

SOUTH SUBURBAN COLLEGE



November 13, 2025

Regular Meeting of the
Board of Trustees



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
16333 S. KILBOURN AVENUE, OAK FOREST, ILLINOIS
JOHN A. DALY CONFERENCE ROOM
POLICY COMMITTEE MEETING AGENDA
ROGERS, CHAIR; TRUSTEES REED, AND WILLIAMS
THURSDAY, NOVEMBER 13, 2025
5:50 PM

- I. Recommendation to accept the second reading of and adopt new Board Policy 102.07, Trustee Emeritus, and revised Board Policy 208.01, Naming of Physical Properties of the College



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
16333 S. KILBOURN AVENUE, OAK FOREST, ILLINOIS
JOHN A. DALY CONFERENCE ROOM
FINANCE COMMITTEE MEETING AGENDA
HILL, CHAIR; TRUSTEES DALY AND WILLIAMS
THURSDAY, NOVEMBER 13, 2025
5:55 PM

- I. Recommendation to accept the estimated amount of taxes to be levied for 2025 as required by law
- II. Recommendation to accept the bid of Olthoff, Inc. in the amount of \$36,789.06 for the Failed Parking Lot Structures project, utilizing grant funds
- III. Recommendation to accept the bid of Ace Vision Ultrasound in the amount of \$34,000.00 for the purchase of one Echocardiography Machine



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
16333 S. KILBOURN AVENUE, OAK FOREST, ILLINOIS
JOHN A. DALY CONFERENCE ROOM
REGULAR BOARD MEETING AGENDA
THURSDAY, NOVEMBER 13, 2025
6:00 PM

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC PARTICIPATION**
- IV. PRESENTATIONS/REPORTS**
- V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**
 - A. Policy Committee Meeting held October 9, 2025
 - B. Finance Committee Meeting held October 9, 2025
 - C. Regular Board of Trustees Meeting held October 9, 2025
 - D. Closed Session Meeting held October 9, 2025
- VI. NEW BUSINESS**
 - A. Monthly Financial Report (Thomas Agnew)
 - B. Approval of the payment of bills for October, 2025 (Thomas Agnew)
 - C. Approval to accept the second reading of and adopt new Board Policy 102.07, Trustee Emeritus, and revised Board Policy 208.01, Naming of Physical Properties of the College (Janet Rogers)
 - D. Approval to accept the estimated amount of taxes to be levied for 2025 as required by law (Tyhani Hill)
 - E. Approval to accept the bid of Olthoff, Inc. in the amount of \$36,789.06 for the Failed Parking Lot Structures project, utilizing grant funds (Tyhani Hill)
 - F. Approval to accept the bid of Ace Vision Ultrasound in the amount of \$34,000.00 for the purchase of one Echocardiography Machine (Tyhani Hill)
- VII. PERSONNEL RECOMMENDATIONS**
 - A. Retirements/Resignations/Terminations
 - B. Appointments
 - C. Memorandum of Agreement – Academic & Career Advisors
- VIII. CLOSED SESSION**
 - A. The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.
- IX. MISCELLANEOUS**
- X. ADJOURNMENT**

Minutes

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, IL 60473

BOARD ROOM, ROOM 2248

MINUTES OF THE POLICY COMMITTEE

THURSDAY, OCTOBER 9, 2025

Trustee Janet Rogers called the meeting of the Policy Committee to order at 5:53 p.m.

Committee members present: Trustees Janet Rogers and Prince Reed.

Committee members absent: Trustee Anthony Williams.

Other Board members in attendance: Chairman Terry Wells, Vice Chairman Kevin L. Daly, Secretary Sherelene A. Harris, Trustee Tyhani Hill and Student Trustee Grace Ojo.

Other Board members absent: None

Also present: College President Lynette D. Stokes; Devon Powell, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board; and College Attorney Christopher L. Petarca.

Agenda:

I. Recommendation to accept the first reading of new Board Policy 102.07, Trustee Emeritus, and revised Board Policy 208.01, Naming of Physical Properties of the College.

Trustee Rogers recommended the Board accept the first reading of new Board Policy 102.07, Trustee Emeritus, and revised Board Policy 208.01, Naming of Physical Properties of the College at the regular Board of Trustees meeting.

The meeting adjourned at 5:54 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, ROOM 2248

MINUTES OF THE FINANCE COMMITTEE

THURSDAY, OCTOBER 9, 2025

Trustee Tyhani Hill called the meeting of the Finance Committee to order at 5:55 p.m.

Committee members present: Vice Chairman Kevin L. Daly and Trustee Tyhani Hill.

Committee members absent: Trustee Anthony Williams.

Other Board members in attendance: Chairman Terry Wells, Secretary Sherelene A. Harris, Trustees Prince Reed, Janet Rogers, and Student Trustee Grace Ojo.

Other Board members absent: None.

Also present: College President Lynette D. Stokes; Devon Powell, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board; and College Attorney Christopher Petrarca.

