June 2023

Trustee Rogers moved and Trustee Daly seconded to approve the payment of bills for July, 2023 in the amount of \$3,807,004.48. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

C. Approval to retain the law firm of Petrarca, Gleason, Boyle & Izzo, LLC for the provision of legal services at the rates specified in the legal proposal

Trustee DeFilippo moved and Trustee Payne seconded to retain the law firm of Petrarca, Gleason, Boyle & Izzo, LLC for the provision of legal services at the rates specified in the legal proposal. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

1. Trustee Harris moved and Trustee Daly seconded to approve the retirement of Alfred R. Brown as a full-time Instructor in the English Department, effective December 31, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

2. Trustee Harris moved and Trustee Payne seconded to approve the resignation of Jenna Camalick as a full-time Academic Records Recorder in the Registration and Records Department, effective August 4, 2023. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

3. Trustee Rogers moved and Student Trustee Collier seconded to approve the termination of Azeal Branch as a full-time Executive Assistant to the Vice President of Student and Enrollment Services, effective August 11, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

B. Appointments

1. Trustee Harris and Trustee DeFilippo seconded to approve the appointment of Shaunice Dupont as a full-time Campus Police Dispatcher (evenings) in the Campus Police Department, effective August 14, 2023. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers,

Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

2. Trustee Daly moved and Trustee Rogers seconded to approve the appointment of Tangela Griffin as a full-time grant-funded Student Success Advisor in the Student Development Department for the Pipeline for the Advancement of Healthcare Workforce Program (PATH), effective August 21, 2023. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

3. Trustee Rogers moved and Trustee DeFilippo seconded to approve the appointment of Ashlie Glasper as a full-time Records Assistant in the Registration and Records Department, effective August 14, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

4. Trustee DeFilippo moved and Trustee Daly seconded to approve the appointment of Philisheena Bankston as a full-time Financial Aid Advisor in the Financial Aid Department, effective August 14, 2023. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

5. Trustee Harris moved and Trustee Rogers seconded to approve the appointment of Quantina McDaniels as a full-time Academic Records Recorder in the Registration & Records Department, effective August 14, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

6. Trustee Payne moved and Trustee Daly seconded to approve the appointment of Zachary Morris as a full-time Career Training Barbering Instructor, effective August 14, 2023, pending successful completion of a criminal background investigation. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

7. Student Trustee Collier moved and Trustee Rogers seconded to approve the appointment of Devon Powell as the Vice President of Student and Enrollment Services, effective August 14, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

C. Approval to Grant Salary Adjustments

1. Trustee Daly moved and Student Trustee Collier seconded to approve the salary increase for Maria Pittman from \$36,952 to \$40,000, effective July 1, 2023, per the Cook County Workforce Partnership minimum salary requirement. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

2. Trustee DeFilippo moved and Trustee Rogers seconded to approve the salary increase for Anthony Kyte from \$36,952 to \$40,000, effective July 1, 2023, per the Cook County Workforce Partnership minimum salary requirement. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

D. Approval to Create and Advertise Grant-funded Positions

1. Trustee Harris moved and Trustee Rogers seconded to grant approval to create and advertise the full-time, grant-funded position of Director of the Multicultural Wellness Center in the Student Development Department, utilizing Mental Health Early Action on Campus (MHEAC) grant funds. On roll call, Trustees

Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

2. Student Trustee Collier moved and Trustee Harris seconded to grant approval to create and advertise the full-time, grant-funded position of Mental Health and Wellness Student Success Advisor utilizing Mental Health Early Action on Campus (MHEAC) grant funds.

E. Memorandum of Understanding

Trustee Daly moved and Student Trustee Collier seconded to approve the Memorandum of Understanding between Community College District No. 510 and the South Suburban College Support Staff Association regarding the Systems Administrator position in the Information Technology Department. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

VIII. CLOSED SESSION

There was none.

IX. MISCELLANEOUS

There was none.

X. ADJOURNMENT

At 7:35 p.m., Trustee Williams moved and Trustee Rogers seconded to adjourn the Board of Trustees meeting. On roll call, Trustees Kevin L. Daly, Anthony DeFilippo, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Jamesina Collier voted aye. Nays: None. Motion carried.

Chairman of the Board

Secretary of the Board



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY24-V.A

Board Meeting Date: September 14, 2023

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the Financial Report as presented.

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION

Please refer to the attached Investment Report and Financial Summary enclosed in your Board booklet for the period ending June 30, 2023. This action aligns with Strategic Direction 3.1; Foster fiscal stability and sustainability.

MOTION

Move that the Board of Trustees approve the Financial Report as presented.

Approvals:

- * Are funds available in the budget? NA
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

[Signature]
Controller/Treasurer

9/5/2023
Date

[Signature]
Appropriate Vice President

9/5/2023
Date

[Signature]
President

9/5/2023
Date

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

To: Board of Trustees
 From: Tyhani Hill
 Date: August 31, 2023
 Subject: Financial Report For The Period Ending July 31, 2023

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$2,724,571.52	\$2,724,571.52
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$2,679,142.15	\$2,679,142.15

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$3,328,182.44	\$3,328,182.44
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$3,410,154.38	\$3,410,154.38
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
(\$81,971.94)	(\$81,971.94)

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$16,593,642.95	2.91%	3

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenue Educational	Revenue O&M	Monthly Total
July	\$2,559,566.44	\$165,005.08	\$2,724,571.52
August			\$0.00
September			\$0.00
October			\$0.00
November			\$0.00
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$2,559,566.44	\$165,005.08	\$2,724,571.52

	Expenditures Educational	Expenditures O&M	Monthly Total
July	\$2,308,152.36	\$370,989.79	\$2,679,142.15
August			\$0.00
September			\$0.00
October			\$0.00
November			\$0.00
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$2,308,152.36	\$370,989.79	\$2,679,142.15

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$3,328,182.44	\$3,410,154.38	(\$81,971.94)
August			\$0.00
September			\$0.00
October			\$0.00
November			\$0.00
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$3,328,182.44	\$3,410,154.38	(\$81,971.94)

	Investment Total	Average Rate of Return	Basis Point Change from Last Month
July	\$16,593,642.95	2.91%	3
August			
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			

SOUTH SUBURBAN COLLEGE

Description	Date	Fund 1 Educational	Fund 2 Opr. & Maint.	Fund 3 O&M Rst(300)	Fund 3 PH&S(379)
53 Investment account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISD MAX		0.00	0.00	0.00	0.00
Illinois Funds		686,592.69	0.00	0.00	0.00
53 Contributory Trust		0.00	0.00	0.00	0.00
PFM Asset Management		2,299,828.93	0.00	0.00	0.00
IIIT Money Market/UMB		(0.00)	0.00	0.00	0.00
53 Financial Money Market		13,713,473.05	0.00	0.00	0.00
Totals	7/1/2023	16,699,894.67	0.00	0.00	0.00
Transactions:					
Illinois Fund MM deposit from Comptroller	07/07/2023	298,122.85			
Illinois Fund MM deposit from Comptroller	07/13/2023	19,555.00			
Illinois Fund MM deposit from Comptroller	07/19/2023	9,055.00			
Illinois Fund MM deposit from Comptroller	07/20/2023	330,010.17			
Illinois Fund MM deposit from Comptroller	07/21/2023	88,225.83			
Illinois Fund MM deposit from Comptroller	07/21/2023	1,560.00			
Illinois Fund MM deposit from Comptroller	07/24/2023	(1,000,000.00)			
Illinois Fund MM deposit from Comptroller	07/26/2023	92,948.97			
Interest on Illinois Funds MM	07/31/2023	3,884.58			
5/3 transfer from Investments to Cash	07/31/2023	(2,000,000.00)			
5/3 transfer from Cash to Investment	07/31/2023	2,000,000.00			
Interest on 53 MM	07/31/2023	33,110.23			
PFM transfer from Investment					
PFM Interest	07/31/2023	10,118.64			
Investment on 53 Investment					
IIIT Money Market/UMB					
Ending Balance:		16,586,485.94	0.00	0.00	0.00
53 Investment account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISD MAX		0.00	0.00	0.00	0.00
Illinois Funds		529,955.09	0.00	0.00	0.00
53 Contributory Trust		0.00	0.00	0.00	0.00
PFM Asset Management		2,309,947.57	0.00	0.00	0.00
IIIT Money Market/UMB		(0.00)	0.00	0.00	0.00
53 Financial Money Market		13,746,583.28	0.00	0.00	0.00
Totals	7/31/2023	16,586,485.94	0.00	0.00	0.00

