

# SUMMER NON-CREDIT CLASS SCHEDULE



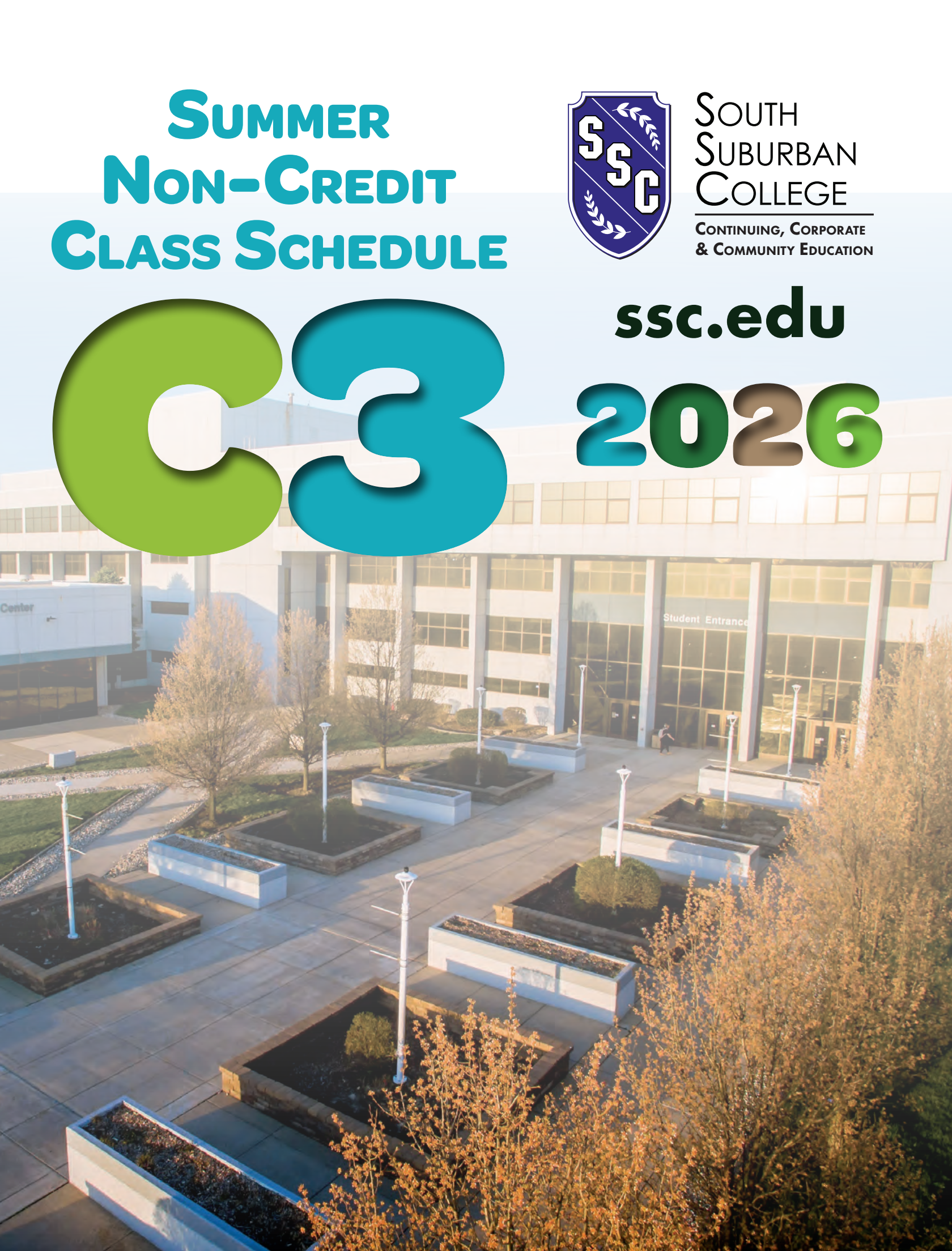
SOUTH  
SUBURBAN  
COLLEGE

CONTINUING, CORPORATE  
& COMMUNITY EDUCATION

[ssc.edu](http://ssc.edu)

2026

C3



# Corporate Training

Continuing, Corporate, & Community Education (C3)



C3 offers high-quality training to business and industry to help companies optimize their workforce. We provide traditional facilitator-led training, technology-based learning, or a combination of both to ensure customized training solutions that work!