Agenda:

I. Recommendation to accept the proposal of SET Environmental, Inc. for the operation and management of the South Suburban College Household Hazardous Materials Collection Center (HHM)

Trustee Hill recommended the Board of Trustees accept the proposal of SET Environmental, Inc. for the operation and management of the South Suburban College Household Hazardous Materials Collection Center (HHM) at the regular Board of Trustees meeting.

The meeting adjourned at 5:57 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, SUITE 2248

REGULAR BOARD MEETING MINUTES

THURSDAY, OCTOBER 9, 2025

I. CALL TO ORDER & ROLL CALL:

At 6:02 p.m., Chairman Terry Wells called the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room, Suite 2248.

Present: Chairman Terry Wells, Vice Chairman Kevin L. Daly, Secretary Sherelene A. Harris and Trustees Tyhani Hill, Prince Reed, Janet Rogers and Student Trustee Grace Ojo.

Absent: Trustee Anthony Williams.

Also present: College President Lynette D. Stokes; Devon Powell, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Christopher Petrarca.

II. PLEDGE OF ALLEGIANCE

Chairman Terry Wells led the Pledge of Allegiance during the Public Hearing.

III. PUBLIC PARTICIPATION:

1. Mr. Jamie Welling requested permission to address the Board of Trustees in Closed Session regarding Agenda Item FY26-VII.C, the Memorandum of Agreement concerning the Academic and Career Advisors.

IV. REPORTS/PRESENTATIONS

There were none.

V. PREVIOUS MEETING MINUTES

A. Public Hearing held September 11, 2025

Trustee Hill moved and Trustee Rogers seconded to approve the minutes of the Public Hearing held September 11, 2025. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed and Student Trustee Grace Ojo voted aye. Chairman Terry Wells and Trustee Janet Rogers abstained. Nays: None. Motion carried.

B. Policy Committee Meeting held September 11, 2025

Trustee Reed moved and Trustee Hill seconded to approve the minutes of the Policy Committee meeting held September 11, 2025. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed and Student Trustee Grace Ojo voted aye. Chairman Terry Wells and Trustee Janet Rogers abstained. Nays: None. Motion carried.

C. Finance Committee Meeting held September 11, 2025

Trustee Hill moved and Trustee Reed seconded to approve the minutes of the Finance Committee meeting held September 11, 2025. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed

and Student Trustee Grace Ojo voted aye. Chairman Terry Wells and Trustee Janet Rogers abstained. Nays: None. Motion carried.

D. Regular Board of Trustees Meeting held September 11, 2025

Trustee Harris moved and Trustee Reed seconded to approve the minutes of the regular Board of Trustees meeting held September 11, 2025. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed and Student Trustee Grace Ojo voted aye. Chairman Terry Wells and Trustee Janet Rogers abstained. Nays: None. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Hill moved and Trustee Rogers seconded to accept the Monthly Financial Report as presented by Treasurer Thomas Agnew. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

B. Bills Payable for September, 2025

Trustee Hill moved and Student Trustee Ojo seconded to approve the monthly payment of bills in the amount of \$4,802,581.89. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

C. Approval to accept the first reading of new Board Policy 102.07, Trustee Emeritus, and revised Board Policy 208.01, Naming of Physical Properties of the College

Trustee Rogers moved and Trustee Reed seconded to accept the first reading of new Board Policy 102.07, Trustee Emeritus, and revised Board Policy 208.01, Naming of Physical Properties of the College. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

D. Approval to accept the proposal of SET Environmental, Inc. for the operation and management of the South Suburban Household Hazardous Materials Collection Center (HHM)

Trustee Hill moved and Trustee Rogers seconded to accept the proposal of SET Environmental, Inc. for the operation and management of the South Suburban Household Hazardous Materials Collection Center (HHM). On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

Trustee Harris moved and Trustee Reed seconded to approve the resignation of Justin Sorrell as a full-time Human Resources Manager in the Human Resources Department, effective October 1, 2025, and grant permission to advertise to fill the vacated position. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

B. Appointments

1. Trustee Reed moved and Trustee Hill seconded to approve the appointment of Brianna McCullor as a full-time Accountant I in the Business & Accounting Department, effective October 14, 2025. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.
2. Trustee Reed moved and Trustee Rogers seconded to approve the appointment of Tomeka Weeden as a full-time Financial Aid Advisor in the Financial Aid Department, effective October 14, 2025. On roll call,

Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

3. Trustee Rogers moved and Student Trustee Ojo seconded to approve the appointment of Tenia Downs as a full-time Foundation Specialist in the Office of the President, effective October 14, 2025. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

4. Trustee Reed moved and Student Trustee Ojo seconded to approve the appointment of Dr. Jocelyn Betts as the Interim Dean of Nursing, effective October 14, 2025, until such a time that a permanent Dean is identified. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

C. Memorandum of Understanding – Academic and Career Advisors

Chairman Terry Wells motioned to table the approval of the Memorandum of Understanding between South Suburban College District No. 510 and the South Suburban College Faculty Association concerning the Academic and Career Advisors. No vote was taken.