SOUTH SUBURBAN COLLEGE

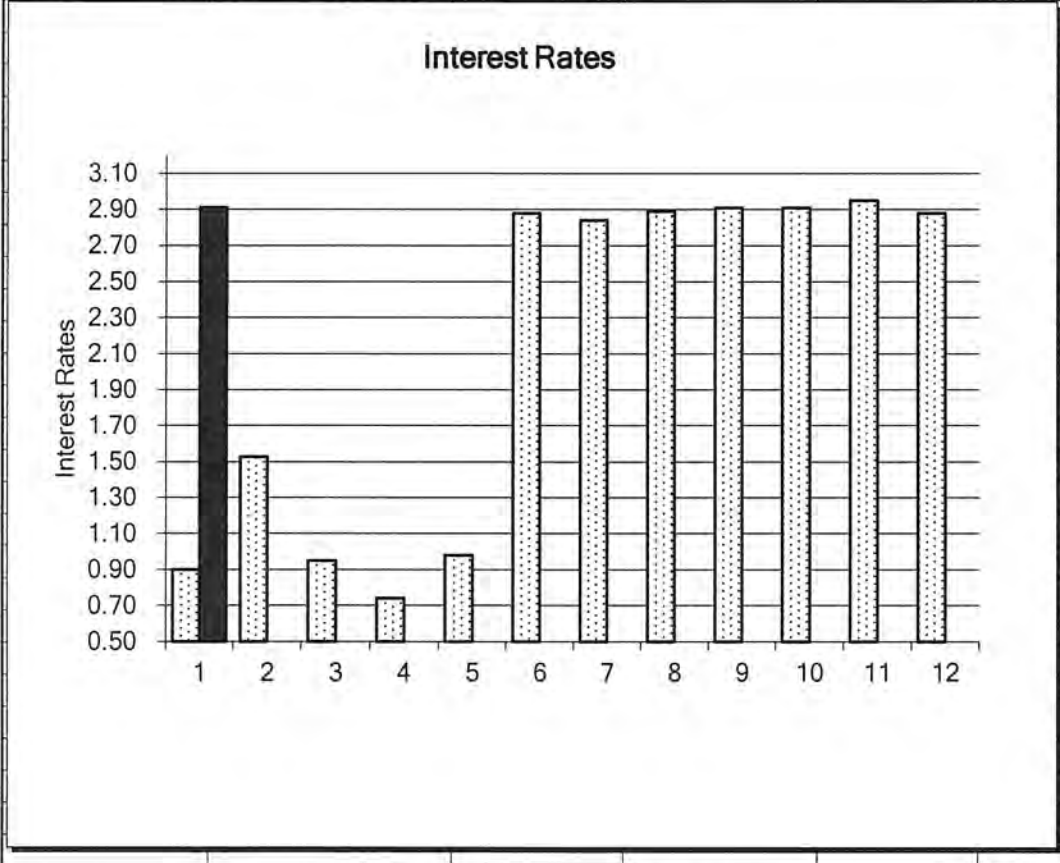
		INVESTMENT WORKSHEET			
Description	Date	Fund 4	Fund 5	Fund 6	Fund 7
		Bond & Int.	Auxiliary	Restricted	Working Cash
53 Investment account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
Illinois Funds		0.00	0.00	0.00	0.00
53 Contributory Trust		0.00	0.00	0.00	0.00
PFM Asset Management		0.00	0.00	0.00	0.00
IIIT Money Market/UMB		0.00	0.00	0.00	0.00
53 Financial Money Market		0.00	0.00	0.00	0.00
Totals	7/1/2023	0.00	0.00	0.00	0.00
Transactions:					
Illinois Fund MM deposit from Comptroller	07/07/2023				
Illinois Fund MM deposit from Comptroller	07/13/2023				
Illinois Fund MM deposit from Comptroller	07/19/2023				
Illinois Fund MM deposit from Comptroller	07/20/2023				
Illinois Fund MM deposit from Comptroller	07/21/2023				
Illinois Fund MM deposit from Comptroller	07/21/2023				
Illinois Fund MM deposit from Comptroller	07/24/2023				
Illinois Fund MM deposit from Comptroller	07/26/2023				
Interest on Illinois Funds MM	07/31/2023				
5/3 transfer from Investments to Cash	07/31/2023				
5/3 transfer from Investments to Cash	07/31/2023				
Interest on Illinois Funds MM	07/31/2023				
Interest on 53 MM	1/0/1900				
PFM transfer from Investment	07/31/2023				
Investment on 53 Investment	1/0/1900				
IIIT Money Market/UMB	1/0/1900				
		0.00	0.00	0.00	0.00
53 Investment account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
Illinois Funds		0.00	0.00	0.00	0.00
53 Contributory Trust		0.00	0.00	0.00	0.00
PFM Asset Management		0.00	0.00	0.00	0.00
IIIT Money Market/UMB		0.00	0.00	0.00	0.00
53 Financial Money Market		0.00	0.00	0.00	0.00
Totals	7/31/2023	0.00	0.00	0.00	0.00

SOUTH SUBURBAN COLLEGE

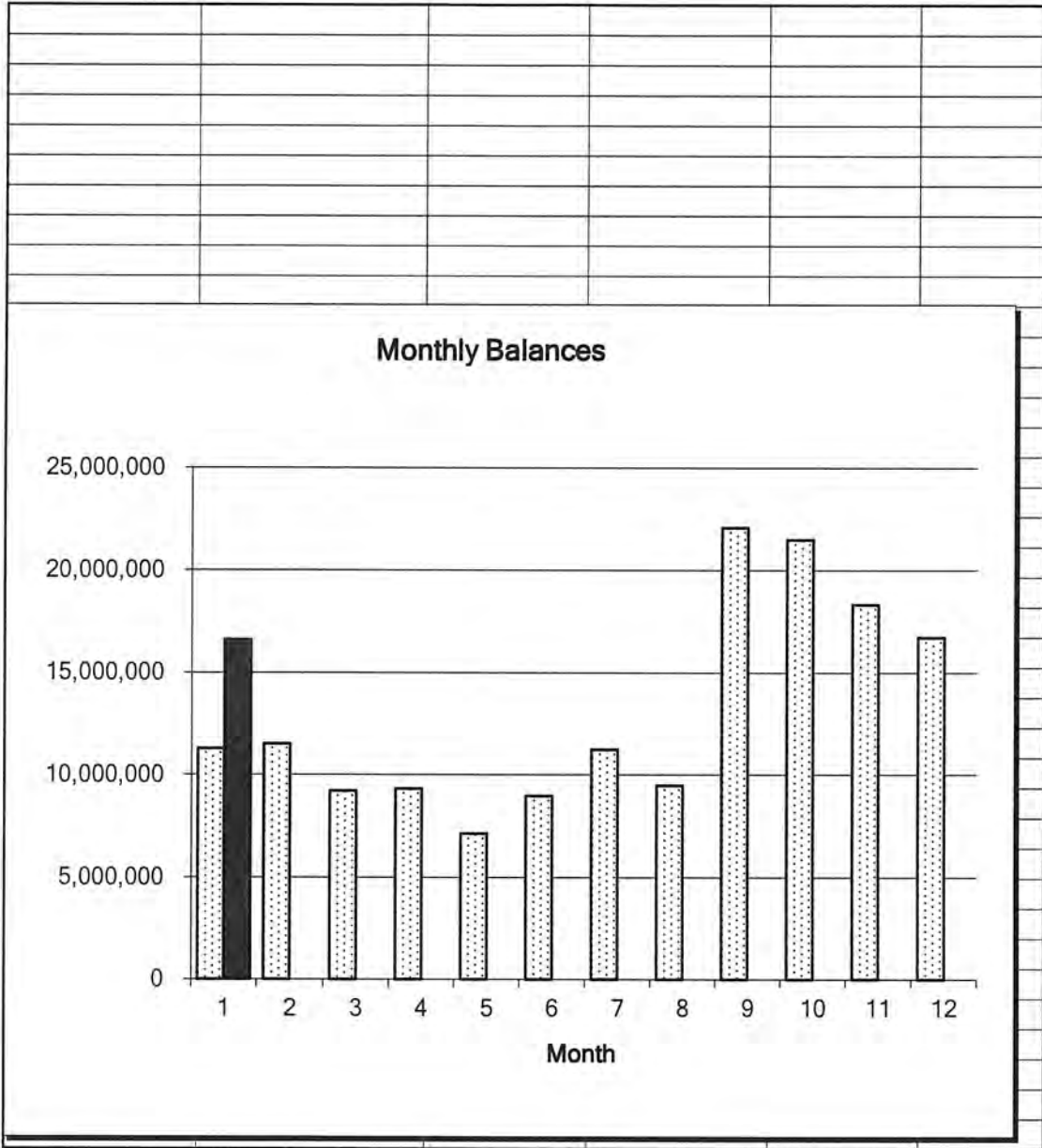
	Investment	Page 4	Page 6	Total	Percent to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	0.00	0.00	0.00	0%
30	Commercial Paper	0.00	0.00	0.00	0%
30	Commercial Paper	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	2,839,902.66	0.00	2,839,902.66	17%
60	Repurchase Agreements	0.00	0.00	0.00	0.00
90	Other	13,753,740.29	0.00	13,753,740.29	83%
	Total	16,593,642.95	0.00	16,593,642.95	100%
	Average %	2.91			

