South Suburban College

September 10, 2026

Regular Meeting of the Board of Trustees

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248
REGULAR BOARD MEETING AGENDA
THURSDAY, SEPTEMBER 10, 2026
6:00 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC PARTICIPATION

IV. PRESENTATIONS/REPORTS

A. Annual Update - South Suburban College Strategic Plan 2025-2030 (Dr. J.D. Chavez)

V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

A. Policy Committee Meeting held August 13, 2026
B. Regular Board of Trustees Meeting held August 13, 2026

VI. NEW BUSINESS

A. Monthly Financial Report (Thomas Agnew)
B. Approval of the payment of bills for August, 2026 (Thomas Agnew)

VII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations
B. Appointments
C. Approval to Grant Tenure
D. Approval to Reappoint Non-tenured Spring Hire Faculty for the 2027 Calendar Year

VIII. CLOSED SESSION

A. The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

IX. MISCELLANEOUS

X. ADJOURNMENT

Minutes

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, IL 60473

BOARD ROOM, ROOM 2248

MINUTES OF THE POLICY COMMITTEE

THURSDAY, AUGUST 13, 2026

Trustee Janet Rogers called the meeting of the Policy Committee to order at 5:59 p.m.

Committee members present: Trustee Janet Rogers.

Committee members absent: Trustees Prince Reed and Anthony Williams.

Other Board members in attendance: Chairman Terry Wells, Vice Chairman Kevin L. Daly, Secretary Sherelene A. Harris, and Trustee Tyhani Hill.

Other Board members absent: Student Trustee Grace Ojo.

Also present: College President Lynette D. Stokes; Tasha Williams, Vice President of Academic Services; Devon Powell, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board; and College Attorney Christopher L. Petrarca.

Agenda:

I. Recommendation to accept the second reading of and adopt new Board Policies 212.02, Acceptable Use of Technology; and 212.03, Information Security.

Trustee Reed recommended the Board of Trustees accept the second reading and adopt new Board Policies 212.02, Acceptable Use of Technology; and 212.03, Information Security at the regular Board of Trustees meeting.

The meeting adjourned at 6:00 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248
REGULAR BOARD MEETING MINUTES
THURSDAY, AUGUST 13, 2026

I. CALL TO ORDER & ROLL CALL:

At 6:01 p.m., Chairman Terry Wells called the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room, Suite 2248.

Present: Chairman Terry Wells, Vice Chairman Kevin L. Daly, Secretary Sherelene A. Harris and Trustees Tyhani Hill, and Janet Rogers. Trustee Reed joined the meeting remotely at 6:09 p.m. on a motion made by Trustee Rogers, seconded by Trustee Daly, and approved unanimously. Trustee Williams entered the meeting at 6:11 a.m.

Absent: Student Trustee Grace Ojo.

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Devon Powell, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Christopher Petrarca.

II. PLEDGE OF ALLEGIANCE

Chairman Terry Wells led the Pledge of Allegiance.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There was none.

V. PREVIOUS MEETING MINUTES

A. Policy Committee Meeting held July 9, 2026

Trustee Rogers moved and Trustee Daly seconded to approve the minutes of the Policy Committee meeting held July 9, 2026. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Janet Rogers, and Chairman Terry Wells voted aye. Nays: None. Motion carried.

B. Finance Committee Meeting held July 9, 2026

Trustee Hill moved and Trustee Rogers seconded to approve the minutes of the Finance Committee meeting held July 9, 2026. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Janet Rogers, and Chairman Terry Wells voted aye. Nays: None. Motion carried.

C. Regular Board of Trustees Meeting held July 9, 2026

Trustee Harris moved and Trustee Hill seconded to approve the minutes of the regular Board of Trustees meeting held July 9, 2026. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Janet Rogers, and Chairman Terry Wells voted aye. Nays: None. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Hill moved and Trustee Daly seconded to accept the Monthly Financial Report as presented by Treasurer Thomas Agnew. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Janet Rogers, and Chairman Terry Wells voted aye. Nays: None. Motion carried.

B. Bills Payable for July, 2026

Trustee Hill moved and Trustee Harris seconded to approve the monthly payment of bills in the amount of $4,842,825.39. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Janet Rogers, and Chairman Terry Wells voted aye. Nays: None. Motion carried.

C. Approval to accept the second reading of and adopt new Board Policies 212.02, Acceptable Use of Technology; and 212.03, Information Security

Trustee Rogers moved and Trustee Hill seconded to accept the second reading of and adopt new Board Policies 212.02, Acceptable Use of Technology; and 212.03, Information Security. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Janet Rogers, and Chairman Terry Wells voted aye. Nays: None. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

Trustee Harris moved and Trustee Rogers seconded to approve the retirement of Denise Kelly as a full-time Switchboard Operator in the Academic Computing Department, effective July 21, 2026, and grant permission to advertise to fill the vacated position. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Janet Rogers, and Chairman Terry Wells voted aye. Nays: None. Motion carried.

