

SOUTH SUBURBAN COLLEGE



September 11, 2025

Regular Meeting of the
Board of Trustees



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, SUITE 2248

PUBLIC HEARING AGENDA

THURSDAY, SEPTEMBER 11, 2025

5:45 PM

-
- I. CALL TO ORDER/ROLL CALL**
 - II. PLEDGE OF ALLEGIANCE**
 - III. OPERATING AND NON-OPERATING BUDGETS - FISCAL YEAR 2026**
 - A. Operating and non-operating budgets for fiscal year 2026 for Community College District No. 510 (T. Hill)
 - B. Public comments and discussion
 - IV. ADJOURNMENT**



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248
POLICY COMMITTEE MEETING AGENDA
ROGERS, CHAIR; TRUSTEES REED, AND WILLIAMS
THURSDAY, SEPTEMBER 11, 2025
5:50 PM

- I. Recommendation to accept the second reading of and adopt revised Board Policies 500.00, Equal Educational Opportunity; 500.01, Degree and Certificate Requirements; 500.02, Midterm Attendance and Grades; 500.03, Recording and Submission of Grades; 502.01, Credit by Examination; 502.02, Tuition Chargeback; and 503.01, Presence in Classrooms



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248
FINANCE COMMITTEE MEETING AGENDA
HILL, CHAIR; TRUSTEES DALY AND WILLIAMS
THURSDAY, SEPTEMBER 11, 2025
5:55 PM

- I. Recommendation to approve the operating and non-operating budgets for fiscal year 2026 for Community College District No. 510



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248
REGULAR BOARD MEETING AGENDA
THURSDAY, SEPTEMBER 11, 2025
6:00 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC PARTICIPATION

IV. PRESENTATIONS/REPORTS

- A. Allied Health & Nursing Center Resolution on behalf of Cook County Clerk Monica Gordon (Dr. Kellie Martin/Kellie Merrick)
- B. South Suburban College Strategic Plan 2025-2030 (Dr. J.D. Chavez)

V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- A. Policy Committee Meeting held August 14, 2025
- B. Finance Committee Meeting held August 14, 2025
- C. Regular Board of Trustees Meeting held August 14, 2025

VI. NEW BUSINESS

- A. Monthly Financial Report (Thomas Agnew)
- B. Approval of the payment of bills for August, 2025 (Thomas Agnew)
- C. Approval to accept the second reading of and adopt revised Board Policies 500.00, Equal Educational Opportunity; 500.01, Degree and Certificate Requirements; 500.02, Midterm Attendance and Grades; 500.03, Recording and Submission of Grades; 502.01, Credit by Examination; 502.02, Tuition Chargeback; and 503.01, Presence in Classrooms (Janet Rogers)
- D. Approval of the operating and non-operating budgets for fiscal year 2026 for Community College District No. 510 (Tyhani Hill)
- E. Approval to ratify results of the phone poll conducted on August 21, 2025 by Patrick Rush, Vice President of Administration, to grant permission to advertise to fill the vacated position of Financial Aid Advisor in the Financial Aid Department, as well as to accept the resignation of Sandra Lampa and advertise to fill the vacated position of Radiologic Technology Faculty (Patrick Rush)

VII. PERSONNEL RECOMMENDATIONS

- A. Retirements/Resignations/Terminations
- B. Appointments
- C. Approval to Reappoint Non-tenured Spring Hire Faculty for 2025/2026 Academic Year

VIII. CLOSED SESSION

- A. The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

IX. MISCELLANEOUS

X. ADJOURNMENT

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, SUITE 2248

MINUTES OF THE POLICY COMMITTEE

THURSDAY, AUGUST 14, 2025

Trustee Janet Rogers called the meeting of the Policy Committee to order at 5:53 p.m.

Committee members present: Trustees Janet Rogers and Prince Reed.

Committee members absent: Trustee Anthony Williams (Trustee Williams arrived at 6:12 p.m., after the adjournment of the Policy Committee).

Other Board members in attendance: Chairman Terry Wells, Secretary Sherelene A. Harris and Trustee Tyhani Hill. Student Trustee Grace Ojo arrived at 5:55 p.m.

Other Board members absent: Vice Chairman Kevin L. Daly (Trustee Daly arrived at 6:05 p.m., after the adjournment of the Policy Committee).

Also present: Dr. Lynette D. Stokes, President; Dr. Tasha Williams, Vice President of Academic Services; Devon Powell, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board; and College Attorney Christopher Petrarca.

Agenda:

I. Recommendation to accept the first reading of revised Board Policies 500.00, Equal Education Opportunity; 500.01, Degree and Certificate Requirements; 500.02, Midterm Attendance and Grades; 500.03 Recording and Submission of Grades; 502.01, Credit by Examination; 502.02, Tuition Chargeback; and 503.01, Presence in Classrooms

Trustee Rogers recommended the Board of Trustees accept the first reading of revised Board Policies 500.00, Equal Education Opportunity; 500.01, Degree and Certificate Requirements; 500.02, Midterm Attendance and Grades; 500.03 Recording and Submission of Grades; 502.01, Credit by Examination; 502.02, Tuition Chargeback; and 503.01, Presence in Classrooms at the regular Board of Trustees meeting.

The meeting adjourned at 5:55 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, ROOM 2248

MINUTES OF THE FINANCE COMMITTEE

THURSDAY, AUGUST 14, 2025

Trustee Tyhani Hill called the meeting of the Finance Committee to order at 5:55 p.m.

Committee members present: Trustee Tyhani Hill

Committee members absent: Vice Chairman Kevin L. Daly (arrived at 6:05 p.m., after adjournment of the Finance Committee) and Trustee Anthony Williams (arrived at 6:12 p.m., after adjournment of the Finance Committee).

Other Board members in attendance: Chairman Terry Wells, Secretary Sherelene A. Harris, Trustees Prince Reed, Janet Rogers and Student Trustee Grace Ojo.

Other Board members absent: None.

Also present: Dr. Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Devon Powell, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board; and College Attorney Christopher Petrarca.

Agenda:

I. Approval to accept the bid of Proven IT for the SSC Printer/Copier Fleet Contract

Trustee Hill recommended the Board of Trustees accept the bid of Proven IT for the SSC printer/copier fleet contract at the regular Board of Trustees meeting.

The meeting adjourned at 5:58 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, SUITE 2248

REGULAR BOARD MEETING MINUTES

THURSDAY, AUGUST 14, 2025

I. CALL TO ORDER & ROLL CALL:

At 6:00 p.m., Chairman Terry Wells called the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room, Suite 2248.

Present: Chairman Terry Wells, Secretary Sherelene A. Harris and Trustees Tyhani Hill, Prince Reed, Janet Rogers and Student Trustee Grace Ojo. Vice Chairman Kevin L. Daly arrived at 6:05 p.m., and Trustee Anthony Williams arrived at 6:12 p.m.

Absent: None.

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Devon Powell, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Christopher Petrarca.

II. PLEDGE OF ALLEGIANCE

Chairman Terry Wells led the Pledge of Allegiance.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There was none.