South Suburban College

Investment Summary				
	F Y 2022 - 2023		F Y 2023 - 2024	
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	11,282,728	0.90	16,593,643	2.91
August	11,517,784	1.53		
September	9,217,657	0.95		
October	9,325,203	0.74		
November	7,124,560	0.98		
December	8,965,059	2.88		
January	11,242,814	2.84		
February	9,485,256	2.89		
March	22,075,088	2.91		
April	21,490,927	2.91		
May	18,325,737	2.95		
June	16,707,052	2.88		



South Suburban College





SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY24-V.B

Board Meeting Date: September 14, 2023

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Grant Funded
<input type="checkbox"/> Finance	<input checked="" type="checkbox"/>	College Capital	<input checked="" type="checkbox"/>	Student Life
<input type="checkbox"/> Architectural	<input checked="" type="checkbox"/>	Protection, Health and	<input checked="" type="checkbox"/>	Special Levies
<input type="checkbox"/> Other		Safety		

PROPOSAL SUMMARY

[Empty box for proposal summary]

ESTIMATED COST OR BENEFIT

[Empty box for estimated cost or benefit]

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Hereby authorize the Treasurer to pay the following list of bill:

Education Fund	\$2,168,770.97
Operations & Maintenance Fund	\$408,367.59
Operation and Maintenance Fund Restricted	\$23,694.30
Auxiliary Enterprise Fund	\$22,148.04
Restricted Funds	\$717,031.43
Special Levies Fund	\$144,879.78
Audit Fund	\$76,147.00
Flex Plan Fund	\$6,393.71
Total	\$3,567,432.82

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

[Signature]
Controller/Treasurer

09/08/23
Date

[Signature]
Vice President of Administration

9/8/23
Date

[Signature]
President

9/8/2023
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY24-V.C

Board Meeting Date: September 14, 2023

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move to adopt the resolution approving the operating and non-operating budgets for fiscal year 2023/2024.

ESTIMATED COST OR BENEFIT

The Operating budget is \$33,300,000
 The Non-Operating budget is \$17,409,877

JUSTIFICATION OF ACTION

Annually, the Board of Trustees is required to adopt a budget for the College to comply with Illinois Community College Board. The tentative budget was approved by the Board at the July 13, 2023 regular board meeting. A legal notice was published in the appropriate news media on August 9, 2023, and the 30-day window for public inspection has been satisfied according to State statute. This action supports Vision Statement Strategic Direction 2, SSC.2.17 to continue to provide an efficient, transparent, and financially secure institution.

MOTION

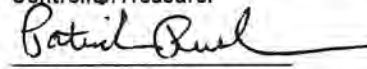
Motion to approve the attached resolution and Operating and Non-Operating budgets for Fiscal Year 2023-2024

Approvals:

- * Are funds available in the budget? NA
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


 Controller/Treasurer

9/5/2023
Date


 Appropriate Vice President

9/5/2023
Date


 President

9/5/2023
Date

Office of the Treasurer



To: Board of Trustees
From: Tyhani Hill
Date: September 1, 2023
Subject: Budget Packet– Fiscal Year 2023-2024

Included with the Board Action Request form are summary documents for both the operating and non-operating fund budgets for fiscal year 2023-2024.

Both documents were approved, in a tentative format, at the July 13, 2023 regularly scheduled Board of Trustees meeting. A legal notice was published in the *Daily Southtown* on August 9, 2023, notifying the public of a hearing to be held on September 14, 2023 at 6:45 P.M. The tentative budget will have been on display for the required 30 days prior to adoption as required by state statute.

Operating expenditures are currently budgeted at \$33,300,00 with projected revenue of \$33,410,370. Non-operating expenditures are projected to be \$17,409,877 with revenue projected at \$17,465,929. In aggregate, fiscal year expenditures are \$50,709,877 with projected revenue for the year of \$50,876,299. This equates to an aggregate surplus of \$166,422.

If you have any questions any items in these documents, please feel free to call me at (708) 210-5722.

RESOLUTION NO. _____

WHEREAS, the Board of Trustees of Community College District No. 510, South Suburban College of Cook County, County of Cook, State of Illinois, caused to be prepared in tentative form a budget, and the Treasurer's Office has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

and

WHEREAS, a public hearing was held as to such budget on the 14th day of September, 2023 notice of public hearing was published on August 9, 2023 to be held on Thursday September 14, 2023 at 6:45pm in the Board Room number 2248. The budget has been available for at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of said district as follows:

Section 1. That the fiscal year of this District is hereby fixed and declared as beginning July 1, 2023 and ending June 30, 2024.

Section 2. That the following budget containing an estimate of amounts available in each fund, separately, and of expenditures from each, and an estimate of cash expected to be received during such fiscal year from all sources; and a statement of estimated cash expected to be on hand at the end of such year, be and is hereby adopted as the budget of

this District for fiscal year 2023-24. A copy of this budget shall be included in the official minutes of this meeting.

Section 3. That the payment of all salaries of janitors, engineers or other custodial employees and all costs of fuel, lights, gas, water, telephone service, and custodial supplies and equipment or the cost of a professional survey of the conditions of school buildings, or any one or more of the proceeding items shall be paid from the tax levied for the operation and maintenance of facilities purposes.

Section 4. This Resolution shall be effective from and after its passage as provided by law.

Passed by the following roll call on the 14th day of September 2023.

Trustee _____ made the motion to adopt.

Trustee _____ seconded the motion.