B. Appointments

Trustee Daly moved and Trustee Harris seconded to approve the appointment of Sonae Bishop as a full-time Administrative Assistant in the Nursing Department, effective September 14, 2026. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, and Chairman Terry Wells voted aye. Nays: None. Motion carried.

VIII. CLOSED SESSION

There was none.

IX. MISCELLANEOUS

There was none.

X. ADJOURNMENT

At 6:11 p.m., Trustee Rogers moved and Trustee Daly seconded to adjourn the Board of Trustees meeting. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Tyhani Hill, Prince Reed, Janet Rogers, and Chairman Terry Wells voted aye. Nays: None. Motion carried.

Chairman of the Board

Secretary of the Board

New Business

SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY27-VI.A

Board Meeting Date: September 10, 2026

BOARD COMMITTEE

FUNDING

____ Policy	____ Operating	____ Grant Funded
____ Finance	____ College Capital	____ Student Life
____ Architectural	____ Protection, Health and Safety	____ Special Levies
____ Other		

PROPOSAL SUMMARY

Move that the Board of Trustees approve the Financial Report as presented.

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION

Please refer to the attached Investment Report and Financial Summary enclosed in your Board booklet for the period ending July 31, 2026. This action aligns with Strategic Priority #3; SSC will invest in the MISSION CRITICAL Human, Financial, and Physical Resources.

MOTION

Move that the Board of Trustees approve the Financial Report as presented.

Approvals:

* Are funds available in the budget? NA
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Thomas Agnew

Chief Financial Officer — 8/31/26 Date

Appropriate Vice President — 8/31/26 Date

President — 8/31/26 Date

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

To: Board of Trustees

From: CFO - Thomas Agnew

Date: September 10, 2026

Subject: Financial Report For The Period Ending July 31, 2026

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period.
The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds.
In the Operating Funds, a combination of the Educational, Operations and Maintenance, and the Auxiliary Funds the following occurred:

Monthly Revenue	Year to Date Revenue
$4,429,524.77	$4,429,524.77

Monthly Expenditures	Year to Date Expenditures
$3,494,440.06	$3,494,440.06

Activity for the month and year to date totals in all funds are as follows:

Monthly Revenue	Year to Date Revenue
$4,658,840.00	$4,658,840.00

Monthly Expenditures	Year to Date Expenditures
$3,858,969.25	$3,858,969.25

Net Monthly Position	Year to Date Net Position
$799,870.75	$799,870.75

On page eight of the Investment Report you will see our investments for the period:

Total Investments	Average Rate of Return	Basis Point Change from Last Month
$13,840,087.29	3.46%	(2)

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenue Educational	Revenue O&M	Revenue Auxiliary	Monthly Total
July	$3,847,158.50	$50.00	$582,316.27	$4,429,524.77
August				$0.00
September				$0.00
October				$0.00
November				$0.00
December				$0.00
January				$0.00
February				$0.00
March				$0.00
April				$0.00
May				$0.00
June				$0.00
YTD	$3,847,158.50	$50.00	$582,316.27	$4,429,524.77

	Expenditures Educational	Expenditures O&M	Expenditures Auxiliary	Monthly Total
July	$3,120,743.42	$325,560.94	$48,135.70	$3,494,440.06
August				$0.00
September				$0.00
October				$0.00
November				$0.00
December				$0.00
January				$0.00
February				$0.00
March				$0.00
April				$0.00
May				$0.00
June				$0.00
YTD	$3,120,743.42	$325,560.94	$48,135.70	$3,494,440.06

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	$4,658,840.00	$3,858,969.25	$799,870.75
August			$0.00
September			$0.00
October			$0.00
November			$0.00
December			$0.00
January			$0.00
February			$0.00
March			$0.00
April			$0.00
May			$0.00
June			$0.00
YTD	$4,658,840.00	$3,858,969.25	$799,870.75

	Investment Total	Average Rate of Return	Basis Point Change from Last Month
July	$13,840,087.29	3.46%	(2)
August			
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			

Description	Date	Fund 1 Educational	Fund 2 Opr. & Maint.	Fund 3 O&M Rst(300)	Fund 3 PH&S(379)
53 Investment account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
Illinois Funds		1,144,392.52	0.00	0.00	0.00
53 Contributory Trust		0.00	0.00	0.00	0.00
PFM Asset Management		2,643,213.00	0.00	0.00	0.00
IIIT Money Market/UMB		(0.00)	0.00	0.00	0.00
53 Financial Money Market		5,716,580.82	0.00	4,198,819.25	0.00
Totals	6/30/26	9,504,186.34	0.00	4,198,819.25	0.00
Transactions:					
Illinois Fund MM deposit from Comptroller	7/24/26	100,000.00			
Interest on Illinois Funds MM	7/31/26	3,745.04			
Interest on 53 MM	7/31/26	17,943.00			
PFM Interest	7/31/26	8,236.65			
Ending Balance:		9,634,111.03	0.00	4,198,819.25	0.00
53 Investment account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
Illinois Funds		1,248,137.56	0.00	0.00	0.00
53 Contributory Trust		0.00	0.00	0.00	0.00
PFM Asset Management		2,651,449.65	0.00	0.00	0.00
IIIT Money Market/UMB		(0.00)	0.00	0.00	0.00
53 Financial Money Market		5,734,523.82	0.00	4,198,819.25	0.00
Totals	7/31/26	9,634,111.03	0.00	4,198,819.25	0.00