V. PREVIOUS MEETING MINUTES

A. Policy Committee Meeting held July 10, 2025

Trustee Rogers moved and Trustee Reed seconded to approve the minutes of the Policy Committee meeting held July 10, 2025. On roll call, Trustees Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

B. Finance Committee Meeting held July 10, 2025

Trustee Hill moved and Trustee Student Trustee Ojo seconded to approve the minutes of the Finance Committee meeting held July 10, 2025. On roll call, Trustees Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

C. Regular Board of Trustees Meeting held July 10, 2025

Trustee Reed moved and Trustee Rogers seconded to approve the minutes of the regular Board of Trustees meeting held July 10, 2025. On roll call, Trustees Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Hill moved and Trustee Rogers seconded to accept the Monthly Financial Report as presented by Treasurer Thomas Agnew. On roll call, Trustees Kevin L. Daly (arrived at 6:05 p.m.), Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

B. Bills Payable for July, 2025

Trustee Reed moved and Trustee Harris seconded to approve the monthly payment of bills in the amount of \$4,487,782.99. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

C. Approval to accept the first reading of revised Board Policies 500.00; Equal Educational Opportunity; 500.01, Degree and Certificate Requirements; 500.02, Midterm Attendance and Grades; 500.03, Recording and Submission of Grades; 502.01, Credit by Examination; 502.02, Tuition Chargeback; and 503.01, Presence in Classrooms

Trustee Rogers moved and Trustee Reed seconded to accept the first reading of revised Board Policies 500.00; Equal Educational Opportunity; 500.01, Degree and Certificate Requirements; 500.02, Midterm Attendance and Grades; 500.03, Recording and Submission of Grades; 502.01, Credit by Examination; 502.02, Tuition Chargeback; and 503.01, Presence in Classrooms. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

D. Approval to accept the proposal of Proven IT for the SSC Printer/Copier Fleet Contract

Trustee Hill moved and Trustee Rogers seconded to accept the proposal of Proven IT for the SSC printer/copier fleet contract. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

E. Approval to grant naming rights for Ruzich Stadium, and to waive the terms of Board Policy 208.01-2 requiring a minimum of sixty (60) days between the date of the request for naming an area and the date of Board action

Trustee Reed moved and Trustee Daly seconded to grant naming rights for Ruzich Stadium, and to waive the terms of Board Policy 208.01-2 requiring a minimum of sixty (60) days between the date of the request for naming an area and the date of Board action. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

F. Approval to ratify the results of the phone poll conducted between July 17-22, 2025 by Patrick Rush, Vice President of Administration, to grant permission to advertise to fill the vacated position of Grant Specialist in the Business & Accounting Department

Trustee Hill moved and Trustee Reed seconded to ratify the results of the phone poll conducted between July 17-22, 2025 by Patrick Rush, Vice President of Administration, to grant permission to advertise to fill the vacated position of Grant Specialist in the Business & Accounting Department. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Anthony Williams (arrived at 6:12 p.m.), Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

There were none.

B. Appointments

1. Trustee Reed moved and Student Trustee Ojo seconded to approve the appointment of Elizabeth Marazas as a full-time Administrative Assistant II in the Allied Health Department, effective August 18, 2025. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.
2. Trustee Rogers moved and Trustee Daly seconded to approve the appointment of Delorah Mims as a full-time Director of Student Activities in the Student and Enrollment Services Department, effective September 2, 2025. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.
3. Trustee Reed moved and Trustee Hill seconded to approve the appointment of Gregory Mitchell as a full-time Faculty in the Legal Studies Department, effective January 12, 2026. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.
4. Trustee Reed moved and Student Trustee Ojo seconded to approve the appointment of Jonathan Lantegne as a full-time Financial Aid Advisor in the Financial Aid Department, effective August 18, 2025. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.
5. Trustee Rogers moved and Trustee Hill seconded to approve the appointment of Michael Love as a full-time Grant Specialist in the Business & Accounting Department, effective August 18, 2025. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

C. Approval to Restructure the Adult Education Department

1. Trustee Harris moved and Trustee Reed seconded to approve the restructuring of the Adult Education Department. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

D. Approval to Create and Advertise a Grant-Funded Position

Trustee Daly moved and Trustee Rogers seconded to grant approval to create and advertise the grant-funded position of Director of Household Hazardous Waste. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

E. Memorandum of Agreement – Academic and Career Advisors

Chairman Wells made a recommendation to table the approval of the Memorandum of Agreement between the South Suburban College Faculty Association and Community College District No. 510 concerning the Academic and Career Advisors. No vote was taken.

VIII. CLOSED SESSION

There was none.

IX. MISCELLANEOUS

There was none.

X. ADJOURNMENT

At 6:21 p.m., Trustee Rogers moved and Trustee Williams seconded to adjourn the Board of Trustees meeting. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers,

Anthony Williams, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

Chairman of the Board

Secretary of the Board



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VI.A

Board Meeting Date: September 11, 2025

BOARD COMMITTEE

☐ Policy
☐ Finance
☐ Architectural
☐ Other

FUNDING

☐ Operating
☐ College Capital
☐ Protection, Health and
Safety

☐ Grant Funded
☐ Student Life
☐ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the Financial Report as presented.

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION

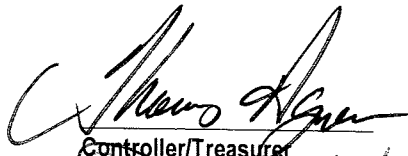
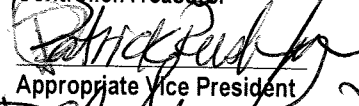
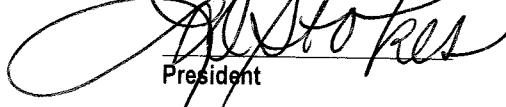
Please refer to the attached Investment Report and Financial Summary enclosed in your Board booklet for the period ending July 31, 2025. This action aligns with Strategic Direction 3.1; Foster fiscal stability and sustainability.

MOTION

Move that the Board of Trustees approve the Financial Report as presented.

Approvals:

- * Are funds available in the budget? NA
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


Controller/Treasurer

Appropriate Vice President

President

9/2/25
Date

9/2/25
Date

9/2/25
Date

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

To: Board of Trustees

From: CFO - Thomas Agnew

Date: September 11, 2025

Subject: Financial Report For The Period Ending July 31, 2025

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational, Operations and Maintenance, and the Auxiliary Fund the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$4,325,052.16	\$4,325,052.16
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$3,636,571.34	\$3,636,571.34

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$4,458,375.74	\$4,458,375.74
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$4,399,910.60	\$4,399,910.60
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
\$58,465.14	\$58,465.14

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$11,575,563.30	2.70%	(34)

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenue Educational	Revenue O&M	Revenue Auxiliary	Monthly Total
July	\$3,897,889.77	\$139,126.18	\$288,036.21	\$4,325,052.16
August				
September				
October				
November				
December				
January				
February				
March				
April				
May				
June				
YTD	\$3,897,889.77	\$139,126.18	\$288,036.21	\$4,325,052.16
	Expenditures Educational	Expenditures O&M	Expenditures Auxiliary	Monthly Total
July	\$3,206,552.08	\$351,208.62	\$78,810.64	\$3,636,571.34
August				
September				
October				
November				
December				
January				
February				
March				
April				
May				
June				
YTD	\$3,206,552.08	\$351,208.62	\$78,810.64	\$3,636,571.34

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$4,458,375.74	\$4,399,910.60	\$58,465.14
August			
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			
YTD	\$4,458,375.74	\$4,399,910.60	\$58,465.14

	Investment Total	Average Rate of Return	Basis Point Change from Last Month
July	\$11,575,563.30	2.70%	(34)
August			
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			

SOUTH SUBURBAN COLLEGE

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SOUTH SUBURBAN COLLEGE

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SOUTH SUBURBAN COLLEGE

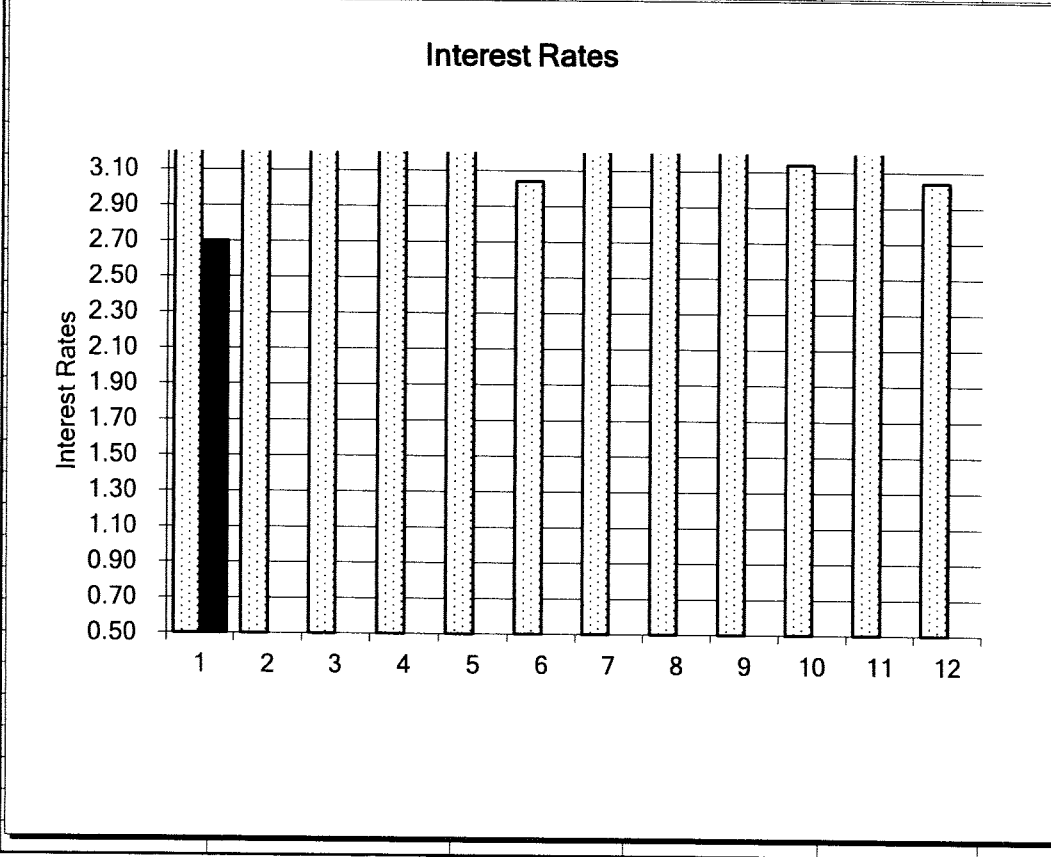
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SOUTH SUBURBAN COLLEGE