Ayes

Nays:

Absent:

Attest:

Secretary

Chairman

Operating Funds Revenues				
Fiscal Year 2023 - 2024				
Category	FY 23-24 Budget	FY 22-23 Budget	Increase/ Decrease	Percent Change
Local Government Sources:				
Taxes Current Year	\$ 14,480,921	\$ 13,919,391	\$ 561,530	4.03%
Total Local Sources	\$ 14,480,921	\$ 13,919,391	\$ 561,530	4.03%
State Government Sources:				
Credit Hour Grants	\$ 2,527,831	\$ 2,208,637	\$ 319,194	14.45%
Equalization Grant	1,058,710	848,810	209,900	24.73%
Career and Technical Ed Grant	306,347	306,347	-	0.00%
Corporate Replacement Tax	1,800,000	1,889,269	(89,269)	-4.73%
Total State Sources	\$ 5,692,888	\$ 5,253,063	\$ 439,825	8.37%
Federal Government Sources	\$ 6,001	\$ 6,001	\$ -	0.00%
Tuition and Fees:				
Tuition	10,500,000	9,910,752	\$ 589,248	5.95%
Course Fees	710,000	680,951	29,049	4.27%
Lab Fees	375,000	356,954	18,046	5.06%
Other Fees	180,000	171,253	8,747	5.11%
Total Tuition and Fees	\$ 11,765,000	\$ 11,119,909	\$ 645,091	5.80%
Other Sources of Revenue:				
Interest on Investments	\$ 700,000	\$ 604,346	\$ 95,654	15.83%
Indirect Cost Revenue	240,000	193,656	46,344	100%
Parking/Traffic	560	563	(3)	-0.48%
Facilities Rental	525,000	405,820	119,180	29.37%
Total Other Sources	\$ 1,465,560	\$ 1,204,385	\$ 261,175	21.69%
Total Revenue	\$ 33,410,370	\$ 31,502,749	\$ 1,907,621	6.06%
	=====	=====	=====	=====

Educational Fund Revenues				
Fiscal Year 2023 - 2024				
Category	FY 23-24 Budget	FY 22-23 Actual	Increase/ Decrease	Percent Change
Local Government Sources:				
Taxes Current Year	\$ 11,500,000	\$ 11,050,482	\$ 449,518	4.07%
Total Local Sources	\$ 11,500,000	\$ 11,050,482	\$ 449,518	4.07%
State Government Sources:				
Credit Hour Grants	\$ 1,263,916	\$ 1,104,319	\$ 159,597	14.45%
Equalization Grant	1,058,710	848,810	209,900	24.73%
Career and Technical Ed Grant	306,347	306,347	\$ -	0.00%
Corporate Replacement Tax	900,000	944,634	(44,634)	-4.73%
Total State Sources	\$ 3,528,973	\$ 3,204,110	\$ 324,863	10.14%
Federal Government Sources	\$ 6,001	\$ 6,001	\$ -	0.00%
Tuition and Fees:				
Tuition	\$ 10,500,000	\$ 9,910,752	\$ 589,248	5.95%
Course Fees	710,000	680,951	29,049	4.27%
Lab Fees	375,000	356,954	18,046	5.06%
Other Fees	180,000	171,253	8,747	5.11%
Total Tuition and Fees	\$ 11,765,000	\$ 11,119,909	\$ 645,091	5.80%
Other Sources of Revenue:				
Interest on Investments	\$ 700,000	\$ 604,346	\$ 95,654	15.83%
Indirect Cost Revenue	240,000	193,656	46,344	23.93%
Facilities Rental	525,000	405,820	119,180	29.37%
Total Other Sources	\$ 1,465,000	\$ 1,203,822	\$ 261,178	21.70%
Total Revenue	\$ 28,264,974	\$ 26,584,324	\$ 1,680,649	6.32%
	=====	=====	=====	=====

Operations & Maintenance Fund Revenues

Fiscal Year 2023 - 2024

Category	FY 23-24 Budget	FY 22-23 Actual	Increase/ Decrease	Percent Change
Local Government Sources:				
Taxes Current Year	\$ 2,980,921	\$ 2,868,909	\$ 112,012	3.90%
Total Local Sources	\$ 2,980,921	\$ 2,868,909	\$ 112,012	3.90%
State Government Sources:				
Credit Hour Grants	\$ 1,263,916	\$ 1,104,319	\$ 159,597	14.45%
Corporate Replacement Tax	900,000	944,634	(44,634)	-4.73%
Total State Sources	\$ 2,163,916	\$ 2,048,953	\$ 114,963	5.61%
Other Sources of Revenue:				
Parking/Traffic	\$ 560	\$ 563	\$ (3)	-0.48%
Total Other Sources	\$ 560	\$ 563	\$ (3)	-0.48%
Total Revenue	\$ 5,145,397	\$ 4,918,424	\$ 226,972	4.61%
	=====	=====	=====	=====

**Operating Budget
2024**

**Actual
Expenditures
as of 06/30/23**

	Account Number	2024	2023	2024 v 2023 Difference	% Change	Actual Expenditures as of 06/30/23
Vice President of Academic Affairs						
Vice Pres. Academic Affairs Office	01 1090 10001	\$ 346,998	\$ 352,081	\$ (5,083)	-1.44%	293,525
Dean of Nursing	01 1090 10022	410,060	382,155	27,905	7.30%	285,343
Nursing Department	01 1040 10025	675,506	590,092	85,414	14.47%	532,181
BNATP	01 1040 10038	143,739	146,911	(3,172)	-2.16%	183,041
Physical Science	01 1010 10005	494,458	482,648	11,810	2.45%	450,365
Math	01 1010 10006	1,278,571	1,385,902	(107,331)	-7.74%	1,223,369
Life Science	01 1010 10007	876,521	880,871	(4,350)	-0.49%	821,716
English	01 1010 10012	971,915	947,823	24,092	2.54%	907,991
Reading	01 1050 10013	211,971	215,200	(3,229)	-1.50%	193,209
Business	01 1010 10028	199,782	204,945	(5,163)	-2.52%	180,915
CIS	01 1030 10029	149,952	125,502	24,450	19.48%	142,390
Building Construction	01 1030 10032	142,245	150,945	(8,700)	-5.76%	117,420
Dean of STEM	01 1090 10035	502,519	499,159	3,360	0.67%	478,052
Engineering	01 1010 10037	124,420	117,055	7,365	6.29%	108,177
Distance Learning	01 1090 10034	453,782	292,932	160,850	54.91%	287,010
Art	01 1010 10008	371,948	373,379	(1,431)	-0.38%	345,980
Communication & Humanities	01 1010 10011	507,898	486,515	21,383	4.40%	476,539
Music	01 1010 10009	233,425	230,375	3,050	1.32%	218,634
Social & Behavioral Sciences	01 1010 10015	559,130	552,724	6,406	1.16%	522,764
Performing Arts Center	01 1090 10018	106,736	103,590	3,146	3.04%	108,712
Theatre Productions	01 1010 10014	7,500	7,500	-	0.00%	1,176
Legal Studies	01 1010 10030	401,183	381,478	19,705	5.17%	347,779
Human Services	01 1010 10026	8,950	8,450	500	5.92%	8,106
Service Learning	01 1010 10039	950	1,450	(500)	-34.48%	1,211
Child Development	01 1010 10040	131,372	125,382	5,990	4.78%	40,371
Barbering	01 1020 10041	299,540	208,481	91,059	43.68%	226,187
Cosmetology	01 1020 10053	150,770	-	150,770	100%	
Allied Health	01 1040 10024	264,412	394,124	(129,712)	-32.91%	388,012
Coding	01 1040 10042	20,000	18,000	2,000	11.11%	12,060
Community Health Worker	01 1040 10043	43,000	40,000	3,000	7.50%	36,800
EchoCardiography	01 1040 10044	108,762	111,084	(2,322)	-2.09%	106,426
EMT	01 1040 10045	116,500	84,477	32,023	37.91%	70,600
Medical Assistance	01 1040 10046	112,564	94,438	18,126	19.19%	70,274

MRI	01 1040 10047	57,801	86,857	\$	(29,056)	-33.45%	81,675
OTA	01 1040 10048	175,512	170,526	\$	4,986	2.92%	142,552
PCT	01 1040 10049	54,730	79,084	\$	(24,354)	-30.79%	64,986
Pharmacy Tech	01 1040 10050	97,572	23,097	\$	74,475	322.44%	22,475
Phlebotomy	01 1040 10051	87,530	53,355	\$	34,175	64.05%	42,748
Rad Tech	01 1040 10052	188,106	128,461	\$	59,645	46.43%	100,069