VIII. CLOSED SESSION

At 6:19 p.m., the Board of Trustees entered into Closed Session on a motion made by Trustee Reed and seconded by Trustee Hill for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

The Board of Trustees resumed Open Session at 7:49 p.m. on a motion made by Trustee Hill and seconded by Trustee Reed. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

IX. MISCELLANEOUS

Chairman Wells extended congratulations on behalf of the Board of Trustees to Coach Ruzich for the dedication of Ruzich Stadium, and to Coach Gonzalez as a recipient of the Hispanic Heritage Award for Outstanding Sportsmanship.

X. ADJOURNMENT

At 7:50 p.m., Trustee Reed moved and Trustee Hill seconded to adjourn the Board of Trustees meeting. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, Chairman Terry Wells and Student Trustee Grace Ojo voted aye. Nays: None. Motion carried.

Chairman of the Board

Secretary of the Board

New Business



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VI.A

Board Meeting Date: November 13, 2025

BOARD COMMITTEE

☐ Policy
☐ Finance
☐ Architectural
☐ Other

FUNDING

☐ Operating
☐ College Capital
☐ Protection, Health and
Safety

☐ Grant Funded
☐ Student Life
☐ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the Financial Report as presented.

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION

Please refer to the attached Investment Report and Financial Summary enclosed in your Board booklet for the period ending September 30, 2025. This action aligns with Strategic Direction 3.1; Foster fiscal stability and sustainability.

MOTION

Move that the Board of Trustees approve the Financial Report as presented.

Approvals:

- * Are funds available in the budget? NA
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


Chief Financial Officer

11/3/25
Date


Appropriate Vice President

11/3/25
Date


President

11/3/25
Date

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

To: Board of Trustees

From: CFO - Thomas Agnew

Date: November 13, 2025

Subject: Financial Report For The Period Ending September 30, 2025

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational, Operations and Maintenance, and the Auxiliary Funds the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$8,091,361.27	\$17,131,792.08
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$10,531,716.39	\$19,868,570.50

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$14,993,075.85	\$28,254,555.36
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$15,350,083.38	\$26,905,946.66
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
(\$357,007.53)	\$1,348,608.70

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$8,108,434.66	1.59%	(30)

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenue Educational	Revenue O&M	Revenue Auxiliary	Monthly Total
July	\$3,897,889.77	\$139,126.18	\$288,036.21	\$4,325,052.16
August	\$4,204,610.10	\$218,102.09	\$292,666.46	\$4,715,378.65
September	\$7,219,490.32	\$285,860.63	\$586,010.32	\$8,091,361.27
October				
November				
December				
January				
February				
March				
April				
May				
June				
YTD	\$15,321,990.19	\$643,088.90	\$1,166,712.99	\$17,131,792.08

	Expenditures Educational	Expenditures O&M	Expenditures Auxiliary	Monthly Total
July	\$3,206,552.08	\$351,208.62	\$78,810.64	\$3,636,571.34
August	\$4,817,033.49	\$754,868.17	\$128,381.11	\$5,700,282.77
September	\$8,645,413.39	\$1,173,566.79	\$712,736.21	\$10,531,716.39
October				
November				
December				
January				
February				
March				
April				
May				
June				
YTD	\$16,668,998.96	\$2,279,643.58	\$919,927.96	\$19,868,570.50

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$4,458,375.74	\$4,399,910.60	\$58,465.14
August	\$8,803,103.77	\$7,155,952.68	\$1,647,151.09
September	\$14,993,075.85	\$15,350,083.38	-\$357,007.53
October			
November			
December			
January			
February			
March			
April			
May			
June			
YTD	\$28,254,555.36	\$26,905,946.66	\$1,348,608.70

	Investment Total	Average Rate of Return	Basis Point Change from Last Month
July	\$11,575,563.30	2.70%	(34)
August	\$8,573,668.26	1.89%	(81)
September	\$8,108,434.66	1.59%	(30)
October			
November			
December			
January			
February			
March			
April			
May			
June			

SOUTH SUBURBAN COLLEGE

Description	Date	Fund 1 Educational	Fund 2 Opr. & Maint.	Fund 3 O&M Rst(300)	Fund 3 PH&S(379)
53 Investment account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
Illinois Funds		3,971,143.82	0.00	0.00	0.00
53 Contributory Trust		0.00	0.00	0.00	0.00
PFM Asset Management		2,560,849.65	0.00	0.00	0.00
IIIT Money Market/UMB		(0.00)	0.00	0.00	0.00
53 Financial Money Market		1,235,698.53	0.00	798,819.25	0.00
Totals	8/31/25	7,767,692.00	0.00	798,819.25	0.00
Transactions:					
Illinois Fund MM deposit from Comptroller	9/15/25	27,380.30			
Illinois Fund MM deposit from Comptroller	9/26/25	62,577.60			
Illinois Fund MM deposit from Comptroller	9/30/25	135,317.07			
Illinois Fund MM deposit from Comptroller	9/30/25	130,890.83			
Interest on Illinois Funds MM	9/30/25	14,376.50			
5/3 transfer from Investments to Cash	9/4/25	(847,601.97)			
Interest on 53 MM	9/30/25	2,904.85			
PFM Interest	9/30/25	8,921.22			
Ending Balance:		7,302,458.40	0.00	798,819.25	0.00
53 Investment account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
Illinois Funds		4,341,686.12	0.00	0.00	0.00
53 Contributory Trust		0.00	0.00	0.00	0.00
PFM Asset Management		2,569,770.87	0.00	0.00	0.00
IIIT Money Market/UMB		(0.00)	0.00	0.00	0.00
53 Financial Money Market		391,001.41	0.00	798,819.25	0.00
Totals	9/30/25	7,302,458.40	0.00	798,819.25	0.00