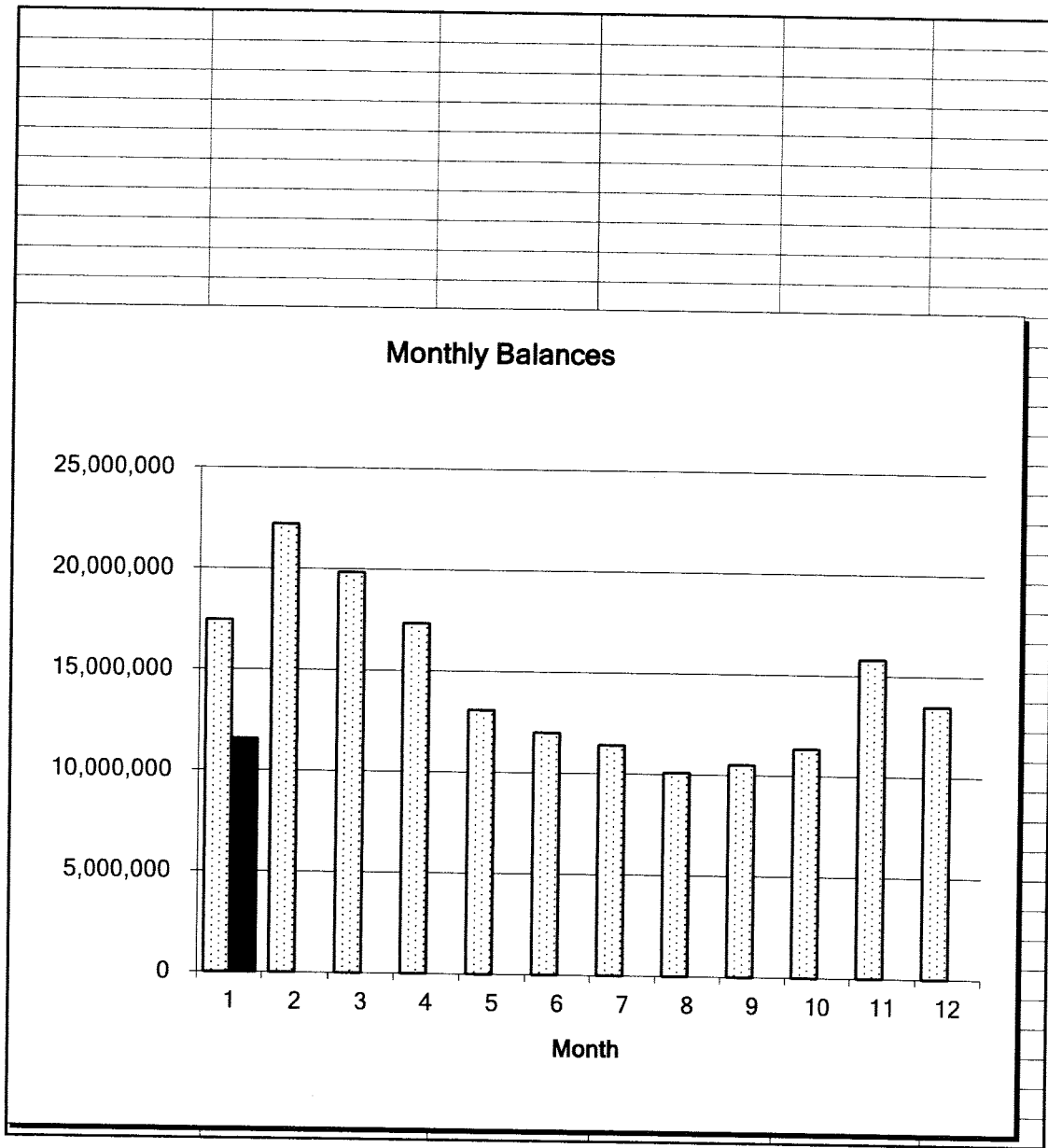
	Investment	Page 4	Page 6	Total	Percent to Total
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	5,762,682.03	0.00	5,762,682.03	33%
90	Other	5,812,881.27	0.00	5,812,881.27	34%

South Suburban College

Investment Summary				
F Y 2024 - 2025			F Y 2025 - 2026	
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	17,431,731	3.72	11,575,563	2.70
August	22,214,870	3.77		
September	19,828,080	3.87		
October	17,337,162	3.84		
November	13,084,456	3.68		
December	11,994,138	3.04		
January	11,420,635	3.67		
February	10,089,356	3.49		
March	10,511,246	3.37		
April	11,333,006	3.14		
May	15,807,933	3.27		
June	13,498,105	3.04		



South Suburban College





SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VI.B

Board Meeting Date: September 11, 2025

BOARD COMMITTEE

____ Policy
____ Finance
____ Architectural
____ Other

 x Operating
 x College Capital
 x Protection, Health and
Safety

FUNDING

 x Grant Funded
 x Student Life
 x Special Levies

PROPOSAL SUMMARY

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ESTIMATED COST OR BENEFIT

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JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

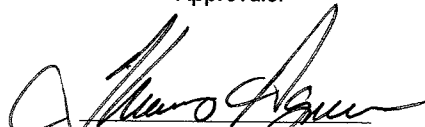
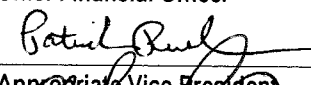
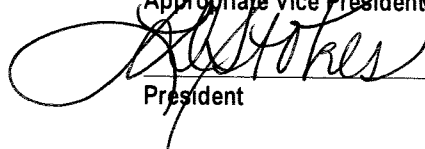
MOTION

Hereby authorize the Chief Financial Officer to pay the following list of bills:

Education Fund	\$1,787,614.51
Operations & Maintenance Fund	\$405,960.00
Operations & Maintenance Restricted Fund	\$37,500.00
Auxiliary Enterprise Fund	\$87,088.47
Restricted Fund	\$494,358.35
Flex Plan Fund	\$2,469.22
Special Levies Fund	\$31,657.44
Total	\$2,846,647.99

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

 Chief Financial Officer	8/29/25 Date
 Appropriate Vice President	8/29/25 Date
 President	8/29/25 Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VI.C

Board Meeting Date: September 11, 2025

BOARD COMMITTEE

☒ Policy
☐ Finance
☐ Architectural
☐ Other

FUNDING

☐ Operating
☐ College Capital
☐ Protection, Health and Safety
☐ Grant Funded
☐ Student Life
☐ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the second reading of and adopt revised Board Policies 500.00, Equal Educational Opportunity; 500.01, Degree and Certificate Requirements; 500.02, Midterm Attendance and Grades; 500.03, Recording and Submission of Grades; 502.01, Credit by Examination; 502.02, Tuition Chargeback; and 503.01 Presence in Classrooms.