Total \$ 11,088,331 \$ 10,537,047 \$ 551,284 5.23% 9,640,838

**Operating Budget
2024**

**Actual
Expenditures
as of 06/30/23**

2024 v 2023

	Account Number	2024	2023	Difference	% Change	Actual Expenditures as of 06/30/23
Vice President of Administration						
Mailroom	01 8060 80010	\$ 115,000	\$ 115,000	\$ -	0.00%	83,431
Physical Plant Engineering	02 7010 70004	166,934	158,350	8,584	5.42%	144,659
Physical Plant Grounds	02 7030 70005	78,000	58,000	20,000	34.48%	39,091
Physical Plant Maintenance	02 7010 70006	771,113	712,828	58,285	8.18%	675,026
Physical Plant Utilities	02 7060 70007	1,302,100	1,250,000	52,100	4.17%	1,045,620
Physical Plant Custodial	02 7020 70008	1,207,200	1,140,302	66,898	5.87%	1,147,780
Treasurer's Office	01 8020 80002	136,455	164,891	(28,436)	-17.25%	109,584
Business & Accounting	01 8020 80012	654,699	654,699	\$ -	0.00%	735,700
Human Resources	01 8040 80005	477,254	464,341	12,913	2.78%	454,018
Affirmative Action	01 8010 80020	3,600	3,600	\$ -	0.00%	-
Staff Development	01 8090 80006	14,500	14,500	\$ -	0.00%	3,961
VP Administration	01 8010 80001	305,597	299,102	6,495	2.17%	301,210
Campus Police	02 7040 70001	1,338,554	1,279,723	58,831	4.60%	1,209,352
TV Studio	01 1090 10033	528,360	512,971	15,389	3.00%	461,385
Network Systems	01 1090 10003	1,628,587	1,640,601	(12,014)	-0.73%	1,293,417
Information Technology	01 8080 80007	1,998,668	2,042,398	(43,730)	-2.14%	1,425,355
Switchboard	02 8060 80008	397,043	411,424	(14,381)	-3.50%	279,711
Institutional Support						
Institutional Expense	01 8060 80013	\$ 1,924,625	\$ 1,868,568	\$ 56,057	3.00%	1,632,838
Waivers/Scholarships	01 9010 90001	2,500,000	2,500,000	\$ -	0.00%	3,002,638
Total		\$ 15,548,289	\$ 15,291,298	\$ 256,991	1.68%	14,044,776

**Operating Budget
2024**

	Account Number	2024	2023	2024 v 2023 Difference	% Change	Actual Expenditures as of 06/30/23
President						
Foundation	01 8070 80022	\$ 7,528	\$ 2,000	\$ 5,528	276.40%	5,535
Publications	01 8030 80023	250,800	244,247	6,553	2.68%	235,291
Public Relations	01 8010 80024	492,859	528,099	(35,240)	-6.67%	464,805
President's Office	01 8010 80019	445,270	457,500	(12,230)	-2.67%	418,548
Board of Trustees	01 8050 80025	45,722	42,322	3,400	8.03%	37,972
Phi Theta Kappa	01 1090 10017	6,386	6,486	(100)	-1.54%	6,171
Total		\$ 1,248,565	\$ 1,280,654	\$ (32,089)	-2.51%	1,168,322

**Operating Budget
2024**

	Account Number	2024	2023	2024 v 2023 Difference	% Change	Actual Expenditures as of 06/30/23
Vice President Student Development						
VP Student Development	01 3020 30001	\$ 247,825	\$ 240,873	\$ 6,952	2.89%	236,670
Records	01 3010 30028	303,662	296,777	6,885	2.32%	266,980
Admiss/Latino Center/Welcome Center	01 3010 30020	389,544	387,959	1,585	0.41%	328,487
Registration	01 3010 30022	398,280	376,134	22,146	5.89%	332,763
Veterans Center	01 3040 30033	24,950	20,900	4,050	19.38%	11,794
Financial Aid	01 3040 30007	486,921	474,733	12,188	2.57%	444,997
Counseling	01 3020 30030	563,135	627,177	(64,042)	-10.21%	461,655
Library	01 2010 20001	380,114	418,359	(38,245)	-9.14%	293,898
Dean of Student Development	01 3010 30021	221,417	173,868	47,549	27.35%	155,432
Office of Disable Student Services	01 3010 30024	252,125	240,923	11,202	4.65%	151,641
Office of College Recruitment	01 3010 30029	280,332	280,332	-	0.00%	179,122
Academic Assistance Services	01 3020 30004	232,231	225,069	7,162	3.18%	179,850
Dean of Student Services	01 3020 30006	196,001	189,489	6,512	3.44%	183,711
Testing & Orientation	01 3020 30031	240,406	222,291	18,115	8.15%	216,282
Career Development	01 3050 30032	44,900	44,500	400	0.90%	4,401
Total		\$ 4,261,843	\$ 4,219,384	\$ 42,459	1.01%	3,447,683

**Operating Budget
2024**

	Account Number	2024	2023	2024 v 2023 Difference	% Change	Actual Expenditures as of 06/30/23
AVP Accreditation and Institutional Research						
AVP Accreditation and IR	01 1090 10099	\$ 181,788	\$ 179,117	\$ 2,671	1.49%	139,916
Adult Ed	01 4080 40001	60,331	57,108	3,223	5.64%	14,509
C 3	01 4020 40002	296,901	286,399	10,502	3.67%	275,990
Institutional Research	01 8070 80021	217,434	186,543	30,891	16.56%	141,536
Oak Forest Center	01 4020 40004	396,518	363,160	33,358	9.19%	336,605
Total		\$ 1,152,972	\$ 1,072,327	\$ 80,645	7.52%	908,555

Total 2024 Operating Budget

\$ 33,300,000	\$ 32,400,710	\$ 899,290	2.78%	\$ 29,210,174
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SOUTH SUBURBAN COLLEGE
REVENUES AND EXPENDITURES
FISCAL YEAR 2024
NON-OPERATING BUDGET

	BOND & INTEREST FUND	AUXILIARY ENTERPRISE FUND	RESTRICTED PURPOSE FUND	STUDENT DEVELOPMENT FUND	TRUST & AGENCY FUND	SPECIAL LEVIES FUND	TOTAL NON-OPERATING FUNDS
REVENUES:							
Bookstore		80,000					80,000
Bus. & Career Institute							-
Satellite Copier							-
Duplication Center							-
State Gov. Sources			2,920,132				2,920,132
Federal Gov. Sources			9,635,265				9,635,265
Student Dev. Fund				450,000			450,000
Tax Revenue	2,900,000					1,327,532	4,227,532
T & A Receipts					100,000		100,000
Flex Plan					53,000		53,000
TOTAL REVENUES	2,900,000	80,000	12,555,397	450,000	153,000	1,327,532	17,465,929
EXPENDITURES:							
Bookstore		29,622					29,622
Bus. & Career Institute							-
Satellite Copier							-
Duplication Center							-
Restricted Purposes Grants			12,500,000				12,500,000
Controller/Treasurer							-
V.P. Student Development							-
Adult Ed							-
Career Development & Job Training							-
Student Dev. Fund				752,000			752,000
Debt Principal	2,900,000						2,900,000
Protection Health and Safety							-
Debt Interest							-
T & A Disbursements					100,000		100,000
Liab. Prot. Sett. Fund						1,075,255	1,075,255
Other					53,000		53,000
TOTAL EXPENDITURES	2,900,000	29,622	12,500,000	752,000	153,000	1,075,255	17,409,877



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY24-V.D

Board Meeting Date: September 14, 2023

BOARD COMMITTEE

- Policy
Finance
Architectural
Other

FUNDING

- Operating
College Capital
Protection, Health and Safety
Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees accept the bid of Gaumard in the amount of \$74,730.00 for the purchase of two Pediatric Simulators with two-year Silver Service Plans for warranty, maintenance and training, utilizing Workforce Equity initiative (WEI) Grant funds.