	INVESTMENT WORKSHEET				
		Fund 4	Fund 5	Fund 6	Fund 7
Description	**Date**	**Bond & Int.**	**Auxiliary**	**Restricted**	**Working Cash**
53 Investment account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
Illinois Funds		0.00	0.00	0.00	0.00
53 Contributory Trust		0.00	0.00	0.00	0.00
PFM Asset Management		0.00	0.00	0.00	0.00
IIIT Money Market/UMB		0.00	0.00	0.00	0.00
53 Financial Money Market		0.00	0.00	0.00	0.00
Totals	6/30/26	0.00	0.00	0.00	0.00
Transactions:					
Illinois Fund MM deposit from Comptroller	7/24/26				
Interest on Illinois Funds MM	7/31/26				
Interest on 53 MM	7/31/26				
PFM transfer from Investment	7/31/26				
		0.00	0.00	0.00	0.00
53 Investment account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
Illinois Funds		0.00	0.00	0.00	0.00
53 Contributory Trust		0.00	0.00	0.00	0.00
PFM Asset Management		0.00	0.00	0.00	0.00
IIIT Money Market/UMB		0.00	0.00	0.00	0.00
53 Financial Money Market		0.00	0.00	0.00	0.00
Totals	7/31/26	0.00	0.00	0.00	0.00

	INVESTMENT WORKSHEET					
		Fund 10	**Fund 11**	**Fund 12**		
Description	**Date**	**T & A**	**Audit**	**Special Levies**	**Total**	
53 Investment account		0.00	0.00	0.00	0.00	
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00	
Illinois Funds		0.00	0.00	0.00	1,144,392.52	
53 Contributory Trust		0.00	0.00	0.00	0.00	
PFM Asset Management		0.00	0.00	0.00	2,643,213.00	
IIIT Money Market/UMB		0.00	0.00	0.00	(0.00)	
53 Financial Money Market		7,157.01	0.00	0.00	9,922,557.08	
Totals		7,157.01	0.00	0.00	13,710,162.60	
Transactions:						
Illinois Fund MM deposit from Comptroller	7/24/26				100,000.00	
Interest on Illinois Funds MM	7/31/26				3,745.04	
Interest on 53 MM	7/31/26				17,943.00	
PFM transfer from Investment	7/31/26				8,236.65	
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					0.00	
		7,157.01	0.00	0.00	13,840,087.29	
53 Investment account		0.00	0.00	0.00	0.00	
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00	
Illinois Funds		0.00	0.00	0.00	1,248,137.56	
53 Contributory Trust		0.00	0.00	0.00	0.00	
PFM Asset Management		0.00	0.00	0.00	2,651,449.65	
IIIT Money Market/UMB		0.00	0.00	0.00	(0.00)	
53 Financial Money Market		7,157.01	0.00	0.00	9,940,500.08	
Totals	7/31/26	7,157.01	0.00	0.00	13,840,087.29	
					0.00	