## *Essential Skills*

While technical skills are important, most often, employers cite essential skills as reasons for not hiring, not promoting, and even firing promising employees. With C3, expertise and an employer's investment in training can produce results.

- Time/Stress Management
- Train The Trainer
- Customer Service
- Communication
- Effective Teams
- Sales
- Leadership/Supervisor/Management
- Problem Solving

## *Computer Training & Applications*

C3 offers computer workshops that range from introductory through advanced, as well as highly specialized software applications.

- MS Office Applications
- QuickBooks
- Project Management
- CAD
- Social Media

## *Manufacturing*

The South Suburban region is a source of manufacturing jobs opportunities and career upgrades. C3 experts can train, retrain and remediate for employee skill improvement.

- Hazard Analysis and Critical Control Point (HACCP)
- ISO-Audit & Updates
- Lean Solutions
- Maintenance
- Welding-Stick, MIG & TIG
- Safety Quality Forklift
- Manufacturing Skill Standard Council (MSSC)
- PLC
- Blueprint Reading
- OSHA

## *Human Resource Services*

Human Resources departments handle many responsibilities. C3 has the resources you need to stay on top of essential HR functions.

- Performance Evaluations
- Diversity/Discrimination/Harassment
- Policy and Procedure Manuals
- Hiring and Onboarding



For more information, contact Gervaise Edwards: (708) 596-2000, Ext. 5723 or [gedwards@ssc.edu](mailto:gedwards@ssc.edu).



SOUTH SUBURBAN COLLEGE

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## How to Read this Schedule

Course Code	Section	Time	Day	Site & Room	Instructor	Date
ART E02	701	8:00-8:50a	MWF	MA-4340	Fleischman	1/13-5/16

M=Monday T=Tuesday W=Wednesday TH=Thursday F=Friday S=Saturday

### Extension Center Legend for Site Locations

- MA= South Suburban College  
15800 South State Street  
South Holland, IL 60473
- FC= Fitness Center  
South Suburban College  
Main Campus
- ON= Main Campus, To Be Determined
- OF= Off Campus, To Be Determined
- OFC= Oak Forest Center  
16333 S. Kilbourn Ave.  
Oak Forest, IL 60452

### Symbol Key:

Online: Clinical: Internship: Cross-Listed: (This is a college credit class with limited seating for non-credit students.)

## Class Beginning and Ending Dates:

### Credit & Workshops:

June 1 through July 23, 2026,  
unless otherwise indicated.

### C3 Courses:

June 1 through August 1, 2026,  
unless otherwise indicated.

Most non-credit classes require a minimum of five students, and some classes have a maximum limit. Registration is on a first come, first served basis. By registering early, we can avoid disappointment by having to cancel classes.

## Summer 2025 – Academic Calendar

Monday, June 1	2026 Summer Classes begin
Thursday, June 18	Juneteenth Day Observed - Both Campuses Closed-No Classes
Monday, July 13	Last day to withdraw (In-Person-Only) from classes and receive a “W” grade.
Thursday, July 23	Last meeting of day and evening classes

## Free Tuition for Senior Citizens:

Any District 510 resident 62 years of age or older is eligible to take Continuing Education courses tuition-free. The student must pay all course-related fees. Available classroom space must exist, and tuition-paying students must constitute the minimum number of required students for the particular class. Senior citizens living outside District 510 boundaries must pay full tuition and fees.

# Payment & General Information

## How to Pay

Payment can be made by using cash, check, Visa, Discover, MasterCard, or FACTS deferred payment plan. Proof of residency must be provided at the time of registration. As a payment alternative, the College offers the FACTS interest-free monthly payment plan. The cost to budget the payment plan is a \$25 per semester non-refundable FACTS enrollment fee. Payments are electronically processed on the 5<sup>th</sup> of each month and will continue until the balance is paid in full. Payments may be made from savings, checking or credit card accounts. For more information or to enroll in the FACTS payment plan, please go online to [www.ssc.edu](http://www.ssc.edu) and follow the instructions.