SOUTH SUBURBAN COLLEGE

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SOUTH SUBURBAN COLLEGE

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SOUTH SUBURBAN COLLEGE

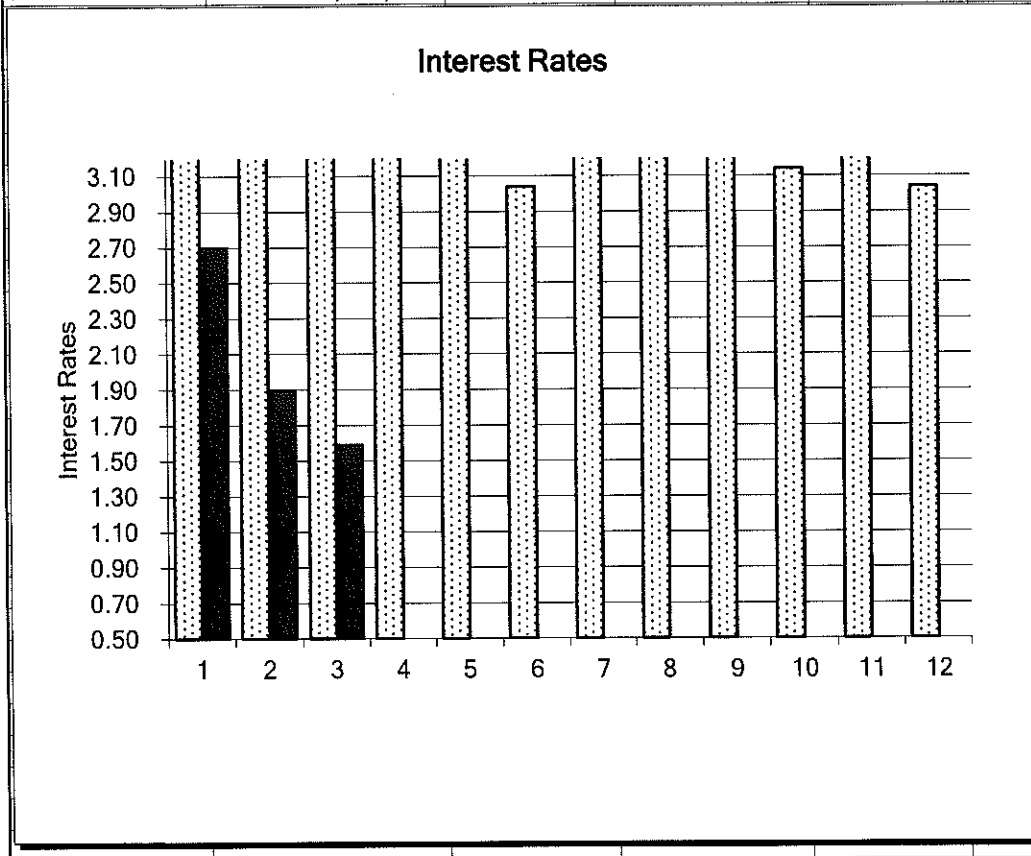
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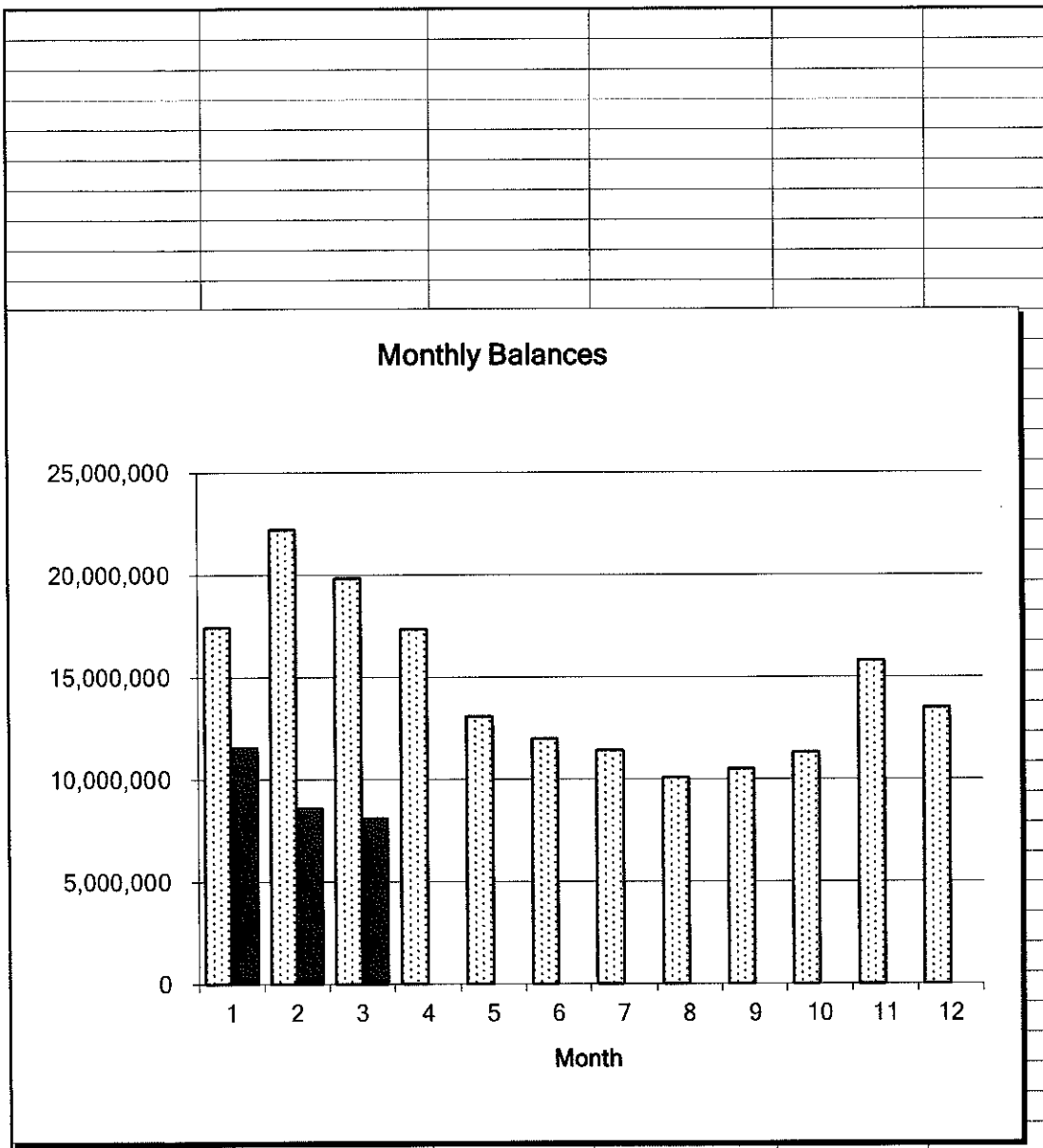
SOUTH SUBURBAN COLLEGE