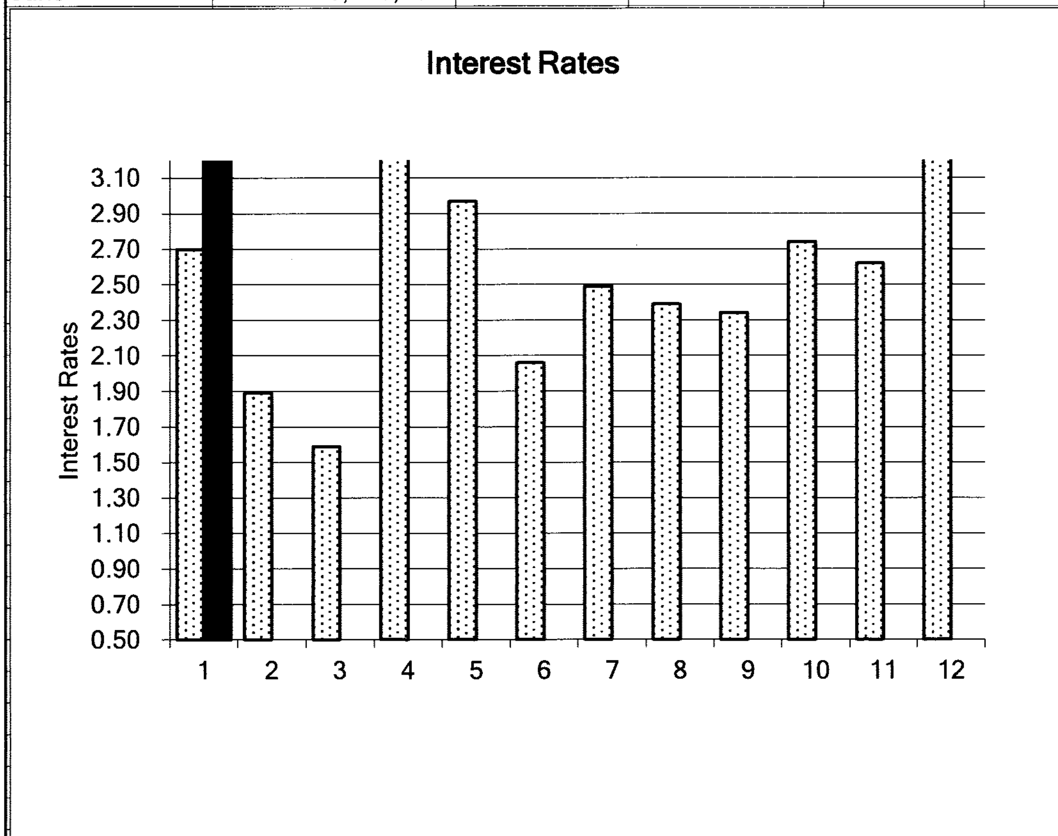
SOUTH SUBURBAN COLLEGE

Fund	INVESTMENT SUMMARY Interest Rate	Amount	Purchase Date	Maturity Date	Type Code		Certificate Number / Institutions
Liquid Accounts:							
ISDMAX	0.01	0.00		Open	90	ISDLAF+	
Fifth Third	4.00	9,940,500.08		Open	90.00	MB	
UAB/Illinois Funds	0.10	1,248,137.56		Open	50.00	IL Funds	
IIIT Money Market	3.00	2,651,449.65		Open	50.00	IIIT	
Grand Total							
Average %							
		13,840,087.29					
	3.46	(Weighted Average)					

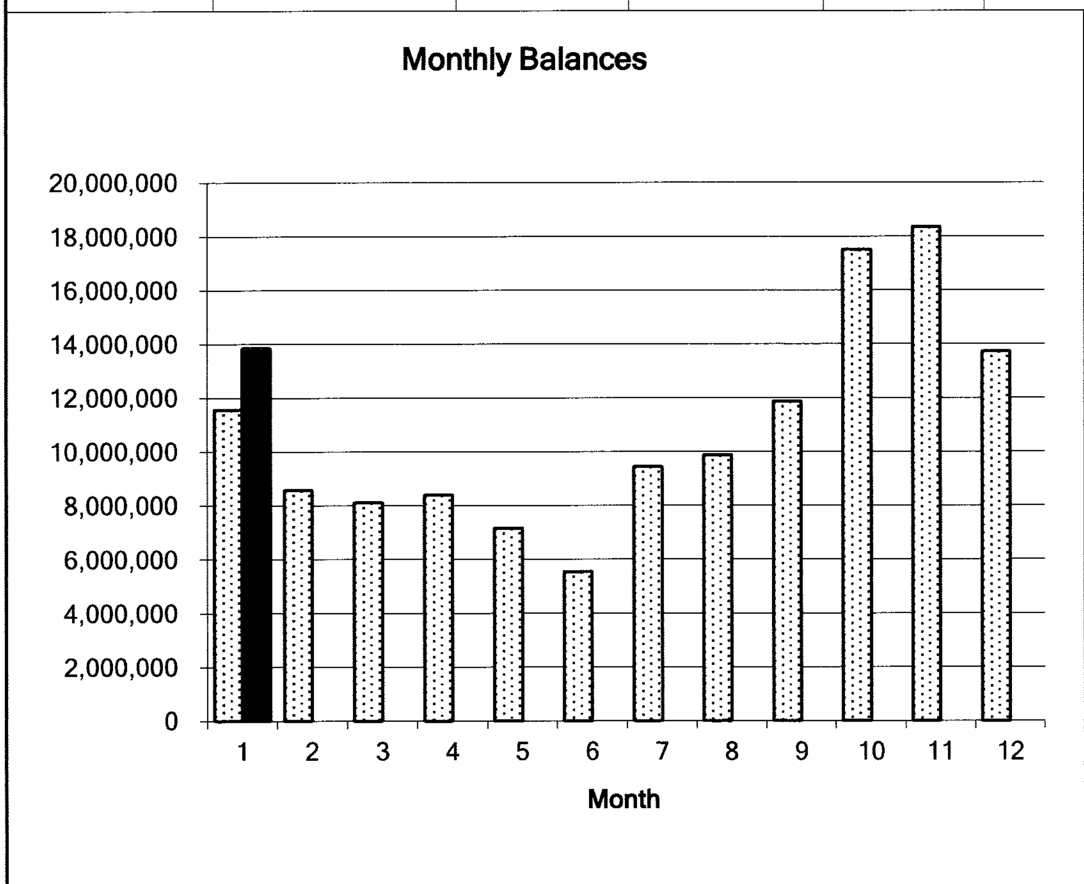
	Investment				Percent
40	Mutual Funds	0.00	0.00	0.00	0%
90	Other	9,940,500.08	0.00	9,940,500.08	56%