*\*The South Suburban College Board of Trustees reserves the right to change/adjust tuition and fees. Please refer to the*

## Refund Policy:

*NOTE: South Suburban College cannot authorize withdrawals based on information received by telephone.*

- ◆ Attendance in any class and receipt of a grade is subject to official enrollment in and payment of the full tuition for the class.
- ◆ No registration changes are allowed after the 10<sup>th</sup> day of the term for the particular class.
- ◆ The college will issue 100% refunds for any non-credit course or workshop canceled due to insufficient enrollment.
- ◆ Refund checks will be mailed approximately three weeks later
- ◆ For mini-courses or workshops beginning after June 3<sup>rd</sup>, the student must complete a “drop” through their portal or in person 48 hours before the first class session. There will be no refunds after the class begins. Failure to attend class does not result in a refund.

## Tell Us What You Think

You can contact our office by email. Tell us what you like about our class offerings, what you'd like to see, and how we can improve our services to you. Send your email to: [C3@ssc.edu](mailto:C3@ssc.edu)

South Suburban College serves the residents of District 510 which includes all or portions of these communities:

Blue Island • Burnham • Calumet City • Country Club Hills  
Dixmoor • Dolton • East Hazel Crest • Harvey • Hazel Crest  
Homewood • Lansing • Lynwood • Markham • Midlothian  
Oak Forest • Phoenix • Posen • Riverdale • South Holland  
Thornton • Tinley Park

Check out our web page at: [www.ssc.edu](http://www.ssc.edu)

## Campus Locations & Contact Information

Main Campus:  
(708) 210-5718

15800 S. State St., South Holland IL 60473

Oak Forest Center:  
(708) 225-6000

16333 S. Kilbourn Ave., Oak Forest, IL

For Indiana residents:  
(219) 931-0096 or 0098

## Class Schedules Available Online

Our Non-Credit & Credit class schedules are accessible online in a dynamic format. This online format provides the most up-to-date class information. Visit [www.ssc.edu](http://www.ssc.edu) to get started.

## Who We Are.

The Office of C3 offers a wide selection of personal interest and professional development courses throughout the year with a variety of start dates, class times, and course lengths that make these non-credit classes extremely accessible.

Therefore, the C3 Department welcomes you and thanks you for your participation in our programs. For more information regarding our programs and services, please feel free to contact:

Continuing, Corporate, and Community Education (C3):  
(708) 596-2000, ext. 2231

## Corporate Training

SSC is your regional headquarters for workforce preparation, employee training and business development. SSC works with a number of industries throughout the Chicago Southland including agriculture, business & information, construction, education, health services, hospitality, manufacturing, and transportation.

Contact: (708) 596-2000, Ext. 5723

# FEEDBACK

**Have a comment or question about  
our classes or services? Or a suggestion  
for this schedule?**

**Contact [C3@ssc.edu](mailto:C3@ssc.edu)**

## Barber

### BAR E99–Barber Instructor Tuition \$2,500.00

*Prerequisite: Licensed barbers 3 years or over*

The Barber Instructor training course is designed to prepare licensed barbers for the Illinois Department of Financial and Professional Regulations Barber Instructor licensing exam. The course offers training in lesson planning and its practical applications, preparing graduates for entry-level employment as instructors in a barber school. Contact Gervaise Edwards at 708-596-2000, Ext 5723, for further information. Required Texts and Materials: Milady Standard Barbering, 2017 6th Edition ISBN-13: 978-1305100558

BAR E99 740 MA-1259 500 hours

### BAR E99–Barber Instructor Tuition \$5,000.00

*Prerequisite: Licensed barbers 3 Years or Less*

The Barber Instructor training course is designed to prepare licensed barbers for the Illinois Department of Financial and Professional Regulations Barber Instructor licensing exam. The course offers training in lesson planning and its practical applications, preparing graduates for entry-level employment as instructors in a barber school. Contact Gervaise Edwards at 708-596-2000, Ext 5723, for further

information. Required Texts and Materials: Milady Standard Barbering, 2017 6th Edition ISBN-13: 978-1305100558

BAR E99 741 MA-1259 1000 hours

## Business & Management Expertise

### RES E05–Real Estate Principles Fee \$549

This course is designed to meet the 75-hour pre-licensing curriculum requirements for real estate brokers set forth by the State of Illinois. The course covers topic areas such as Illinois license law, agency, state and federal law, relationships with employing brokers, working with sellers and buyers, real property, fair housing, ownership, contracts, real estate valuation, environmental issues, construction, real estate closings, advertising, property management, and commercial real estate. The course mixes the presentation of facts, concepts, and key terms with real-life scenarios to illustrate the topics taught and opportunities for assessment to help you apply your new knowledge.