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South Suburban College

Investment Summary				
F Y 2024 - 2025			F Y 2025 - 2026	
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	17,431,731	3.72	11,575,563	2.70
August	22,214,870	3.77	8,573,668	1.89
September	19,828,080	3.87	8,108,435	1.59
October	17,337,162	3.84		
November	13,084,456	3.68		
December	11,994,138	3.04		
January	11,420,635	3.67		
February	10,089,356	3.49		
March	10,511,246	3.37		
April	11,333,006	3.14		
May	15,807,933	3.27		
June	13,498,105	3.04		



South Suburban College



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VI.B

Board Meeting Date: November 13, 2025

BOARD COMMITTEE

____ Policy
____ Finance
____ Architectural
____ Other

 x Operating
 x College Capital
 x Protection, Health and
Safety

FUNDING

 x Grant Funded
 x Student Life
 x Special Levies

PROPOSAL SUMMARY

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ESTIMATED COST OR BENEFIT

--

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Hereby authorize the Chief Financial Officer to pay the following list of bills:

Education Fund	\$2,808,371.00
Operations & Maintenance Fund	\$501,860.88
Operations & Maintenance Restricted Fund	\$18,750.00
Auxiliary Enterprise Fund	\$151,077.21
Restricted Fund	\$696,250.26
Flex Plan Fund	\$322.00
Special Levies Fund	\$169,670.55
Total	\$4,346,301.90

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No



Chief Financial Officer 11/7/25
Date



Appropriate Vice President 11/7/25
Date



President 11/7/25
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VI.C

Board Meeting Date: November 13, 2025

BOARD COMMITTEE

____ Policy
____ Finance
____ Architectural
____ Other

FUNDING

____ Operating
____ College Capital
____ Protection, Health and
 Safety
____ Grant Funded
____ Student Life
____ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees accept the second reading of and adopt new Board Policy 102.07, Trustee Emeritus, and revised Board Policy 208.01, Naming of Physical Properties of the College.

ESTIMATED COST OR BENEFIT

N/A.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 5.4; Improve operational efficiencies of all internal structures and processes.