South Suburban College

		Investment Summary			
	F Y 2025 - 2026		F Y 2026 - 2027		
	Month End	Percent	Month End	Percent	
Month	Balance	Return	Balance	Return	
July	11,575,563	2.70	13,840,087	3.46	
August	8,573,668	1.89			
September	8,108,435	1.59			
October	8,395,720	3.37			
November	7,159,392	2.97			
December	5,539,859	2.06			
January	9,449,473	2.49			
February	9,870,514	2.39			
March	11,871,574	2.34			
April	17,509,687	2.74			
May	18,347,148	2.62			
June	13,710,163	3.48			



South Suburban College



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY27-VI.B

Board Meeting Date: September 10, 2026

BOARD COMMITTEE

____ Policy
____ Finance
____ Architectural
____ Other

FUNDING

_x_ Operating
_x_ College Capital
_x_ Protection, Health and Safety
_x_ Grant Funded
_x_ Student Life
_x_ Special Levies

PROPOSAL SUMMARY

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Hereby authorize the Chief Financial Officer to pay the following list of bills:

Education Fund	$2,443,350.65
Operations & Maintenance Fund	$399,623.45
Auxiliary Enterprise Fund	$52,337.29
Restricted Fund	$2,895,167.90
Flex Plan Fund	$791.40
Special Levies Fund	$237,493.05
Total	$6,028,763.74

Approvals:

*** Are funds available in the budget? Yes**
*** Is this related to any previous Board action? No**
*** Is this part of a large project requiring additional funds? (Explain) No**

Thomas Agnew
Chief Financial Officer — **9/2/26** Date

Appropriate Vice President — **9/2/26** Date

President — **9/2/26** Date

Personnel

SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY27-VII.A.1

Board Meeting Date: September 10, 2026

BOARD COMMITTEE

____ Policy
____ Finance
____ Architectural
____ Other

FUNDING

_x_ Operating
____ College Capital
____ Protection, Health and Safety
____ Grant Funded
____ Student Life
____ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the retirement of Robert Boyd as a full-time Custodian II in the Plant Operations Department, effective September 30, 2026, and grant permission to advertise to fill the vacated position.

ESTIMATED COST OR BENEFIT

N/A.

JUSTIFICATION OF ACTION

Replacement of this position aligns with Strategic Priority #3; SSC will invest in MISSION CRITICAL Human, Financial and Physical Resources.

MOTION

Move that the Board of Trustees approve the retirement of Robert Boyd as a full-time Custodian II in the Plant Operations Department, effective September 30, 2026, and grant permission to advertise to fill the vacated position.

* Are funds available in the budget? N/A
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Approvals:

Originator	8/28/26 Date
Patrick Ruel — Appropriate Vice President	8/28/26 Date
Charlotte Guyton — Director of Human Resources	8/28/26 Date
President	8/28/26 Date

August 14, 2026

Robert Boyd
Custodian
South Suburban College

Dear Chairmen Wells and Board of Trustees,

I am writing to formally announce my retirement from my position as **Custodian II in the Physical Plant Department** . **September 30, 2026,** will be my last day of employment. My retirement will officially begin on **October 1, 2026.**

> *Per **Section 23.1A** and Section **23.3** of the retirement plan supplement, I am eligible for the **$7,000 one-time payment** and the **22.5% five-years**. Please advise on the next steps to ensure a smooth transition regarding these benefits.*

I want to express my sincere appreciation for the support and experiences I've had during my time here. It has been a pleasure working with the Physical Plant Department and the entire SSC team, and I am grateful for the relationships and professional growth I've gained throughout my service. I will miss my colleagues in the **Physical Plant Department** who have shown me so much grace.

Thank you again for the opportunity to serve South Suburban College for over 25 years.

Sincerely, Rob Boyd

CC: Charlotte Guyton
Human Resources

SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY27-VII.A.2

Board Meeting Date: September 10, 2026

BOARD COMMITTEE

____ Policy
____ Finance
____ Architectural
____ Other

FUNDING

x Operating
____ College Capital
____ Protection, Health and Safety
____ Grant Funded
____ Student Life
____ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the retirement of John Plgatti as a full-time Manager of Athletic Recruitment and Retention for the Athlletic Department, effective October 31, 2026, and grant permission to advertise to fill the vacated position.

ESTIMATED COST OR BENEFIT

N/A.

JUSTIFICATION OF ACTION

Replacement of this position aligns with Strategic Priority #3; SSC will invest in MISSION CRITICAL Human, Financial and Physical Resources.

MOTION

Move that the Board of Trustees approve the retirement of John Plgatti as a full-time Manager of Athletic Recruitment and Retention for the Athlletic Department, effective October 31, 2026, and grant permission to advertise to fill the vacated position.

Approvals:

* Are funds available in the budget? N/A
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Originator	8/31/26 Date
Appropriate Vice President	8/31/26 Date
Charlotte Guyton Director of Human Resources	8/31/26 Date
President	8/31/26 Date

August 1, 2026

Terry R. Wells
Chairman, Board of Trustees
South Suburban College
15800 S. State Street
South Holland, Illinois 60473

Dear Chairman Wells and members of the Board of Trustees,

After consideration of a variety of factors, please let this letter serve as my intent to retire from the position of Manager of Athletic Recruitment and Retention. My last date of employment will be October 31, 2026.