📶 RES E05 701 Online

06/01-08/01

## Computer Proficiency

### BUS E49—Computers for Seniors

Fee \$149

If you are a Senior, this course is designed to teach you. If you need to know how to use your computer and are not a senior, that's OK. This can help you as well. We will cover basic computer skills, such as accessing email and sending documents, navigating the internet, attaching photos to emails, using Google to search, and more. No grandparent will be left behind—bring a friend!

BUS E49 701 10:00-12:00p T OFC-5370 Evans 06/02-07/21

## Drama

### DRM C02—Introduction to Voiceovers-(Getting Started in Voice Acting)

Fee \$49

Explore the fun, rewarding possibilities of the voiceover industry! Discover current trends and how they make it easy and affordable for anyone to get involved. You'll learn about different types of voiceovers and the tools you'll need to find success. Your instructor, a professional voice actor from Voices-for-All, will take notes as you read a real script in this one-on-one video chat setting and offer coaching to improve your delivery. You'll receive a professional voiceover evaluation later. One-time, 90-minute introductory class. The instructor will contact registered students by telephone/email to schedule class time.

📶 DRM C02 701 Online June

📶 DRM C02 702 Online July

## Food Service Sanitation

### FDS E10—Food Service Certification

Fee \$139

This course in food safety covers sanitation practices designed to maintain a safe and sanitary environment. The class will cover regulating agencies, cross-contamination, personal hygiene, kinds of contaminants, purchasing practices, and viruses related to food safety (pathogens). The class will also cover methods and types of sanitation, equipment requirements, and pest control. Students who pass the course can obtain their State of Illinois Food Managers License. The license is valid for five years. Students MUST attend all class sessions to be eligible to take exams, no exceptions. The required textbook (7th-Edition ServSafe Manager with Answer Sheet) is available in the bookstore.

FDS E10 701 9:00-1:30p MT MA-3351 Jamison 06/02-06/09

FDS E10 702 9:00-1:30p MT MA-3351 Jamison 07/21-07/22

## Forklift

### TQM E50—Forklift

Fee \$209

This Certification course covers the basic forklift-driving skills to make the workplace safe, prevent lift truck incidents, and help employers train and authorize lift truck operators on the job needed to obtain your Forklift Operator Certification, a certification card from the National Safety Council.

TQM E50 701 8:00-4:30p S OFC-5150 Smith 06/06

TQM E50 702 8:00-4:30p S OFC-5150 Smith 06/20

TQM E50 703 8:00-4:30p S OFC-5150 Smith 07/18

TQM E50 704 8:00-4:30p S OFC-5150 Smith 08/01

## Health Technology Programs

### CSA E25 Heartsaver CPR, First Aid & AED Course

Fee \$119

The American Heart Association AHA Heartsaver CPR, First Aid & AED course teaches students the essential skills needed to recognize and respond to medical emergencies. Participants learn how to provide immediate care for illnesses and injuries, perform high-quality CPR on adults, children, and infants, use an AED safely, and provide relief from choking. The class is hands-on, easy to follow, and designed for anyone with little or no medical training. Upon successful completion, students receive an official AHA Heartsaver certification card valid for two years.

CSA E25 701 5:30-7:30p TTH MA-3252 Rescue8 06/09 & 11

CSA E25 702 5:30-7:30p TTH MA-3252 Rescue8 07/14 & 16

### CSF C38 Basic Life Support (BLS) CPR

Fee \$99

The American Heart Association's Basic Life Support (BLS) certification course prepares healthcare/emergency care professionals to perform high-quality cardiopulmonary resuscitation (CPR) for victims of all ages. The course is designed for anyone required to take a healthcare provider course for employment or as a prerequisite for ACLS, PALS, or BLS instructor courses.

CSF C38 701 5:30-7:30p MW MA-3252 Rescue8 06/08 & 10

CSF C38 702 5:30-7:30p MW MA-3252 Rescue8 07/13 & 15

## Law

### LWN C02—How to Expunge/Seal a Criminal Record

Fee \$29

This course will educate you on the eligibility requirements to expunge or seal your criminal arrest record. Clearing your arrest record will help stabilize your life by removing or preventing barriers to employment, and education, strengthening families, assessing safe and affordable housing, and more.