MOTION

Move that the Board of Trustees accept the second reading of and adopt new Board Policy 102.07, Trustee Emeritus, and revised Board Policy 208.01, Naming of Physical Properties of the College.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


Appropriate Vice President

11/3/25
Date


President

11/3/25
Date

**South Suburban College
South Holland, Illinois**

Board of Trustees Policy and Procedure Manual

102.07 Trustee Emeritus

The college proposes the addition of a new Board Policy to award Trustee Emeritus status to former Trustees who meet the requirements as listed. The purpose of conferring this honor is to recognize and express gratitude for exemplary service to the institution, and to maintain strong engagement with Trustees who've made notable contributions toward advancing the mission of South Suburban College. The college has already established a similar status with its Professor Emeritus guidelines within the SSC Faculty Association Article XIII, Section 13.12.

In order to be awarded Emeritus status, individuals must satisfy the following criteria:

1. The individual must not currently serve on the Board of Trustees,
2. must have served on the Board of Trustees for a period of no less than ten (10) years,
3. must have vacated their Board of Trustee seat for at least one full academic year,
4. must have displayed active leadership on one or more Board Committees during their tenure as a Trustee,
5. must have established record of notable service to the Board, students, faculty and administration of South Suburban College,
6. and must have an established record of notable service to the community of District No. 510.

Nomination process:

Nominations for Trustee Emeritus must be submitted by a member of the Board of Trustees or by the College President, and granted emeritus status by vote of the current Board of Trustees.

Honors and Privileges of Trustee Emeritus Status:

Former Trustees granted emeritus status will receive a framed "Certificate of Appreciation" and will have their name displayed on a plaque on the college leadership Legacy Wall. Additionally, Trustee Emeritus will be entitled to several privileges including but not limited to invitations to participate in commencement and other major events, and inclusion on Foundation, alumni and college newsletters. The former Trustee granted emeritus status will do so for a period of no more than five (5) years from the date of appointment. At no time will there be more than one former Trustee serving in said capacity.

Drafted: June 2025
Reviewed: October 2025

**South Suburban College
South Holland, Illinois**

Board of Trustees Policy and Procedure Manual

208.01 Naming of Physical Properties of the College

The following criteria will be applied when naming any area of the physical properties of the College.

1. The person or entity for whom an area is named shall have received recognition for contributions to the College and in the field of endeavor.
2. There will be a minimum of *thirty (30) days* between the date of the request for naming an area and the date of Board action.
3. *A minimum of four (4) members of the Board must approve the proposition.*
4. The Board reserves the right to change the name of physical properties of the College as deemed appropriate.

Adopted: June 23, 1977
Revised: April 8, 1999
Reviewed: July 12, 2007
Revised: October 2025



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VI.D

Board Meeting Date: November 13, 2025

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input checked="" type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other	<input type="checkbox"/> Safety	

PROPOSAL SUMMARY

On an annual basis, the Board of Trustees must establish the tax levy for the following year. The proposed amount of taxes to be levied by fund is attached. Since this amount is less than 105% of the final levy of the preceding year, the College is not required to hold a public hearing. This levy will be on file not less than 20 days prior to its adoption as required by law.

ESTIMATED COST OR BENEFIT

(See attached)

JUSTIFICATION OF ACTION

These actions are necessary in order to comply with statutory requirements associated with the adoption of our tax levy for 2025 and this action supports Vision Statement Strategic Direction 2, SSC.2.17 to continue to provide an efficient, transparent, and financially secure institution.

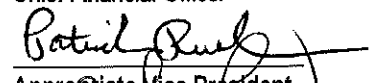
MOTION

To accept the estimated amount of taxes to be levied for 2025 as required by law.

Approvals:

- * Are funds available in the budget? NA
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


Chief Financial Officer 11/7/25
Date


Appropriate Vice President 11/7/25
Date


President 11/7/25
Date

Levy Worksheet For
Tax Year 2025

Fund	2024 Levy	2024 Rate	2025 Levy	2025 Rate	Maximum Rate
Educational	15,112,947	0.3541	16,609,129	0.3616	0.75
O&M	3,264,738	0.0765	4,031,786	0.0878	0.1
PH&S	0	0.0000	0	0.0000	0.1
Audit	\$160,635	0.0038	125,000	0.0027	0.005
Liability Insurance	2,177,998	0.0510	1,000,000	0.0218	N/A
SS/Medicare	\$433,615	0.0102	425,000	0.0093	N/A
Worker's Comp	0	0.0000	0	0.0000	N/A
Unemployment	0	0.0000	0	0.0000	N/A
Total Operations & Special Purposes:	\$21,149,933	0.4956	22,190,915	0.4831	
Increase/Decrease				\$1,040,982	
% Increase/Decrease				4.92%	
Bond & Interest	\$3,343,373	0.0783	\$3,343,373	0.0728	N/A
Less: Abatement					
Plus: Uncollectables					
Total Bond & Interest	\$3,343,373	0.0783	\$3,343,373	0.0728	
Increase/Decrease					
% Increase/Decrease					
Adjusted Total	\$24,493,306	0.5739	\$25,534,288	0.5558	
Increase/Decrease				\$1,040,982	
% Increase/Decrease				4.25%	
Equalized Assessed Valuation					
2021 EAV	\$ 3,607,078,056				
2022 EAV	\$ 3,251,261,097				
2023 EAV	\$ 3,151,966,976				
2024 EAV	\$ 4,481,746,406				
2025 EAV (estimate)	\$ 4,593,790,066				



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VI.E

Board Meeting Date: November 13, 2025

BOARD COMMITTEE

☐ Policy
☒ Finance
☐ Architectural
☐ Other

FUNDING

☐ Operating
☐ College Capital
☐ Protection, Health and Safety
☒ Grant Funded
☐ Student Life
☐ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees accept the bid of Olthoff, Inc. in the amount of \$36,789.06 for the Failed Parking Lot Structures project.