ESTIMATED COST OR BENEFIT

[Empty box for estimated cost or benefit]

JUSTIFICATION OF ACTION

This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees accept the bid of Gaumard in the amount of \$74,730.00 for the purchase of two Pediatric Simulators with two-year Silver Service Plans for warranty, maintenance and training, utilizing Workforce Equity initiative (WEI) Grant funds.

Approvals:

- * Are funds available in the budget? Yes
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Patricia Buel
Originator
Date 9/6/2023
Janice Williams
Appropriate Vice President
Date 9/6/2023
Spencer Stokes
President
Date 9/6/2023



SOUTH SUBURBAN COLLEGE

15800 S. State St.
South Holland, IL
60473-1200
(708) 596-2000

Board of Trustees

Terry R. Wells,
Chairman

Vivian Payne,
Vice-Chair

Janet M. Rogers,
Secretary

Kevin L. Daly

Anthony P. DeFilippo

Dr. Sherelene A. Harris

Anthony W. Williams

Dr. Lynette D. Stokes,
College President

Our Mission
Is to **S**erve our
Students and
the **C**ommunity
Through Lifelong
Learning.

ssc.edu

MEMO

To: Dr. Lynette Stokes, President
From: Patrick Rush, Vice President of Administration
Date: September 6, 2023

Subject: Pediatric Simulators

On August 06, 2023, our Purchasing Office broadcast via DemandStar to sixty-four (64) vendors and via Beacon to thirty-one (31) vendors. Our legal requirement to advertise was satisfied through notices placed in The Daily Southtown and Chicago Tribune, along with DemandStar and Beacon.

A public opening was held on August 22, 2023, at 10:00 a.m. with the results being read and documented. The College received three (3) responses as noted below. SSC has conducted previous business with all of the vendors and all have received satisfactory references.

While not the lowest overall bidder, we are pleased to present the Gaumard proposal for approval based on their competitive cost and meeting our request for a maintenance and warranty plan via the inclusion of their two-year Silver Service Plan that contains no charge for additional training, telephone and email support, and software updates. Therefore, I recommend acceptance of the bid in the amount of \$74,730.00 for the purchase of two (2) Pediatric Simulators from Gaumard, 14700 SW 136th Street Miami FL 33196.

Vendor	Service Plan	Price Per Unit
Gaumard	2 Year Silver Service Plan	37,365.00
CAE Healthcare	1 Year Basic Warranty	57,873.00
Laerdal	1 Year Basic Warranty	33,261.62



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY24-VI.A.1

Board Meeting Date: September 14, 2023

BOARD COMMITTEE

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

FUNDING

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety
- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the separation of employment of Alexandra Glumac as a full-time, grant-funded Project Manager of the Office of Violence Against Women (OVW) Grant, effective September 30, 2023, due to the ending of the Office of Violence Against Women (OVW) Grant.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

Please see the attached justification.

MOTION

Move that the Board of Trustees approve the separation of employment of Alexandra Glumac as a full-time, grant-funded Project Manager of the Office of Violence Against Women (OVW) Grant, effective September 30, 2023, due to the ending of the Office of Violence Against Women (OVW) Grant.

Approvals:


- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No



 Originator 9/6/2023
 Date

K. Pigatti

 Director of Human Resources 9/6/2023
 Date



 Appropriate Vice President 9/6/2023
 Date



 President 9/6/2023
 Date



South Suburban College Office of the Vice President of Student and Enrollment Services

“Our Mission is to Serve our Students and the Community through lifelong learning.”

To: Dr. Lynette Stokes, President

From: Devon Powell, Vice President of Student & Enrollment Services

Cc: Dr. Anissa Jones, Dean of Student Development
Kimberly Pigatti, Human Resources Director

Date: September 6, 2023

Subject: Office of Violence Against Women (OVW) – Grant Position Termination

South Suburban College received notification the Office of Violence Against Women (OVW) grant is scheduled for termination on September 30, 2023. This grant fully funds the Project Manager position, encumbered by Alexandra Glumac, at South Suburban College. Employment for this position is contingent upon receipt of grant funding that will expire September 30, 2023. A motion to terminate the Project Manager position at South Suburban College funded by the Department of Justice for the Office of Violence Against Women will be requested at the Board of Trustees meeting September 14, 2023. A grant extension request was submitted by the college on August 7, 2023 to support the continuance of the grant initiatives. The Vice President of Student & Enrollment Services and Dean of Student Development will continue to support services implemented by the OVW grant program.

Please contact me if you have questions or need additional information.



Department of Justice (DOJ)
Office on Violence Against Women

Grant

PAGE 1 OF 14

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) South Suburban College 15800 S. State St. South Holland, IL 60473-1200		4. AWARD NUMBER: 2020-WA-AX-0010	
		5. PROJECT PERIOD: FROM 10/01/2020 TO 09/30/2023 BUDGET PERIOD: FROM 10/01/2020 TO 09/30/2023	
		6. AWARD DATE 09/02/2020	7. ACTION Initial
2a. GRANTEE IRS/VENDOR NO. 362597699	8. SUPPLEMENT NUMBER 00		
2b. GRANTEE DUNS NO. 074431826	9. PREVIOUS AWARD AMOUNT \$ 0		
3. PROJECT TITLE South Suburban College OVW Campus Program		10. AMOUNT OF THIS AWARD \$ 300,000	
		11. TOTAL AWARD \$ 300,000	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under 34 U.S.C. § 20125 (OVW-Campus)			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.525 - Grants to Reduce Domestic Violence, Dating Violence, Sexual Assault, and Stalking on Campus			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Laura L. Rogers Principal Deputy Director		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Lynette Stokes President	
17. SIGNATURE OF APPROVING OFFICIAL <i>Laura L. Rogers</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X A W8 29 00 00 300000		21. W820D00050	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY24-VI.B.1

Board Meeting Date: September 14, 2023

BOARD COMMITTEE

- Policy
Finance
Architectural
Other

FUNDING

- Operating
College Capital
Protection, Health and Safety
Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the memorandum of understanding between Community College District No. 510 and the South Suburban College Support Staff Association concerning Ms. Corrie Gray's transition from Support Staff to a Technical Professional Exempt (TPE) position.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

Please see the attached justification.

MOTION

Move that the Board of Trustees approve the memorandum of understanding between Community College District No. 510 and the South Suburban College Support Staff Association concerning Ms. Corrie Gray's transition from Support Staff to a Technical Professional Exempt (TPE) position.

Approvals:

- * Are funds available in the budget? N/A
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Originator signature and date 9/6/2023

K. Pigatti signature, Director of Human Resources, date 9/6/2023

Appropriate Vice President signature and date 9/6/2023

President signature and date 9/6/2023

MEMORANDUM OF UNDERSTANDING

BETWEEN

**THE BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE,
THE SOUTH SUBURBAN COLLEGE SUPPORT STAFF ASSOCIATION,
AND CORRIE GRAY**

This Memorandum of Understanding is made on the, by and between the Board of Trustees of South Suburban Community College District No. 510, Cook County, Illinois (hereafter the "COLLEGE"), the South Suburban College Support Staff Association (hereinafter "SSCSSA") and Corrie Gray (hereafter "GRAY").

WHEREAS, GRAY has been employed by the COLLEGE for 15 years, most recently in the position of Administrative Assistant II in the Student Services department, which is a SSCSSA position; and

WHEREAS, GRAY has applied for and been selected for the position of Executive Assistant, a non-union, technical professional exempt position; and

WHEREAS, GRAY has requested that the COLLEGE allow her the option of returning to an SSCSSA position at the same seniority and compensation level; and

WHEREAS, the COLLEGE is willing to provide GRAY with this option; and

WHEREAS, the Parties believe it best to resolve any issues quickly and fairly for the benefit of the PARTIES.