LWN C02 731 6:00-7:00p T MA-3448 Dixon 07/14

LWN C02 732 6:00-7:00p T OFC-5230 Dixon 07/28

**LWN C03–DUI: Road to Restoring Your Driving Privileges**

Fee \$29

This course will provide you with facts about how getting a DUI can change the direction of your life. The class will answer questions such as "Am I at risk for getting a DUI? What are the consequences of getting a DUI? How will getting a DUI affect my life and the lives of my family and friends?"

LWN C03 701 11:00-12:00p S OFC-5230 Dixon 08/01

**Music Programs-Private  
Applied Music**

**MUS E28–MUS E61: Private Applied Music Lessons for Adults**

Fee \$218

If one-on-one instruction is more your style, enroll in one of our many private applied music classes. Private applied lessons are provided in eight-week units; students desiring a full semester should register for both classes in the following pairs. Students may register for voice or instrument lessons. For more information regarding the scheduling of music lessons, please call (708) 596-2000, ext. 2316. Instructors will telephone registered students to schedule lessons. Please make sure your phone number is correct in the SSC System! Summer Music lessons begin the week of 06/01/26 and end on 7-23-26.

MUS C28 701	Jazz Guitar	Harris	1102
MUS E26-701	Folk Guitar	Harris	1102
MUS E27-701	Modern Guitar	Harris	1102
MUS E28-701	Bass Guitar	Harris	1102
MUS E31-701	Piano	Sondag	1110
MUS E31-702	Piano	Chou	1110
MUS E31-703	Piano	Lee	1110
MUS E32-701	Voice	Lee	1108
MUS E32-702	Voice	Carter	1110
MUS E32-703	Voice	Chou	1108
MUS E33-701	Brass (Trumpet)	Brath	1108
MUS E33-702	Brass (Trombone)	Brath	1108
MUS E34-701	Flute	Evarkiou-Kaku	1104
MUS E34-702	Clarinet	Cederborg	1104
MUS E34-703	Saxophone	Kleutgens	1108
MUS E36-701	Percussion	Janicki	1102
MUS E60-701	Violin	Howard	1104
MUS E60-702	Violin	Barwegen	1108
MUS E61-701	Viola	Howard	1104
MUS E61-702	Viola	Barwegen	1108
MUS E62-701	Cello	Krizan	1108
MUS E63-701	Double Bass	Romane	1135
MUS E64-701	Oboe	Bradford	1108
MUS E65 701	Bassoon	Breeden	1108
MUS E67-701	French Horn	Harmon	1106

**Psychology**

**PSY E85–Life Skills & Anger Management**

Fee \$29

This course will teach you how to master the art of taking back control of your life and finding the peace you deserve. In this course, you will learn how to handle anger effectively, turn anger into forgiveness, and defuse anger by handling stress.

PSY E85 701 6:00-7:00p T MA-3448 Dixon 06/09

PSY E85 702 6:00-7:00p T OFC-5230 Dixon 06/23

**Unarmed Security**

**CSA E71 701–Unarmed Security Training Class**

Fee \$129

If you are considering a career in the security industry, this course is a great place to start. The 20-hour Unarmed Security Certificate course provides 20 hours of basic training for entry-level unarmed security officer positions. Meet State Certification requirements. Qualify for your PERC card.

CSA E71 701 9:00-2:00p MTWTH MA-4450 Rescue8 06/22-06/25

CSA E71 702 9:00-2:00p MTWTH MA-4450 Rescue8 07/20-07/23

# Looking For New Opportunities?

# Looking to use your skills to earn some extra cash?

Consider bringing your expertise to SSC's Continuing, Corporate, and Community Education (C3) Department. Help others learn while you earn in this unique and rewarding side gig. Experience in your subject matter is required. *Subjects can include but are not limited to:*

- Arts & Crafts
- Building Construction & Trades
- Business Management & Expertise
- Information Technology
- Office Administration
- All Types of Dance
- CPR
- Safety and Home Health
- Foreign Languages (other than Spanish)
- Music
- Drama
- Law
- Writing & Publishing
- Personal & Professional Development
- Sports & Physical Fitness, and more!

For more information call (708) 596-2000, ext. 2398.



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## This is Success.