ESTIMATED COST OR BENEFIT

N/A.

JUSTIFICATION OF ACTION


This action aligns with Strategic Direction 5.4; Improve operational efficiencies of all internal structures and processes.

MOTION

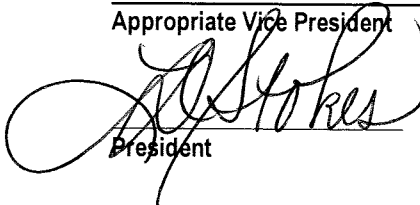
Move that the Board of Trustees approve the second reading of and adopt revised Board Policies 500.00, Equal Educational Opportunity; 500.01, Degree and Certificate Requirements; 500.02, Midterm Attendance and Grades; 500.03, Recording and Submission of Grades; 502.01, Credit by Examination; 502.02, Tuition Chargeback; and 503.01 Presence in Classrooms.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


Appropriate Vice President

9/2/25
Date


President

9/2/25
Date

**South Suburban College
South Holland, Illinois**

Board of Trustees Policy and Procedures Manual

EDUCATIONAL PROGRAM

500.00 Equal Educational Opportunity

The College must ensure that equal educational opportunities are offered to students regardless of race, color, national origin, age, sex, religion, or persons with disabilities. Consistent with this commitment, the College assures that no person shall be excluded from or denied the benefits of any program or activity on the basis of sex, age, color, race, creed, religion, national or regional origin. Title IX of the Education Amendments of 1972 prohibits South Suburban College from discriminating on the basis of sex in any educational program or activity it operates. South Suburban College does not discriminate on the basis of sex in admissions, employment or in the operation of any educational programs or activities.

Further, in facilitating this commitment, the College values educational opportunities for students to interact with positive staff role models from diverse racial, ethnic, and gender groups. In addition, no otherwise qualified persons with disabilities shall be excluded from or denied the benefits of any program or activity in a manner inconsistent with applicable Federal and State Statutes and Regulations. The College, through its policies and programs, has implemented programs that enhance and encourage educational opportunity for students. -

The Title IX Amendment in 2024, modified language to mandate non-discrimination based on pregnancy or related conditions, and parental, family or marital status which clarifies prohibitions on sexual discrimination for students, employees, and applicants for admission or employment.

Adopted: November 10, 1994
Revised: April 8, 1999
Reviewed: May 10, 2007
Revised: November 10, 2011
Revised: May 10, 2012
Reviewed: November 20, 2024

**South Suburban College
South Holland, Illinois**

Board of Trustees Policy and Procedures Manual

500.01 Degree and Certificate Requirements

The Associates in Arts, Associates in Fine Arts, Associates in Engineering Science, Associates in Science, Associate of Applied Science, **and the Associates in General Studies** degrees may be granted to students successfully completing the prescribed courses of study and having earned not less than sixty (60) semester hours of credit.

To be eligible for more than one associate degree, a student must obtain an additional fifteen (15) semester hours at South Suburban College after completing the requirements for the first degree. All the requirements for each degree sought must be fulfilled.

Certificates **of Completion** in various subject-matter areas and for work completed in connection with the **Non-Credit** Programs may be given to individuals upon the successful completion of the course(s) prescribed.

Candidates for graduation will receive a **notification** from the Office of **Registration & Records** concerning their eligibility. All candidates are expected to return the appropriate paperwork to the Office of Records to process said degrees and certificates prior to the published deadlines.

The administration and faculty of the College shall prescribe the terms, conditions, and standards which define successful completion.

Revised: **February 12, 1976**
 April 8, 1999
 July 12, 2007
Reviewed: **November 20, 2024**

**South Suburban College
South Holland, Illinois**

Board of Trustees Policy and Procedures Manual

500.02 Mid –Term Attendance and Grades

Pursuant to the Illinois Community College Board mandates, College faculty members are responsible for mid-term **certification of students enrolled in courses, when applicable. Mid-term grades are also required to be submitted at that time. Mid-term attendance and grade reports are to be submitted to the Office of Registration & Records.**

The Board shall adhere to the guidelines set forth in the faculty collective bargaining agreement.

Adopted: April 8, 1999
Revised: July 12, 2007
Reviewed: November 20, 2024

**South Suburban College
South Holland, Illinois**

Board of Trustees Policy and Procedures Manual

500.03 Recording and Submissions of Grades

All instructors at the College are required to give final grades to all students enrolled in each class. Final grades will be recorded and submitted to the Office of **Registration & Records** by the deadline determined each semester by the Calendar Committee.

Adopted: April 8, 1999
Revised: July 12, 2007
Reviewed: November 20, 2024

**South Suburban College
South Holland, Illinois**

Board of Trustees Policy and Procedures Manual

502.01 Credit by Examination/*Alternate Credit*

College credit for certain courses may be given to any student enrolled at the College who successfully completes an examination designed to test his knowledge, understanding and/or competence.

Standards, administration, and reporting of credit by examination shall be set by the College.

Reviewed: April 8, 1999
Revised: July 12, 2007
Reviewed: November 20, 2024

**South Suburban College
South Holland, Illinois**

Board of Trustees Policy and Procedures Manual

502.02 Tuition Chargeback

In accordance with Illinois Compiled Statutes, Chapter 110, Section 805/6-2, South Suburban College recognizes its obligation and agrees to provide funds for the partial support of tuition for a resident of District 510 to attend another Community College district for the pursuit of an educational program. Approval will be made based upon the judgment of the College President and/or his designated representative in accordance with the following guidelines.

The College has arranged Cooperative Agreements with neighboring community colleges to provide opportunities for students to enroll in career programs not offered at SSC at the in-district tuition rate. Under the provisions of these Cooperative Agreements, programs for study in districts other than those specified in these contractual agreements cannot be authorized.

Students seeking to enroll in career programs for study in-districts other than those specified under the provisions of these Cooperative Agreements, must contact the Dean of Student Development to have a Cooperative Agreement/Chargeback approved prior to enrolling in the program. The Cooperative Agreement/Chargeback will stipulate the approved programs or courses the student will be allowed to take at the in-district rate.

All requests for permission to attend another college under a Cooperative Agreement/Chargeback must be submitted at the deadline date or prior to the required registration date. No Cooperative Agreements will be approved retroactively. The in-district rate of tuition shall apply only to coursework required for the program of study approved between the cooperating colleges.

Additional information about Cooperative Agreements may be obtained from the office of the Dean of Student Development.

Residents of South Suburban College District #510 seeking authorization for a Cooperative Agreement/Chargeback to attend a program at another college must complete the required steps posted on the ssc.edu website before their form will be issued.

The provisions of this policy shall be alterable only by the action of the Board to update this policy statement or through the means of cooperative agreements with various community colleges, duly approved by the Boards of both institutions.

**Reviewed: April 8, 1999
July 12, 2007
November 20, 2024**

**South Suburban College
South Holland, Illinois**

Board of Trustees Policy and Procedures Manual

503.01 Presence in Classrooms

In recognition of the rights of all regularly enrolled students of the College and of the fact that the College is an institution of higher learning, individuals of any age who are not enrolled in a course as a South Suburban College student may not attend class.

Further, it is expected that the children of enrolled students of the College shall not be permitted to loiter, create disturbances within or outside the classroom, or to engage in any behavior which may impede the learning process and thereby impose upon the rights of South Suburban College students. No unsupervised children shall be permitted to remain in the facility.

In those instances where an instructor wishes to use the assistance of children in the teaching of a lesson, ~~e.g., in Child Care, Teacher Aide, or other educational courses,~~ the instructor shall notify the appropriate Dean for the division. The Dean shall then approve or disapprove the request in writing and shall so advise the instructor.

In those instances where an instructor wishes to use the assistance of children in the teaching of a lesson, the instructor shall notify the appropriate Dean for the division. The Dean shall then approve or disapprove the request in writing and shall so advise the instructor.

Adopted: July 7, 1988
Revised: April 8, 1999
Revised: July 12, 2007
Reviewed November 20, 2024



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VI.D

Board Meeting Date: September 11, 2025

BOARD COMMITTEE

☐ Policy
☒ Finance
☐ Architectural
☐ Other

FUNDING

☐ Operating
☐ College Capital
☐ Protection, Health and Safety
☐ Grant Funded
☐ Student Life
☐ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees adopt the resolution approving the operating and non-operating budgets for fiscal year 2025/2026.