I request that I receive all retirement benefits identified under my Board employment agreement that are outlined in Article XXIII, Section 23.1 of the South Suburban College Support Staff Association Agreement with the College.

Thank you and the members of the Board of Trustees for giving me the opportunity to be a part of the South Suburban College family over the past 20 years. I have enjoyed working with all the staff, faculty, and the administration.

Sincerely,

John Pigatti
Manager of Athletic Recruitment and Retention

cc: Steve Ruzich, Athletic Director
Devon Powell, Vice President of Administration
Dr. Lynette Stokes, College President

SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY27-VII.A.3

Board Meeting Date: September 10, 2026

BOARD COMMITTEE

____ Policy
____ Finance
____ Architectural
____ Other

FUNDING

x Operating
____ College Capital
____ Protection, Health and Safety
____ Grant Funded
____ Student Life
____ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the retirement of Francis Fields as a full-time Custodian I in the Plant Operations Department, effective November 30, 2026, and grant permission to advertise to fill the vacated position.

ESTIMATED COST OR BENEFIT

N/A.

JUSTIFICATION OF ACTION

Replacement of this position aligns with Strategic Priority #3; SSC will invest in MISSION CRITICAL Human, Financial and Physical Resources.

MOTION

Move that the Board of Trustees approve the retirement of Francis Fields as a full-time Custodian I in the Plant Operations Department, effective November 30, 2026, and grant permission to advertise to fill the vacated position.

* Are funds available in the budget? N/A
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Approvals:

Originator	8/31/26 Date
Patricia Reed — Appropriate Vice President	8/31/26 Date
Charlotte Guyton — Director of Human Resources	8/31/26 Date
Lynette D. Stokes — President	8/31/26 Date

Chairmen Wells and Board of Trustees

South Suburban College

South Holland, IL 60473

August 26, 2026

Dear Chairman Wells and Board of Trustees,

Please accept this letter as formal notification of my intent to retire from my position as Custodian with South Suburban College, effective November 30, 2026.

Per Section 23.1A and Section 23.3 of the retirement plan supplement, I am eligible for the $7,000 one-time payment and the 22.5% five-years. Please advise on the next steps to ensure a smooth transition regarding these benefits.

I am grateful for the opportunities and experiences I have had during my time at South Suburban College. It has been a privilege to be part of the College community, and I appreciate the relationships and memories I have made throughout my years of service.

Thank you for the opportunity to have been a part of South Suburban College.

Sincerely,

Frances Fields

Custodian

Cc: Dr. Lynette Stokes

Human Resources

Justin Papp

Ray Vogel

SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY27-VII.B.1

Board Meeting Date: September 10, 2026

BOARD COMMITTEE		FUNDING			
____	Policy	x	Operating	____	Grant Funded
____	Finance	____	College Capital	____	Student Life
____	Architectural	____	Protection, Health and Safety	____	Special Levies
____	Other				

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Gabriela Santiago as a full-time Student Help Desk Coordinator in the Academic Computing Department, effective September 14, 2026.

ESTIMATED COST OR BENEFIT

This is a regular full-time position; 35 hours per week, 52 weeks per year, with a beginningsalary of $50,578, classified Grade XI on the Support Staff Salary Schedule.

JUSTIFICATION OF ACTION

This action aligns with Strategic Priority #3; SSC will invest in MISSION CRITICAL Human, Financial and Physical Resources..

MOTION

Move that the Board of Trustees approve the appointment of Gabriela Santiago as a full-time Student Help Desk Coordinator in the Academic Computing Department, effective September 14, 2026.

Approvals:

* Are funds available in the budget? Yes
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

James D. Martin Jr.	8/31/26
Originator	Date
Patrick Rush	8/31/26
Appropriate Vice President	Date
Charlotte Guyton	8/31/26
Director of Human Resources	Date
Lynette Stokes	8/31/26
President	Date

SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY27-VII.C.1

Board Meeting Date: September 10, 2026

BOARD COMMITTEE	FUNDING		
____ Policy	x Operating	____ Grant Funded	
____ Finance	____ College Capital	____ Student Life	
____ Architectural	____ Protection, Health and Safety	____ Special Levies	
____ Other			

PROPOSAL SUMMARY

Move that the Board of Trustees grant tenure to **Dr. Sharlene Chapman (Pharmacy Technician Program)** beginning in January, 2027.

ESTIMATED COST OR BENEFIT

Based upon the continuing placement on the Faculty Salary Schedule.

JUSTIFICATION OF ACTION

The following faculty member has been evaluated in accordance with the procedures outlined in the Faculty Association Agreement and are being recommended for tenure: **Dr. Sharlene Chapman (Pharmacy Technician Program).** This action will assist in providing credit courses and associate degree programs for an academically prepared student body. This action aligns with Strategic Priority #3; SSC will invest in MISSION CRITICAL Human, Financial and Physical Resources.