ESTIMATED COST OR BENEFIT

\$36,789.06, utilizing grant funds.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical, and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees accept the bid of Olthoff, Inc. in the amount of \$36,789.06 for the Failed Parking Lot Structures project.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


Appropriate Vice President

11/3/25
Date


President

11/3/25
Date



SOUTH SUBURBAN COLLEGE

15800 S. State St.
South Holland, IL
60473-1200
(708) 596-2000

Board of Trustees

Terry R. Wells,
Chairman

Kevin L. Daly,
Vice Chairman

Dr. Sherelene A. Harris,
Secretary

Tyhani Hill

Prince Reed

Janet M. Rogers

Anthony W. Williams

Dr. Lynette D. Stokes,
College President

Our Mission
Is to **S**erve our
Students and
the **C**ommunity
Through Lifelong
Learning.

ssc.edu

MEMORANDUM

Date: October 29, 2025
To: Dr. Lynette D Stokes, President
From: Patrick Rush, Vice President of Administration

Re: **SSC Failed Parking Lot Structures**

On October 12, 2025, the South Suburban College Purchasing Office broadcast via Demand Star to 160 vendors and Beacon to 10 vendors regarding the Failed Parking Lot Structures request for proposals. Our legal requirement to advertise was also satisfied through notices placed in The Daily Southtown.

A public opening was held on October 23, 2025, at 10:00 a.m., with the results being read and documented. The College received six responses as enclosed. SSC has conducted previous business with all of the vendors and all have received satisfactory references.

We are pleased to present the low base bid award to Olthoff, Inc., located at 1800 E Joe Orr Road, Chicago Heights, IL, for approval based on their competitive cost and meeting our request. Therefore, I recommend acceptance of the bid in the amount of \$36,789.06.

Failed Parking Lot Structures, North Staff Parking Lot

Company	Contingency	Base Bid Total	Service Total
Olthoff, Inc.	\$ 3,680.00	\$ 36,789.06	\$ 40,469.06
Volek Brothers	\$ 3,795.00	\$ 37,950.00	\$ 41,745.00
Allied Water Services	\$ 4,512.00	\$ 45,127.00	\$ 49,639.00
Chicago Heights Construction	\$ 4,171.50	\$ 41,715.00	\$ 45,886.50
JLJ Contracting	\$ 6,853.00	\$ 61,677.00	\$ 68,530.00

Tiles in Style LLC/DBA Taza Construction: *Disqualified for not meeting RFP deadline.*



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VI.F

Board Meeting Date: November 13, 2025

BOARD COMMITTEE

☐ Policy
☒ Finance
☐ Architectural
☐ Other

FUNDING

☐ Operating
☐ College Capital
☐ Protection, Health and Safety
☐ Grant Funded
☐ Student Life
☐ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees accept the bid of Ace Vision Ultrasound in the amount of \$34,000.00 for the purchase of one Echocardiography Machine.

ESTIMATED COST OR BENEFIT

\$34,000.00

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical, and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

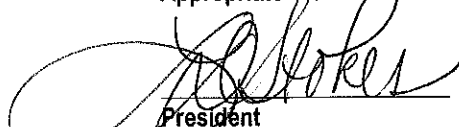
Move that the Board of Trustees accept the bid of Ace Vision Ultrasound in the amount of \$34,000.00 for the purchase of one Echocardiography Machine.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


Appropriate Vice President

11/4/25
Date


President

11/4/25
Date



SOUTH SUBURBAN COLLEGE

15800 S. State St.
South Holland, IL
60473-1200
(708) 596-2000

Board of Trustees

Terry R. Wells,
Chairman

Kevin L. Daly,
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Dr. Sherelene A. Harris,
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Tyhani Hill

Prince Reed

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Anthony W. Williams

Dr. Lynette D. Stokes,
College President

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Is to **S**erve our
Students and
the **C**ommunity
Through Lifelong
Learning.

ssc.edu

MEMORANDUM

Date: October 29, 2025
To: Dr. Lynette D Stokes, President
From: Patrick Rush, Vice President of Administration

Re: Echocardiograph Machine

On October 12, 2025, the South Suburban College Purchasing Office broadcast via Demand Star to ten vendors and Beacon to one vendor regarding the purchase of an Echocardiograph Machine Request for Proposal. Our legal requirement to advertise was also satisfied through notices placed in The Daily Southtown.