ESTIMATED COST OR BENEFIT

The operating budget is \$36,350,906
The non-operating budget is \$19,342,735

JUSTIFICATION OF ACTION

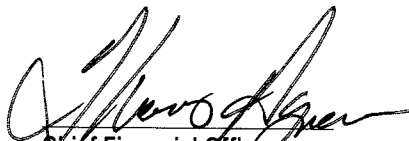
Annually, the college is required to adopt a budget for the College to comply with the Illinois Community College Board. The tentative budget was approved by the Board of Trustees at the regular meeting on July 10, 2025. A legal notice was published in the appropriate news media, and the 30-day window for public inspection has been satisfied according to State Statute. This action supports Strategic Direction 2.17; to provide an efficient, transparent and financially secure institution.


MOTION


Move that the Board of Trustees adopt the resolution approving the operating and non-operating budgets for fiscal year 2025/2026.

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

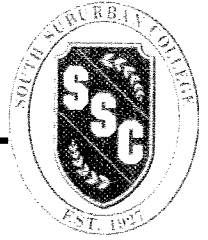
Approvals:


Chief Financial Officer 9/2/25
Date


Appropriate Vice President 9/2/25
Date


President 9/2/25
Date

Office of the Treasurer



To: Board of Trustees
From: Thomas Agnew
Date: September 11, 2025
Subject: Budget Packet-- Fiscal Year 2025-2026

Included with the Board Action Request form are summary documents for both the operating and non-operating fund budgets for fiscal year 2025-2026.

Both documents were approved, in a tentative format, at the July 10, 2025 regularly scheduled Board of Trustees meeting. A legal notice was published in the *Daily Southtown* on August 03, 2025, notifying the public of a hearing to be held on September 11, 2025 at 6:45 P.M. The tentative budget will have been on display for the required 30 days prior to adoption as required by state statute.

Operating expenditures are currently budgeted at 36,350,906 with projected revenue of \$36,536,478, resulting in a **surplus of \$185,573**. Non-operating expenditures are projected to be \$19,342,735 with revenue projected at \$19,395,349, resulting in a **surplus of \$52,614**. In aggregate, tentative fiscal year expenditures are \$55,693,641 with projected revenue for the year of \$55,931,827. This equates to an aggregate surplus of \$238,186.

If you have any questions any items in these documents, please feel free to call me at (708) 210-5722.

RESOLUTION NO. _____

WHEREAS, the Board of Trustees of Community College District No. 510, South Suburban College of Cook County, County of Cook, State of Illinois, caused to be prepared in tentative form a budget, and the Treasurer's Office has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

and

WHEREAS, a public hearing was held as to such budget on the 11th day of September, 2025 notice of public hearing was published on August 3, 2025 to be held on Thursday September 11, 2025 at 5:45pm in the Board Room number 2248. The budget has been available for at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of said district as follows:

Section 1. That the fiscal year of this District is hereby fixed and declared as beginning July 1, 2025 and ending June 30, 2026.

Section 2. That the following budget containing an estimate of amounts available in each fund, separately, and of expenditures from each, and an estimate of cash expected to be received during such fiscal year from all sources; and a statement of estimated cash expected to be on hand at the end of such year, be and is hereby adopted as the budget of

this District for fiscal year 2025-26. A copy of this budget shall be included in the official minutes of this meeting.

Section 3. That the payment of all salaries of janitors, engineers or other custodial employees and all costs of fuel, lights, gas, water, telephone service, and custodial supplies and equipment or the cost of a professional survey of the conditions of school buildings, or any one or more of the proceeding items shall be paid from the tax levied for the operation and maintenance of facilities purposes.

Section 4. This Resolution shall be effective from and after its passage as provided by law.

Passed by the following roll call on the 11th day of September 2025.

Trustee _____ made the motion to adopt.

Trustee _____ seconded the motion.

Ayes

Nays:

Absent:

Attest:

Secretary

Chairman

Educational Fund Revenues

Fiscal Year 2025 - 2026

Category	FY 25-26 Budget	FY 24-25 Actuals	Increase/ Decrease	Percent Change
Local Government Sources:				
Taxes Current Year	\$ 14,008,400	\$ 13,341,333	\$ 667,067	5.00%
Total Local Sources	\$ 14,008,400	\$ 13,341,333	\$ 667,067	5.00%
State Government Sources:				
Credit Hour Grants	\$ 1,097,673.00	\$ 1,011,998	\$ 85,675	8.47%
Equalization Grant	1,609,410	50,000	1,559,410	3118.82%
Career and Technical Ed Grant	306,347	236,510	\$ 69,837	29.53%
Corporate Replacement Tax	369,518	316,100.88	53,417	16.90%
Total State Sources	\$ 3,382,948	\$ 1,614,609	\$ 1,768,339	109.52%
Federal Government Sources	\$ 6,541	\$ 9,102	\$ (2,561.00)	-28.14%
Tuition and Fees:				
Tuition	\$ 10,704,075	\$ 9,698,675.81	\$ 1,005,399	10.37%
Course Fees	787,500	751,927.16	35,573	4.73%
Lab Fees	415,555.14	405,285.00	10,270	2.53%
Other Fees	848,755.00	117,555.12	731,200	622.01%
Total Tuition and Fees	\$ 12,755,885	\$ 10,973,443	\$ 1,782,442	16.24%
Other Sources of Revenue:				
Interest on Investments	578,064.47	557,170.57	\$ 20,894	3.75%
Indirect Cost Revenue	55,000.00	26,882.42	28,118	104.59%
Facilities Rental	543,000.00	543,590.13	(590)	-0.11%
Total Other Sources	\$ 1,176,064	\$ 1,127,643	\$ 48,421	4.29%
Total Revenue	\$ 31,329,839	\$ 27,066,131	\$ 4,263,708	15.75%
	=====	=====	=====	=====

Operating Funds Revenues

Fiscal Year 2025 - 2026

Category	FY 25-26 Budget	FY 24-25 Actuals	Increase/ Decrease	Percent Change
Local Government Sources:				
Taxes Current Year	\$ 17,357,288	\$ 16,530,751	\$ 826,538	5.00%
Total Local Sources	\$ 17,357,288	\$ 16,530,751	\$ 826,538	5.00%
State Government Sources:				
Credit Hour Grants	\$ 2,195,346	\$ 2,023,997	\$ 171,349	8.47%
Equalization Grant	1,609,410	50,000	1,559,410	3118.82%
Career and Technical Ed Grant	306,347	236,510	69,837	29.53%
Corporate Replacement Tax	864,036	632,202	231,835	36.67%
Total State Sources	\$ 4,975,139	\$ 2,942,709	\$ 2,032,431	69.07%
Federal Government Sources	\$ 6,541	\$ 9,102	\$ (2,561.00)	-28.14%
Tuition and Fees:				
Tuition	10,704,075	9,698,676	\$ 1,005,399	10.37%
Course Fees	787,500	751,927	35,573	4.73%
Lab Fees	415,555	405,285	10,270	2.53%
Other Fees	848,755	117,555	731,200	622.01%
Total Tuition and Fees	\$ 12,755,885	\$ 10,973,443	\$ 1,782,442	16.24%
Other Sources of Revenue:				
Interest on Investments	\$ 593,064	\$ 557,171	\$ 35,894	6.44%
Indirect Cost Revenue	55,000	26,882	28,118	104.59%
Parking/Traffic	560	615	(55)	-8.95%
Other Revenue	250,000	-	250,000	#DIV/0!
Facilities Rental	543,000	543,590	(590)	-0.11%
Total Other Sources	\$ 1,441,624	\$ 1,128,258	\$ 313,366	27.77%
Total Revenue	\$ 36,536,478	\$ 31,584,263	\$ 4,952,215	15.68%
	=====	=====	=====	=====