MOTION

Move that the Board of Trustees grant tenure to **Dr. Sharlene Chapman (Pharmacy Technician Program)** beginning in January, 2027.

Approvals:

*** Are funds available in the budget? Yes**
*** Is this related to any previous Board action? No**
*** Is this part of a large project requiring additional funds? (Explain) No**

Megan Hughes	**Originator**	**8/31/26** Date
Charlotte Guyton	**Director of Human Resources**	**8/31/26** Date
Tasha S. Williams	**Appropriate Vice President**	**8/31/26** Date
Lynette D. Stokes	**President**	**8/31/26** Date

South Suburban College

Office of the Dean of Allied Health and Career Programs

"Our Mission is to **S**erve our **S**tudents and the **C**ommunity through lifelong learning."

INTEROFFICE MEMORANDUM

To: Vice President Tasha Williams
From: Dean Megan Hughes
Date: August 28, 2026
Subject: Tenure Process Recommendation-Sharlene Chapman

The tenure evaluation committee for Sharlene Chapman (consisting of Megan Hughes, Dectric Fletcher, Adrienne Reaves, and Naketa Young) recommends Dr. Chapman be granted tenure. The committee has met in accordance with contractual obligations outlined in Section 9.4, 9.10 and 9.14 in the agreement with South Suburban College and South Suburban College Faculty Association. This will be the final year of the three-year tenure process for Dr. Chapman.

The tenure evaluation committee members have reviewed student evaluations, self-evaluations, course syllabi, and materials. Committee members made classroom visits, submitted written evaluations, and discussed their observations with Dr. Chapman. The tenure committee has reviewed Dr. Chapman's tenure portfolio. Dr. Chapman has successfully completed all aspects of the evaluation process as outlined in the faculty contract.

Dr. Chapman has been a wonderful addition to South Suburban College and the Pharmacy Technician program. She is a committed and compassionate faculty member who cares deeply about her students and her program. She is an excellent colleague and has engaged in partnerships across the college and collaborations with external stakeholders. Her contributions during the three years of her tenure evaluation has included remodeling of the Pharmacy Technician lab, updating the program curriculum, increasing program enrollment significantly, and working to ensure a successful site visit by our accrediting agency.

The committee enthusiastically recommends Dr. Sharlene Chapman be granted tenure starting January 2027.

Megan Hughes
Megan Hughes, Ph.D.

Naketa Young
Naketa Young

Adrienne Reaves Davis
Adrienne Reaves-Davis, Ed.D.

Dectric Fletcher
Dectric Fletcher (Aug 31, 2026 16:31:02 CDT)
Dectric Fletcher. M.D.

SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY27-VII.D.1

Board Meeting Date: September 10, 2026

BOARD COMMITTEE

____ Policy
____ Finance
____ Architectural
____ Other

FUNDING

_x_ Operating
____ College Capital
____ Protection, Health and Safety
____ Grant Funded
____ Student Life
____ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees reappoint the following non-tenured spring hire faculty in the Pharmacy Technician Program for the 2027 calendar year: **Samantha Slager (Echocardiography Program), Gregory Mitchell (Legal Studies), and Sikisha Bramlett-Randle (Cosmetology Career Training Instructor).**

ESTIMATED COST OR BENEFIT

Based upon the continuing placement on the Faculty Salary Schedule.

JUSTIFICATION OF ACTION

The following faculty members have been evaluated in accordance with the procedures outlined in the Faculty Association Agreement and are being recommended for reappointment: **Samantha Slager (Echocardiography Program), Gregory Mitchell (Legal Studies), and Sikisha Bramlett-Randle (Cosmetology Career Training Instructor).** This action will assist in providing credit courses and associate degree programs for an academically prepared student body. This action aligns with Strategic Priority #3; SSC will invest in MISSION CRITICAL Human, Financial and Physical Resources.

MOTION

Move that the Board of Trustees reappoint the following non-tenured spring hire faculty in the Pharmacy Technician Program for the 2027 calendar year: **Samantha Slager (Echocardiography Program), Gregory Mitchell (Legal Studies), and Sikisha Bramlett-Randle (Cosmetology Career Training Instructor).**

Approvals:

* Are funds available in the budget? Yes
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Charlotte Guyton — 8/29/25
Director of Human Resources — Date

Tasha S. Williams — 8/29/25
Appropriate Vice President — Date

L. Stokes — 8/29/25
President — Date

South Suburban College

Office of the Dean of Allied Health and Career Programs

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INTEROFFICE MEMORANDUM

To: Vice President Tasha Williams
From: Dean Megan Hughes
Date: August 19, 2026
Subject: Tenure Process Recommendation-Samantha Slager

The tenure evaluation committee for Samantha Slager (consisting of Megan Hughes, Dectric Fletcher, Kimberly Marks, and Samantha Murray) recommends Ms. Slager be rehired for the next academic year. The committee has met in accordance with contractual obligations outlined in Section 9.4, 9.10, and 9.14 in the agreement with South Suburban College and South Suburban College Faculty Association. This will be the second year of the three-year tenure process for Ms. Slager.