A public opening was held on October 23, 2025, at 11:00 a.m., with the results being read and documented. The College received one response as enclosed. SSC has conducted previous business with the vendor and has received satisfactory references. We are pleased to present the low base bid award to Ace Vision Ultrasound, located at 155 Oswalt Ave Batavia, IL 60510, for approval based on their competitive cost and meeting our request. Therefore, I recommend acceptance of the bid in the amount of \$34,000.00.



Quote

Acevision Ultrasound LLC
155 Oswalt Ave
Batavia, IL 60510
acevisioninc.com

Quote Number	00001002
Created Date	10/21/2025
Expiration Date	10/31/2025
Prepared By	Justin Graham
Email	jgraham@acevisioninc.com
Phone	(704) 917-8100

Billing & Shipping Information

Bill To Name	South Suburban College	Ship To Name	South Suburban College
Bill To	15800 State Street South Holland, Illinois 60473 United States	Ship To	15800 State Street South Holland, Illinois United States
Payment Terms	Net 30		

Product (old)	Line Item Description	Quantity	Sales Price	Total Price
Item - System	Refurbished Philips Epiq 7C Ultrasound System sold with a 1 year warranty. Price includes all shipping and freight charges in addition to system first boot.	1.00	\$34,000.00	\$34,000.00

Subtotal	\$34,000.00
Total Price	\$34,000.00
Grand Total	\$34,000.00

Personnel



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VII.B.1

Board Meeting Date: November 13, 2025

BOARD COMMITTEE

☐ Policy
☐ Finance
☐ Architectural
☐ Other

☒ Operating
☐ College Capital
☐ Protection, Health and
Safety

FUNDING

☐ Grant Funded
☐ Student Life
☐ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Sonja Bradley as a full-time Records Assistant in the Records & Registration Department, effective November 17, 2025.

ESTIMATED COST OR BENEFIT

This is a regular full-time position; 35 hours per week, 52 weeks per year with a beginning annual salary of \$42,078.00 plus benefits, classified Grade VII on the Support Staff Salary Schedule.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the appointment of Sonja Bradley as a full-time Records Assistant in the Records & Registration Department, effective November 17, 2025.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

T-Anna Perkins
Originator

11/3/25
Date

Charlotte Guyton
Director of Human Resources

11/3/25
Date

[Signature]
Appropriate Vice President

11/3/25
Date

[Signature]
President

11/3/25
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VII.B.2

Board Meeting Date: November 13, 2025

BOARD COMMITTEE

☐ Policy
☐ Finance
☐ Architectural
☐ Other

☒

Operating
College Capital
Protection, Health and
Safety

FUNDING

☐ Grant Funded
☐ Student Life
☐ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment Samantha Slager as a full-time Echocardiography Faculty in Allied Health and Career Programs, effective January 12, 2025.

ESTIMATED COST OR BENEFIT

As placed on the Faculty Salary Schedule.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the appointment Samantha Slager as a full-time Echocardiography Faculty in Allied Health and Career Programs, effective January 12, 2025.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Megan Hughes

Originator

11/7/25
Date

Charlotte Guyton
Director of Human Resources

11/7/25
Date

Tasha L. Williams
Appropriate Vice President

11/7/25
Date

Shirley D. Stokes
President

11/7/25
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VII.B.3

Board Meeting Date: November 13, 2025

BOARD COMMITTEE

☐ Policy
☐ Finance
☐ Architectural
☐ Other

☒ Operating
☐ College Capital
☐ Protection, Health and
Safety

FUNDING

☐ Grant Funded
☐ Student Life
☐ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Kirsten Mahone as a full-time Human Resources Manager in the Human Resources Department, effective December 1, 2025, pending successful completion of a criminal background investigation.

ESTIMATED COST OR BENEFIT

This is a full-time Technical Professional Exempt (TPE) position; 40 hours per week, 52 weeks per year with a beginning annual salary of \$75,000 plus benefits.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the appointment of Kirsten Mahone as a full-time Human Resources Manager in the Human Resources Department, effective December 1, 2025, pending successful completion of a criminal background investigation.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Charlotte Guyton
Director of Human Resources

11/6/25
Date

Batini B. B. B.
Appropriate Vice President

11/6/25
Date

[Signature]
President

11/6/25
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY26-VII.C.1

Board Meeting Date: November 13, 2025

BOARD COMMITTEE

____ Policy
____ Finance
____ Architectural
____ Other

FUNDING

____ Operating
____ College Capital
____ Protection, Health and
 Safety
____ Grant Funded
____ Student Life
____ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the Memorandum of Agreement between the South Suburban College Faculty Association and Community College District No. 510 concerning the Academic and Career Advisors.

ESTIMATED COST OR BENEFIT

N/A.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

Move that the Board of Trustees approve the Memorandum of Agreement between the South Suburban College Faculty Association and Community College District No. 510 concerning the Academic and Career Advisors.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Charlotte Guyton
Director of Human Resources

11/3/25
Date

[Signature]
President

11/3/25
Date