Operations & Maintenance Fund Revenues

Fiscal Year 2025 - 2026

Category	FY 25-26 Budget	FY 24-25 Actuals	Increase/ Decrease	Percent Change
Local Government Sources:				
Taxes Current Year	3,348,888.35	3,189,417	\$ 159,471	5.00%
Total Local Sources	\$ 3,348,888	\$ 3,189,417	\$ 159,471	5.00%
State Government Sources:				
Credit Hour Grants	\$ 1,097,673	\$ 1,011,999	\$ 85,674	8.47%
Corporate Replacement Tax	494,518	316,101	178,417	56.44%
Total State Sources	\$ 1,592,191	\$ 1,328,099	\$ 264,092	19.88%
Other Sources of Revenue:				
Parking/Traffic	\$ 560	\$ 615	\$ (55)	-8.95%
Other Revenue	\$ 250,000		\$ 250,000	#DIV/0!
Total Other Sources	\$ 250,560	\$ 615	\$ 249,945	40638.15%
Total Revenue	\$ 5,191,640	\$ 4,518,132	\$ 673,508	14.91%
	=====	=====	=====	=====

Operating Budget 2026		Actual Expenditures as of 06/30/25			
	Account Number	2026	2025	% Change	
Vice President of Academic Affairs					
Vice Pres. Adademic Affairs Office	01 1090 10001	\$ 402,259	\$ 365,623	10.02%	326,544
Dean of Nursing	01 1090 10022	530,285	433,217	22.41%	309,816
Nursing Department	01 1040 10025	791,310	651,193	21.52%	568,117
BNATP	01 1040 10038	232,560	166,462	39.71%	185,935
Physical Science	01 1010 10005	468,411	458,449	2.17%	377,403
Math	01 1010 10006	1,230,429	1,162,633	5.83%	985,316
Life Science	01 1010 10007	745,386	702,809	6.06%	542,182
English	01 1010 10012	890,434	807,995	10.20%	711,733
Reading	01 1050 10013	235,913	204,230	15.51%	179,637
Business	01 1010 10028	208,481	186,455	11.81%	170,720
CIS	01 1030 10029	180,853	165,720	9.13%	148,678
OAT	01 1020 10031			#DIV/0!	
Building Construction	01 1030 10032	69,288	147,130	-52.91%	59,080
Dean of LAS (formally STEM)	01 1090 10035	324,919	553,687	-41.32%	502,193
Assoc Dean of CTE	01 1090 #####	261,515	-	#DIV/0!	-
Engineering	01 1010 10037	133,430	128,611	3.75%	113,700
Distance Learning	01 1090 10034	507,157	457,247	10.92%	380,607
Art	01 1010 10008	430,211	409,880	4.96%	297,841
Communication & Humanities	01 1010 10011	583,322	533,885	9.26%	490,650
Music	01 1010 10009	261,869	235,727	11.09%	243,040
Social & Behavioral Sciences	01 1010 10015	663,502	570,341	16.33%	544,766
Legal Studies	01 1010 10030	305,557	345,004	-11.43%	218,442
Human Services	01 1010 10026	16,481	13,150	25.33%	2,752
Service Learning	01 1010 10039	850	1,100	-22.73%	193
Child Development	01 1010 10040	163,882	156,222	4.90%	141,063
Barbering	01 1020 10041	401,266	378,332	6.06%	231,553
Cosmetology	01 1020 10053	202,356	148,920	35.88%	12,974
Allied Health	01 1040 10024	272,480	271,614	0.32%	233,527
Coding	01 1040 10042	42,375	45,100	-6.04%	44,575
Community Health Worker	01 1040 10043	45,946	45,100	1.88%	45,208
EchoCardiography	01 1040 10044	299,534	157,156	90.60%	155,198
EMT	01 1040 10045	204,138	116,500	75.23%	87,398
Medical Assistance	01 1040 10046	157,519	127,268	23.77%	132,300
MRI	01 1040 10047	69,303	65,098	6.46%	55,457
OTA	01 1040 10048	216,459	187,493	15.45%	163,437
PCT	01 1040 10049	54,699	55,812	-1.99%	41,676
Pharmacy Tech	01 1040 10050	152,235	110,372	37.93%	113,019
Phlebotomy	01 1040 10051	118,938	100,249	18.64%	95,741
Rad Tech	01 1040 10052	278,165	205,727	35.21%	200,560
Adult Ed	01 4080 40001	63,463	61,979	2.39%	48,727
C 3	01 4020 40002	226,584	213,770	5.99%	161,246
Oak Forest Center	01 4020 40004	227,473	451,313	-49.60%	149,317
Total		\$ 12,671,234	\$ 11,598,573	9.25%	9,472,320

Operating Budget 2026		Actual Expenditures as of 06/30/25			
	Account Number	2026	2025	% Change	
Vice President of Administration					
Mailroom	01 8060 80010	\$ 95,000	\$ 95,000	0.00%	52,176
Physical Plant Engineering	02 7010 70004	246,136	237,018	3.85%	177,614
Physical Plant Grounds	02 7030 70005	95,000	90,000	5.56%	57,698
Physical Plant Maintenance	02 7010 70006	833,203	747,609	11.45%	725,186
Physical Plant Utilities	02 7060 70007	1,495,000	1,519,000	-1.58%	1,440,351
Physical Plant Utilities - OFC	02 7060 70009	213,500	-	#DIV/0!	184,409
Physical Plant Custodial	02 7020 70008	1,330,921	1,234,267	7.83%	1,043,559
Treasurer's Office	01 8020 80002	235,440	138,073	70.52%	110,740
Business & Accounting	01 8020 80012	690,714	661,655	4.39%	528,806
Human Resources	01 8040 80005	496,690	461,196	7.70%	458,937
Affirmative Action	01 8010 80020	3,600	3,600	0.00%	-
Staff Development	01 8090 80006	14,500	14,500	0.00%	5,753
VP Administration	01 8010 80001	350,531	313,890	11.67%	240,460
Performing Arts Center	01 1090 10018	118,386	118,386	0.00%	110,325
Theatre Productions	01 1010 10014	3,000	3,000	0.00%	1,052
Campus Police	02 7040 70001	1,402,374	1,292,947	8.46%	1,078,747
TV Studio	01 1090 10033	462,997	454,053	1.97%	399,743
Network Systems	01 1090 10003	1,800,588	1,559,892	15.43%	1,194,385
Information Technology	01 8080 80007	2,394,646	2,361,470	1.40%	1,888,852
Switchboard	02 8060 80008	454,754.54	400,784	13.47%	225,832
Institutional Support					
Institutional Expense	01 8060 80013	\$ 1,809,625	\$ 1,895,625	-4.54%	4,871,220
Waivers/Scholarships	01 9010 90001	3,000,000	2,500,000	20.00%	3,054,984
Total		\$ 17,546,606	\$ 16,101,965	8.97%	17,850,829

Operating Budget 2026					Actual Expenditures as of 06/30/25
	Account Number	2026	2025	% Change	
President					
Foundation	01 8070 80022	5,028	\$ 5,028	0.00%	1,227
Publications	01 8030 80023	251,560	250,911	0.26%	184,006
Public Relations	01 8010 80024	510,812	488,177	4.64%	364,781
Accreditation and IR	01 1090 10099	139,542	\$ 149,706	-6.79%	106,193
Institutional Research	01 8070 80021	222,461	219,831	1.20%	93,876
President's Office	01 8010 80019	560,007	441,814	26.75%	419,255
Board of Trustees	01 8050 80025	58,800	51,518	14.13%	51,232
Phi Theta Kappa	01 1090 10017	2,500	5,265	-52.52%	753
Total		\$ 1,750,710	\$ 1,612,250	8.59%	1,221,323