The tenure evaluation committee members have reviewed student evaluations, Samantha's self-evaluation and course syllabi and materials. Committee members made classroom visits, submitted written evaluations and discussed their observations with Ms. Slager. Ms. Slager is a reflective professional who incorporates the committee's feedback.

Samantha Slager has been a wonderful addition to South Suburban College and the Echocardiography program. She is a committed and compassionate faculty member who cares deeply about her students and her program. She is an excellent colleague and is working with the Director of Echocardiography to grow and strengthen the program.

The committee is excited to continue to work with Ms. Slager and enthusiastically recommends her rehire in 2026.

Megan Hughes
Megan Hughes, Ph.D.

Dectric Fletcher
Dectric Fletcher (Aug 31, 2026 16:31:53 CDT)
Dectric Fletcher, M.D.

Kimberly J Marks (Aug 31, 2026 16:52:58 CDT)
Kimberly Marks, Ed.D.

Samantha Murray
Samantha Murray (Sep 1, 2026 09:06:51 CDT)
Samantha Murray, Ed.D.

South Suburban College
Office of the Associate Dean of Career & Technical Education

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INTEROFFICE MEMORANDUM

To: Vice President Tasha Williams
From: Matthew Beasland, Ed.D.
Date: August 28, 2026
Subject: Tenure Process Recommendation-Sikisha Bramlett-Randle

The tenure evaluation committee for Sikisha Bramlett-Randle (consisting of Matthew Beasland, Richard Evans, Ona Johnson, Lucas Gunby) recommends Ms. Bramlett-Randle be rehired for the 2027 Spring and Fall semesters. The committee has met in accordance with contractual obligations outlined in Section 9.4, 9.10 and 9.14 of the agreement with South Suburban College and South Suburban College Faculty Association. This is the first year of the three-year tenure process for Sikisha.

The tenure evaluation committee members have reviewed student evaluations, self-evaluation and course syllabi and materials. Committee members made classroom visitations, submitted written evaluations and discussed their observations with Ms. Bramlett-Randle. Additionally, the tenure evaluation committee also reviewed her teaching portfolio, and areas for growth were identified and discussed. Sikisha's innovative work in the classroom demonstrates her commitment to the students, college, and the cosmetology profession. Professor Bramlett-Randles' commitment to her students is demonstrated through her engaging lessons and continuous recommendations for program improvement. She has a strong understanding of our institutional technology and utilizes those skills to create engaging lessons for the Cosmetology students.

It is our recommendation that Sikisha Bramlett-Randle be rehired for the 2027 Spring and Fall semesters.

Matthew Beasland - Associate Dean

Dr. Richard T. EVANS
Dr. Richard T. EVANS (Aug 28, 2026 10:59:31 CDT)
Richard Evans

Ona' Johnson (Aug 28, 2026 11:01:13 CDT)
Oná Johnson

Lucas Gunby (Aug 28, 2026 11:02:22 CDT)
Lucas Gunby

c.c. Tenure Evaluation Committee Members
Sikisha Bramlett-Randle
Jamie Welling
Anna Helwig

South Suburban College
Office of the Associate Dean of Career & Technical Education

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INTEROFFICE MEMORANDUM

To: Vice President Tasha Williams
From: Matthew Beasland, Ed.D.
Date: August 28, 2026
Subject: Tenure Process Recommendation-Gregory Mitchell

The tenure evaluation committee for Gregory Mitchell (consisting of Matthew Beasland, Richard Evans, Ona Johnson, Lucas Gunby) recommends Dr. Mitchell be rehired for the 2027 Spring and Fall semesters. The committee has met in accordance with contractual obligations outlined in Section 9.4, 9.10 and 9.14 of the agreement with South Suburban College and South Suburban College Faculty Association. This is the first year of the three-year tenure process for Greg.

The tenure evaluation committee members have reviewed student evaluations, self-evaluation and course syllabi and materials. Committee members made classroom visitations, submitted written evaluations and discussed their observations with Dr. Mitchell. Additionally, the tenure evaluation committee also reviewed his teaching portfolio, and areas for growth were identified and discussed. Greg's work inside and outside of the classroom demonstrates his commitment to SSC's values. Professor Mitchell's commitment to his students was especially demonstrated at the Mock Trial competition where SSC Legal Studies students successfully defended their case. He has a strong understanding of our classroom technology and utilizes those skills to create engaging, real world lessons for the Legal Studies students.

It is our recommendation that Gregory Mitchell be rehired for the 2027 Spring and Fall semesters.

Matthew Beasland - Associate Dean

Dr. Richard T. EVANS
Dr. Richard T. EVANS (Aug 28, 2026 12:17:58 CDT)
Richard Evans

Ona' Johnson (Aug 28, 2026 12:18:45 CDT)
Oná Johnson

Lucas Gunby (Aug 28, 2026 12:20:41 CDT)
Lucas Gunby

c.c. Tenure Evaluation Committee Members
Gregory Mitchell
Jamie Welling
Anna Helwig