NOW, THEREFORE, IN CONSIDERATION OF THESE PREMISES, it is agreed between the COLLEGE, SSCSSA and GRAY as follows:

1. RESIGNATION/EMPLOYMENT: GRAY shall resign their SSCSSA membership, effective September 18, 2023, the employment date of the appointment to the position of Executive Assistant.
2. MAINTAINING SENIORITY AND SALARY MOVEMENT: In the event that GRAY opts to return to an SSCSSA position in the future, GRAY shall have the privilege of re-entering the bargaining unit with incremental steps at full salary comparable to and no higher than step movement of Support Staff members during the period of time as a TPE, taking into account any salary schedule compacting or conversion that may have taken place during the time of non-support staff service.
3. WAIVER: By executing this MOU, GRAY and SSCSSA agree not to grieve any of the terms and conditions stated herein or to file any legal action against the COLLEGE arising from or related to GRAY'S departure from or return to the SSCSSA pursuant to the terms and conditions of this MOU.
4. JURISDICTION/VENUE: This MOU shall be governed by and construed solely in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois

5. NOTICE: Any notice or communication permitted or required under this Agreement shall be in writing and shall become effective on the day of mailing thereof by first class mail or certified mail, postage prepaid, addressed:

If to the COLLEGE, to: Dr. Lynette Stokes, President
South Suburban Community College District #510
15800 South State Street
South Holland, Illinois 60473

If to GRAY, to: Corrie Gray
South Suburban Community College District #510
15800 South State Street
South Holland, Illinois 60473

6. NO PRECEDENT: This MOU shall establish no precedent between the COLLEGE and SSCSSA and SSCSSA members. All signatories to the MOU understand agree that the terms stated herein shall apply only to GRAY, unless there is a written MOU executed between the authorized agents of the Parties in the future.
7. EFFECTIVE DATE: This MOU shall be effective immediately upon execution.
8. ENTIRE AGREEMENT: This Agreement contains the entire agreement between the COLLEGE, SSCSSA and GRAY with respect to the subject matter hereof, and there are no understandings, representations, or warranties of any kind between the COLLEGE, SSCSSA and GRAY except those expressly set forth herein.
9. AMENDMENTS: This Agreement may not be modified except by written approval of the authorized agent of the COLLEGE, SSCSSA and GRAY.

SOUTH SUBURBAN COLLEGE

CORRIE GRAY

BY: _____

BY: _____

DATE: _____

DATE: _____

SOUTH SUBURBAN COLLEGE SUPPORT STAFF ASSOCIATION

BY: _____

DATE: _____



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY24-VI.C.1

Board Meeting Date: September 14, 2023

BOARD COMMITTEE

FUNDING

- Policy
Finance
Architectural
Other

- x Operating
College Capital
Protection, Health and Safety

- Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Sakihya Darden as a full-time Nursing Lab Supervisor in the Nursing Department, effective September 18, 2023, pending successful completion of a criminal background investigation.

ESTIMATED COST OR BENEFIT

This is a full-time Support Staff position; 35 hours per week, 40 weeks per year with a beginning annual salary of \$55,091.00 plus benefits, classified Grade XIV on the Support Staff Salary Schedule.

JUSTIFICATION OF ACTION

This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the appointment of Sakihya Darden as a full-time Nursing Lab Supervisor in the Nursing Department, effective September 18, 2023, pending successful completion of a criminal background investigation.

Approvals:

- * Are funds available in the budget? Yes
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Linda Brown Aldridge, DNP, RN 8/28/2023
Originator Date

K. Pigatti 8/28/23
Director of Human Resources Date

Sasha Williams 8/28/23
Appropriate Vice President Date

[Signature] 9/5/2023
President Date



SOUTH SUBURBAN COLLEGE

PERSONNEL RECOMMENDATION

Position: Nursing Lab Supervisor Date: 8/25/2023

Applications Received: 8 applications

Applicants Offered Interviews: 8 interviews offered (one did not show for interview; 3 were not available for an interview.

Please list alphabetically the applicants who were interviewed for the position:

- Jeanette Campbell
- Jarita Cook
- Sakihya Darden
- Kiarra McBee

*Denotes Internal Applicants

Recommend for employment: Sakihya Darden

Beginning Date: September 18, 2023 Salary/Placement: \$55,091/Grade XIV

Originator Linda Brown-Aldridge Digitally signed by Linda Brown-Aldridge
Date: 2023.08.25 13:48:52 -05'00' Date 8/25/2023

Dean/Vice President Dr. Tasha S. Willians Digitally signed by Dr. Tasha S. Willians
Date: 2023.08.28 09:38:52 -05'00' Date 8/28/2023

Human Resources K Pigatti Digitally signed by K Pigatti
Date: 2023.08.28 09:51:39 -05'00' Date 8/28/2023

President Lynette D. Stokes Digitally signed by Lynette D. Stokes
Date: 2023.09.06 14:33:27 -05'00' Date 9/6/2023



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY24-VI C.2

Board Meeting Date: September 14, 2023

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Dawn Foster-Taylor as a full-time, grant-funded Transitions Advisor in the Adult Education Department, effective September 18, 2023, pending successful completion of a criminal background investigation.

ESTIMATED COST OR BENEFIT

This is a full-time, grant-funded position; 40 hours per week, 52 weeks per year with a beginning annual salary of \$47,800.00 plus benefits. Continued employment is contingent upon receipt of grant funds.

JUSTIFICATION OF ACTION

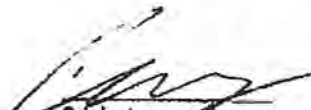

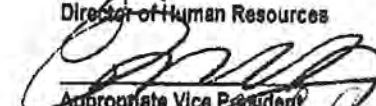
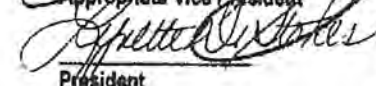
This action supports Strategic Direction 1.2; Foster Initiatives to improve the college and career readiness of SSC students.

MOTION

Move that the Board of Trustees approve the appointment of Dawn Foster-Taylor as a full-time, grant-funded Transitions Advisor in the Adult Education Department, effective September 18, 2023, pending successful completion of a criminal background investigation.

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Approvals:

 8/31/23
 Originator Date
 8/31/23
 Director of Human Resources Date
 8-31-23
 Appropriate Vice President Date
 9/6/2023
 President Date



SOUTH SUBURBAN COLLEGE

PERSONNEL RECOMMENDATION

Position: Transitions Advisor Date: 08/29/2023

Applications Received: 4

Applicants Offered Interviews: 3

Please list alphabetically the applicants who were interviewed for the position:

- Crystal Green
- Dawn Foster-Taylor*
- Sheila Rogers-Kyte

*Denotes Internal Applicants

Recommend for employment: Dawn Foster-Taylor

Beginning Date: September 18th, 2023 Salary/Placement: 47,800

Originator Christopher McElroy Digitally signed by Christopher McElroy
Date: 2023.08.29 15:24:59 -05'00' Date 08/29/2023

Dean/Vice President Ronald Kawanna Jr. Digitally signed by Ronald Kawanna Jr.
Date: 2023.08.31 09:09:59 -05'00' Date 8/31/2023

Human Resources K Pigatti Digitally signed by K Pigatti
Date: 2023.08.31 09:43:49 -05'00' Date 8/31/23

President Lynette D. Stokes Digitally signed by Lynette D. Stokes
Date: 2023.09.06 14:34:41 -05'00' Date 9/6/2023



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY24-VI.C.3

Board Meeting Date: September 14, 2023

BOARD COMMITTEE

- Policy
Finance
Architectural
Other

FUNDING

- x Operating
College Capital
Protection, Health and Safety
Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Jeffrey Ivy as an Administrative Assistant II in the Liberal Arts and Sciences Department, effective September 18, 2023, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

This is a regular full-time position; 35 hours per week, 52 weeks per year, with a beginning annual salary of \$44,495 plus benefits, classified Grade IX on the Support Staff Salary Schedule.