Operating Budget 2026		Actual Expenditures as of 06/30/25			
	Account Number	2026	2025	% Change	
Vice President Student Development					
VP Student Development	01 3020 30001	\$ 340,489	\$ 309,770	9.92%	251,392
Records	01 3010 30028	302,422	310,739	-2.68%	251,747
Admiss/Latino Center/Welcome Center	01 3010 30020	399,063	375,050	6.40%	250,327
Registration	01 3010 30022	354,456	341,441	3.81%	239,676
Veterans Center	01 3040 30033	21,325	20,950	1.79%	3,181
Financial Aid	01 3040 30007	571,244	506,369	12.81%	442,080
College & Career Success Center	01 3020 30030	569,088	448,650	26.84%	318,800
Library	01 2010 20001	321,096	313,084	2.56%	275,268
Dean of Student Development	01 3010 30021	307,787	283,364	8.62%	243,171
Office of Disable Student Services	01 3010 30024	303,631	335,378	-9.47%	182,867
Office of College Recruitment	01 3010 30029	195,819	205,604	-4.76%	134,162
Academic Assistance Services	01 3020 30004	261,903	255,820	2.38%	166,249
Student Services	01 3020 30006	136,857	119,823	14.22%	105,788
Testing & Orientation	01 3020 30031	269,927	247,288	9.15%	206,269
Career Development	01 3050 30032	27,250	2,650	928.30%	1,819
Total		\$ 4,382,356	\$ 4,075,980	7.52%	3,072,796
Total 2026 Operating Budget		\$ 36,350,906	\$ 33,388,768	9%	\$ 31,617,268

SOUTH SUBURBAN COLLEGE
REVENUES AND EXPENDITURES
FISCAL YEAR 2026
NON-OPERATING BUDGET

	BOND & INTEREST FUND	AUXILIARY ENTERPRISE FUND	RESTRICTED PURPOSE FUND	STUDENT DEVELOPMENT FUND	TRUST & AGENCY FUND	SPECIAL LEVIES FUND	TOTAL NON-OPERATING FUNDS
REVENUES:							
Bookstore							
Bus. & Career Institute		80,000					80,000
Satellite Copier							-
Duplication Center							-
State Gov. Sources							-
Federal Gov. Sources			14,486,908				14,486,908
Student Dev. Fund				450,000			450,000
Tax Revenue	2,408,010					1,773,316	4,181,326
T & A Receipts					197,115		197,115
Flex Plan							-
TOTAL REVENUES	2,408,010	80,000	14,486,908	450,000	197,115	1,773,316	19,395,349
EXPENDITURES:							
Bookstore		-					-
Bus. & Career Institute							-
Satellite Copier							-
Duplication Center							-
Restricted Purposes Grants			13,611,645				13,611,645
Controller/Treasurer							-
V.P. Student Development							-
Adult Ed							-
Career Development & Job Training							-
Student Dev. Fund				752,000			752,000
Debt Principal	2,884,500						2,884,500
Protection Health and Safety							-
Debt Interest							-
T & A Disbursements					243,090		243,090
Liab. Prot. Sett. Fund						1,851,500	1,851,500
Other							-
TOTAL EXPENDITURES	2,884,500	-	13,611,645	752,000	243,090	1,851,500	19,342,735



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VI.E

Board Meeting Date: September 11, 2025

BOARD COMMITTEE

____ Policy
____ Finance
____ Architectural
____ Other

FUNDING

____ Operating
____ College Capital
____ Protection, Health and Safety
____ Grant Funded
____ Student Life
____ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees grant approval to ratify results of the phone poll conducted on August 21, 2025 by Patrick Rush, Vice President of Administration, to grant permission to advertise to fill the vacated position of Financial Aid Advisor in the Financial Aid Department, as well as to accept the resignation of Sandra Lampa and advertise to fill the vacated position of Radiologic Technology Faculty.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

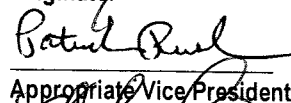
Move that the Board of Trustees grant approval to ratify results of the phone poll conducted on August 21, 2025 by Patrick Rush, Vice President of Administration, to grant permission to advertise to fill the vacated position of Financial Aid Advisor in the Financial Aid Department, as well as to accept the resignation of Sandra Lampa and advertise to fill the vacated position of Radiologic Technology Faculty.

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

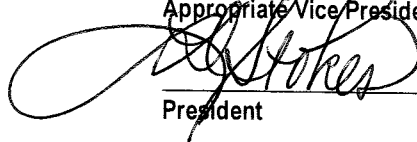
Approvals:


Originator

8/29/25
Date


Appropriate Vice President

8/29/25
Date


President

8/29/25
Date



SOUTH SUBURBAN COLLEGE

15800 S. State St.
South Holland, IL
60473-1200
(708) 596-2000

Board of Trustees

Terry R. Wells
Chairman

Kevin L. Daly,
Vice Chairman

Dr. Sherlene A. Harris,
Secretary

Tyhani Hill
Prince Reed

Janet M. Rogers

Anthony W. Williams

Dr. Lynette D. Stokes,
College President

Our Mission
Is to Serve our
Students and
the Community
Through Lifelong
Learning.

ssc.edu

MEMO

To: Dr. Lynette Stokes, President and Board of Trustees
From: Patrick Rush, Vice President of Administration
Date: August 28, 2025

A phone poll was conducted on August 21, 2025, in order to receive the Board's permission to advertise to fill the open position of Financial Aid Advisor in the Financial Aid Department, as well as to accept the recent resignation of Sondra Lampa and advertise to fill her vacated Radiologic Technology Faculty position. These roles were included in the Fiscal Year 2026 Tentative Budget and we hope to fill with qualified candidates as soon as possible.

1. Do you grant permission to advertise the Financial Aid Advisor position?
2. Do you grant position to accept the resignation of Sondra Lampa and advertise to fill the vacated full-time position of Radiologic Technology Faculty?

<u>Board Members</u>	<u>Date and Time Contacted</u>	<u>Response</u>
Terry Wells, Chairman	August 21, 2025, 1:30 p.m.	Yes, Yes
Kevin Daly, Vice-Chair	August 21, 2025, 1:31 p.m.	Yes, Yes
Dr. Sherlene Harris, Secretary	August 21, 2025, 2:21 p.m.	Yes, Yes
Janet Rogers	August 21, 2025, 1:32 p.m.	Yes, Yes
Tyhani Hill	August 21, 2025, 2:26 p.m.	Yes, Yes
Anthony Williams	August 21, 2025, 2:25 p.m.	Yes, Yes
Prince Reed	August 21, 2025, 1:33 p.m.	Yes, Yes
Grace Ojo, Student Trustee	August 21, 2025, 2:00 p.m.	Yes, Yes

Personnel



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VII.A.1

Board Meeting Date: September 11, 2025

BOARD COMMITTEE

____ Policy
____ Finance
____ Architectural
____ Other

FUNDING

____ Operating
____ College Capital
____ Protection, Health and
 Safety
____ Grant Funded
____ Student Life
____ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the retirement of Mary McCaskey-Thompson as a full-time, grant-funded Adult Education Secretary in the Adult Education Department, effective September 12, 2025.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

Move that the Board of Trustees approve the retirement of Mary McCaskey-Thompson as a full-time, grant-funded Adult Education Secretary in the Adult Education Department, effective September 12, 2025.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Raylynn Stokes
Originator

8/27/25
Date

Charlotte Guyton
Director of Human Resources

8/27/25
Date

Tasha S. Williams
Appropriate Vice President

8/27/25
Date

[Signature]
President

8/27/25
Date

Mary McCaskey-Thompson
302 West 151st Place

Unit E

Harvey Il 60426

Date: August 22, 2025

Dear Personnel,

I am writing to formally state my intent to retire from South Suburban College, effective **September 12, 2025..**

I am grateful for the opportunities and support I have received during my career.

Sincerely,

Mary McCaskey-Thompson

Mary McCaskey-Thompson



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VII.B.1

Board Meeting Date: September 11, 2025

BOARD COMMITTEE

☐ Policy
☐ Finance
☐ Architectural
☐ Other

FUNDING

☐ Operating ☒ Grant Funded
☐ College Capital ☐ Student Life
☐ Protection, Health and Safety ☐ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Diana Gutierrez as a full-time, grant-funded Adult Education & Literacy Manager in the Adult Education Department, effective September 15, 2025.

ESTIMATED COST OR BENEFIT

This is a full-time, grant-funded position; 40 hours per week, 52 weeks per year with a beginning annual salary of \$75,000 plus benefits.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 2.3; Increase enrollment and improve access and opportunity for traditional and non-traditional students.