JUSTIFICATION OF ACTION

This action supports Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

Move that the board of Trustees approve the appointment of Jeffrey Ivy as an Administrative Assistant II in the Liberal Arts and Sciences Department, effective September 18, 2023, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? Yes
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Signatures and dates for Anna M. Helwig, K. Pigatti, Tasha L. Williams, and the President, with corresponding dates from 8/31/23 to 9/5/2023.



SOUTH SUBURBAN COLLEGE

PERSONNEL RECOMMENDATION

Position: LAS Administrative Assistant II Date: 8/30/23

Applications Received: 9

Applicants Offered Interviews: 2

Please list alphabetically the applicants who were interviewed for the position:

Jeffrey Ivy*

Kaitlin Ferguson*

*Denotes Internal Applicants

Recommend for employment: Jeffrey Ivy

Beginning Date: October 2, 2023 Salary/Placement: Grade IX, \$44,495

Originator Anna Helwig Date 8/30/23

Dean/Vice President Tasha S. Williams Date 8-30-23

Human Resources Kim Pigatti Date 8/31/2023

President *Sherrita Stokes* Date 09/05/2023



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY24-VI.C.4

Board Meeting Date: September 14, 2023

BOARD COMMITTEE

- Policy
Finance
Architectural
Other

FUNDING

- Operating
College Capital
Protection, Health and Safety
Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Corrie Gray as a full-time Executive Assistant to the Vice President of Student and Enrollment Services, effective September 18, 2023, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

This is a full-time, technical professional exempt (TPE) position; 40 hours per week, 52 weeks per year with a beginning annual salary of \$54,000.00 plus benefits.

JUSTIFICATION OF ACTION

This action supports Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

Move that the Board of Trustees approve the appointment of Corrie Gray as a full-time Executive Assistant to the Vice President of Student and Enrollment Services, effective September 18, 2023, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? Yes
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Signatures and dates for Originator, Director of Human Resources, Appropriate Vice President, and President, all dated 9/5/2023.



SOUTH SUBURBAN COLLEGE

PERSONNEL RECOMMENDATION

Position: Executive Assistant - Student & Enrollment Services Date: 9/1/23

Applications Received: 11

Applicants Offered Interviews: 3

Please list alphabetically the applicants who were interviewed for the position:

- Veronica Almodorva
- *Corrie Gray
- Emily McNamara

*Denotes Internal Applicants

Recommend for employment: Corrie Gray

Beginning Date: September 18, 2023 Salary/Placement: \$54,000

Originator Devon Powell Digitally signed by Devon Powell
Date: 2023.09.05 09:38:57 -05'00' Date 9/5/2023

Dean/Vice President Devon Powell Digitally signed by Devon Powell
Date: 2023.09.01 15:48:59 -05'00' Date 9/1/2023

Human Resources K Pigatti Digitally signed by K Pigatti
Date: 2023.09.05 08:57:46 -05'00' Date 9/5/2023

President Lynette D. Stokes Digitally signed by Lynette D. Stokes
Date: 2023.09.06 14:45:01 -05'00' Date 9/5/2023



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY24-VI.C.5

Board Meeting Date: September 14, 2023

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Stephen Fantin as a full time Coordinator of Server Administrator in the Information Technology Department, effective September 29, 2023, pending successful completion of a criminal background investigation.

ESTIMATED COST OR BENEFIT

This is a regular, full-time positions; 35 hours per week, 52 weeks per year with a beginning annual salary of \$60,000.00 plus benefits, classified Grade XIV on the Support Staff Salary Schedule.

JUSTIFICATION OF ACTION

This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the appointment of Stephen Fantin as a full time Coordinator of Server Administrator in the Information Technology Department, effective September 29, 2023, pending successful completion of a criminal background investigation.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

<u>Donna R. Martin</u>	<u>9/5/2023</u>
Originator	Date
<u>K. Pigatti</u>	<u>9/5/2023</u>
Director of Human Resources	Date
<u>Patricia Buel</u>	<u>9/5/2023</u>
Appropriate Vice President	Date
<u>Shirley Stokes</u>	<u>9/5/2023</u>
President	Date



SOUTH SUBURBAN COLLEGE

PERSONNEL RECOMMENDATION

Position: Coordinator of Server Administrator Date: 9/1/2023

Applications Received: 17

Applicants Offered Interviews: 3 candidates were offered interviews, one candidate declined.

Please list alphabetically the applicants who were interviewed for the position:

- Fantin, Stephen
- Quteifan, Lincoln

*Denotes Internal Applicants

Recommend for employment: Stephen Fantin

Beginning Date: 9/29/23 Salary/Placement: 60,000/Grade XIV

Originator Donna R Martin Windows Admin Center Encryption
2023.09.01 14:17:24 -05'00' Date 9/1/2023

Dean/Vice President Patrick Rush Digitally signed by Patrick Rush
Date: 2023.09.01 15:18:01 -05'00' Date 9/1/2023

Human Resources K Pigatti Digitally signed by K Pigatti
Date: 2023.09.05 15:15:39 -05'00' Date 9/5/2023

President Lynette D Stokes Digitally signed by Lynette D Stokes
Date: 2023.09.05 14:47:18 -05'00' Date 9/5/2023



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY24-VI.C.6

Board Meeting Date: September 14, 2023

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Kaitlin Ferguson as a full-time full-time Media & Web Developer in the Communication Services Department, effective October 20, 2023, and grant permission to advertise to fill the vacated position.

ESTIMATED COST OR BENEFIT

This is a regular, full-time positions; 35 hours per week, 52 weeks per year with a beginning annual salary of \$47,775 plus benefits, classified Grade XI on the Support Staff Salary Schedule.

JUSTIFICATION OF ACTION

This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the appointment of Kaitlin Ferguson as a full-time full-time Media & Web Developer in the Communication Services Department, effective October 20, 2023, and grant permission to advertise to fill the vacated position.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Originator

9/6/2023
Date

K. Pigatti
Director of Human Resources

9/6/2023
Date

President

9/6/2023
Date



SOUTH SUBURBAN COLLEGE

PERSONNEL RECOMMENDATION

Position: Web Media Developer Date: 9/6/2023

Applications Received: 7

Applicants Offered Interviews: 4 candidates were offered interviews, 1 candidate declined.

Please list alphabetically the applicants who were interviewed for the position:

- *Kaitlin Ferguson
- Esperanza Salgado
- Daysia Williamson

*Denotes Internal Applicants

Recommend for employment: Kaitlin Ferguson

Beginning Date: October 20, 2023 Salary/Placement: \$47,775, Grade XI

Originator  Date 9/6/2023

Dean/Vice President  Date 9/6/2023

Human Resources K. Pigatti Date 9/8/2023

President  Date 9/8/2023



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY24-VI.C.7

Board Meeting Date: September 14, 2023

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Alexandra Glumac as a full-time, grant- funded Program Director of the Multicultural Wellness Center, effective October 1, 2023.

ESTIMATED COST OR BENEFIT

This is a full-time, grant-funded position with a beginning annual salary of \$67,000 plus benefits. Continued employment is contingent upon receipt of grant funds.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

Move that the Board of Trustees approve the appointment of Alexandra Glumac as a full-time, grant- funded Program Director of the Multicultural Wellness Center, effective October 1, 2023.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No




 Originator 9/12/2023
Date

K. Pigatti

 Director of Human Resources 9/12/2023
Date



 Appropriate Vice President 9/12/2023
Date



 President 9/12/2023
Date



SOUTH SUBURBAN COLLEGE

PERSONNEL RECOMMENDATION

Position: _____ Date: _____

Applications Received: _____

Applicants Offered Interviews: _____

Please list alphabetically the applicants who were interviewed for the position:

*Denotes Internal Applicants

Recommend for employment: _____

Beginning Date: _____ Salary/Placement: _____

Originator _____ Date _____

Dean/Vice President _____ Date _____

Human Resources _____ Date _____

President _____ Date _____