MOTION

Move that the Board of Trustees approve the appointment of Diana Gutierrez as a full-time, grant-funded Adult Education & Literacy Manager in the Adult Education Department, effective September 15, 2025.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Raylynn Stokes
Originator

8/27/25
Date

Charlotte Guyton
Director of Human Resources

8/27/25
Date

Tasha S. Williams
Appropriate Vice President

8/27/25
Date

Raylynn Stokes
President

8/27/25
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VII.B.2

Board Meeting Date: September 11, 2025

BOARD COMMITTEE

____ Policy
____ Finance
____ Architectural
____ Other

FUNDING

____ Operating
____ College Capital
____ Protection, Health and
Safety

 x Grant Funded
____ Student Life
____ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Shawnell Conyers as a full-time, grant-funded Adult Education & Literacy Data Secretary in the Adult Education Department, effective September 15, 2025.

ESTIMATED COST OR BENEFIT

This is a full-time, grant-funded position; 40 hours per week, 52 weeks per year with a beginning annual salary of \$45,000 plus benefits.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 2.3; Increase enrollment and improve access and opportunity for traditional and non-traditional students.

MOTION

Move that the Board of Trustees approve the appointment of Shawnell Conyers as a full-time, grant-funded Adult Education & Literacy Data Secretary in the Adult Education Department, effective September 15, 2025.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Raylynn Stokes
Originator

8/27/25
Date

Charlotte Guyton
Director of Human Resources

8/27/25
Date

Tasha S. Williams
Appropriate Vice President

8/27/25
Date

Raylynn Stokes
President

8/27/25
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VII.B.3

Board Meeting Date: September 11, 2025

BOARD COMMITTEE

____ Policy
____ Finance
____ Architectural
____ Other

 x Operating
____ College Capital
____ Protection, Health and
 Safety

FUNDING

____ Grant Funded
____ Student Life
____ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Jarita Cook as a full-time Nursing Laboratory and Simulation Manager in the Nursing Department, effective September 15, 2025.

ESTIMATED COST OR BENEFIT

This is a full-time Technical Professional Exempt (TPE) position; 40 hours per week, 52 weeks per year with a beginning annual salary of \$65,000 plus benefits.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

Move that the Board of Trustees approve the appointment of Jarita Cook as a full-time Nursing Laboratory and Simulation Manager in the Nursing Department, effective September 15, 2025.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Linda Brown Aldridge, D.N.P., R.N.

Originator

8/29/25
Date

Charlotte Guyton
Director of Human Resources

8/29/25
Date

Tasha S. Williams
Appropriate Vice President

8/29/25
Date

[Signature]
President

8/29/25
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VII.B.4

Board Meeting Date: September 11, 2025

BOARD COMMITTEE

☐ Policy
☐ Finance
☐ Architectural
☐ Other

☒ Operating
☐ College Capital
☐ Protection, Health and
Safety

FUNDING

☐ Grant Funded
☐ Student Life
☐ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Ashley Glasper as a full-time Administrative Assistant II in the Extension Services and Workforce Development Department, effective September 15, 2025, and grant permission to advertise to fill the vacated position.

ESTIMATED COST OR BENEFIT

This is a regular full-time position; 35 hours per week, 52 weeks per year, classified Grade IX on the Support Staff Salary Schedule, with a beginning annual salary of \$45,555 plus benefits.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

Move that the Board of Trustees approve the appointment of Ashley Glasper as a full-time Administrative Assistant II in the Extension Services and Workforce Development Department, effective September 15, 2025, and grant permission to advertise to fill the vacated position.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Kenneth Cohn

Originator

9/4/25

Date

Charlotte Guyton

Director of Human Resources

9/4/25

Date

Tasha S. Williams
Appropriate Vice President

9/4/25

Date

Spencer Stokes
President

9/4/25

Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VII.B.5

Board Meeting Date: September 11, 2025

BOARD COMMITTEE

____ Policy
____ Finance
____ Architectural
____ Other

FUNDING

____ Operating x Grant Funded
____ College Capital _____ Student Life
____ Protection, Health and _____ Special Levies
____ Safety

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Luke Fikejs as the full-time, grant-funded Director of the Center for Hard to Recycle Materials (CHaRM) in the Administrative Services Division, effective September 15, 2025, and grant permission to advertise to fill the vacated, grant-funded position.

ESTIMATED COST OR BENEFIT

This is a full-time grant-funded position; 40 hours per week, 52 weeks per year with a beginning annual salary of \$80,000 plus benefits.

JUSTIFICATION OF ACTION

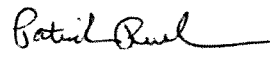
This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the appointment of Luke Fikejs as the full-time, grant-funded Director of the Center for Hard to Recycle Materials (CHaRM) in the Administrative Services Division, effective September 15, 2025, and grant permission to advertise to fill the vacated, grant-funded position.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No



Originator

9/2/25

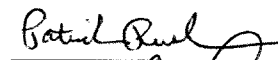
Date



Director of Human Resources

9/2/25

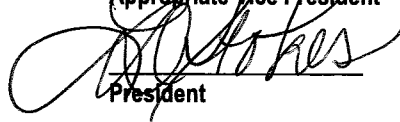
Date



Appropriate Vice President

9/2/25

Date



President

9/2/25

Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY25-VII.C.1

Board Meeting Date: September 11, 2025

BOARD COMMITTEE

☐ Policy
☐ Finance
☐ Architectural
☐ Other

☒ Operating
☐ College Capital
☐ Protection, Health and
Safety

FUNDING

☐ Grant Funded
☐ Student Life
☐ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees reappoint Sharlene Chapman as non-tenured spring hire faculty in the Pharmacy Technician Program for the 2025/2026 academic year.

ESTIMATED COST OR BENEFIT

Based upon the continuing placement on the Faculty Salary Schedule.

JUSTIFICATION OF ACTION

The following faculty members have been evaluated in accordance with the procedures outlined in the Faculty Association Agreement and are being recommended for reappointment: **Sharlene Chapman (Pharmacy Technician Program)**. This action will assist in providing credit courses and associate degree programs for an academically prepared student body. This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

Move that the Board of Trustees reappoint Sharlene Chapman as non-tenured spring hire faculty in the Pharmacy Technician Program for the 2025/2026 academic year.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Originator

8/29/25
Date

Charlotte Guyton
Director of Human Resources

8/29/25
Date

Tasha S. Williams
Appropriate Vice President

8/29/25
Date

[Signature]
President

8/29/25
Date



South Suburban College

Office of Dean of Allied Health & Career Programs

"Our Mission is to **S**erve our **S**tudents and the **C**ommunity through lifelong learning."

Interoffice Memorandum


To: Vice President Tasha Williams
From: Dean Megan Hughes
Date: August 25, 2025
Subject: Tenure Process Recommendation-Sharlene Chapman

The tenure evaluation committee for Sharlene Chapman (consisting of Megan Hughes, Naketa Young, Adrienne Reaves, Detric Fletcher) recommends Dr. Chapman be rehired for the next academic year. The committee has met in accordance with contractual obligations outlined in Section 9.4, 9.5, 9.6 and 9.10 in the agreement with South Suburban College and South Suburban College Faculty Association. This will be the third year of the three-year tenure process for Dr. Chapman.

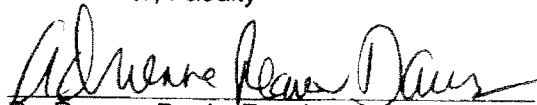
The tenure evaluation committee members have reviewed student evaluations, self-evaluation and course syllabi and materials. Committee members made classroom visits, submitted written evaluations and discussed their observations with Dr. Chapman. Dr. Chapman is a reflective professional who incorporates the committee's feedback.

Dr. Chapman has been a wonderful addition to South Suburban College and the Pharmacy Technician program. She is a committed and compassionate faculty member who cares deeply about her students and her program. She is an excellent colleague and has engaged in partnerships across the college and collaborations with external stakeholders.

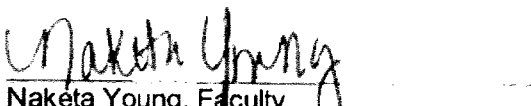
The committee is excited to continue to work with Dr. Chapman and enthusiastically recommends her rehire in 2026.


Dr. Fletcher, Faculty


8/26/2025
Date


Dr. Reaves-Davis, Faculty

8/26/2025
Date


Naketa Young, Faculty

8/26/2025
Date


Dr. Megan Hughes, Dean of Allied Health

8/27/2025
Date